Trustees' Annual Report for the period

From Period start date 1 JAN 2025 To Period end date 31 DEC 2025

Section A Reference and administration details

Charity name	Jennett's Park Community Association
Other names charity is known by	JPCA
Registered charity number (if any)	1148928
Charity's principal address	Jennett's Park Community Centre, 1 Tawny Owl Square Jennett's Park, Bracknell **Postcode** RG12 8EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Edwin Sutton	Chair		
2	Mrs Kerry Sutton	Secretary		
3	Mr Nick Roworth	Treasurer		
4	Mrs Clare Agate			
5				
6				
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Jennett's Park Community Association was constituted as a charitable organisation with the Charity Commission in September 2012 under charity number 1148928. It is governed by it's constitution last updated in November 2011

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. JPCA consists of;

Executive Team:

Mr Edwin Sutton - Chair
Mrs Kerry Sutton - Secretary
Mr Nick Roworth – Treasurer

Committee:

Mrs Clare Agate

Non voting committee members:

Cllr Kathryn Neil - Elected Local Councillor

Cllr Jeffrey Gillbe- Elected Local Councillor

Mr Pradeep Rana – Payroll and Financial Advisor

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Jennett's Park Community Association (JPCA) manages and runs Jennett's Park Community Centre (JPCC) for the benefit of the local community and residents. As well as providing resources to advance education, build community cohesion and to provide facilities in the interests of social welfare for recreation and leisure, JPCA aims to improve the conditions of life for the residents of Jennett's Park and Wykery Copse. This is performed in line with our current constitution.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

JPCA is committed to enabling as many people as possible to make use of and benefit from the community centre, which JPCA manage and maintain on behalf of Bracknell Forest Council. It also provides a resource for building and supporting the growing development of Jennett's Park and Wykery Copse.

JPCA fulfills these obligations through hiring the community centre for regular hirers that provide classes of a leisure and educational purpose, these classes are open to the whole community. These cover a wide and varied range of activities for babies, children and adults, and through various special one off events, subsidised by the association for the cohesion of the local community and centre users. Alongside this, the association provides the ability for the centre to be hired for private events, such as birthday parties, family celebrations, business meetings and local council, voluntary and public surgeries.

In addition JPCA works in partnership with local organisations to provide a centre of information, support, and guidance to local residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Jennett's Park Community Centre is staffed by volunteers and one employee. The role of Centre Administrator includes all booking and administration tasks, as well as centre management; unlocking and locking for private hirers.
JPCA would like to thank all our volunteers for their commitment, hard work and giving up their time to assist the running of the centre and association.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

2025 has seen an increase in centre usage both through regular and one off private hire. This year we have welcomed the following new groups as regular hirers.

- NHS Neuro patient group
- U3A Line Dance group
- Morris Dance group
- The Jessica Project

We also saw the Jennett's Park Tots group restart after a lengthy break when it closed due to COVID-19. This time it is being managed by JPCA. Although attendance is smaller than some other groups there is a group of regular attendees.

We have also been booked by Paul Martin, an auctioneer and antique valuer. He provided a free valuation service with the option to take items to auction.

We held two craft fairs this year – March and November – both proved popular and we hope this is something that will form part of our regular calendar of events.

Section D Achievements and performance

We held our longstanding panto event again this year– ticket sales were very poor this year so we will have to give consideration if we book for 2026 or not.

We continue our commitment to the community by providing a free venue hire service to three local community groups

- Tea & Talk
- Role play club
- JP Crafters

Utility and other running costs continue to be a challenge for us as they do with everyone in the current climate. We have continued with the Bracknell Forest Lottery as one of our funding streams.

We continue to be a recycling point for secondhand bras. 2025 has also seen the introduction of a small electrical items recycling point at the centre. This is a Bracknell Forest initiative.

Section E Financial review

Brief statement of the charity's policy on reserves

It is JPCA's policy to maintain a balance of unrestricted funds (if possible), which equates to at least 12 months basic operating costs, this would include utilities, insurance, cleaning, waste disposal, telecommunications, basic marketing, invoicing and booking systems. This is equivalent to around £20,000 taking into account reduced usage. This is a worst-case scenario with no hire income. The balance of £25,474 from 2025's finances fulfills this requirement.
This means are have slightly improved our position from 2024.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from centre hiring fees, whether this be regular groups or occasional one-off hires. However, we do receive some income from BFC lottery funding.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Clare	Ed S
Full name(s)	CLARE AGATE	EDWIN SUTTON
Position (eg Secretary, Chair, etc)	COMMITTEE	CHAIR
Date	30th October 2026.	

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Jennett's Park Community Association	1148928

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2025		31/12/2025

Section A Receipts and payments

		UF Unrestricted to the nearest £	RF Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Bank interest	A1.1	160	-	-	160	445
BFBC grant(General)	A1.2	200	-	-	200	400
Hire income	A1.3	43,305	-	-	43,305	38,235
Cafe	A1.4	141	-	-	141	121
X-mas activities	A1.5	-	-	-	-	1,225
Security deposits	A1.6	300	-	-	300	63
Other activities	A1.7	-	-	-	-	160
Donations	A1.8	383	-	-	383	283
JRS Grant	A1.10	-	-	-	-	-
Other Receipts	A1.11	14,719	-	-	14,719	-
Sub total *(Gross income for AR)*		59,208	-	-	59,208	40,932
A2 Asset and investment sales,						
		-	-	-	-	-
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		59,208	-	-	59,208	40,932
A3 Payments						
Cafe	A3.1	132	-	-	132	361
Centre Operating costs	A3.2	39,613	-	-	39,613	42,977
Insurance	A3.3	1,856	-	-	1,856	2,210
Utilities	A3.4	8,548	-	-	8,548	8,127
Other activities/events	A3.6	-	-	-	-	-
Professional fees	A3.7	1,255	-	-	1,255	1,998
Bank fees	A3.8	41	-	-	41	60
	A3.9	-	-	-	-	-
Sub total		51,446	-	-	51,446	55,732
A4 Asset and investment						
Office Equipment	A4.1	389	-	-	389	1,097
Air conditioner for Main Hall	A4.2	-	-	-	-	-
Sub total		389	-	-	389	1,097
Total payments		51,834	-	-	51,834	56,830
Net of receipts/(payments)		7,374	-	-	7,374	- 15,898
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		16,632	1,468	-	18,100	33,998
Cash funds this year end		24,006	1,468	-	25,474	18,100

Section B Statement of assets and liabilities at the end of the period

Categories		Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds	B1.1	Current Account	7,300	-	-
	B1.2	Saving Account	14,397	1,468	-
	B1.3	Paypal, Stripe, GOCardless	1,913		-
	B1.4	Cash & Cheque	397		-
	B1.5		-	-	-
		Total cash funds	24,006	1,468	-
		(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-

B3 Investment assets

Details	Fund to which asset	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset	Cost (optional)	Current value
Defibrillator (2016)	Restricted	2,513	-
Electronic equipment, Entrance Hall TV display, Freezer, Slush machine (2017), iZettle Reader, Dock (2019), Storage drives (2020), Wifi booster (2020)m, Yealink Smart phones (2025)	Unrestricted	4,012	-
CCTV system (2018)	Restricted	4,925	-
Portable aircon units, laptop and LED disco light bars (2018)	Unrestricted	1,707	-
Xerox printer (2020), Office equipment (2024)	Unrestricted	2,764	-
Lenovo Ideapad, Portable Air Conditioner, Power Floor Plan (2021)	Unrestricted	858	-
Defibrillator (2021)	Restricted	1,475	
Network switches, Wireless Access points & Air Conditioner (main hall)	Unrestricted	1,113	-

B5 Liabilities

Details	Fund to which	Amount due	When due
		-	
		-	
		-	

Signed by one or two trustees on behalf

Signature	Print Name	Date of approval

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees JENNETTS PARK COMMUNITY ASSOCIATION

On accounts for the year ended 31/12/2025 **Charity no (if any)** 1148928

Set out on pages SEE ATTACHED

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: V GARBUT **Date:** 26.06.2026

Name: V L. GARBUT

Relevant professional qualification(s) or body MAAT

(if any):	
Address:	176 FERNBANK ROAD ASCOT BERKSHIRE, SL5 8LA

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a

CHARITY COMMISSION FOR ENGLAND AND WALES

Jennett's Park Community Association	1148928

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(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-

B3 Investment assets

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		-	-
		-	-
		-	-
		-	-

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		-	

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