Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	10	2024	To	31	08	2025

Section A Reference and administration details

Charity name St Marylebone Church of England School Parent Teachers Association

Other names charity is known by St Marylebone C of E Secondary School PTA

Registered charity number (if any) 1149512

Charity's principal address

64 Marylebone High Street	
Marylebone	
London	
Postcode	**W1U 5BA**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Brown	Co-Chair		Committee members
2	Natthida Pimson	Co-Chair		Committee members
3	Sarah Swinhoe	Senior Deputy Head		Committee members
4	Sunita Thornton	Treasurer	From 29 October 2024	Committee members
5	Helen Beazer		From 10 October 2024	Committee members
6	Kerry Skarratt	Treasurer	Until 28 October 2024	Committee members
7	Natalie Meaker	Secretary	Until 10 October 2024	Committee members
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Ian Futter ACA, PRL Accounting Ltd	
Bankers	HSBC UK Bank plc	90 Baker Street, London

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (PTA-UK, now Parentkind, Model Constitution, November 2011), adopted 9 October 2012
How the charity is constituted (eg. trust, association, company)	Parent Teacher Association (unincorporated association)
Trustee selection methods (eg. appointed by, elected by)	Members are the parents, guardians and carers of pupils at the school and the school's teaching and non-teaching staff. Committee members (the trustees) are elected by the members at the AGM and hold office until the next AGM. The Committee may co-opt further trustees, up to half the number elected, to serve until the next AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The PTA is registered with Parentkind UK and has adopted their model constitution and best practices.
The AGM was held on 10 October 2024. The committee met on 14 November 2024, 16 January 2025, 6 March 2025, 15 May 2025 and 12 June 2025.
During the period the financial year end was changed from 30 September to 31 August to match the school year, so this report covers the 11 months to 31 August 2025. The trustees ratified the change on 4 November 2026.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To advance the education of pupils in the school, in particular by: - developing effective relationships between the staff, parents and others associated with the school; and - engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	The PTA organises events throughout the year, to raise funds and engage parents and carers in school life. The main fundraising events are a Christmas fair with a silent auction, a quiz night and the summer music festival and fair. Each year we provide funds to the Elizabeth Phillips Wider-Opportunities Fund to help ensure disadvantage is not a barrier to taking part in the school's extra-curricular activities. Aside from fundraising, the PTA assists with school events, including the provision and serving of refreshments at concerts and carol services. We aim to make all activities accessible to everyone in the school. The trustees declare that throughout their activities, they have paid due regard to the guidance issued by the Charity Commission with respect to public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about: • policy on grantmaking; • policy programme related investment; • contribution made by volunteers.	PTA activities would not be possible without the voluntary contribution of time and goods made by staff, parents, pupils and friends of the school.

Section D Achievements and performance

Summary of the main achievements of the charity during the year	During the period 1 October 2024 to 31 August 2025 the PTA hosted the Michaelmas Fair (which included a highly successful Silent Auction), a quiz night for parents, and the annual Summer Music Festival & Fair. Together with second-hand uniform sales and donations, the PTA raised £48,932. Money raised was donated to the school: £29,500 towards the library and £4,000 to the Elizabeth Phillips Wider-Opportunities Fund. We also gave £1,110 to the Head Girl's fundraiser for the Marylebone Project. The PTA also provided refreshments at Prize Giving, concerts and the carol service, and hosted a staff appreciation lunch and tea.

Section E Financial review

Brief statement of the charity's policy on reserves	The charity does not have a policy on reserves. However, the Treasurers endeavour to maintain sufficient funds for all forthcoming annual expense commitments. Money is held in the PTA bank account until sufficient funds are raised for future projects previously agreed by the Trustees after consultation with senior staff and the head teacher. Senior management, in turn receive requests from members of staff regarding possible projects/needs. Credit remaining at the end of any given financial year is carried forward by the Trustees to the next year.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

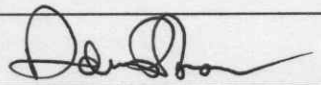
You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	Receipts for the 11-month period were £48,932 and payments £43,441, a surplus of £5,491. Cash at bank rose from £9,650 at 1 October 2024 to £15,141 at 31 August 2025.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANDREW ROBIN BROWN	
Position (eg Secretary, Chair, etc)	Co - Chairman	

Date	5 November 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
St Marylebone Church of England School Parent Teachers Association	1149512

Receipts and payments accounts

CC16a

For the period from	01/10/2024	To	31/08/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Christmas Fair and Silent Auction	27,547	-	-	27,547	-
Summer Music Festival and Fair	11,353	-	-	11,353	-
Quiz Night	5,530	-	-	5,530	-
Second Hand Uniform Sales	2,064	-	-	2,064	-
Concerts and school event receptions	827	-	-	827	-
Donations and grants	1,612	-	-	1,612	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	48,932	-	-	48,932	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,932	-	-	48,932	-
A3 Payments					
Grant to school: Library Fund	29,500	-	-	29,500	-
Grant to school: Elizabeth Phillips Fund	4,000	-	-	4,000	-
Marylebone Project (Head Girl's fundraiser)	1,110	-	-	1,110	-
Christmas Fair and Silent Auction costs	2,185	-	-	2,185	-
Summer Music Fair costs	3,000	-	-	3,000	-
Quiz Night costs	817	-	-	817	-
Second Hand Uniform and merchandise costs	652	-	-	652	-
Carol service, receptions, staff appreciation, hospitality and AGM	1,609	-	-	1,609	-
Equipment, insurance, bank and card fees	567	-	-	567	-
Sub total	43,441	-	-	43,441	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	43,441	-	-	43,441	-
Net of receipts/(payments)	5,491	-	-	5,491	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,650	-	-	9,650	-
Cash funds this year end	15,141	-	-	15,141	-

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	HSBC current account	15,141	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	15,141	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
CollecTin card reader (Nov 2024)	Unrestricted	247	-
Serving platters (Mar 2025)	Unrestricted	14	-
Zettle card readers	Unrestricted	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANDREW ROBIN BROWN	5/11/2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name **St Marylebone Church of England School Parent Teachers Association**		
On accounts for the year ended	**31 August 2025**	**Charity no (if any)**	**1149512**
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 08 / 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		**Date:**	06 November 2026
Name:	Mr ID Futter ACA		
Relevant professional qualification(s) or body (if any):	ICAEW		
Address:	16 Portsmouth Avenue Thames Ditton KT7 0RT		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	