OTLEY ACTION FOR OLDER PEOPLE

ANNUAL REPORT

2025-2026



Supporting Independent Living
in Otley, Arthington and Pool-in-Wharfedale

Crossgate, Otley, LS21 3AA

Registered Charity Number 1150684

Company Number 8224902

tel: 01943 463965

website: www.otleyactionforolderpeople.org.uk

email: info@otleyactionforolderpeople.org.uk

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Aims and Objectives as Set Out in the "Articles of Association"

"The charity is established to relieve the following charitable needs of older people living in Otley, Pool and Arthington:

1. To relieve poverty
2. To preserve and protect good health
3. To advance education; and
4. To promote the social inclusion of such people who are excluded from society because they are house-bound, or who are unable to drive or easily access public transport and to assist them to integrate into society by such means as the trustees deem fit."

Background

Otley Action for Older People (OAOP) is a long-established and successful community-based organisation working for the older population of Otley, Pool and Arthington. It was initiated in 1995 and granted charitable status in 1996. The original charity number was 1060379 and Otley Action registered with the Charity Commission at the time setting itself the clear objectives as listed in the original constitution.

OAOP is open to all people over 60 within the Otley, Pool-in-Wharfedale and Arthington areas. Otley Action for Older People is a member of the Leeds Neighbourhood Network Scheme (NNS) a network of voluntary sector organisations working with defined communities to identify and address local priorities and work in partnership with statutory services to support independent living for older people.

OAOP primarily targets activities and services to the needs of low-income older people, older people with disabilities and those threatened by or experiencing social exclusion. However, there is an open-door policy and thus activities are open to people over the age of 60, except where there are defined criteria.

The organisation is in the North-West of the Leeds Metropolitan District. Otley, Pool and Arthington are set within a rural area and are outside the Leeds Regeneration Area.

According to the last census in 2021, there are 4588 people over the age of 60 living within Otley (which equates to approximately 32% of the population in Otley, which stands at around 14,300). 3.2% were reported to be Black, Asian or a minority ethnicity. This demonstrates that Otley has

a significantly older population than the UK average, which is 24%. It also has a very low level of ethnic diversity compared to the average in England, which is 19%.

There is around 6900 men in Otley, which equates to 48% of the population. So, we can estimate there around 2200 men over the age of 60 living in Otley.

Detailed, self-reported, health splits for Otley are limited, but according to the 2021 Census they are split as follows:

- Very good health – 46.6%
- Good Health – 34.2%
- Fair health – 13%
- Bad / very bad health – 5-6%

So, 1 in 5 people report fair, bad or very bad health. These proportions will be higher in older age groups.

Around 18% of the population of Otley reported to live with some level of disability, and again these proportions will be higher in older age groups.

OAOP currently has 1441 registered members, of which 0.6% are registered as Black, Asian or a minority ethnicity. 40% of our members are aged between 75 and 84 and 34% are aged over 85. These figures show that over 30% of the eligible population in Otley are registered with Otley Action.

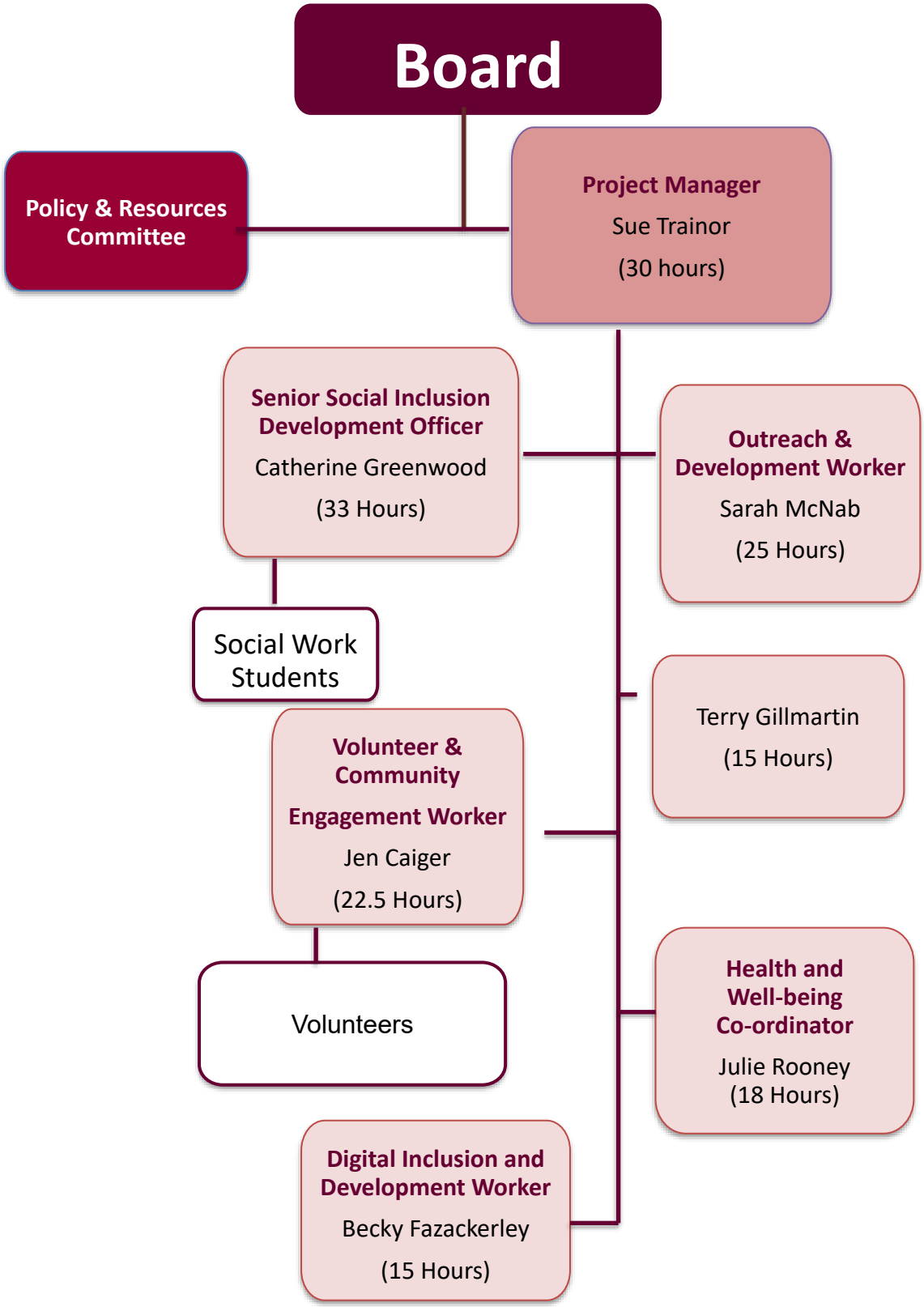
In 2025 OAOP had six staff members to manage the workload of the charity. There are over 100 volunteers from a wide range of backgrounds and of varying ages and cultures. The volunteer workforce receives training and support and as such are competent and able to support our older people. The staff team organises, manages, and oversees the volunteers and provides practical and emotional support to them and our members. Our Board of Directors are made up of local older people and members of the local community. This ensures co-production in the development of services that we provide, decisions made and also provides governance of the organisation. We value our members and actively seek feedback from observation and consultation. Consultation and feedback from members are integral to our improvement policies and we actively seek this.

As an organisation, we have a continual improvement philosophy and a desire to increase the quality of services and outcomes available to older people in our community.

Otley Action for Older People (OAOP) provides activities and services for adults over the age of 60. The primary aims focus on social inclusion and equality. This is enacted by enabling reductions in poverty, increasing active participation and providing person-centred support for people to live in their own homes for as long as possible.

Services include home visits, assessments, information and signposting, transport to hospital and doctors' appointments, befriending, wheelchair hire, shopping, lunch clubs, exercise classes, social groups and outings.

Otley Action for Older People Structure 2025-2026



Otley Action for Older People Board of Directors		
Alisa Bearpark (Chair)	**Pauline Padden (Treasurer)**	**Frank Jordan (Secretary)**
		
Elspeth Harrow	**Pamela Gill**	**Nigel Gill**
		
John Eveleigh	**Gill Chapman**	**Andy Hinton**
		
Stuart Page	**Sue Trainor (Company Secretary)**	**Tony Havercroft**
		

Otley Action for Older People Staff Team

Project Manager	**Sue Trainor**
Senior Social Inclusion Development Officer	**Catherine Greenwood**
Outreach and Development Worker	**Sarah McNab**
Volunteer & Community Engagement Officer	**Jen Caiger**
Finance and Admin Worker	**Terry Gilmartin**
Digital Inclusion Development Worker	**Becky Fazackerley**
Health and Well-being Co-ordinator	**Julie Rooney**



Sarah, Jen, Sue, Catherine, Becky and Julie

Staff Changes in 2025-2026

Terry Gilmartin resigned after two years in post as Finance and Administration Officer in August 2025. Terry is still a volunteer and helps as and when he can.

Social Work Students/Other on Placement in 2025-2026

Name	Education Institution	Dates
Ellie Fisher	Leeds City College	19th May - 6th June
Jessie White	University of Bradford	May - June
Isabel Cook	University of Leeds	6th October - 30th January
Hanisah Iddrisu	Leeds Beckett University	2nd March - ongoing

Volunteers

We have a fantastic team of registered volunteers. They bring a wealth of experience and expertise with them from diverse backgrounds, all with the common ethos of wanting to care for the older population of Otley, Pool and Arthington. Collectively, they are responsible for running the 15 Social Groups that we run every week.

There are currently 98 active volunteers registered with us. Our volunteers fall into several categories:

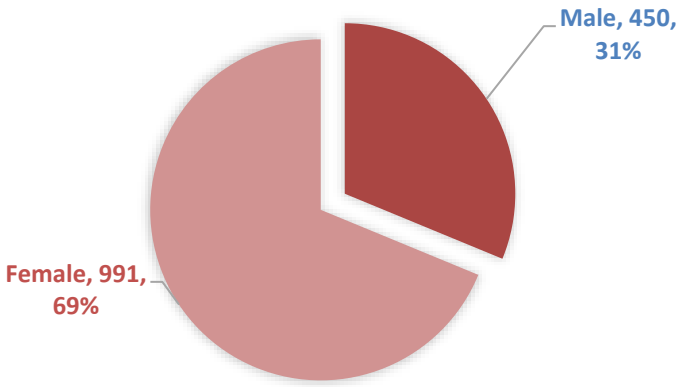
Befrienders	18
Car Scheme Drivers	23
Bus Drivers / Escorts	24
Reception / Admin	10
Group Work	32

Our volunteer workforce is fundamental to the work we do, without them Otley Action would not be the force that it is or have the presence in Otley it has. We have grown steadily over the years, and this is largely due to the hard work and dedication of our volunteer workforce. We continue to be amazed at the commitment of our volunteers. Whether it is going above and beyond as a befriender or taking a lady to a hospital appointment 100 miles away – no job is too big or small and our army of volunteers will find a way to make things happen.

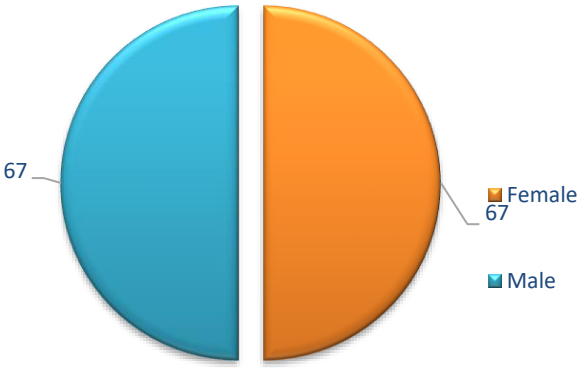
Otley Action for Older People Members

As of March 2026, we had 1441 members registered with Otley Action. There were 991 women and 450 men. Of these members, 134 are registered as having memory loss. 67 of these are women and 67 are men.

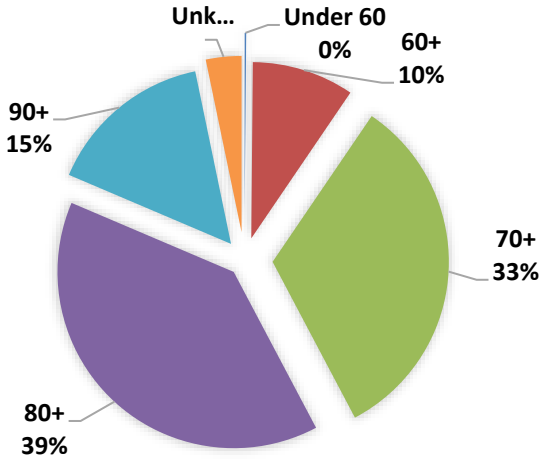
Gender of Service Users



Gender of Service Users with Memory Problems



Age Groups of Service Users





Alisa Bearpark, Chair of Trustees OAOP

Chair's Report

It is my pleasure to present this year's Chair's Report on behalf of the Board of Trustees for Otley Action for Older People.

Over the past year, the organisation has continued to demonstrate the strength, compassion and resilience that sit at the heart of everything we do. In a time when many older people continue to face isolation, financial pressures and increasing challenges in accessing support, Otley Action for Older People has remained a trusted and welcoming presence within our community.

The Project Manager's Report highlights the breadth and quality of the services delivered throughout the year, and I would like to thank Sue Trainor and the staff team for their professionalism, commitment and care. Their hard work ensures that older residents across Otley, Pool and Arthington receive practical support, opportunities for social connection, and activities that improve health and wellbeing.

As trustees, we recognise the importance of ensuring that the organisation remains both sustainable and responsive to future needs. During the year, the Board has continued to focus on good governance, financial oversight and succession planning, while supporting the development of services that meet the changing needs of our members and the wider community.

We are particularly grateful to our volunteers, whose generosity of spirit makes such a significant contribution to the success of the organisation. Whether supporting activities, driving members to appointments, offering befriending services, or helping behind the scenes, volunteers remain central to the warm and supportive culture that defines Otley Action for Older People.

I would also like to acknowledge the continued support of our funders, partners and local community. Strong partnerships are essential to the work we do, and we value the confidence and encouragement shown to the organisation throughout the year.

The Board is aware that the coming year will bring both opportunities and challenges. Demand for services continues to grow, and the needs of older people are becoming increasingly complex. At the same time, the organisation is entering a period of transition and succession planning which will require careful management and collaboration. I am confident, however, that the strong foundations built over many years, together with the dedication of staff, volunteers and trustees, place the organisation in a positive position for the future.

On behalf of the Board of Trustees, I would like to thank everyone who has contributed to another successful year and who continues to support our shared aim of helping older people remain independent, connected and valued within their community.

Project Manager's Report



Sue Trainor
Project Manager, OAOP

The past year has been another exceptionally busy and rewarding one for Otley Action for Older People, as we continue to support older residents of Otley, Pool and Arthington to live independently, safely and with dignity. Demand for our services remains high, and once again we have responded with flexibility, creativity and compassion.

At the heart of everything we do are our members. Over the last year we have delivered a wide range of activities, groups and services designed to reduce isolation, improve health and wellbeing, and offer practical help when it is needed most.

Our weekly activity programme has continued to flourish, with exercise classes such as Tai Chi, Zumba, chair-based exercise and bowling helping older people to stay active and mobile. Social and interest-based groups including bingo, quizzes, art classes, Memory Café and Internet Cafés have offered opportunities to learn new skills, maintain confidence and enjoy time together in a friendly, supportive environment. Practical support remains a crucial part of our work. Our transport services**,** including the car scheme for medical appointments and minibus transport to activities, have enabled many members to attend essential appointments and remain engaged with their community. Our home support and befriending services have provided vital assistance with form-filling, benefits applications and regular friendly contact for those who may otherwise feel isolated.

None of this would be possible without our extraordinary volunteers. Their commitment, kindness and reliability underpin every aspect of our work. From drivers and befrienders to group leaders, committee members and café helpers, our volunteers give their time generously and make a genuine difference every single day. On behalf of the staff team, trustees and members, I extend our heartfelt thanks to each one of them.

I would also like to thank our partners, funders and supporters**,** including Leeds Neighbourhood Network Schemes and our local community, whose continued support enables us to sustain and develop our services.

As we look ahead, we remain committed to adapting to the changing needs of our older population, strengthening our services and ensuring that Otley Action for Older People continues to be a trusted, welcoming and responsive organisation at the heart of our community.

Thank you to everyone who has contributed to another successful year.

Sue Trainor, Project Manager

Otley Action Activities

Regular Services and Activities from 01/04/2025 – 31/03/2026

Advice and Information

- Registration of members
- Support for Individuals & community groups
- Signposting and referrals
- Newsletters

Transport and Mobility

- OAOP minibus transport Volunteer Car Scheme
- Wheelchair Accessible Transport – Wheelchair Clamp
- Wheelchair and equipment loan

Social Activities

- Fish and chip delivery service
- Meal Deliveries
- Lunch Club
- Mini-bus trips
- Christmas and Easter Parties
- Quizzes
- Art class
- Choir
- Memory Café
- Tai Chi
- Zumba
- Indoor Bowls
- Community Café
- Foot Health Care Clinic
- Bingo

Practical Help

- Shopping support
- Gardener vetting service
- Contractor's list
- Care and Repair referrals
- Volunteering
- IT and digital support

Social Care

- Home visiting and assessments
- Befriending
- Telephone contact
- Blue Badge
- Bus Passes
- Attendance Allowance applications
- Housing support
- Form filling and financial queries

Health Activities

- Tai Chi classes
- Chair-based Exercise
- Zumba Gold classes
- Winter indoor bowls
- Outdoor Bowling
- Healthy Leg Clinic
- Chiropodist
- Ear Care Clinic

Regular Groups and Activities - Timetable of Events

Day	Activity	Venue	Time	Clients per week (Average)
Monday	**Internet Support**	**Chippendale Centre**	**9:30am-11.30pm**	**12**
Monday	**Memory Café Every Monday**	**Chippendale Centre**	**12pm**	**14**
Monday	**Quiz 2nd Monday of the month**	**Chippendale Centre**	**12pm**	**24**
Monday	**Bingo**	**Labour Rooms**	**2pm**	**20**
Monday	**Welcome Space November-March**	**Chippendale Centre**	**1pm**	**10**
Tuesday	Otley Luncheon Club	Chippendale Centre	12pm	26
Tuesday	Art Class	Chippendale Centre	2pm	16
Tuesday	Welcome Space November-March	Chippendale Centre	10am	10
Wednesday	**Healthy Legs**	**Otley Action Offices**	**12-2pm**	**6**
Wednesday	**Pool Luncheon Club**	**Wharfedale Court**	**12pm**	**18**
Wednesday	**Chair Based Exercise**	**Chippendale Centre**	**3pm**	**18**
Thursday	Choir	Black Horse Courtyard	11am	13
Thursday	Otley Lunch Club	Chippendale Centre	1pm	20
Thursday	Tai-chi	Beech Hill Church	2pm	18
Friday	**Indoor bowling (Seasonal)**	**Otley Methodist Church**	**10am**	**16**
Friday	**Community Café**	**Chippendale Centre**	**12.30pm**	**18**
Friday	**Zumba Gold**	**Bridge Church**	**2pm**	**17**
Friday	**Foot Clinic Every other month 2 x sessions**	**Otley Action Offices**	**12.30pm**	**14**
Friday	**Welcome Space November-March**	**Chippendale Centre**	**12.30pm**	**18**

What Happened in 2025-2026

Our service has seen a steady growth in membership over the last year; our membership stands at 1441 currently. We are pleased to report that our weekly groups are running at near full capacity across the board.

Service Delivery

In 2025 most of our social groups were 95% full which is great to see. More people than ever are seeking new experiences and the opportunity to meet and chat and make new friendships. We love to see this enthusiasm from our members.

Projects, Groups & Activities

The Big Lottery Community Fund

Our "Let's Enable Otley" (LEO) project came to an end in August 2025. The end of year 4 evaluation for the Big Lottery was submitted at the end of August. Throughout the four-year period we were able to develop both our volunteer support and digital work.

Community Network Lunch

OAOP initiated the Community Network Lunch project following the pandemic and has taken the lead in facilitating it over the past few years. The network is made up of local community groups, church and school groups, Otley Town Council, health and well-being representatives and more. The network meets bi-monthly usually on a Wednesday and is facilitated by Third Sector Consultancy. Over the past 12 months Otley Action, Otley Common, Otley Courthouse, The Food Larder and the Bridge Church have all hosted the event which usually has an attendance of around 15-20 members. It is a great opportunity for networking and information sharing and there are now over 60 groups affiliated.

Chiropody Clinic

Over the past 12 months we have had three Foot Health Professionals supporting our clinics, all with up-to-date membership of their professional body and insurance certificates provided. The team have provided excellent footcare for our members. The practitioners attend regularly and give expert foot care and advice to our OA members at a reduced price. Our practitioners also do Home Visits for our Housebound Members. During each session at OA each practitioner can see between 10 and 15 members per session.

Healthy Leg Care /Hosiery measuring and Fitting Service

Over the past 12 months we have continued to provide Healthy Leg Care/Hosiery measuring and fitting service on a Wednesday from 12 until 2pm. We also have the expert advice and help from

our Service Industry Partners MEDI who attend our sessions every two weeks. We provide up to date information/advice from Legs Matter, an organisation that can be accessed online and available to everyone. https://legsmatter.org

During this session we also offer a Doppler assessment (ABPI). This is a valuable investigation which checks the leg pulses and blood flow. The printout given by the machine is given to the patient to take back to their surgery and entered onto their records. If any problem is detected this enables the G.P to refer to the appropriate hospital department.

Supporting Independent Living Event

In May 2025 we held a Supported Independent Living event at Otley Methodist Church. The purpose of the event was to provide vital information for older people who live alone in their own homes. Staff and volunteers were on hand to answer any questions and guide people in the right direction. As well as our lovely choir Singing for Pleasure and a buffet lunch, we also had a host of stall holders providing specialist information. This included local solicitors, care providers and funeral services. In addition, we had attendance from Travel with Confidence, Leeds Older People's Forum Memory Services, Carers Leeds, Apetito food suppliers, Leeds Mental Wellbeing Services and Leeds Directory to name but a few. Our Choir Master Thanda reduced many to tears with his beautiful rendition of Bring Him Home from Les Misérables at the finale.



Leeds Community Anchor Network (LCAN)

We joined the Leeds Community Anchor Network in 2023 as the lead organisation supporting the disadvantaged in Otley and Yeadon, distributing the Housing Support Fund to those effected by the financial crisis. We also administered the payments for the Welcome Spaces throughout the area. This has continued in this financial year and will continue into 2026. This is a partnership with Voluntary Action Leeds distributing government funding.

The Household Support Fund (HSF) is a central government fund. Leeds City Council (LCC) asked the Leeds Community Anchor Network (LCAN) to distribute money across the network and wider partners to cover all electoral wards of the city to support some of the most vulnerable families and individuals with food, fuel, and other essential costs. Otley Action was asked to support people in LS21. To the year ending 31st March 2026, we were awarded £10,500 of government funding to distribute. A lot of this money was awarded to local families to provide meals during the school holidays with nominations coming from local schools.

Welcome Spaces

Throughout the winter months OAOP ran two Welcome Spaces, one on a Monday morning and one of a Friday afternoon. Both activities were held in the coffee lounge in the Chippendale centre. Each week free teas, coffees, biscuits and cup a soups were available and anyone was welcome to bob in and have a drink.

Memory Café

Over the past 12 months our Memory Café has expanded as planned. It has gone from 1 to 2 sessions per month to weekly. We have also increased the number of attendees with numbers regularly between 10-15. We have also been working on extending the duration of each session in preparation for future development. We offer a hot meal at each event as well as activities that provide cognitive stimulation therapy.

Newstead and Walker

Alex and Daniel from local solicitors Newstead and Walker attend our Tuesday lunch club each week providing practical support for our members as well as generally helping with the lunches. In addition, they hold a clinic in our offices once a month providing free legal advice.

The Big Chat

On the 19th of January 2026 we hosted ‘The Big Chat’ a volunteer event. The session aims, to bring together our fantastic group of volunteers for a feedback and planning event. The event was supported by several of our Board Directors who headed up the small groups and facilitated alongside the staff team. We posed a series of questions to our volunteers who were sat in small

groups. Half of the questions relate to the volunteer experience, the other half relating to the member experience.

Feedback and suggestions from the session included:

- I.D. badges for staff and volunteers who go to people's houses
- Roles and responsibilities of staff made clear
- Reception staff would benefit from more information about what staff do, in/out board, vacancies in classes
- Lunch club staff would benefit from a briefing from staff at start of each session and a feedback sheet for them to use at the end
- Clear role definition for volunteers and boundaries (for volunteer and service user)
- More information from staff about status of service user such as about mobility (transport)
- Info about how volunteers should feedback to staff about service users
- Correct PPE for minibus drivers and escorts
- Text reminders for minibus drivers
- How volunteers should feedback to staff about concerns about service users
- Should befrienders or minibus drivers have more information about who to contact in the event of an emergency
- Membership card for service user
- More training – first aid/ food hygiene
- Communication between staff and volunteers could be improved

All feedback and suggestions from the day were looked at and addressed where necessary.





Lytham Holiday

In October 2025 we enjoyed a lovely 3-night stay in Lytham. 8 of our OAOP members stayed at the Clifton Park Hotel and enjoyed some lovely day trips and tasty meals. Kathy and Erica, our fabulous volunteers supported our trip and ensured that everyone had a great experience.





Volunteer Socials

The Black Horse, a summer social, and a Christmas party. All have been well attended, especially the Christmas party which took place on Tuesday the 9th of December at the Chippendale Centre and had 45 attendees.





OAOP Digital Inclusion Project 25/26 Summary

This summary provides an assessment of OAOP's Digital Inclusion work from March 2025 – April 2026.

Most of the digital inclusion offering at Otley Action was delivered through drop-in services, either via the internet café or drop-in sessions at social housing complexes.
The internet café moved to a Monday morning in June 2025 and continued to be well attended with a total of 258 instances of support delivered over the last year (across 44 weeks where attendance was recorded). This equates to an average of about 6 people per week. In total, approximately 150 different service users accessed the internet café, suggesting that the service is widely known within the community.
Drop-in sessions at Wharfedale Court, Bennett Court and Union Court were delivered alongside

other social activities such as coffee mornings. The total number of attendances at the 42 drop-in sessions during the year was 237 (an average of just short of 6 people per session) with 79 instances of individual support provided. These were initially funded by Leeds Digital Inclusion Fund but have been continued at Wharfedale Court and Bennet Court due to their success.

In addition to the drop-in provision, one-to-one support was provided either in the office (63 appointments) or via home visits (78 appointments).

In March, the first monthly Digital Inclusion Workshop was held with 6 attendees. The session covered the basics of using a touchscreen device and was well received by those who attended. Additional workshops are planned for April and May.

Internet Cafe

Our internet café runs every Monday 9:30-11:30am. Our IT inclusion worker Becky has also been offering home visits and has proven to be very popular with lots of new requests for support.

Community Café

The weekly café which runs through the Winter is popular with independent members who can get into town. Local councillor Penny Robinson attends most weeks and offers support and advice to members. Our foot clinic runs alongside the café (monthly) and is run by Nicky, Megan and Rob.

Christmas Party

The Christmas Party was as popular as ever. We provided a lovely afternoon of festivities for 75 members. Spectacular entertainment from Christopher and the Robins was followed by a visit from Father Christmas. We were so grateful to receive voluntary support, fruit, chocolates and mince pies from Professional Leads an Otley-based company who support us every Christmas.







Befriending

We currently have 21 active befrienders, who between them have 25 established befriender relationships with individual service users. Over the past year our befrienders have carried out approximately 150 shopping trips and conducted around 1200 home visits and telephone conversations. Home visits can also include going out for a cup of tea or participating in another activity together outside of the home, for example we have one befriendee who enjoys playing chess a couple of times per week with his befriender.

Car Scheme

Our highly successful car scheme continued throughout the year and demand remained high. This service provided a door-to-door service for those who struggle to get out and about without assistance due to a variety of disabilities. These services are specifically for those people who would be housebound without assistance. For instance, navigating hospitals can be difficult for those with mobility issues and our drivers provide this service on top of the actual drive to the hospital. Often service users have mobility aids which must be taken with them to ensure they are safe and well supported throughout the journey.

Trips and Outings

Throughout the year Otley Action ran a range of trips and outings. We ran some ad-hoc trips during this period as we received regular requests for countryside drives and shopping trips. These included:

Tropical World – Leeds
Whitby
Yorkshire Lavender
Crag House Farm
Lytham St Anne's
Bridlington
Afternoon Tea – Skipton Hotel
Holmfirth Vineyard
Batley Mill Village
Marks & Spencer Archive
York Designer Outlet
Ripon Market
Boundary Mill
Tong Garden Centre







Training

Date	Training	Number of attendees
21/07/2025	Safeguarding Vulnerable Adults	10
25/07/2025	Food Safety and Hygiene Level 2	9
16/12/2025	GDPR Training	6
27/01/2026	Defibrillator Training	13
11/02/2026	Fire Warden Training	2
06/03/2026	GDPR Training	6

Otley Action Finance – Fundraising and Donations

Leeds Fund Strategic Grants

In November 2025 we were awarded a grant of £50,000 over two years by Leeds Community Foundation. The funding is to support the next stage of the development of the Dementia project and to help with the succession planning and restructuring of the staff and Board as we undergo the changes ahead of us. The project officially starts in January 2026, the first payment of £25,000 was received in November 2025. The next payment of £25,000 will be received in November 2026

Motability

In March 2026 we were advised that we had been awarded just short of £150,000 by Motability to develop transport services for people with disabilities. The funding is to pay for a three-year post for a Transport Co-ordinator.

Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)

As a member of LCAN Otley Action were once again awarded funds to support the people in our community that were experiencing financial difficulties. The award was for £10,500 and OAOP worked in partnership with the school cluster to distributer much of the funds. We also supported many of our older people who were experiencing fuel or food poverty. This money is to cover the financial year from the 01/04/2025- 31/03/2026 and much of the money will be allocated to local schools to support the families most in need.

Leeds Community Anchor Network (LCAN) – Welcome Spaces

As the LCAN for the Otley area we were once asked to distribute funding to local groups and venues that wanted to open spaces to the local community throughout the winter months.
As part of this initiative, we were awarded £2,380. The money was for administration and an allocation to each of the applicants to support the welcome spaces

Leeds Community Anchor Network – The Listening Project

In April 2025 we were awarded £3,600 to facilitate the Listening Project in our local community

Abbey House Settlement

In April 2025 we were delighted to receive an award of £500 from the Abbey House Settlement a local charity that awards funds to local good causes. The money was put to good use supporting the work we do with our older people.

Legacy

In July 2025 we received £5,000 from the estate of the late Brian Wallis. Brian was a regular attendee at Otley Action several years ago but moved out of the area and we then lost contact with him. Whilst we were sad to learn that Brian had passed but was very grateful that he had thought of Otley Action even after he had moved away.

Lunch Club Grant Applications

Otley Action has three lunch clubs throughout the week, two in Otley and one in Pool. To support these lunch clubs, we applied to Leeds Community Foundation for funds to support these groups. We were advised in July 2025 that we had been awarded £5,107.63, in total.

ENHANCE

In 2024/2025 OAOP worked in Partnership with AVSED, Leeds Older People's Forum, Leeds Community Health and other partners on the ENHANCE project. The project was to ease the work of LCH workers by picking up the nonmedical interventions that were often time consuming. Unfortunately, as ENHANCE was a pilot project the existing model came to an end in 2025 and the final payment of £1,923.00 for the project was paid to OAOP in April 2025.

Otley Town Council

A request to the Community Development Committee at Otley Town Council was submitted in February 2025 for funds to continue to facilitate the bi-monthly Community Groups Networking Lunch Forum. We were advised in May 2025 that Otley Town Council has awarded funding to the sum of £490.00 to support the next seven events due to be held between May 2025 up to an including the event in May 2026.

Leeds Community Anchor Network (LCAN) – The Community Recovery Fund

Otley Action was asked to distribute the Community Recovery Fund on behalf of LCAN for community groups in the Otley area. The fund is a central Government pot, targeted cities in the UK who experienced unrest over the summer. As an LCAN member, we were awarded £1000 for administrating the fund and a further £1000 to distribute in

amounts of £300 or less to small community groups in the local area. Successful applicants were Otley Camera Club, Otley Space, Friends of Westgate Primary School, The Wharfedale Men's Shed and Crown Green Bowls at Grove Hill. Each organisation was able to stage an event in the local community in May 2025.

Awards for All

We were advised in the spring of 2025 that our application to Awards for All was successful. We requested £18,000 to develop our existing Dementia Day Care services over the course of a year The funding was to increase the number of sessions, attendees and duration over the course of the year. The money paid for the salary cost of our Health and Wellbeing Co-ordinator and other related costs such as room hire, entertainment, transport and refreshments.

Roughan & O'Donovan

Roughan & O'Donovan have once again donated £770.00 to support Otley Action. They are a structural engineering company with 4 offices over the UK and Ireland and have an office in Wharfe bank Mills, they very kindly chose us to be their beneficiary again this year.

Donation from Eric Cairns

Eric Cairns has made a generous donation. Our volunteer of many years and his band

Crooked Willow were given a donation of £170 when they played at a Scottish Folk night in Adlington House last week. Their focus as a band is to bring some pleasure to people with Dementia in the Otley area and have donated the money to the Memory Café specifically.

Newstead and Walker	£200	24/10
The Factory Shop	£189.19	26/09
Home Instead	£200	11/11
Leeds City Council (Mice Money)	£500 Supported Independent Living event 22/05/2025	

Windmill Community Transport

In May 2025 we were awarded £1260 to run 6 subsidised costal trips for our members, following the increase in running costs of our minibuses. By securing this grant, we were able to offer these coastal trips to a wider group of older adults and ensure that those with financial constraints are not excluded from the opportunity. The trips have a significant positive impact on the mental and physical well-being of our members, providing them with much-needed social interaction, fresh air, and a change of scenery.

Otley Action Finance – Fundraising and Donations Summary Table

Date	Project	Amount
April 2025	Leeds City Council – Core Funding	£17,384.41
April 2025	LCAN – Housing support Fund	£10,500.00
April 2025	LCAN – Listening Well Project	£3,600.00
April 2025	Abbey House Settlement	£500.00
April 2025	ENHANCE – Final Payment	£1,923.00
May 2025	Windmill Community Transport Residual Fund Grant	£1,260.00
May 2025	Otley Town Council	£490.00
May 2025	LCAN – Community Recovery Fund	£2,000.00
May 2025	Awards for All – Dementia Day Care	£18,000
May 2025	Leeds City Council – Mice Money	£500
June 2025	Roughan and O'Donovan	£850.00
June 2025	Charities Aid Foundation	£200.00
July 2025	Leeds City Council – Core Funding	£17,384.41
July 2025	Legacy – Brian Wallis	£5,000.00
July 2025	Leeds City Council – Lunch Club Grants	£5,107.63
July 2025	Mayor's Chairty of the Year	£620.00
Oct 2025	Leeds City Council – Core Funding	£17,384.41
Nov 2025	Leeds Fund Strategic Grant	£25,000.00
Nov 2025	LCAN – Welcome Spaces	£2,380.00
Dec 2025	Charities Aid Foundation	£500.00
Jan 2026	Leeds City Council – Core Funding	£17,384.41
Jan 2026	Roughan and O'Donovan	£770
March 2026	Motability – Transport Coordinator Role	£150,294

Detailed Income & Expenditure Account for Year Ended 31 March 2026

		2026		2025
	£	£	£	£
Income				
Grants, Donations and Fundraising		165,631		286,864
Fees and Charges		9,235		8,027
Contributions to Activities		31,677		30,013
Luncheon Club		31,104		28,362
Community Car Scheme		2,043		2,068
Bank Interest		12,798		5,914
Student Placements		1,047		560
Employers Allowance		10,500		5,000
Newsletter Sponsorship		600		-
Minibus Driver Training		200		-
Sale of Minibus		-		5,500
Total Income		**264,835**		**372,308**
Expenditure				
Room Rent & Service Charges	14,129		20,365	
Light and Heat	3,211		6,458	
Subscriptions	639		648	
Telephone	2,847		2,365	
Printing, Stationery & Postage	2,591		1,894	
Insurance	1,282		959	
Repairs, Renewals & Refurbishments	4,949		4,364	
Depreciation	16,196		21,594	
I T Support & Equipment	4,043		6,755	
Independent Examination	1,625		1,550	
Professional Fees/Consultancy	7,000		10,800	
Miscellaneous	1,205		734	
Publicity	1,572		2,017	
		61,289		**80,503**
Minibus & Van Expenses	8,983		6,618	
Trips, Social Events & Activities	38,861		38,648	
Luncheon Club	24,102		24,279	
		71,946		**69,545**
Salaries	129,940		143,160	
Employers National Insurance	14,653		11,178	
Pension Contributions	30,747		29,728	
Redundancy Costs	1,270		-	
Payroll Fees	1,342		1,233	
Training	856		585	
Volunteer Expenses	4,003		3,319	
DBS Checks	186		630	
		182,997		**189,833**
Total Expenditure		316,232		339,881
Net (Deficit)/Surplus for the Year		(51397)		32,427
Funds Brought Forward		381,528		349,101
Funds Carried Forward		330,131		381,528

Leeds Community Foundation

BIG LOTTERY FUND

NATIONAL LOTTERY FUNDED

Otley TOWN COUNCIL

Enhance

NHS

Leeds Community Healthcare

NHS Trust

Newstead & Walker

Solicitors

LEEDS COMMUNITY ANCHOR NETWORK LCAN

LEEDS OLDER PEOPLE'S FORUM

Motability Foundation

Voluntary Action Leeds

Supporting Communities Together

Leeds CITY COUNCIL

5-2026

Charity Registration No: 1150684
Company Registration No: 08224902 (England and Wales)

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2026

OTLEY ACTION FOR OLDER PEOPLE

ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

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OTLEY ACTION FOR OLDER PEOPLE

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	John Eveleigh Pamela Gill Ailsa Bearpark Nigel Gill Gillian Chapman Frank Jordan Pauline Padden Andrew Hinton Elspeth Harrow
Secretary	Susan Trainor
Charity number	1150684
Company number	08224902
Registered office	Otley Old Peoples Welfare Centre Crossgate Otley West Yorkshire LS21 3AA
Independent Examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA

OTLEY ACTION FOR OLDER PEOPLE

LEGAL AND ADMINISTRATIVE INFORMATION (CONTINUED)

Bankers

Virgin Money
94 – 96 Briggate
Leeds
West Yorkshire
LS1 6ND

Monmouthshire Building Society
Monmouthshire House
John Frost Square
Newport
Monmouthshire
NP20 1PX

The Charity Bank Ltd
Fosse House
182 High Street
Tonbridge
Kent
TN9 1BE

Charities Aid Foundation
Shawbrook Bank
Lutea House
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

Cambridge & Counties Bank
Charnwood Court
5b New Walk
Leicester
Leicestershire
LE1 6TE

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2026

The trustees present their report and accounts for the year ended 31 March 2026.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association and constitution, the Companies Act 2006 and the Charities Act 2011.

Structure governance and management
The charity is a company limited by guarantee and was incorporated on 21 September 2012. The charity was registered with the Charity Commission on 4 February 2013.

The directors who served during the year were:

John Eveleigh
Doris Gagen (resigned 4 August 2025)
Pamela Gill
Ailsa Bearpark
Nigel Gill
Gillian Chapman
Frank Jordan
Timothy Dalby (resigned 4 August 2025)
Pauline Padden
Stuart Page (resigned 24 November 2025)
Andrew Hinton (appointed 30 June 2025)
Elspeth Harrow (appointed 24 November 2025)

Appointment of Directors:
The charity may by ordinary resolution:
1. Appoint an existing member who is willing to act to be a director; and
2. Determine the rotation in which any additional directors are to retire.

No person other than a director retiring by rotation may be appointed a director at any general meeting unless:
1. He or she is recommended for re-election by the directors; or
2. Not less than 14, no more than 35 clear days before the date of the meeting; the charity is given a notice that:

a. Is signed by a member entitled to vote at the meeting;
b. States the member's intention to propose the appointment of a person as a director.

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £10 in the event of a winding up.

All directors have voting rights.

Organisational Structure
Otley Action for Older People is managed by the directors in accordance with the Constitution and Memorandum and Articles of Association. The directors meet on a regular basis every 6 weeks with the Annual General Meeting held each year.

All decisions other than routine day-to-day planning and project management decisions are brought before the directors for discussion and ratification. The staff team report to the directors through regular written reports. There is a supervision structure within the staff team. The work of the organisation is also undertaken in keeping with our written policies (see page 2c) and the conditions laid down by our various funders.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Relationships
Otley Action is part of the Leeds Neighbourhood Network Scheme a highly regarded network of 36 organisations supporting older people throughout the city of Leeds. We work closely with the other networks within the geographical boundary.

We joined the Leeds Community Anchor Network in 2023 as the lead organisation supporting the disadvantaged in Otley and Yeadon distributing the Housing Support Fund to those effected by the financial crisis. We also administered the payments for the Welcome Spaces throughout the area. This has continued in this financial year and will continue into 2026. This is a partnership with Voluntary Action Leeds distributing government funding.

Throughout the year we partnered with Leeds Community Foundation, supported by a Leeds Strategic Fund grant. This relationship was ongoing throughout the year.

We also partner with the Big Lottery Fund, Awards For All grant and are funded by them until summer 2026.

We work closely with Chevin Medical and Yeadon Health teams, the local medical centres. We partner with the social prescribing teams and regularly refer to and from them. Locally we are part of the Otley Community Group consisting of Otley Town Council, local schools, churches, food bank to name a few. Otley Action initiated a Community Network Lunch after the pandemic which has grown into a network of over 50 community groups that come together bi-monthly to share ideas and information.

Each year Otley Action provides placements for Leeds Beckett University and Bradford University for Social Work students, providing work supervision and mentoring. We have recently taken first year nursing students as part of their training.

Objectives and activities
The charity's objects are to relieve the following charitable needs of older people living in Otley, Pool and Arthington:

1. To relieve poverty.
2. To preserve and protect good health.
3. To advance education.
4. To promote the social inclusion of such people who are excluded from society because they are house-bound or who are unable to drive or easily access public transport and to assist them to integrate into society by such means as the directors deem fit.

The directors have complied with their duty to have due regard to guidance published by the Charities Commission with particular reference to the advancement of education and health and the relief of poverty. This is outlined further below.

Otley Action continues to work with some of the most frail and vulnerable older people in society. By March 2026, our membership exceeded 1,500. Many of those accessing services being between 80 – 100 years old. Almost 20% of our registered members are now over the age of 90. Members include older people with physical disabilities, wheelchair users and wheelie walker and stick users, visual impairment, and those with dementia, depression and anxiety issues. Many of these people are housebound and socially isolated and desperately in need of social interaction. These older people are unable to get out of their homes without support and suitable transport that considers individual needs.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

The past year has been another exceptionally busy and rewarding one for Otley Action for Older People, as we continue to support older residents of Otley, Pool and Arthington to live independently, safely and with dignity. Demand for our services remains high, and once again we have responded with flexibility, creativity and compassion.

At the heart of everything we do are our members. Over the last year we have delivered a wide range of activities, groups and services designed to reduce isolation, improve health and wellbeing, and offer practical help when it is needed most.

Our weekly activity programme has continued to flourish, with exercise classes such as Tai Chi, Zumba, chair-based exercise and bowling helping older people to stay active and mobile. Social and interest-based groups including bingo, quizzes, art classes, Memory Café and internet Cafes' have offered opportunities to learn new skills, maintain confidence and enjoy time together in a friendly, supportive environment. Practical support remains a crucial part of our work. Our transport services, including the car scheme for medical appointments and minibus transport to activities, have enabled many members to attend essential appointments and remain engaged with their community. Our home support and befriending services have provided vital assistance with form-filing, benefits applications and regular friendly contact for those who may otherwise feel isolated.

None of this would be possible without our extraordinary volunteers. Their commitment, kindness and reliability underpin every aspect of our work. From drivers and befrienders to group leaders, committee members and café' helpers, our volunteers give their time generously and make genuine difference every single day.

I would like to thank our partners, funders and supporters, including Leeds Neighbourhood Network Schemes and our local community, whose continued support enables us to sustain and develop our services.

As we look ahead, we remain committed to adapting to the changing needs of our older population, strengthening our services and ensuring that Otley Action for Older People continues to be a trusted, welcoming and responsive organisation at the heart of our community.

Policies
These are policies we have reviewed this year:-

Accessible Information Policy documents
Bullying and Harassment Policy documents
Complaints and Compliments Policy and Confidentiality Policy
Data Protection Policy documents
Disciplinary Policy documents
Environment Policy documents
Equality and Diversity Policy documents
Financial Standing Order and Reserves Policy documents
Grievance Policy
Health and Safety Policy documents
Lone Worker Policy documents
Needs Risk and Support Planning
Safeguarding Vulnerable Adults
Training Policy documents
Volunteering Policy documents
GDPR Policy
Social Media and Confidentiality

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Financial Review
The organisation made a deficit of £51,397 (2025 - surplus of £32,427) in this financial year.

The core activities of the organisation incurred a deficit of £63,833 prior to any fund transfers.

The total reserves of the organisation at 31 March 2026 amounted to £330,131.

Of this £51,327 relates to specific restricted funded projects and is due to be spent in the 2026/27 financial year.

General reserves, now amount to £116,166, following a transfer of £9,126 from our designated Contingency Fund and includes £48,587 in respect of the depreciated cost of the new Minibus. The remaining £67,579 is available to support the current ongoing work of the organisation.

The organisation has 2 designated funds; the Contingency Fund referred to below and the Transport Fund which at 31 March 2026 had a balance of £12,620 and had been established to support the costs of running the Minibus.

The main risks that the organisation is subject to are covered through our insurance policies. There are, however, a number of risks which we cannot insure against including withdrawal or cessation of funding from outside bodies and the need to cover employee redundancy terms. It is, therefore, the policy of Otley Action for Older People to hold back a part of our resources as reserves to allow us to meet our obligations in the event of unexpected circumstances.

The organisations policy is to hold in a separate designated fund a sum equivalent to 6 months running costs (excluding depreciation) which is approximately £150,018. This policy has been confirmed at the year end.

Investment Policy
Short term funds are placed in deposit accounts to maximise the Charity's income.

Plans For The Future
Thanks to an Awards for All grant, we have increased the duration, frequency and attendance at our now weekly Memory café. This sets the foundation for the next stage of development for a new project we are calling Otley Action Extra. This is a stepping stone between our current service and full day care services. Otley Action Extra will be launched in October 2026 at the Chippendale Centre.

The Leeds Strategic Fund Grant
As well as providing funds to support Otley Action Extra, this funding is being used to support the restructuring of the OAOP Board and staff roles. It is guiding the organisation forward into the next phase and helping with succession planning as both the longstanding Project Manager and Chair step down in 2027. New roles and job descriptions are being explored ready to relaunch for this new phase later in 2027.

Motability
We will be employing a Transport Co-ordinator in 2026 thanks to a three-year grant awarded by the Motability Foundation. The Transport Co-ordinator will be set to increase capacity throughout our minibus and car scheme services increasing the number of volunteers and the number of older people with disabilities that can access the service.

30th Anniversary Celebration
Plans for our big bash to celebrate our 30th Anniversary are now well underway. The main event will be help at Otley Parish Church on Friday the 11/09/2026 whereby we are expecting upwards of 150 people on the day. The day will be about celebration and fun and music. We are expecting, volunteers, staff, older people, representatives from local groups and all stakeholders that have contributed to the success of Otley Action over the years.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Statement of Directors Responsibilities
The directors of Otley Action for Older People are responsible for preparing the Directors Annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year. Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the directors are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and disseminator of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of directors

Ailsa Bearpark

Director

Dated: 29.6.26

OTLEY ACTION FOR OLDER PEOPLE

INDEPENDENT EXAMINERS REPORT

TO THE DIRECTORS OF OTLEY ACTION FOR OLDER PEOPLE

I report on the accounts of the charity for the year ended 31 March 2026 which are set out on pages 4 to15.

Respective responsibilities of director and examiner
The directors of Otley Action for Older People are responsible for the preparation of the accounts. The directors consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;
(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:-

(a) which gives me reasonable cause to believe that in any material respect the requirements:-

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and Reporting by Charities;

  have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 10/7/26

OTLEY ACTION FOR OLDER PEOPLE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2026

	Note	General Fund £	Designated Fund £	Restricted Funds £	2026 £	2025 £
Income						
Donations and Legacies	2	21,614	-		21,614	11,396
Investment Income		12,798	-	-	12,798	5,914
		34,412	-	-	34,412	17,310
Income from Charitable Activities	3	115,604	9,709	105,110	230,423	354,998
Total Income		150,016	9,709	105,110	264,835	372,308
Expenditure						
Charitable Activities	4	213,849	8,983	93,400	316,232	339,881
Total Expenditure		213,849	8,983	93,400	316,232	339,881
Net (Expenditure)/ Income)/ Net movement in funds before transfers		(63,833)	726	11,710	(51,397)	32,427
Transfer between funds		15,126	(9,126)	(6,000)	-	-
Net (Expenditure)/ income/ Net Movement in funds after transfers		(48,707)	(8,400)	5,710	(51,397)	32,427
Total funds brought forward		164,873	171,038	45,617	381,528	349,101
Total funds carried forward		116,166	162,638	51,327	330,131	381,528

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OTLEY ACTION FOR OLDER PEOPLE

BALANCE SHEET
AS AT 31 MARCH 2026

	Notes	General fund	Designated funds	Restricted funds	2026 Total funds	2025 Total funds
Fixed Assets	7	48,587	-	-	48,587	64,783
Current Assets						
Cash at Bank and in Hand		92,807	162,873	52,299	307,979	321,123
Debtors and prepayments	8	700	-	-	700	560
Total Assets		142,094	162,873	52,299	357,266	386,466
Creditors: Amounts Falling Due Within One Year	9	(25,928)	(235)	(972)	(27,135)	(4,938)
Total Assets less Current Liabilities		116,166	162,638	51,327	330,131	381,528
The Funds of the Charity						
Restricted Funds	10	-	-	51,327	51,327	45,617
Unrestricted Funds						
Designated Funds	11	-	162,638	-	162,638	171,038
General Fund		116,166	-	-	116,166	164,873
Total Charity Funds		116,166	162,638	51,327	330,131	381,528

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2026. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 29.6.26.

Ailsa Bearpark

Director

Company Registration No: 08224902

OTLEY ACTION FOR OLDER PEOPLE

STATEMENT OF CASHFLOWS
AS AT 31 MARCH 2026

	Notes	2026 £	2025 £
Net cash (used)/generated by operating activities	13	(25,942)	13,878
Cashflow from investing activities			
Interest income		12,798	5,914
(Decrease)/increase in cash equivalents in the year		(13,144)	19,792
Cash equivalents at the beginning of the year		321,123	301,331
Total cash equivalents at the end of the year		307,979	321,123

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

1. **Accounting Policies**

a. **Accounting Convention**
The accounts are prepared under the historical cost convention unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

Having considered future planned activities and the resources available to the charity, the directors are satisfied that the financial statements should continue to be prepared on the going concern basis.

b. **Incoming Resources**
Donations and legacies are included in full in the Statement of Activities when receivable.

Fees and charges, income from activities and all other related income is accounted for when received by the charity.

Income from investments is included in the year in which it is receivable.

Revenue grants for specific projects are credited to the Statement of Financial Activities when received and unspent amounts are carried forward in the form of restricted reserves.

c. **Resources Expended**
Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries.

Governance costs includes those costs associated with meeting the constitutional and statutory requirements of the charity.

All costs are allocated between the expenditure categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

d. **Tangible Fixed Assets and Depreciation**
Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:-

Tools and Equipment	4 years
Office Equipment	4 years
Motor Vehicles	4 – 10 years

e. **Taxation**
As a registered charity the association benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

f. **Pensions**
The charity contributes to deferred contribution pension schemes for all of its employees.

g. **Fund Accounting**
Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Funds may be designated at anytime by the directors if such a purpose is identified.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2. **Donations and Legacies**

	2026 £	2025 £
Donations:		
Crowdfunder	935	814
CAF Charity Vouchers	700	500
Legacy from Brian Wallis's Estate	5,000	-
Roughan & O'Donovan	1,620	-
Funeral donation from Helen Royal	1,500	-
Funeral of Janet Jordan	704	-
Otley's Mayor Charity Account	620	-
Abbey House Settlement	500	-
Funeral donation from Mr & Mrs Parrott	250	-
Otley Over 80's Club (Defibrillator Fund)	-	500
Angela Ellis (Defibrillator Fund)	-	500
Funeral of Marilyn Smith	-	500
Windhill Community Transport	-	339
Mrs J M Smith (Defibrillator Fund)	-	250
Lymm Mayo Community Shop trust	-	250
Donations and Fundraising	9,785	7,743
	21,614	11,396

3. **Income from Charitable Activities**

	General £	Designated £	Restricted £	2026 Total £	2025 Total £
Grants for unrestricted purposes	69,537	-	-	69,537	139,538
Grants for restricted purposes	-	474	74,006	74,480	135,930
Contribution to Activities	33,720	-	-	33,720	32,081
Fees & Charges	-	9,235	31,104	40,339	36,389
Student Placements	1,047	-	-	1,047	560
Newsletter sponsorship	600	-	-	600	-
Minibus Driver training	200	-	-	200	-
Employers Allowance	10,500	-	-	10,500	5,000
Sale of Minibus	-	-	-	-	5,500
	115,604	9,709	105,110	230,423	354,998

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

	2026 £	2025 £
Grants for unrestricted purposes		
Leeds City Council	69,537	69,538
People's Postcode Lottery	-	70,000
	69,537	139,538

	2026 £	2025 £
Grants for Restricted and Designated Purposes		
Leeds City Council Luncheon Clubs	5,108	5,189
Bus Service Operators Grant	474	765
Leeds Community Health (LCH) AVSED Enhance	1,923	18,000
Leeds Community Anchor Network (LCAN) - Housing Support Fund (HSF) Welcome Spaces	4,625	3,600
Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)	10,500	10,500
Leeds Community Foundation Leeds Strategic Fund	25,000	-
Awards For All Dementia Project	18,000	-
Leeds Community Anchor Network (LCAN) - The Listening Project	4,600	-
Leeds Community Anchor Network (LCAN) - The Community Recovery Fund	2,000	-
Windhill Community Transport	1,260	-
Leeds City Council Independent Living Event	500	-
Otley Town Council	490	-
The National Lottery Community Fund Lets Enable Otley	-	52,736
The Clothworkers' Foundation (Minibus)	-	15,000
West Riding Masonic Charities Limited (Minibus)	-	15,000
Leeds Community Foundation (Leeds Digital Inclusion Fund)	-	9,885
Bernard Sunley Foundation (Minibus)	-	5,000
Leeds MICE (Intergenerational Project)	-	255
	74,480	135,930

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

4. **Charitable Activities**

	2026 £	2025 £
Room Rent & Service Charges (includes back payment 2025)	14,129	20,365
Light and Heat	3,211	6,458
Subscriptions	639	648
Telephone	2,847	2,365
Printing, Stationery & Postage	2,591	1,894
Insurance	1,282	959
Repairs, Renewals and Refurbishments	4,949	4,364
I T Support & Equipment	4,043	6,755
Professional Fees/Consultancy	7,000	10,800
Miscellaneous	1,205	734
Publicity	1,572	2,017
Minibus & Van Expenses	8,983	6,618
Trips, Social Events & Activities	38,861	38,648
Luncheon Club	24,102	24,279
Salaries	129,940	143,160
Redundancy Costs	1,270	-
Employers National Insurance	14,653	11,178
Pension Contributions	30,747	29,728
Payroll Fees	1,342	1,233
Training	856	585
Volunteer Expenses	4,003	3,319
Depreciation	16,196	21,594
Governance Costs (note 5)	1,811	2,180
	316,232	339,881

5. **Governance Costs**

	2026 £	2025 £
DBS Checks	186	630
Independent Examiner's Fee	1,625	1,550
	1,811	2,180

6. **Staff costs**

	2026 £	2025 £
Salaries	129,940	143,160
Redundancy Costs	1,270	-
Employers National insurance	14,653	11,178
Pension Contributions	30,747	29,728
	176,610	184,066

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

The charity considers its key management personnel to be the Directors and the Project Manager Susan Trainor.

The average number of employees during the year including part time was 6 (2025 – 7).

No employee earned more than £60,000.

None of the directors (or any person connected with them) received any remuneration or were reimbursed expenditure during 2026 (2025: none).

We can confirm that there are no related party transactions that require disclosure in the accounts (2025: none).

7. **Fixed Assets**

	Motor Vehicles £	Tools & Equipment £	Office Equipment £	Total £
Cost				
At 1 April 2025	126,377	12,093	21,639	160,109
At 31 March 2026	126,377	12,093	21,639	160,109
Depreciation				
At 1 April 2025	61,594	12,093	21,639	95,326
Charge for the year	16,196	-	-	16,196
At 31 March 2026	77,790	12,093	21,639	111,522
Net Book Value				
At 31 March 2026	48,587	-	-	48,587
At 31 March 2025	64,783	-	-	64,783

8. **Debtors and prepayments**

	2026 £	2025 £
Prepayments	700	-
Student placement fee	-	560
	700	560

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

9. **Creditors and accruals**

	2026 £	2025 £
Accruals	9,751	4,938
Grant received in advance	17,384	-
	27,135	4,938

10. **Restricted Funds**

	Balance at 1 April 2025	Movement in Funds: Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2026
	£	£	£	£	£
Luncheon Clubs	24,217	36,212	(24,102)	(6,000)	30,327
The National Lottery Community Fund Lets Enable Otley	17,500	-	(17,500)	-	-
Leeds Community Health (LCH) AVSED (Enhance)	-	1,923	(1,923)	-	-
Leeds Community Anchor Network (LCAN) - Housing Support Fund (HSF) Welcome Spaces	-	4,625	(4,625)	-	-
Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)	-	10,500	(10,500)	-	-
Leeds Community Foundation (Leeds Digital Inclusion Fund)	3,500	-	(3,500)	-	-
Defibrillator Fund	145	-	(145)	-	-
Windhill Community Transport	-	1,260	(1,260)	-	-
Leeds MICE (Intergenerational Project)	255	-	(255)	-	-
Leeds Community Foundation Leeds Strategic Fund	-	25,000	(7,000)	-	18,000
Awards For All Dementia Project	-	18,000	(15,000)	-	3,000
Leeds Community Anchor Network (LCAN) - The Listening Project	-	4,600	(4,600)	-	-
Leeds Community Anchor Network (LCAN) – The Community Recovery Fund	-	2,000	(2,000)	-	-
Leeds City Council Independent Living Event	-	500	(500)	-	-
Otley Town Council	-	490	(490)	-	-
	45,617	105,110	(93,400)	(6,000)	51,327

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

Restricted Funds:-

Luncheon Clubs
There are currently three luncheon clubs held every week on a Tuesday, Wednesday and Thursday. Two of the lunch clubs are in Otley and the third one is in Pool on a Wednesday. A healthy and nutritious two-course lunch with tea or coffee is available for a small charge. Otley Action receives a grant for each of the lunch clubs from Leeds City Council.

The National Lottery Community Fund Lets Enable Otley
A four-year project funded by the Lottery Community Fund to employ a Volunteer and Community Engagement Officer. The total amount awarded over four years is £199,346. The project will allow Otley Action to consolidate their current activities (using volunteer and community resources) and use staff time to focus on core support. This is an increasing part of our service as referrals continue to become more complex and require the skills, knowledge and dedication of experienced and qualified members of staff. It has also played a big part in support of our digital inclusion project,

Leeds Community Health (LCH) AVSED (Enhance)
This money was for a 1-year pilot partnership project with AVSED to cover the Otley and Yeadon ward. It was funded by Leeds Community Health who partnered with Leeds Older People's Forum to manage and administer it. The aim of the project was to reduce the amount of time LCH were spending on non-clinical interventions working with the Yeadon neighbourhood team.

Leeds Community Anchor Network (LCAN) – Housing Support Fund (HSF) Welcome Spaces
As the LCAN lead for the Otley area we were once again asked to distribute funding to local groups and venues that wanted to open spaces to the local community throughout the winter months.

As part of this initiative, we were awarded £4,625. The money was for administration and an allocation to each of the applicants to support the welcome spaces.

Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)
As a member of LCAN Otley Action were once again awarded funds to support the people in our community that were experiencing financial difficulties. The award was for £10,500 and OAOP worked in partnership with the school cluster to distribute much of the funds. We also supported many of our older people who were experiencing fuel or food poverty. This money is to cover the financial year from the 01/042025 – 31/03/2026 and much of the money will be allocated to local schools to support the families most in need.

Leeds Community Foundation (Leeds Digital Inclusion Fund)
This was to fund Digital inclusion outreach to Housing Complexes including computer hardware, promotional materials and associated staffing costs.

Defibrillator Fund
Otley Action received funding from the Otley Over 80's Club as well as other individuals towards the cost of one defibrillator and associated training costs.

Windhill Community Transport
In May 2025 we were awarded £1,260 to run 6 subsidised coastal trips for our members, following the increase in running costs of our minibuses. By securing this grant , we were able to offer these coastal trips to a wider group of older adults and ensure that those with financial constraints are not excluded from the opportunity. The trips have a significant positive impact on the mental and physical well-being of our members, providing them with much-needed social interaction, fresh air and a change of scenery.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

Leeds MICE (Intergenerational Project)
Funding to support an Intergenerational Project.

Leeds Community Foundation Leeds Strategic Fund
In November 2025 we were awarded a grant of £50,000 over two years by Leeds Community Foundation. The funding is to support the next stage in the development of the Dementia Project and to help with the succession planning and restructuring of the Staff and Board as we undergo the changes ahead of us. The project officially started in January 2026, the first payment of £25,000 was received in November 2025.The next payment of £25,000 will be received in November 2026.

Awards For All Dementia Project
We were awarded £18,000 of funding to develop our existing Dementia Day Care services over the course of a year. The funding was to increase the number of sessions, attendees and duration throughout the year. The money paid for the salary cost of our Health and Wellbeing Co-ordinator and other related costs such as room hire, entertainment and refreshments.

Leeds Community Anchor Network (LCAN) – The Listening Project
In April 2025 we were awarded £4,600 to facilitate the Listening Project in our local community.

The purpose of the project is to engage with people in our community, create conversations and listen to their thoughts and feedback about their local community. The focus of the exercise was what people loved about where they live and what they think would improve things for future generations. This encouraged discussions about public transport, the desire for more shops and less empty commercial spaces in our town centre.

Leeds Community Anchor Network (LCAN) – The Community Recovery Fund
Otley Action was asked to distribute the Community Recovery Fund on behalf of LCAN for community groups in the Otley area. The fund is a central Government pot, targeting cities in the UK who experienced unrest over the summer. As an LCAN member, we were awarded £1,000 for administering the fund and a further amount of £1,000 to distribute in amounts of £300 or less to small community groups in the local area. Successful applicants were Otley Camera Club, Otley Space, Friends of Westgate Primary School, The Wharfedale Men's Shed and Crown Green Bowls at Grove Hill. Each organisation was able to stage an event in the local community in May 2025.

Leeds City Council Independent Living Event
We were awarded £500 of MICE money to hold a Supported Independent Living Event. The event was held at the new Otley Common on 19th May 2026.

Otley Town Council
A request to the Community Development Committee at Otley Town Council was submitted in February 2025 for funds to continue to facilitate the bi-monthly Community Groups Networking Lunch Forum. We were advised in May 2025 that Otley Town Council had awarded funding to the sum of £490 to support the next seven events due to be held between May 2025 up to and including event in May 2026.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

11. **Designated Funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in Funds			
	Balance at 1 April 2025	**Incoming Resources**	**Resources Expended**	**Transfers**	**Balance at 31 March 2026**
	£	**£**	**£**	**£**	**£**
Contingency Fund	159,144	-	-	(9,126)	150,018
Transport Fund	11,894	9,709	(8,983)	-	12,620
	171,038	9,709	(8,983)	(9,126)	162,638

12. **Commitments under operating leases**
At 31 March 2026 the company had annual commitments under non-cancellable operating leases as follows:

	Land and Buildings	
	2026	**2025**
	£	**£**
Expiry date within one year	11,400	11,400
Expiry date within two to five years	11,400	11,400

13. **Reconciliation of net movement in funds to net cashflow from operating activities:**

	2026	**2025**
	£	**£**
Net movement in funds	(51,397)	32,427
Add back depreciation charge	16,196	21,594
Less purchase of minibus	-	(86,377)
Deduct interest income	(12,798)	(5,914)
(Increase)/decrease in debtors	(140)	52,007
Increase in creditors	22,197	141
Net cash (used)/generated by operating activities	(25,942)	13,878

Charity Registration No: 1150684
Company Registration No: 08224902 (England and Wales)

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2026

OTLEY ACTION FOR OLDER PEOPLE

ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

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2.	Report of the Directors
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4.	Statement of Financial Activities
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OTLEY ACTION FOR OLDER PEOPLE

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	John Eveleigh Pamela Gill Ailsa Bearpark Nigel Gill Gillian Chapman Frank Jordan Pauline Padden Andrew Hinton Elspeth Harrow
Secretary	Susan Trainor
Charity number	1150684
Company number	08224902
Registered office	Otley Old Peoples Welfare Centre Crossgate Otley West Yorkshire LS21 3AA
Independent Examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA

OTLEY ACTION FOR OLDER PEOPLE

LEGAL AND ADMINISTRATIVE INFORMATION (CONTINUED)

Bankers

Virgin Money
94 – 96 Briggate
Leeds
West Yorkshire
LS1 6ND

Monmouthshire Building Society
Monmouthshire House
John Frost Square
Newport
Monmouthshire
NP20 1PX

The Charity Bank Ltd
Fosse House
182 High Street
Tonbridge
Kent
TN9 1BE

Charities Aid Foundation
Shawbrook Bank
Lutea House
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

Cambridge & Counties Bank
Charnwood Court
5b New Walk
Leicester
Leicestershire
LE1 6TE

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2026

The trustees present their report and accounts for the year ended 31 March 2026.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association and constitution, the Companies Act 2006 and the Charities Act 2011.

Structure governance and management
The charity is a company limited by guarantee and was incorporated on 21 September 2012. The charity was registered with the Charity Commission on 4 February 2013.

The directors who served during the year were:

John Eveleigh
Doris Gagen (resigned 4 August 2025)
Pamela Gill
Ailsa Bearpark
Nigel Gill
Gillian Chapman
Frank Jordan
Timothy Dalby (resigned 4 August 2025)
Pauline Padden
Stuart Page (resigned 24 November 2025)
Andrew Hinton (appointed 30 June 2025)
Elspeth Harrow (appointed 24 November 2025)

Appointment of Directors:
The charity may by ordinary resolution:
1. Appoint an existing member who is willing to act to be a director; and
2. Determine the rotation in which any additional directors are to retire.

No person other than a director retiring by rotation may be appointed a director at any general meeting unless:
1. He or she is recommended for re-election by the directors; or
2. Not less than 14, no more than 35 clear days before the date of the meeting; the charity is given a notice that:

a. Is signed by a member entitled to vote at the meeting;
b. States the member's intention to propose the appointment of a person as a director.

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £10 in the event of a winding up.

All directors have voting rights.

Organisational Structure
Otley Action for Older People is managed by the directors in accordance with the Constitution and Memorandum and Articles of Association. The directors meet on a regular basis every 6 weeks with the Annual General Meeting held each year.

All decisions other than routine day-to-day planning and project management decisions are brought before the directors for discussion and ratification. The staff team report to the directors through regular written reports. There is a supervision structure within the staff team. The work of the organisation is also undertaken in keeping with our written policies (see page 2c) and the conditions laid down by our various funders.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Relationships
Otley Action is part of the Leeds Neighbourhood Network Scheme a highly regarded network of 36 organisations supporting older people throughout the city of Leeds. We work closely with the other networks within the geographical boundary.

We joined the Leeds Community Anchor Network in 2023 as the lead organisation supporting the disadvantaged in Otley and Yeadon distributing the Housing Support Fund to those effected by the financial crisis. We also administered the payments for the Welcome Spaces throughout the area. This has continued in this financial year and will continue into 2026. This is a partnership with Voluntary Action Leeds distributing government funding.

Throughout the year we partnered with Leeds Community Foundation, supported by a Leeds Strategic Fund grant. This relationship was ongoing throughout the year.

We also partner with the Big Lottery Fund, Awards For All grant and are funded by them until summer 2026.

We work closely with Chevin Medical and Yeadon Health teams, the local medical centres. We partner with the social prescribing teams and regularly refer to and from them. Locally we are part of the Otley Community Group consisting of Otley Town Council, local schools, churches, food bank to name a few. Otley Action initiated a Community Network Lunch after the pandemic which has grown into a network of over 50 community groups that come together bi-monthly to share ideas and information.

Each year Otley Action provides placements for Leeds Beckett University and Bradford University for Social Work students, providing work supervision and mentoring. We have recently taken first year nursing students as part of their training.

Objectives and activities
The charity's objects are to relieve the following charitable needs of older people living in Otley, Pool and Arthington:

1. To relieve poverty.
2. To preserve and protect good health.
3. To advance education.
4. To promote the social inclusion of such people who are excluded from society because they are house-bound or who are unable to drive or easily access public transport and to assist them to integrate into society by such means as the directors deem fit.

The directors have complied with their duty to have due regard to guidance published by the Charities Commission with particular reference to the advancement of education and health and the relief of poverty. This is outlined further below.

Otley Action continues to work with some of the most frail and vulnerable older people in society. By March 2026, our membership exceeded 1,500. Many of those accessing services being between 80 – 100 years old. Almost 20% of our registered members are now over the age of 90. Members include older people with physical disabilities, wheelchair users and wheelie walker and stick users, visual impairment, and those with dementia, depression and anxiety issues. Many of these people are housebound and socially isolated and desperately in need of social interaction. These older people are unable to get out of their homes without support and suitable transport that considers individual needs.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

The past year has been another exceptionally busy and rewarding one for Otley Action for Older People, as we continue to support older residents of Otley, Pool and Arthington to live independently, safely and with dignity. Demand for our services remains high, and once again we have responded with flexibility, creativity and compassion.

At the heart of everything we do are our members. Over the last year we have delivered a wide range of activities, groups and services designed to reduce isolation, improve health and wellbeing, and offer practical help when it is needed most.

Our weekly activity programme has continued to flourish, with exercise classes such as Tai Chi, Zumba, chair-based exercise and bowling helping older people to stay active and mobile. Social and interest-based groups including bingo, quizzes, art classes, Memory Café and internet Cafes' have offered opportunities to learn new skills, maintain confidence and enjoy time together in a friendly, supportive environment. Practical support remains a crucial part of our work. Our transport services, including the car scheme for medical appointments and minibus transport to activities, have enabled many members to attend essential appointments and remain engaged with their community. Our home support and befriending services have provided vital assistance with form-filing, benefits applications and regular friendly contact for those who may otherwise feel isolated.

None of this would be possible without our extraordinary volunteers. Their commitment, kindness and reliability underpin every aspect of our work. From drivers and befrienders to group leaders, committee members and café' helpers, our volunteers give their time generously and make genuine difference every single day.

I would like to thank our partners, funders and supporters, including Leeds Neighbourhood Network Schemes and our local community, whose continued support enables us to sustain and develop our services.

As we look ahead, we remain committed to adapting to the changing needs of our older population, strengthening our services and ensuring that Otley Action for Older People continues to be a trusted, welcoming and responsive organisation at the heart of our community.

Policies
These are policies we have reviewed this year:-

Accessible Information Policy documents
Bullying and Harassment Policy documents
Complaints and Compliments Policy and Confidentiality Policy
Data Protection Policy documents
Disciplinary Policy documents
Environment Policy documents
Equality and Diversity Policy documents
Financial Standing Order and Reserves Policy documents
Grievance Policy
Health and Safety Policy documents
Lone Worker Policy documents
Needs Risk and Support Planning
Safeguarding Vulnerable Adults
Training Policy documents
Volunteering Policy documents
GDPR Policy
Social Media and Confidentiality

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Financial Review
The organisation made a deficit of £51,397 (2025 - surplus of £32,427) in this financial year.

The core activities of the organisation incurred a deficit of £63,833 prior to any fund transfers.

The total reserves of the organisation at 31 March 2026 amounted to £330,131.

Of this £51,327 relates to specific restricted funded projects and is due to be spent in the 2026/27 financial year.

General reserves, now amount to £116,166, following a transfer of £9,126 from our designated Contingency Fund and includes £48,587 in respect of the depreciated cost of the new Minibus. The remaining £67,579 is available to support the current ongoing work of the organisation.

The organisation has 2 designated funds; the Contingency Fund referred to below and the Transport Fund which at 31 March 2026 had a balance of £12,620 and had been established to support the costs of running the Minibus.

The main risks that the organisation is subject to are covered through our insurance policies. There are, however, a number of risks which we cannot insure against including withdrawal or cessation of funding from outside bodies and the need to cover employee redundancy terms. It is, therefore, the policy of Otley Action for Older People to hold back a part of our resources as reserves to allow us to meet our obligations in the event of unexpected circumstances.

The organisations policy is to hold in a separate designated fund a sum equivalent to 6 months running costs (excluding depreciation) which is approximately £150,018. This policy has been confirmed at the year end.

Investment Policy
Short term funds are placed in deposit accounts to maximise the Charity's income.

Plans For The Future
Thanks to an Awards for All grant, we have increased the duration, frequency and attendance at our now weekly Memory café. This sets the foundation for the next stage of development for a new project we are calling Otley Action Extra. This is a stepping stone between our current service and full day care services. Otley Action Extra will be launched in October 2026 at the Chippendale Centre.

The Leeds Strategic Fund Grant
As well as providing funds to support Otley Action Extra, this funding is being used to support the restructuring of the OAOP Board and staff roles. It is guiding the organisation forward into the next phase and helping with succession planning as both the longstanding Project Manager and Chair step down in 2027. New roles and job descriptions are being explored ready to relaunch for this new phase later in 2027.

Motability
We will be employing a Transport Co-ordinator in 2026 thanks to a three-year grant awarded by the Motability Foundation. The Transport Co-ordinator will be set to increase capacity throughout our minibus and car scheme services increasing the number of volunteers and the number of older people with disabilities that can access the service.

30th Anniversary Celebration
Plans for our big bash to celebrate our 30th Anniversary are now well underway. The main event will be help at Otley Parish Church on Friday the 11/09/2026 whereby we are expecting upwards of 150 people on the day. The day will be about celebration and fun and music. We are expecting, volunteers, staff, older people, representatives from local groups and all stakeholders that have contributed to the success of Otley Action over the years.

OTLEY ACTION FOR OLDER PEOPLE

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2026

Statement of Directors Responsibilities
The directors of Otley Action for Older People are responsible for preparing the Directors Annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year. Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the directors are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and disseminator of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of directors

Ailsa Bearpark

Director

Dated: 29.6.26

OTLEY ACTION FOR OLDER PEOPLE

INDEPENDENT EXAMINERS REPORT

TO THE DIRECTORS OF OTLEY ACTION FOR OLDER PEOPLE

I report on the accounts of the charity for the year ended 31 March 2026 which are set out on pages 4 to15.

Respective responsibilities of director and examiner
The directors of Otley Action for Older People are responsible for the preparation of the accounts. The directors consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;
(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:-

(a) which gives me reasonable cause to believe that in any material respect the requirements:-

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and Reporting by Charities;

  have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 10/7/26

OTLEY ACTION FOR OLDER PEOPLE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2026

	Note	General Fund £	Designated Fund £	Restricted Funds £	2026 £	2025 £
Income						
Donations and Legacies	2	21,614	-		21,614	11,396
Investment Income		12,798	-	-	12,798	5,914
		34,412	-	-	34,412	17,310
Income from Charitable Activities	3	115,604	9,709	105,110	230,423	354,998
Total Income		150,016	9,709	105,110	264,835	372,308
Expenditure						
Charitable Activities	4	213,849	8,983	93,400	316,232	339,881
Total Expenditure		213,849	8,983	93,400	316,232	339,881
Net (Expenditure)/ Income)/ Net movement in funds before transfers		(63,833)	726	11,710	(51,397)	32,427
Transfer between funds		15,126	(9,126)	(6,000)	-	-
Net (Expenditure)/ income/ Net Movement in funds after transfers		(48,707)	(8,400)	5,710	(51,397)	32,427
Total funds brought forward		164,873	171,038	45,617	381,528	349,101
Total funds carried forward		116,166	162,638	51,327	330,131	381,528

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

OTLEY ACTION FOR OLDER PEOPLE

BALANCE SHEET
AS AT 31 MARCH 2026

	Notes	General fund	Designated funds	Restricted funds	2026 Total funds	2025 Total funds
Fixed Assets	7	48,587	-	-	48,587	64,783
Current Assets						
Cash at Bank and in Hand		92,807	162,873	52,299	307,979	321,123
Debtors and prepayments	8	700	-	-	700	560
Total Assets		142,094	162,873	52,299	357,266	386,466
Creditors: Amounts Falling Due Within One Year	9	(25,928)	(235)	(972)	(27,135)	(4,938)
Total Assets less Current Liabilities		116,166	162,638	51,327	330,131	381,528
The Funds of the Charity						
Restricted Funds	10	-	-	51,327	51,327	45,617
Unrestricted Funds						
Designated Funds	11	-	162,638	-	162,638	171,038
General Fund		116,166	-	-	116,166	164,873
Total Charity Funds		116,166	162,638	51,327	330,131	381,528

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2026. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 29.6.26.

Ailsa Bearpark

Director

Company Registration No: 08224902

OTLEY ACTION FOR OLDER PEOPLE

STATEMENT OF CASHFLOWS
AS AT 31 MARCH 2026

	Notes	2026 £	2025 £
Net cash (used)/generated by operating activities	13	(25,942)	13,878
Cashflow from investing activities			
Interest income		12,798	5,914
(Decrease)/increase in cash equivalents in the year		(13,144)	19,792
Cash equivalents at the beginning of the year		321,123	301,331
Total cash equivalents at the end of the year		307,979	321,123

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

1. **Accounting Policies**

a. **Accounting Convention**
The accounts are prepared under the historical cost convention unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

Having considered future planned activities and the resources available to the charity, the directors are satisfied that the financial statements should continue to be prepared on the going concern basis.

b. **Incoming Resources**
Donations and legacies are included in full in the Statement of Activities when receivable.

Fees and charges, income from activities and all other related income is accounted for when received by the charity.

Income from investments is included in the year in which it is receivable.

Revenue grants for specific projects are credited to the Statement of Financial Activities when received and unspent amounts are carried forward in the form of restricted reserves.

c. **Resources Expended**
Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries.

Governance costs includes those costs associated with meeting the constitutional and statutory requirements of the charity.

All costs are allocated between the expenditure categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

d. **Tangible Fixed Assets and Depreciation**
Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:-

Tools and Equipment	4 years
Office Equipment	4 years
Motor Vehicles	4 – 10 years

e. **Taxation**
As a registered charity the association benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

f. **Pensions**
The charity contributes to deferred contribution pension schemes for all of its employees.

g. **Fund Accounting**
Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Funds may be designated at anytime by the directors if such a purpose is identified.

Restricted funds are subject to specific conditions by donors as to how they may be used.

2. **Donations and Legacies**

	2026 £	2025 £
Donations:		
Crowdfunder	935	814
CAF Charity Vouchers	700	500
Legacy from Brian Wallis's Estate	5,000	-
Roughan & O'Donovan	1,620	-
Funeral donation from Helen Royal	1,500	-
Funeral of Janet Jordan	704	-
Otley's Mayor Charity Account	620	-
Abbey House Settlement	500	-
Funeral donation from Mr & Mrs Parrott	250	-
Otley Over 80's Club (Defibrillator Fund)	-	500
Angela Ellis (Defibrillator Fund)	-	500
Funeral of Marilyn Smith	-	500
Windhill Community Transport	-	339
Mrs J M Smith (Defibrillator Fund)	-	250
Lymm Mayo Community Shop trust	-	250
Donations and Fundraising	9,785	7,743
	21,614	11,396

3. **Income from Charitable Activities**

	General £	Designated £	Restricted £	2026 Total £	2025 Total £
Grants for unrestricted purposes	69,537	-	-	69,537	139,538
Grants for restricted purposes	-	474	74,006	74,480	135,930
Contribution to Activities	33,720	-	-	33,720	32,081
Fees & Charges	-	9,235	31,104	40,339	36,389
Student Placements	1,047	-	-	1,047	560
Newsletter sponsorship	600	-	-	600	-
Minibus Driver training	200	-	-	200	-
Employers Allowance	10,500	-	-	10,500	5,000
Sale of Minibus	-	-	-	-	5,500
	115,604	9,709	105,110	230,423	354,998

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

	2026 £	2025 £
Grants for unrestricted purposes		
Leeds City Council	69,537	69,538
People's Postcode Lottery	-	70,000
	69,537	139,538

	2026 £	2025 £
Grants for Restricted and Designated Purposes		
Leeds City Council Luncheon Clubs	5,108	5,189
Bus Service Operators Grant	474	765
Leeds Community Health (LCH) AVSED Enhance	1,923	18,000
Leeds Community Anchor Network (LCAN) - Housing Support Fund (HSF) Welcome Spaces	4,625	3,600
Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)	10,500	10,500
Leeds Community Foundation Leeds Strategic Fund	25,000	-
Awards For All Dementia Project	18,000	-
Leeds Community Anchor Network (LCAN) - The Listening Project	4,600	-
Leeds Community Anchor Network (LCAN) - The Community Recovery Fund	2,000	-
Windhill Community Transport	1,260	-
Leeds City Council Independent Living Event	500	-
Otley Town Council	490	-
The National Lottery Community Fund Lets Enable Otley	-	52,736
The Clothworkers' Foundation (Minibus)	-	15,000
West Riding Masonic Charities Limited (Minibus)	-	15,000
Leeds Community Foundation (Leeds Digital Inclusion Fund)	-	9,885
Bernard Sunley Foundation (Minibus)	-	5,000
Leeds MICE (Intergenerational Project)	-	255
	74,480	135,930

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

4. **Charitable Activities**

	2026 £	2025 £
Room Rent & Service Charges (includes back payment 2025)	14,129	20,365
Light and Heat	3,211	6,458
Subscriptions	639	648
Telephone	2,847	2,365
Printing, Stationery & Postage	2,591	1,894
Insurance	1,282	959
Repairs, Renewals and Refurbishments	4,949	4,364
I T Support & Equipment	4,043	6,755
Professional Fees/Consultancy	7,000	10,800
Miscellaneous	1,205	734
Publicity	1,572	2,017
Minibus & Van Expenses	8,983	6,618
Trips, Social Events & Activities	38,861	38,648
Luncheon Club	24,102	24,279
Salaries	129,940	143,160
Redundancy Costs	1,270	-
Employers National Insurance	14,653	11,178
Pension Contributions	30,747	29,728
Payroll Fees	1,342	1,233
Training	856	585
Volunteer Expenses	4,003	3,319
Depreciation	16,196	21,594
Governance Costs (note 5)	1,811	2,180
	316,232	339,881

5. **Governance Costs**

	2026 £	2025 £
DBS Checks	186	630
Independent Examiner's Fee	1,625	1,550
	1,811	2,180

6. **Staff costs**

	2026 £	2025 £
Salaries	129,940	143,160
Redundancy Costs	1,270	-
Employers National insurance	14,653	11,178
Pension Contributions	30,747	29,728
	176,610	184,066

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

The charity considers its key management personnel to be the Directors and the Project Manager Susan Trainor.

The average number of employees during the year including part time was 6 (2025 – 7).

No employee earned more than £60,000.

None of the directors (or any person connected with them) received any remuneration or were reimbursed expenditure during 2026 (2025: none).

We can confirm that there are no related party transactions that require disclosure in the accounts (2025: none).

7. **Fixed Assets**

	Motor Vehicles £	Tools & Equipment £	Office Equipment £	Total £
Cost				
At 1 April 2025	126,377	12,093	21,639	160,109
At 31 March 2026	126,377	12,093	21,639	160,109
Depreciation				
At 1 April 2025	61,594	12,093	21,639	95,326
Charge for the year	16,196	-	-	16,196
At 31 March 2026	77,790	12,093	21,639	111,522
Net Book Value				
At 31 March 2026	48,587	-	-	48,587
At 31 March 2025	64,783	-	-	64,783

8. **Debtors and prepayments**

	2026 £	2025 £
Prepayments	700	-
Student placement fee	-	560
	700	560

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

9. **Creditors and accruals**

	2026 £	2025 £
Accruals	9,751	4,938
Grant received in advance	17,384	-
	27,135	4,938

10. **Restricted Funds**

	Balance at 1 April 2025	Movement in Funds: Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2026
	£	£	£	£	£
Luncheon Clubs	24,217	36,212	(24,102)	(6,000)	30,327
The National Lottery Community Fund Lets Enable Otley	17,500	-	(17,500)	-	-
Leeds Community Health (LCH) AVSED (Enhance)	-	1,923	(1,923)	-	-
Leeds Community Anchor Network (LCAN) - Housing Support Fund (HSF) Welcome Spaces	-	4,625	(4,625)	-	-
Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)	-	10,500	(10,500)	-	-
Leeds Community Foundation (Leeds Digital Inclusion Fund)	3,500	-	(3,500)	-	-
Defibrillator Fund	145	-	(145)	-	-
Windhill Community Transport	-	1,260	(1,260)	-	-
Leeds MICE (Intergenerational Project)	255	-	(255)	-	-
Leeds Community Foundation Leeds Strategic Fund	-	25,000	(7,000)	-	18,000
Awards For All Dementia Project	-	18,000	(15,000)	-	3,000
Leeds Community Anchor Network (LCAN) - The Listening Project	-	4,600	(4,600)	-	-
Leeds Community Anchor Network (LCAN) – The Community Recovery Fund	-	2,000	(2,000)	-	-
Leeds City Council Independent Living Event	-	500	(500)	-	-
Otley Town Council	-	490	(490)	-	-
	45,617	105,110	(93,400)	(6,000)	51,327

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

Restricted Funds:-

Luncheon Clubs
There are currently three luncheon clubs held every week on a Tuesday, Wednesday and Thursday. Two of the lunch clubs are in Otley and the third one is in Pool on a Wednesday. A healthy and nutritious two-course lunch with tea or coffee is available for a small charge. Otley Action receives a grant for each of the lunch clubs from Leeds City Council.

The National Lottery Community Fund Lets Enable Otley
A four-year project funded by the Lottery Community Fund to employ a Volunteer and Community Engagement Officer. The total amount awarded over four years is £199,346. The project will allow Otley Action to consolidate their current activities (using volunteer and community resources) and use staff time to focus on core support. This is an increasing part of our service as referrals continue to become more complex and require the skills, knowledge and dedication of experienced and qualified members of staff. It has also played a big part in support of our digital inclusion project,

Leeds Community Health (LCH) AVSED (Enhance)
This money was for a 1-year pilot partnership project with AVSED to cover the Otley and Yeadon ward. It was funded by Leeds Community Health who partnered with Leeds Older People's Forum to manage and administer it. The aim of the project was to reduce the amount of time LCH were spending on non-clinical interventions working with the Yeadon neighbourhood team.

Leeds Community Anchor Network (LCAN) – Housing Support Fund (HSF) Welcome Spaces
As the LCAN lead for the Otley area we were once again asked to distribute funding to local groups and venues that wanted to open spaces to the local community throughout the winter months.

As part of this initiative, we were awarded £4,625. The money was for administration and an allocation to each of the applicants to support the welcome spaces.

Leeds Community Anchor Network (LCAN) Housing Support Fund (HSF)
As a member of LCAN Otley Action were once again awarded funds to support the people in our community that were experiencing financial difficulties. The award was for £10,500 and OAOP worked in partnership with the school cluster to distribute much of the funds. We also supported many of our older people who were experiencing fuel or food poverty. This money is to cover the financial year from the 01/042025 – 31/03/2026 and much of the money will be allocated to local schools to support the families most in need.

Leeds Community Foundation (Leeds Digital Inclusion Fund)
This was to fund Digital inclusion outreach to Housing Complexes including computer hardware, promotional materials and associated staffing costs.

Defibrillator Fund
Otley Action received funding from the Otley Over 80's Club as well as other individuals towards the cost of one defibrillator and associated training costs.

Windhill Community Transport
In May 2025 we were awarded £1,260 to run 6 subsidised coastal trips for our members, following the increase in running costs of our minibuses. By securing this grant , we were able to offer these coastal trips to a wider group of older adults and ensure that those with financial constraints are not excluded from the opportunity. The trips have a significant positive impact on the mental and physical well-being of our members, providing them with much-needed social interaction, fresh air and a change of scenery.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

Leeds MICE (Intergenerational Project)
Funding to support an Intergenerational Project.

Leeds Community Foundation Leeds Strategic Fund
In November 2025 we were awarded a grant of £50,000 over two years by Leeds Community Foundation. The funding is to support the next stage in the development of the Dementia Project and to help with the succession planning and restructuring of the Staff and Board as we undergo the changes ahead of us. The project officially started in January 2026, the first payment of £25,000 was received in November 2025.The next payment of £25,000 will be received in November 2026.

Awards For All Dementia Project
We were awarded £18,000 of funding to develop our existing Dementia Day Care services over the course of a year. The funding was to increase the number of sessions, attendees and duration throughout the year. The money paid for the salary cost of our Health and Wellbeing Co-ordinator and other related costs such as room hire, entertainment and refreshments.

Leeds Community Anchor Network (LCAN) – The Listening Project
In April 2025 we were awarded £4,600 to facilitate the Listening Project in our local community.

The purpose of the project is to engage with people in our community, create conversations and listen to their thoughts and feedback about their local community. The focus of the exercise was what people loved about where they live and what they think would improve things for future generations. This encouraged discussions about public transport, the desire for more shops and less empty commercial spaces in our town centre.

Leeds Community Anchor Network (LCAN) – The Community Recovery Fund
Otley Action was asked to distribute the Community Recovery Fund on behalf of LCAN for community groups in the Otley area. The fund is a central Government pot, targeting cities in the UK who experienced unrest over the summer. As an LCAN member, we were awarded £1,000 for administering the fund and a further amount of £1,000 to distribute in amounts of £300 or less to small community groups in the local area. Successful applicants were Otley Camera Club, Otley Space, Friends of Westgate Primary School, The Wharfedale Men's Shed and Crown Green Bowls at Grove Hill. Each organisation was able to stage an event in the local community in May 2025.

Leeds City Council Independent Living Event
We were awarded £500 of MICE money to hold a Supported Independent Living Event. The event was held at the new Otley Common on 19th May 2026.

Otley Town Council
A request to the Community Development Committee at Otley Town Council was submitted in February 2025 for funds to continue to facilitate the bi-monthly Community Groups Networking Lunch Forum. We were advised in May 2025 that Otley Town Council had awarded funding to the sum of £490 to support the next seven events due to be held between May 2025 up to and including event in May 2026.

OTLEY ACTION FOR OLDER PEOPLE

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

11. **Designated Funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in Funds			
	Balance at 1 April 2025	**Incoming Resources**	**Resources Expended**	**Transfers**	**Balance at 31 March 2026**
	£	**£**	**£**	**£**	**£**
Contingency Fund	159,144	-	-	(9,126)	150,018
Transport Fund	11,894	9,709	(8,983)	-	12,620
	171,038	9,709	(8,983)	(9,126)	162,638

12. **Commitments under operating leases**
At 31 March 2026 the company had annual commitments under non-cancellable operating leases as follows:

	Land and Buildings	
	2026	**2025**
	£	**£**
Expiry date within one year	11,400	11,400
Expiry date within two to five years	11,400	11,400

13. **Reconciliation of net movement in funds to net cashflow from operating activities:**

	2026	**2025**
	£	**£**
Net movement in funds	(51,397)	32,427
Add back depreciation charge	16,196	21,594
Less purchase of minibus	-	(86,377)
Deduct interest income	(12,798)	(5,914)
(Increase)/decrease in debtors	(140)	52,007
Increase in creditors	22,197	141
Net cash (used)/generated by operating activities	(25,942)	13,878