Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name	St Pauls Preschool
Other names charity is known by	
Registered charity number (if any)	1146027
Charity's principal address	Invicta Hall
	Strandfield Close, Plumstead
	London
	Postcode **SE18 1LA**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Peel	Chair		
2	Tia Littlechild	Secretary		
3	Natalie Cassidy	Treasurer		
4	Patricia Miller	Trustee		
5	Maria Commane	Trustee		
6	Craig Wright	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre school Learning Alliance model pre – school Constitution adopted at AGM committee meeting February 2012
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees were appointed or re-elected at the annual AGM held on 15th November 2024

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policies and procedures in place for Trustees and reviewed yearly.

DBS checks for all staff/ trustees/ committee members done in January 2023.

Member of the Early years Alliance.

Work with local authority and children's centres to deliver the Together for Two programme to families with 2 year olds in need of support.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Work with SALT, EYIT Social services & Health visitors to ensure that children with additional needs get access to the services they need.

Parents were supported to attend TAC meetings, engaging with support Services

Have a SLA with Greenwich Children's services for delivering free early learning places for two, three and four year olds

All trustees give their time voluntary and receive no remuneration or other benefits

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take

responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees planned the activities and service development mindful of the public benefit requirement.

Worked with the local authority and Children's Centres to expand on our provision for 2 year olds, providing support to families.

Work with Local authority and HMRC to deliver the 30 free childcare scheme

Training has enabled Early identification of any additional needs and Sign posting to services

Ideas for play activities at home

Role modelling behaviour management

Keep parents/ carers updated on what they can access through the Greenwich Local Offer service

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers support the preschool for all outings, helping the preschool maintain the 1:2 ratio .

Volunteers support the preschool by helping during promoting activities.

Parents / carers are requested to donate toys / cleaning products / snacks to the preschool.

Section D Achievements and performance

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Summary of the main achievements of the charity during the year

We held our AGM for our committee members to hear all about what we have done, what we are doing and what we plan to do. We welcomed any feedback and suggestions – all of which are minuted.

We involved parents by holding induction meetings to explain how we deliver the curriculum to the children

We provide parents with parental feedback questionnaires which they are urged to complete and if they would prefer they are told they can do this anonymously.

The pre-school had visits from our local community which include our community dentist, speech and language therapists (ICAN)

Following training delivered by the Local Authority, The pre school has started to deliver Talkboost for 3 and 4 year olds that have speech and communication delay.

The preschool has ensured that all the tracking, 2-year progress checks and supervisions for this year have all been completed on time. This ensures that staff feel supported and encourages them to further their knowledge and keep up to date with guidelines by attending relevant training

The preschool has formed a partnership with the local children's centres to ensure that all families in need are provided with the services and support they need

The preschool had a successful growing project that involves both children and staff

We maintained the building and where necessary replaced some of the outside fencingjet washed all the outside area installed CCTV and .replaced broken equipment

We have a local gardener who maintains grass and weeds on a termly basis

New fencing was decorated with alphabet and numbers for children to see when they are playing outside

Section E Financial review

Brief statement of the charity's policy on reserves	The Pre-school aims to maintain 2 months running costs in reserves to allow for fluctuations in the numbers of children attending the pre-school.
Details of any funds materially in deficit	N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschools main source of income continues to come from the governments free 15 and 30 hours per child a week schemes, administered through Greenwich Local authority.

We maintained the building and where necessary replaced some of the outside fencing, jet washed all the outside area installed CCTV and .replaced broken equipment

In a bid to increase the number of children we produced marketing material and distributed this around the local area. This proved to be successful as our numbers rapidly increased.

We received Pupil premium funding from the Local Authority to support the development of the children in our preschool this was used to purchase additional equipment and toys.

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Section F Other optional information

Future plans

We do a daily risk assessment to check toys / equipment are still safe and replace any broken items.

We plan to attend the Teddy Bears picnic and the Make Merry festival in 2025 to provide children and families with a fun day out and also to promote our preschool.

We will continue to offer flexible hours to parents in a bid to increase our numbers

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Janet Peel	
Full name(s)	Janet Peel	
Position (eg Secretary, Chair, etc)	Chair	
Date	31/10/2025	

St Pauls Pre-school

Income and expenditure

For the year ended 31 December 2024

Income

	2024 (£)
Headcount	85,164.00
Fees	30.00
Total Income	**85,194.00**

Expenditure

	2024 (£)
Food and Children’s Welfare	5,339.70
Children’s art and craft, toys equipment	6,235.07
Marketing / Advertising	1,100.00
Staff Salaries	57,423.70
Rent	5,419.00
Insurance	546.80
OFSTED/DBS updates	50.00
Training	454.00
Accountant Fees	150.00
Internet	618.70
Printing/ Stationery/Ink	539.83
Repairs/Renewals	8,310.00
Affiliation fees/Subscriptions	241.07
Office equipment deprecation	320.00
Total Expenditure	**-86,747.89**
Excess expenditure over income	**-1,553.89**

Independent examiner's report to the trustees of St Pauls Preschool
Charity number 1146027

I report on the accounts of the charity for the year ended 31 December 2024 which are set out on pages 1 to 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.
It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Signed by: 24DFDEC1F6994F8...	**Date:**	06/10/2026
Name:	Jazmin Bispham		

Relevant professional qualification(s) or body (if any):	AAT Level 2 Accounts Assistant

Address:	2 Brookville Crescent
	Newcastle Upon Tyne
	NE5 2GH