Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	January	2025	To	31	December	2025

Section A Reference and administration details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of All Saints, Crawley Down
Other names charity is known by	The Parish Church of All Saints, Crawley Down
Registered charity number (if any)	1148157
Charity's principal address	The Glebe Centre, All Saints Church, Vicarage Road
	Crawley
	Sussex
	RH10 4JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Christine Keyte	Incumbent Vicar		
2	Revd Sandra Bale	Associate Vicar		
3	Sandra Cook	PCC Secretary		
4	Pam Miller	Treasurer		
5	Gillian Crook			
6	Steve Warr			
7	Barbara Wozniakowski	Safeguarding Officer		
8				
9				
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Independent Examiner	Keith Halstead MA (Oxon) FCA	60 Woodcote Hurst, Epsom, Surrey KT1 8 7DT

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	**Parochial Church Councils** (**Powers**) **Measure 1956** as **amended**.
How the charity is constituted (eg. trust, association, company)	The PCC is part of the Church of England and the objects can be found in the PCC Powers Measure.
Trustee selection methods (eg. appointed by, elected by)	Trustees are determined under the Church Representation Rules and consists of certain ex-officio members and those who are elected at the Annual Parochial Church Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Election to the PCC is based upon the desire to ensure a balance of skills and experience. New members are given the opportunity to fully discuss their role and responsibilities. The Secretary and Treasurer attend courses relevant to their role.
The PCC meets five times during each year with an average level of attendance of 80%. The PCC adopts policies concerning Safeguarding, Health & Safety, Complaints Management, Risk Management, Investment, Conflicts of Interest, Volunteers and employed staff and also has oversight of the Parent & Toddler Group, Management of the Glebe Centre and HR policy
There is a Standing Committee which has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
Various other Committees deal with the fabric of the building, Missionary Strategy, Social and Fund-Raising Events and Finance.
A regular risk analysis has been carried by the PCC members. The PCC has complied with its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of the charity is the promotion of the Gospel of Jesus Christ according to the doctrines and practices of the Church of England. The charity seeks to promote in the ecclesiastical parish the whole mission of the Church. All Saints Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christine Keyte, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. Our services and worship seek to put faith into practice through prayer and scripture, music and sacrament. To facilitate this work it is important that we maintain the fabric of the Church of All Saints Church and the Glebe Centre. Our objectives are set out in our Mission Action Plan as follows:

- To ensure that all our ministry and activities are focussed around an ethos of welcome, hospitality, respect and kindness.
- Building the ministry of the church and worship for people of all ages.
- Building discipleship and learning in our parish community.
- Continuing to work towards building a network of support and pastoral care in the parish.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. The main activities undertaken during 2025 are shown in sections D and E and captured in the minutes of All Saints Parochial Church Council.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Worship and Services

- We continue to hold weekly Sunday communion services, with online recordings available.
- Our family services take place twice a month, welcoming children, families, and local uniformed organisations**.**
- A weekly said communion service is now also held on Tuesdays at 12 pm, following the Tuesday coffee morning,
- The big festivals **–** Mothering Sunday, Harvest, and Christmas – are always special occasions that bring the community together. Christmas services this year were well attended, with an enthusiastic and supportive congregation joining to celebrate.
- We had the privilege of hosting the launch service for the Diocesan 950th anniversary celebrations, welcoming attendees from across the Deanery and Diocese.
- During December, we hosted Breakfast with Santa, giving families a fun, festive start to the Christmas season.
- Remembrance Sunday remains an important community outreach event organised in conjunction with Worth Parish Council and the Crawley Down Residents Association, with civic representatives and uniformed organisations joining us to remember and reflect.
- As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year we celebrated 3 baptisms and 1 weddings. We conducted 2 funerals in church and 2 funerals at the crematorium and 6 internments of ashes.

Community, Outreach, and Engagement

- Being part of the wider community is a major focus, taking part in local events like the Light Switch-On and the Summer Fair**.**
- Our clergy continue to visit local schools weekly, to lead collective worship. The vicar and foundation governors attend meetings and support the school in its church affiliation and life as in organisation integral to our community life.
- This year, we led a village-wide shoebox appeal for Link to Hope, supporting families in need across Eastern Europe.
- Our food bank support continued (a monthly food collection for Crawley Open House)

- We are exploring ways to work with Worth Parish Council and Age UK to benefit more people in our community.
- Cake and Company, our monthly coffee and cake fellowship, is a friendly space for anyone feeling lonely or looking for company.
- Our Warm Mug Café meets every week, offering a welcoming space for a chat, a cup of coffee, and fellowship.
- Seasonal events include:
    - Our Mothering Sunday coffee morning took place during Lent offering crafts and activities for all the family.
- We aim to keep parishioners informed with weekly updates on Facebook and the news sheet, ensuring everyone is informed about events and services in church and the community.

Youth and Children

- Our Tiny Tots toddler group is thriving, meeting every Thursday during term time, giving little ones and their carers a fun and friendly space.
- The youth club met regularly throughout the year, providing valuable activities and engagement for local young people.
- Family services and festival events aim to encourage more children and young families to join in**,** while still welcoming our older congregation members.

Music and Choir

- We have a small but enthusiastic choir who add joy and beauty to our worship and special celebrations.

The Glebe Centre

- The Glebe Centre is a warm and welcoming space for community groups, such as Girl Guides and the Women's Institute, as well as private hirers and church activities like Tiny Tots.
- Our building and fabric team work hard to keep the centre safe, comfortable, and inviting for everyone.

Volunteers and Parish Support

- A huge thank you to all our volunteers, who help run services, events, and churchyard workdays, keeping the grounds well maintained and welcoming.
- Our parish administrator continues to provide essential support to the clergy, manage communications, and ensure the parish magazine reaches households across Crawley Down.
- As part of a transitional informal arrangement, the parish was in an oversight relationship with St Leonard's, Turners Hill. During the reporting period, this responsibility concluded and oversight has since been transferred to St John's, Copthorne, which now provides permanent oversight and support.
- Our sincere thanks go to our staff team, volunteers, and members of the PCC for their hard work throughout the year. We are also grateful to all parishioners and the many people who contribute so much to the life of the church, both in seen and unseen ways, supporting the mission and ministry of All Saints.

Section E Financial review

Brief statement of the charity's policy on reserves	The PCC's policy is to maintain a sufficient level of Reserves as contingency against unforeseen circumstances and the policy is reviewed annually. The current policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds, which approximates to £14,000.
Details of any funds materially in deficit	n/a

Further financial review details (Optional information)

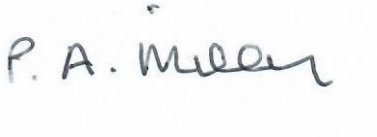
You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	The charity's principal source of funding comes from planned and ad hoc giving of the church members. The charity continues to support its main activities through its expenditure on staff costs of key workers, maintenance of the buildings, the Diocesan Parish contribution towards the centralised organisation of the Church, and numerous missional activities.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev'd Christine Keyte	Pamela Ann Miller
Position (eg Secretary, Chair, etc)	Vicar	Treasurer

Date	26 March 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWL	No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 1-Jan-25	To	Period end date 31 Decmber 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Total Donations and Legacies	35,002	5,529	-	40,531	51,725
Total Charitable Activities	3,475	2,723	-	6,198	7,103
Total Other Trading Activities	29,136	-	-	29,136	29,778
Interest Received	1,523		-	1,523	2,503
Other Funds Generated	1,922		-	1,922	-
Revaluation of CFB Investment	-	-	-	-	323
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	71,058	8,252	-	79,310	91,432
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	71,058	8,252	-	79,310	91,432
A3 Payments					
Cost of raising funds	161	260	-	421	81
Cost of Charitable Activities	66,094	2,489	-	68,582	79,991
Expenditure on Church Buildings	15,058	1,825	-	16,883	1,032
Cost of other Trading Activities	2,495		-	2,495	7,998
Loss on Investment	577	-	-	577	-
Other payments	2,014		-	2,014	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	86,399	4,574	-	90,973	89,102
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	86,399	4,574	-	90,973	89,102
Net of receipts/(payments)	- 15,341	3,678	-	- 11,663	2,330
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	76,021	2,479	-	78,500 #	76,170
Cash funds this year end	60,680	6,157	-	66,837	78,500

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	CAF 40-52-40 00027772	4,841		-
	CAF 40-52+40 00034857	1,650	-	-
	CAF 40-52-40 00102643	19,348	5,782	-
	CBF C of E Deposit Fund	20,989	-	-
	Tiny Tots Cash held		274	
	Cake & Co Cash held	-	101	-
	CBF Investment Fund	13,852	-	-
	Total cash funds	60,680	6,157	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

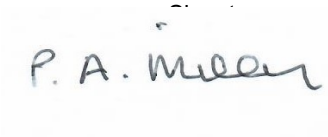
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees



Print Name	Date of approval
P A Miller	4/7/2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name The Parochial Church Council of the Ecclesiastical Parish of All Saints Crawley Down		
On accounts for the year ended	31st December 2025	**Charity no (if any)**	1148157
Set out on pages	1-9 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:	K.E. Halstead	**Date:**	10th May 2026
Name:	Keith Halstead MA (Oxon) FCA		
Relevant professional qualification(s) or body (if any):	The Institute of Chartered Accountants in England and Wales		
Address:	60 Woodcote Hurst, Epsom, Surrey KT18 7DT		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	n/a