Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2025		31	12	2025

Section A Reference and administration details

Charity name	Centre for Islamic Guidance
Other names charity is known by	Islamic Guidance Centre
Registered charity number (if any)	1151640
Charity's principal address	(Third Floor)
	255-259 Commercial Road,
	London
	Postcode E1 2BT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Abul Kamal Moudood Hasan			
2	Abul Barakat Monawar Hasan	Centre for Islamic Guidance		
3	Abul Bayan Mohammad Hasan			
4				
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Company
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees are appointed from within the charity's membership in accordance with its governing document, charitable objectives and organisational vision. Established procedures are followed to ensure that appointments are appropriate and that trustees understand their responsibilities in overseeing the charity's activities and governance.

The Centre for Islamic Guidance maintains policies and procedures to support the recruitment, selection and supervision of suitable volunteers who contribute to the delivery of educational programmes, community projects and the charity's day-to-day operations.

The trustees are responsible for overseeing the charity's governance and ensuring that appropriate policies, procedures and internal controls are maintained to promote accountability, safeguard beneficiaries and volunteers, manage operational risks and support compliance with relevant legal and regulatory requirements.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Centre for Islamic Guidance aims to advance education, promote community wellbeing and provide pastoral care and support for the benefit of the public. The charity seeks to empower individuals through education, personal development and greater awareness of their social responsibilities, whilst providing an accessible and welcoming environment for members of the community to seek guidance and support.

The charity also seeks to promote religious harmony and mutual understanding by:

1) Educating members, visitors and the wider public about religious beliefs, values and moral principles, encouraging a greater understanding of both the distinctive features and shared values of different faiths and cultures.

2) Promoting education, knowledge, dialogue and mutual respect between people of different religious beliefs, cultural backgrounds and those of no religious affiliation, thereby fostering positive relationships, social cohesion and understanding within the wider community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Centre for Islamic Guidance seeks to fulfil its charitable objectives through the provision of educational, religious and community-based services that promote learning, personal development, social inclusion and community wellbeing.

Education and Personal Development

The charity provides an accessible and welcoming environment where members of the community can participate in educational programmes, acquire new skills and benefit from opportunities for personal and professional development.

Its educational activities include Islamic studies, Arabic language courses, workshops and seminars delivered throughout the year, including evenings and weekends. These programmes encourage lifelong learning, strengthen religious and cultural understanding, and equip participants with knowledge and skills that contribute positively to their personal, family and community lives.

The charity also supports young adults through educational and career guidance, practical workshops and opportunities to develop organisational, communication and leadership skills through involvement in community initiatives.

Youth Development and Community Engagement

The charity provides a safe and supportive environment for young people to participate in recreational, educational and social activities. These include organised games, outdoor activities, workshops and seminars addressing matters such as financial awareness, educational progression, career development and personal responsibility.

Young adults are also encouraged to participate in planning and organising community events, enabling them to develop practical experience, confidence, teamwork and leadership skills.

Support for Older Members of the Community

Recognising the importance of social interaction and community inclusion, the charity facilitates activities for older members of the community, including social gatherings, tea clubs and discussion groups.

These initiatives provide opportunities for companionship, mutual support and engagement, helping to reduce social isolation and encouraging older individuals to remain actively involved in community life.

Religious Guidance, Pastoral Care and Family Support

An important aspect of the charity's work is the provision of religious guidance, pastoral care and family support.

Through drop-in sessions and scheduled appointments, individuals and families can seek advice on religious matters, personal challenges and family relationships. Where appropriate, the charity provides mediation and reconciliation support, encouraging constructive communication and family stability.

Where specialist assistance is required, individuals are signposted to relevant professional services, statutory agencies and local authorities, including services within the London Borough of Tower Hamlets.

Community Facilities and Educational Resources

The charity maintains educational resources, including a small library, and provides facilities for community learning, Arabic language education and other appropriate educational and social activities.

These facilities contribute to the charity's wider objective of creating an environment that encourages learning, cooperation and positive community relationships.

Public Benefit Statement

The trustees recognise their responsibility to ensure that the charity's activities further its charitable objectives and provide meaningful benefits to the public.

In exercising their duties and overseeing the charity's activities, **the trustees have had regard to the guidance issued by the Charity Commission on public benefit**, in accordance with the Charities Act 2011.

The trustees consider that the charity's educational, religious, pastoral and community activities contribute to the advancement of education, the promotion of religious understanding, personal development and the strengthening of community relationships.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Throughout the year, the Centre for Islamic Guidance organises community gatherings and activities during holiday periods and religious occasions. These events provide opportunities for members of the public to come together, strengthen community relationships and promote mutual understanding, respect and social harmony.

The charity also maintains a modest prayer facility for local residents, visitors and those working or travelling within the surrounding area, providing a welcoming space for worship and spiritual reflection.

Contribution of Volunteers

Volunteers make a valuable contribution to the charity's activities and day-to-day operations. Their support includes preparing and maintaining the premises, assisting with the organisation and delivery of events, and providing refreshments and other practical assistance during educational sessions and community gatherings.

Members and participants also contribute by promoting the charity's programmes, encouraging wider community participation and supporting its religious, educational and social activities.

The trustees recognise and appreciate the commitment of volunteers, whose time and efforts help the charity deliver its services, maintain a welcoming environment and further its charitable objectives for the benefit of the wider community.

Section D Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting year, the Centre for Islamic Guidance continued to develop and deliver its educational, religious and community services, providing opportunities for learning, personal development and community engagement. The charity's principal achievements are summarised below.

1. Language Education and Development

The charity continued to provide language courses for both male and female learners, catering for different levels of ability, from beginners to advanced students.

These programmes have contributed to the charity's educational objectives by enabling participants to develop their language proficiency, broaden their knowledge and pursue further educational and personal development opportunities.

2. Islamic Education and Community Learning

The Centre for Islamic Guidance continued to deliver a range of short-term and longer-term Islamic educational programmes, attracting over 400 attendees across its various courses.

These programmes, primarily aimed at adults aged 18 and above, addressed Islamic knowledge, religious practice, personal development and the application of Islamic teachings within contemporary society.

Particular emphasis was placed on encouraging responsible citizenship, positive social relationships and an understanding of how religious values can contribute constructively to life within Britain's diverse and multicultural society.

The continued participation of students and members of the wider community reflects the sustained demand for accessible and structured Islamic education.

3. Employment Support, Work Experience and Skills Development

The charity continued to support individuals seeking employment and opportunities for professional development.

This included assistance with CV preparation, interview skills, career guidance and identifying suitable work experience opportunities.

The centre also provided volunteering and practical work experience opportunities, enabling participants to develop administrative, organisational and project-related skills.

These initiatives have helped individuals gain confidence, improve their employability and develop transferable skills that may support their progression into employment, further education or other professional opportunities.

4. Youth Development and Opportunities

The charity maintained its youth engagement activities, supporting a group of approximately 75 young people through educational, recreational and personal development opportunities.

The programme provided a supportive environment in which young people could benefit from guidance, mentoring and advice from experienced individuals and professionals.

Activities focused on encouraging educational achievement, career aspirations, personal responsibility and the development of a positive work ethic.

The programme also addressed important social issues, including crime prevention, substance misuse and responsible behaviour, drawing upon Islamic moral principles to encourage positive decision-making and constructive participation in society.

Through these activities, the charity continued to support the personal development of young people and encourage their active contribution to the wider community.

5. Family Mediation and Community Support

The Centre for Islamic Guidance continued to provide pastoral guidance and family mediation support to individuals and families, including residents of the London Borough of Tower Hamlets.

The service assisted individuals experiencing family disagreements, relationship difficulties and other domestic or social challenges, seeking to encourage constructive communication, reconciliation and mutual understanding where appropriate and safe.

Advice was provided within the charity's areas of competence, with particular emphasis on family responsibilities, respectful relationships and the application of Islamic ethical principles.

Where circumstances involved safeguarding concerns, potential harm or matters requiring specialist intervention, individuals were directed towards appropriate statutory agencies, legal services or other professional support.

The service continued to provide an accessible source of guidance for members of the community seeking assistance with personal and family matters.

6. Religious Guidance, Pastoral Care and the Advancement of Islamic Education

The provision of authentic Islamic education and religious guidance remained one of the charity's principal areas of activity and achievement during the year.

The centre continued to offer lectures, educational sessions, individual consultations and opportunities for members of the public to seek advice from its instructors, Imams and religious advisers.

These services supported individuals and families seeking to deepen their understanding of Islam, strengthen their religious practice and make informed decisions concerning their personal, educational and spiritual development.

The charity also delivered online guidance sessions and lectures addressing Islamic spirituality, emotional wellbeing, personal challenges and the importance of maintaining positive relationships within society.

Particular attention was given to the role of faith, community support and spiritual reflection in helping individuals manage everyday pressures, including feelings of anxiety, isolation and emotional distress.

The charity recognises the distinction between religious or pastoral support and professional mental health treatment. Where individuals required specialist assessment or intervention, they were encouraged to seek assistance from appropriately qualified healthcare professionals and relevant support services.

The continued engagement of the local community with these services demonstrates the importance of accessible religious education and pastoral guidance in supporting individual wellbeing and strengthening community relationships.

Overall Performance

Throughout the reporting year, the Centre for Islamic Guidance maintained its commitment to providing accessible educational opportunities, religious guidance and community support.

Through its courses, youth initiatives, employment-related assistance, family support and pastoral services, the charity continued to further its charitable objectives and contribute positively to the educational, spiritual and social wellbeing of its beneficiaries.

The trustees remain committed to strengthening the quality and accessibility of these services and ensuring that the charity's resources are directed towards activities that deliver meaningful public benefit.

Section E Financial review

Brief statement of the charity's policy on reserves

The Centre for Islamic Guidance aims to maintain financial reserves equivalent to approximately three months of operating expenditure, providing a contingency against unforeseen costs, financial emergencies and potential interruptions to its regular income.

During the reporting year, the charity maintained funds in its bank account equivalent to approximately three months of operating expenditure, supporting its ability to meet ongoing commitments and sustain its charitable activities.

The trustees remain committed to prudent financial management and achieving long-term financial sustainability, with an emphasis on meeting routine operational costs through the charity's regular sources of income rather than relying extensively on public fundraising.

Where additional financial resources are required, the trustees may consider voluntary donations or community fundraising, particularly for significant projects and initiatives that further the charity's objectives and provide substantial public benefit.

The trustees continue to monitor the charity's financial position and review its reserves in relation to operational commitments, anticipated expenditure and the charity's ongoing needs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Centre for Islamic Guidance generates its principal income through voluntary donations from members of the public, regular standing order contributions, modest fees for educational courses and contributions received from local charitable and educational organisations using its facilities.

The charity also receives income through the hire of classrooms, lecture rooms and communal facilities, enabling other community-based organisations to deliver educational and charitable activities whilst contributing towards the centre's operational costs.

Regular financial contributions and premises-related payments from organisations and projects, including StudySupport UK and QIman Institute of Arabic Sciences and Personal Development Project, provide an important source of income towards the maintenance and continued operation of the centre.

Throughout the reporting year, the charity allocated funds towards the upkeep, maintenance and improvement of its premises, including classrooms, communal areas and interior facilities. This expenditure supports the provision of a safe, welcoming and suitable environment for education, community engagement, social interaction and worship.

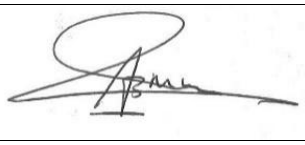
The trustees continue to exercise financial oversight, seeking to balance the charity's operational expenditure with its available income and maintaining a sustainable approach to funding. Particular emphasis is placed on ensuring that the charity's resources are used effectively to support its educational, religious and community objectives, whilst reducing dependence on large-scale public fundraising.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. K. Moudood Hasan	
Full name(s)	Abul Kamal Moudood Hasan	Abul Barakat Monawar Hasan
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	30/10/2026	

MOHI & CO

CHARTERED CERTIFIED ACCOUNTANTS

98 Commercial Road, London E1 1NU Tel: 0207 488 4767. Fax: 0207 488 2497
Email:mohi92@aol.com

Company registration number: 08326871

CENTRE FOR ISLAMIC GUIDANCE

Unaudited financial statements

31 December 2025

CENTRE FOR ISLAMIC GUIDANCE

Contents

	Page
Directors and other information	1
Directors report	2
Accountants report	3
Statement of comprehensive income	4
Statement of financial position	5 - 6
Statement of changes in equity	7
Notes to the financial statements	8 - 11

CENTRE FOR ISLAMIC GUIDANCE

Directors and other information

Directors	Mr Abul Barakat Monawar Hasan Mr Abul Kamal Moudood Hasan Mr. Abul Bayan Mohammad Hasan
Company number	08326871
Registered office	255-259 Commercial Road London E1 2BT
Business address	255-259 Commercial Road London E1 2BT
Accountants	Mohi & Co 98 Commercial Road London E1 1NU

CENTRE FOR ISLAMIC GUIDANCE

Directors report
Year ended 31 December 2025

The directors present their report and the unaudited financial statements of the company for the year ended 31 December 2025.

Directors

The directors who served the company during the year were as follows:

Mr Abul Barakat Monawar Hasan
Mr Abul Kamal Moudood Hasan
Mr. Abul Bayan Mohammad Hasan

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the board of directors on 18 September 2026 and signed on behalf of the board by:

Mr Abul Barakat Monawar Hasan
Director

CENTRE FOR ISLAMIC GUIDANCE

Report to the board of directors on the preparation of the unaudited statutory financial statements of CENTRE FOR ISLAMIC GUIDANCE Year ended 31 December 2025

As described on the statement of financial position, the directors of the company are responsible for the preparation of the financial statements for the year ended 31 December 2025 which comprise the statement of comprehensive income, statement of financial position, statement of changes in equity and related notes.

You consider that the company is exempt from an audit under the Companies Act 2006. In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and from information and explanations supplied to us.

Mohi & Co
Chartered Certified Accountants

98 Commercial Road
London
E1 1NU

18 September 2026

CENTRE FOR ISLAMIC GUIDANCE

Statement of comprehensive income
Year ended 31 December 2025

	Note	2025 £	2024 £
Turnover		99,258	93,745
Cost of sales		-	-
Administrative expenses		(95,764)	(89,651)
Operating profit		3,494	4,094
Profit before taxation	4	3,494	4,094
Tax on profit		-	-
Profit for the financial year and total comprehensive income		3,494	4,094

All the activities of the company are from continuing operations.

Company registration number: 08326871

The notes on pages 8 to 11 form part of these financial statements.

CENTRE FOR ISLAMIC GUIDANCE

Statement of financial position
31 December 2025

	Note	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	5	4,949		4,432	
			4,949		4,432
Current assets					
Debtors	6	32,319		17,319	
Cash at bank and in hand		46,217		58,240	
		78,536		75,559	
Creditors: amounts falling due within one year	7	(3,752)		(3,752)	
Net current assets			74,784		71,807
Total assets less current liabilities			79,733		76,239
Net assets			79,733		76,239
Capital and reserves					
Profit and loss account			79,733		76,239
Shareholders funds			79,733		76,239

For the year ending 31 December 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with Section 1A of FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The notes on pages 8 to 11 form part of these financial statements.

CENTRE FOR ISLAMIC GUIDANCE

Statement of financial position (continued)
31 December 2025

These financial statements were approved by the board of directors and authorised for issue on 18 September 2026, and are signed on behalf of the board by:



Mr Abul Barakat Monawar Hasan
Director

The notes on pages 8 to 11 form part of these financial statements.

CENTRE FOR ISLAMIC GUIDANCE

Statement of changes in equity
Year ended 31 December 2025

	Profit and loss account	**Total**
	£	£
At 1 January 2024	72,145	72,145
Profit for the year	4,094	4,094
Total comprehensive income for the year	4,094	4,094
At 31 December 2024 and 1 January 2025	76,239	76,239
Profit for the year	3,494	3,494
Total comprehensive income for the year	3,494	3,494
At 31 December 2025	79,733	79,733

CENTRE FOR ISLAMIC GUIDANCE

Notes to the financial statements
Year ended 31 December 2025

1. General information

The company is a private company limited by shares, registered in . The address of the registered office is 255-259 Commercial Road, London, E1 2BT.

2. Statement of compliance

These financial statements have been prepared in compliance with the provisions of FRS 102, Section 1A, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Turnover

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer (usually on despatch of the goods); the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity; and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

Taxation

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in the statement of comprehensive income, except to the extent that it relates to items recognised in other comprehensive income or directly in capital and reserves. In this case, tax is recognised in other comprehensive income or directly in capital and reserves, respectively.

Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Deferred tax is recognised in respect of all timing differences at the reporting date. Unrelieved tax losses and other deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date that are expected to apply to the reversal of the timing difference.

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in capital and reserves, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in capital and reserves in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in capital and reserves in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

Impairment

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

When it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that are largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Debt instruments are subsequently measured at amortised cost.

Where investments in non-convertible preference shares and non-puttable ordinary shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in profit or loss. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in profit or loss, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss immediately.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets or either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised in profit or loss immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Profit before taxation

Profit before taxation is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible assets	873	782

5. Tangible assets

	Plant and machinery	Fixtures, fittings and equipment	**Total**
	£	£	**£**
Cost			
At 1 January 2025	5,763	2,324	8,087
Additions	1,391	-	1,391
At 31 December 2025	7,154	2,324	9,478
Depreciation			
At 1 January 2025	1,789	1,866	3,655
Charge for the year	805	69	874
At 31 December 2025	2,594	1,935	4,529
Carrying amount			
At 31 December 2025	4,560	389	4,949
At 31 December 2024	3,974	458	4,432

6. Debtors

	2025	2024
	£	£
Other debtors	32,319	17,319

7. Creditors: amounts falling due within one year

	2025	2024
	£	£
Other creditors	3,752	3,752

8. Directors advances, credits and guarantees

CENTRE FOR ISLAMIC GUIDANCE

Detailed income statement
Year ended 31 December 2025

	2025 £	2024 £
Turnover		
Rent contribution	77,948	27,500
Fees receivable	21,310	66,245
	99,258	93,745
Gross profit	99,258	93,745
Gross profit percentage	100.0%	100.0%
Overheads		
Administrative expenses		
Staff training	(2,530)	(1,030)
Rent payable	(77,124)	(68,535)
Rates & Water	(687)	(567)
Insurance	(252)	(252)
Light and heat	(632)	(1,063)
Cleaning	(2,814)	(2,881)
Repairs and maintenance	(614)	(3,439)
Printing, postage and stationery	(1,942)	(1,332)
Telephone	(3,096)	(577)
Computer costs	(2,312)	(1,334)
Hire of equipment	-	(2,872)
Travelling and entertainment	(514)	(508)
Entertaining	(769)	-
Legal and professional	-	(300)
Bank charges	(45)	(101)
General expenses	(1,560)	(2,381)
Charitable donations - type 1	-	(1,697)
Depreciation of tangible assets	(873)	(782)
	(95,764)	(89,651)
Operating profit	3,494	4,094
Operating profit percentage	3.5%	4.4%
Profit before taxation	3,494	4,094