Charity Registration Number: 1150283

Community & Education Centre (CEC)

A Registered Charity Organisation

Annual Report and Unaudited Financial Statements

Year ended 31st December 2025

Community & Education Centre CEC

Reference and Administration Details

Year ended 31st December 2025

Trustees:	Esther Bowen Audrey Hylton Pauline Garnett Irene Fyfield-Johnson Georgina Kay
Registered Office:	233-237 Roundhay Road Resource Centre Roundhay Road Leeds, LS8 4HS
Charity Registration number:	1150283
Independent examiner:	PaulArt Accounting & Tax Services Ltd Suite 210, 33 Great George Street Leeds, LS1 3AJ.
Bankers:	Santander 58/60 Briggate Leeds LS1 6AS Lloyds Bank PO Box 1000 Andover BX1 1LT Barclays Bank Leicester LE87 2BB

Community & Education Centre (CEC)

Reference and Administration Details

Year ended 31st December 2025

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Community & Education Centre (CEC)

Trustee's report and charity information

Year ended 31st December 2025

The Trustees have presented their report and the financial statements of the charity for the period 01 January 2025 to 31 December 2025. The trustees have prepared the annual report and accounts on a receipts and payments basis in accordance with the Charities Act 2011 and applicable Charity Commission guidance.

Charity's Objectives

To advance the education of the public, in particular but not exclusively, adult learners by the provision of such training and assistance as the trustees may determine.

To promote for the benefit of the inhabitants of Leeds the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship, or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

To further such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

Charity's Activities

The project teaches academic courses to a category of disadvantaged learners i.e., teenage mothers, individuals with significant contact with the criminal justice system, refugees/asylum seekers, individuals with mental or physical health issues and the homeless. It will also work with individuals that require training support coupled with additional emotional care.

Achievement and performance

The Community & Education Centre (CEC) offers a variety of training and employment preparation programmes to suit the individual needs of all its students. We help all our clients reach their true potential through a wide range of training opportunities and individualised community support. We prepare individuals for the workplace and help them gain new skills or enhance existing skills. Through small group sessions students will attend classes on core subjects i.e. Remedial English, Mathematics, and ICT these subjects will also be available up to level 1 and 2 (equivalent to a GCSE grade C) for our more able students.

Financial Review

For the year ended **31st December 2025**, the charity received a total of £46,443, compared with **£60,168** in 2024. The reduction in income mainly reflects lower donations and grant income than in the previous year.

Total spending during the year was **£52,523** (2024: **£52,547**). Overall expenditure remained broadly consistent with the previous year.

After taking everything into account, the charity made a **net deficit of £6,080** (2024: **net surplus of £7,620**). Income was therefore lower than expenditure in 2025.

At the end of the year, the charity had **net assets of £1,709** (2024: £7,789). Of this, **£(3,902)** was unrestricted and **£5,611** was restricted for specific projects.

The trustees continue to monitor the charity's financial position carefully, particularly the unrestricted fund deficit, and will manage income and expenditure to support ongoing operations.

Reserves Policy

The trustees aim to maintain a level of reserves that ensures the charity can continue to operate effectively and meet its ongoing commitments, even if income were to fall unexpectedly.

At **31 December 2025**, the charity held total funds of £1,709, comprising an unrestricted fund deficit of **£3,902** and restricted funds of **£5,611.**

The trustees consider that holding approximately **three months' operating costs** as free reserves is a reasonable target for a charity of this size. At 31 December 2025, unrestricted funds were in deficit, so this target had not been met. The trustees will continue to monitor cash flow, funding and expenditure closely.

Restricted funds of **£5,611** are held for specific projects and can only be used for those purposes.

The trustees will continue to monitor the level of reserves throughout the year to ensure they remain adequate and appropriate for the charity's needs.

Going Concern

The trustees have reviewed the charity's financial position, including the unrestricted fund deficit, and its future plans. They will continue to monitor cash flow, funding and expenditure closely to support the charity's ongoing activities.

The charity continues to seek grant, donation and project income, while managing expenditure in line with available resources.

Principal Risks and Uncertainties
The trustees regularly review the main risks facing the charity to ensure that appropriate steps are taken to manage and reduce them.
The key risks identified during the year include:

- **Funding uncertainty:** Dependence on grants and donations means that future income levels can fluctuate. The trustees continue to explore new funding opportunities and maintain good relationships with existing supporters.
- **Rising costs:** Increases in general running costs could affect the charity's ability to deliver services. The trustees monitor budgets closely to keep spending within available funds.
- **Reliance on volunteers and key staff:** The charity relies on the commitment of volunteers and a small team of staff. Steps are taken to ensure continuity through good communication, training, and succession planning.

The trustees are confident that, through active monitoring and prudent management, the charity's risks are being effectively managed and do not pose a threat to its ongoing operations.

Statement of trustees' responsibilities in relation to the financial statements
The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



Miss Esther Bowen
Chair of Trustees

30th October 2026

Community & Education Centre (CEC)

Courses and Accreditation Information

Year ended 31st December 2025

A range of supporting topics have been delivered including Building an Effective Job Search Skills Workshop, a CV Preparation Crash Course and a Meeting Potential Employers Networking Event, which take place at the end of each academic year. Taking place across Leeds, our training programmes cater for a range of physical, social, and psychological needs, and we have a number of different programmes which help and support the individuals.

At the end of each session the participants take part in a summative assessment which leads to a recognised qualification. The summative assessments are implemented to determine whether the students have acquired the skills and knowledge of understanding the training course and the aims it provided. The examination is done on the premises and checked by an external verifier.

The City and Guilds examination process in literacy and numeracy are valid accredited qualifications, which are recognised by employers. These qualifications will put the students in a position of beneficial employable status and take them into jobs that will enhance their career prospects.

We deliver literacy and numeracy City and Guilds level 1 and 2 qualifications (currently with very good pass rates) The Cambridge ESOL examinations from entry 1 through to level 2 in speaking/listening, reading, and writing accreditations are taken throughout the year and have been rewarding for the ESOL students.

We network and work alongside other educational providers such as the Worker's Educational Association (WEA), Aim to Learn, and the Learning Curve Group who are an employment organisation that have direct links to the Job Centres. They provide community-based employment courses such as Health & Social Care, Security, Retail, Customer Services, Childcare Early Years, Cleaning and Office/Administration, alongside a selection of other vocational courses. Learner progress and satisfaction are evaluated through review and feedback forms, which help identify areas for improvement and maintain high training standards in line with our charitable objectives.

Community & Education Centre (CEC)

Independent Examiner`s Report For The

Year ended 31st December 2025

Independent Examiner’s Report to the Trustees of Community & Education Centre (CEC)

I report to the trustees on my examination of the receipts and payments accounts and statement of assets and liabilities of Community & Education Centre (CEC) for the year ended 31 December 2025, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



PaulArt Accounting & Tax Services Ltd
Suite 210, 33 Great George Street
Leeds
England
LS1 3AJ

30th October 2026
Community & Education Centre (CEC)

Receipts and Payments Account For The

Year ended 31st December 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total funds 2025 £	Total funds 2024 £
Total receipts	**13,034**	**33,409**	**46,443**	**60,168**
Payments				
Charity Expenditure	4,119	2,150	6,269	335
Cost of Charity Activities	2,329	2,952	5,281	11,383
Wages, salaries, and other staff costs	13,291	5,496	18,787	11,284
Car, van, and travel expenses	1,461	-	1,461	2,598
Premises cost	10,601	2,665	13,266	14,493
Telephone, fax, and other office costs	626	26	652	2,366
Advertising and business entertainment costs	37	65	102	165
Insurance	253	-	253	191
Bank, credit card and other finance charges	16	-	16	-
Accountancy, legal and other professional fees	1,350	-	1,350	720
Church donation	400	-	400	-
General Expenses	4,687	-	4,687	7,236
Depreciation	-	-	-	1,776
Total payments	**39,169**	**13,354**	**52,523**	**52,547**
Net Surplus/(Deficit)	**(26,135)**	**20,055**	**(6,080)**	**7,620**
Transfers between funds	**19,586**	**(19,586)**	**-**	**-**
Net movement after transfers	**(6,549)**	**469**	**(6,080)**	**7,620**

Community & Education Centre (CEC)

Statement of Assets and Liabilities as at 31st December 2025

Notes	2025	2024
	£	£
Assets for charity's own use		
20 Workshop computers	Nil	Nil
5 Printers	Nil	Nil
3 Smartboards	Nil	Nil
Car	Nil	Nil
Building	4,336	4,336
Computers	Nil	Nil
Bank/building society balances	3	3,453
Liabilities	**2,630**	**Nil**
Net assets	**1,709**	**7,789**
Funds		
Unrestricted funds	(3,902)	2,647
Restricted funds	5,611	5,142
Total funds	**1,709**	**7,789**

Notes to the accounts

All original tangible fixed assets used by the charity have been fully written off. The majority of these assets were acquired prior to 2014 and are therefore fully depreciated, although they continue to be utilised in furtherance of the charity's objectives.

Approved by the trustees on **30th October 2026**

And signed on their behalf by:



Miss Esther Bowen
Chair of Trustees

1 Statutory Information

The Charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The Charity's registered number is 1150283.

2 Accounting Policies

Basis of preparation

The financial statements have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011 and the Charity Commission's guidance on receipts and payments accounts (CC16).

Fund accounting

Unrestricted funds: These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

The charity held both unrestricted and restricted funds in the period under review.

Designated funds: These are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds: These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income: Incoming resources are recognised gross on a receipts and payments basis and are allocated to unrestricted funds unless donor-imposed restrictions require allocation to restricted funds.

Expenditure

Recognition of expenditure: Outgoing resources are recognised gross on a receipts and payments basis and are allocated to unrestricted or restricted funds according to the purpose for which the expenditure was incurred.

Expenditure on raising funds: These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Critical Accounting Estimates and Areas of Judgment. The Trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

Guarantee. The charity has not given any guarantees in the period under review and there are no outstanding guarantees at the balance sheet date.

Taxation The charity is exempt from tax on its charitable activities.

3 Detailed Statement of Financial Activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income				
Donations	881	-	881	5,178
Grants	12,153	33,409	45,562	54,990
Total Income	**13,034**	**33,409**	**46,443**	**60,168**
Purchases				
Charitable Expenditure	4,119	2,150	6,269	335
Cost of Charitable Activities	2,329	2,952	5,281	11,383
Total Purchases	**6,448**	**5,102**	**11,550**	**11,718**
Direct Expenses				
Cost of Fund Generation	37	65	102	165
Church donation	400	-	400	-
Gross Income over Expenses	**6,149**	**28,242**	**34,391**	**48,285**
Overheads				
Support Cost – Rent & Rates	10,601	2,665	13,266	14,493
Support Cost – Travelling Expenses	1,461	-	1,461	2,598
Support Cost – Printing & Stationery	230	26	256	394
Support Cost – Telephone & Computer	396	-	396	732
Support Cost – Maintenance	-	-	-	540
Support Cost – Insurance	253	-	253	191
Support Cost – General Expenses and Bank Charges	4,703	-	4,703	7,236
Management & Admin	13,291	5,496	18,787	11,284
Management & Admin – Professional Fees	-	-	-	700
Management & Admin – Accountancy Fees	1,350	-	1,350	720
Depreciation – Computer Equipment	-	-	-	1,776
Total Overheads	**32,284**	**8,187**	**40,471**	**40,664**
Net Surplus/(Deficit)	**(26,135)**	**20,055**	**(6,080)**	**7,620**
Transfers between funds	19,586	(19,586)	-	-
Net movement after transfers	**(6,549)**	**469**	**(6,080)**	**7,620**

4 Conditional Grant Funding

The charity has received confirmation that a £75,000 grant was previously approved by Charity Bank towards its proposed property acquisition and refurbishment.

The grant remains conditional upon approval of the property purchase, business plan and drawdown of an associated £150,000 loan.

As these conditions remained outstanding at 31 December 2025, no grant income has been included in the accounts. The trustees continue to progress the funding arrangements.

Community & Education Centre (CEC)

Explanation of Financial Provision

Year ended 31st December 2025

In 2025, the accounts showed an income of £46,443. The Help Team service grew significantly, and the charity received grants to support marginalised beneficiaries during the high cost-of-living crisis. The charity provided food, fuel vouchers, white goods, adult clothing, baby clothing via its baby bank service, and supported many applying for means tested benefits and health assessment forms.

During 2025, the community side of the charity expanded. In November 2025, the charity changed its name to Community and Education Centre (CEC) to reflect the charity's community and education services. Additional Help Team advisers and a finance worker were appointed to manage the community and education work, and two bank accounts were opened in October 2025 to separate the community and education income. The trustees continue to progress plans to acquire a permanent building, supported by a previously approved £75,000 grant and proposed £150,000 loan from Charity Bank. Both remain subject to final approval of the property purchase, business plan and loan arrangements.

Future Plans

The charity serves the Chapeltown and Harehills areas, which are home to many disadvantaged and marginalised adults. Through its educational and community programmes, the charity helps improve literacy, digital inclusion, and essential life skills for individuals who are often excluded from mainstream education, delivering clear public benefit.

Looking ahead, the trustees have developed the charity's presence within the city and is currently operating from an additional city centre site. The charity is still progressing plans to acquire its own permanent building, which will serve as its headquarters and training hub. Funding arrangements for the proposed building purchase and refurbishment are progressing, including a previously approved £75,000 grant and associated £150,000 loan from Charity Bank. These remain subject to final approval of the property purchase, business plan and loan arrangements.

The new facility will expand the services currently delivered through the Help Team project and provide a dedicated base for educational, digital, vocational, and life skills training for marginalised adult learners. It will also include community hire space, training rooms, and a homeless support facility, increasing the charity's capacity, reach, and long-term sustainability.

The charity remains committed to strengthening engagement with Black, Asian and Minority Ethnic (BAME) communities, supporting participants to progress into employment, volunteering, and leadership opportunities, while promoting inclusion across all programmes and activities.

Community & Education Centre (CEC)

Year ended 31st December 2025

Structure, governance, and management

Governing document: Constitution adopted 01/03/2012 as amended on 19/12/2012

CONSTITUTION OF THE COMMUNITY & EDUCATION CENTRE (CEC)
(A Community Education Initiative for Disadvantaged Adult Learners)

The organisation is known as the Community & Education Centre (CEC). The charity provides education and vocational courses for disadvantaged adult learners, and a Community Help Team project, alongside other community services for destitute families and marginalised individuals.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The recruitment and appointment of new trustees is based on their expertise and how they can benefit the charity. The appointment of new trustees requires approval by the Board of Trustees.

This report was approved by the trustees on 30th October 2026 and signed on their behalf by:

Signed:



Miss Esther Bowen
Chair of Trustees
30th October 2026