The Churches of St Mary and St Paul
The Parish of Hellesdon
The Diocese of Norwich

Annual Report and Financial Statements of the Parochial Church Council for the Year Ending 31 December 2025

Incumbent:
In vacancy until 28th September 2025, then Reverend Sue Mann from 29th September 2025

Bankers:
Barclays Business Banking, Leicester, LE87 2BB
and Central Board of Finance, Church of England, London.

Independent Examiner:
Mark Lamb FCCA, Quinneys, Saxon House, Norwich, NR6 5DR

Correspondence address:
c/o St Paul's Church, Hawthorne Avenue, Hellesdon, Norwich, NR6 6LD

Treasurer:
Mr Andrew Alder
c/o St Paul's Church, Hawthorne Avenue, Hellesdon, Norwich, NR6 6LD

PCC Secretary:
Mrs Debbie Cronk
c/o St Paul's Church, Hawthorne Avenue, Hellesdon, Norwich, NR6 6LD

Annual Meeting of Parishioners

To be held at St Mary's Church, Hellesdon on Sunday 17th May 2026 after the morning service at approximately 11.00am

Agenda:

Opening prayers

Item 1	Appointment of clerk to record the minutes of the meetings
Item 2	Apologies
Item 3	Minutes of the Annual Meeting of Parishioners held on 27th April 2025
Item 4	Election of Churchwardens

Annual Church Meeting

To be held at St Mary's Church, Hellesdon on Sunday 17th May 2026 following the Annual Meeting of Parishioners

Agenda:

Item 1	Minutes of the Annual Church Meetings for 2024 held on 27th April 2025
Item 2	Matters arising
Item 3	Adoption of Electoral Roll
Item 4	Election of Parochial Church Council members: John Bridge (previously co-opted) Debbie Cronk (previously co-opted) Roy Forder (new member) Monica Harrington (previously ex-officio) Sue Matthews (re-election)
Item 5	Presentation of Accounts for 2025
Item 6	Election of Independent Examiner
Item 7	Adoption of Reports for 2025
Item 8	Safeguarding report
Item 9	Report from Vicar
Item 10	Any other business
Item 11	Date of first meeting of the new Church Council: A very short meeting of the new PCC will take place after the meeting to establish dates for the year and appoint the Treasurer and PCC Secretary

Closing prayers

The Churches of St Mary and St Paul, Hellesdon

Minutes of the Annual Meeting of Parishioners for 2024 held on Sunday 27th April 2025 at St Paul's Church, Hawthorne Avenue, Hellesdon at 10.45am

Present: Ginny Smith (Lay Vice Chair), Margaret Abbott, Andrew Alder (Treasurer), Sylvia Bacon, Margaret Bagley, Milee Brambleby, Marie Bridge, Bram Chapman, Felicity Chapman, Lindsay Cocks, Debbie Cronk (minutes), Kate De Vries, Martin Graham, Rachael Graham, Monica Harrington, Michael Harrington, Gloria Hawes, Frances Hofgartner, Sue Matthews, Susan Norgate, Jean Trigg and Janet Wood

Apologies: Bobby Smith

Ginny Smith, PCC Lay Vice Chair, welcomed everyone.

1. Appointment of clerk to record the minutes
Milee Brambleby proposed and Janet Wood seconded that Debbie Cronk is appointed to record the minutes of the meeting. All were in favour.

2. The apologies are recorded above.

3. Minutes of the Annual Meeting of Parishioners
Gloria Hawes proposed that the minutes of the meeting held on 28th April 2024 be adopted, Rachael Graham seconded and all those who attended the 2024 meeting were in favour. There were no matters arising.

4. Election of Churchwardens
Ginny Smith expressed her thanks to Margaret Abbott, Churchwarden at St Paul's and Monica Harrington, Churchwarden at St Mary's, for carrying out their respective roles, each supporting both churches and working well together especially since we have been in vacancy. She also thanked Michael Harrington for his support to Monica at St Mary's and everyone who is working hard to keep things running smoothly during the vacancy.

Ginny Smith then read out the nominations for Churchwardens for this year as follows:
Monica Harrington, who has been proposed by Debbie Cronk and seconded by Susan Norgate, nominated for St Mary's.
Margaret Abbott, who has been proposed by Bram Chapman and seconded by Sue Matthews, nominated for St Paul's.
Both have agreed to the nominations and all were in favour of both being elected.

The meeting closed at 11.09am

The Churches of St Mary and St Paul, Hellesdon

Minutes of the Annual Parochial Church meeting for 2024 held on 27th April 2025 at St Paul's Church, Hawthorne Avenue, Hellesdon (meeting commenced at 11.10am)

Present: Ginny Smith (Lay Vice Chair), Margaret Abbott, Andrew Alder (Treasurer), Sylvia Bacon, Margaret Bagley, Milee Brambleby, Marie Bridge, Bram Chapman, Felicity Chapman, Lindsay Cocks, Debbie Cronk (minutes), Kate De Vries, Martin Graham, Rachel Graham, Monica Harrington, Michael Harrington, Gloria Hawes, Frances Hofgartner, Sue Matthews, Susan Norgate, Jean Trigg and Janet Wood

Apologies: Bobby Smith

1. Minutes of the Annual Church Meetings for 2023 held 28th April 2024
Sue Matthews proposed that the minutes of the meeting held on 28th April 2024 be adopted as a true record, which was seconded by Bram Chapman and all were in favour.

2. Matters arising
There were no matters arising from the minutes.

3. Adoption of Electoral Roll
Debbie Cronk reported that, as required under Church Representation Rules, a new Electoral Roll has been prepared this year. The number of names on the new roll is 62.

Milee Brambleby proposed the adoption of the new Electoral Roll, which was seconded by Kate de Vries and all were in favour.

4. Presentation of Accounts for year ending 31st December 2024
Andrew Alder, the Treasurer, introduced his report on pages 7 and 8 of the Annual Report and the Annual Accounts on pages 19-29. He explained that although the full Annual Accounts are 20 pages long, only the salient pages are included here but his written report, which he delivered, gives an explanation of the full report. He expressed his thanks to Mark Lamb at Quinneys for delivering the report promptly. He also thanked all those who are helping to make the practical finance systems work well since he has moved away from the parish.

Andrew was asked if our invested funds are at risk following recent changes in the financial markets and he responded that his advice is to make no changes at the present time.

Ginny Smith proposed the adoption of the Annual Accounts, which was seconded by Janet Wood and all were in favour. Ginny then thanked Andrew Alder for his continued support to the parish in the role of Treasurer and he confirmed that he is willing to continue at least until a new incumbent is appointed.

5. Adoption of reports
The reports on PCC, our church life and activities in 2024 can be found on pages 9-17 of the Annual Report.

There were no questions about the reports and Debbie Cronk thanked all those who have contributed to the reports.

Sue Matthews proposed that the reports are adopted, Felicity Chapman seconded and all were in favour.

6. Election of Parochial Church Council members
Ginny Smith explained that she and Susan Norgate have come to the end of their three year term of office and have both agreed to be re-elected for another three years. Milee Brambleby has previously been an ex-officio member of PCC as a Licenced Lay Minister (LLM), but from this year LLMs must be elected members of PCC. The nominations for these PCC members are as follows:

Milee Brambleby has been proposed by Debbie Cronk and seconded by Ginny Smith;
Ginny Smith has been proposed by Sue Matthews and seconded by Debbie Cronk;
Susan Norgate has been proposed by Sue Matthjews and seconded by Janet Wood.

All attendees were in favour of all three being elected to PCC for a period of three years.

7. Election of Independent Examiner
Andrew Alder recommended that Quinneys are elected to prepare and examine the accounts for next year which was proposed by Milee Brambleby, seconded by Bram Chapman and all were in favour.

8. Safeguarding report
Debbie Cronk held the role of Parish Safeguarding Officer until March 2025, when Milee Brambleby took over the role.

There have been no reported safeguarding incidents during 2024.

Hellesdon PCC adopted a new safeguarding action plan in April 2025. Completion of this action plan will ensure that PCC complies with the duty to have due regard to the House of Bishops' guidance in relation to safeguarding. There will be much work for the Parish Safeguarding Officer in the coming months which she will do with the support of Bram Chapman and Martin Graham. All relevant information will be made available to church members at the appropriate time.

9. A reflection on 2024 from Milee Brambleby, Licenced Lay Minister
Being in vacancy – what did we learn this far?
We learnt that it was sad to say Goodbye. Wishing Louise and Andrew a happy retirement was joyful and hard at the same time. We said farewell to firm friends in Louise and Andrew and in John and Delia. But we also learnt that it is joyful to say Hello, welcoming Ruth and Ash and little Elsie on Mothering Sunday this year was a real highpoint and felt like an enormous blessing don't you think?
We learnt that God gives us the gifts he knows we need. It has been wonderful to see so many amongst us offering service, often in new ways. I know you are all aware how hard Ginny, the wardens, Debbie and PCC members have worked over these months to keep everything ticking along. Their work has been hard, their cares have been many and, it seems to me, God has blessed their endeavour.
We learnt that buildings are a pain in the proverbial. This site – at St Pauls – in particular has done its level best to exhaust patience in the past few months. From asbestos surveys, to dodgy bellcotes, blocked loos to sinkholes it has been a non-stop cavalcade of 'learning opportunities'. We've learnt, thanks largely to Bram, the steps you need to take to secure and demolish a building, repair a bellcote and safely backfill a sinkhole. And we've learnt that the Diocesan architect and team are super helpful in emergencies. May God bless them all.

I learnt that if you give children a story to help tell and some craft activities and, perhaps, an opportunity to shout, they will repay you in boundless joy and enthusiasm. I wouldn't have learnt this at all without Felicity's amazing creativity and crafting competence, and the stalwart support of Margarets, Susans, Martin, Joanne, Monica , lovely Brown Owl, Lyn, and her team and everyone at the schools who engaged with us. What a joy and a blessing this has been.
We learnt again that serving our community is core to our being – through the special services at the back end of the year – Light and Remembrance, Remembrance Sunday and Remembrance Day, and all the Christmas outreach, through our coffee mornings and through Tea on Tuesday. I pray God helps us continue to be a blessing to those who see this church family as their church family, as somewhere they belong, whether they rock up on a Sunday or not.
We learnt that our local priests are more than keen to help us with services every now and again. We have had 8 or 9 step up to support us so far. And we have a fabulous team of Authorised Worship Assistants in Kate, Martin, Ginny and Debbie who all bring God's word to us in their unique ways. We continue to worship God in music through the hard work and flexibility of Rachael and the singers, Martin and Ashley, Graham the organist, Ginny and the choir. We are blessed by the ministry these people offer us week in and week out.
Looking back at these last few months I feel we have learnt that with God's love and grace we can manage pretty well and will, I pray, continue to manage until He sends us the right person to help us move into the next phase of our Church's life.
God is good, all of the time, God is good.

10. Any other business
There was none.

11. Date of first meeting of the new Church council
Tuesday 13th May at 10am in St Mary's Community Room.

Ginny Smith thanked everyone for attending and the meeting closed at 11.43am with the saying of Grace.

The Parochial Church Council

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is now a registered charity, having registered with the Charity Commissioners in November 2011. The registration number is 1144178, and this number should be quoted on all official letters. PCC members are now trustees.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to PCC. Hellesdon PCC is currently allowed nine elected members, this number being determined by the number of names on the Electoral Roll. Churchwardens and Deanery Synod representatives are automatically appointed to PCC by virtue of their election to those roles.

Safeguarding statement

Our churches and the PCC are committed to safeguarding children, young people and adults from harm. We follow the House of Bishops' guidance and policies. Our Parish Safeguarding Officer is currently Milee Brambleby. Over the last year we have made progress in ensuring that safeguarding information is better visible in our buildings and much work has been done so that our leaders and volunteers are provided with the training and guidance they need in order to maintain a safe, loving environment for all. PCC is grateful for the positive and helpful way volunteers have responded to requests around safeguarding training, creating role descriptions and reviewing activity risk assessments. We have made progress but there is much more work to do to ensure that we meet both mandatory requirements and adopt best practices across our mission and action.

There have been no safeguarding incidents reported to the PSO during 2025.

Objectives and activities

The Parochial Church Council has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has to maintain the church buildings of St Mary's, Low Road, Hellesdon and St Paul's, Hawthorne Avenue, Hellesdon as well as the grounds for these properties.

Church Membership

A review of the Electoral Roll has taken place and the number of names on the Roll is now 63, one more than last year. This is the result of five new members, two deaths and two who no longer attend church.

Debbie Cronk, Electoral Roll Officer

Financial Report to the Annual accounts ended 31st December 2025

The following accounts have been prepared by Quinney's Accountants and comprise the Independent Examiners Certificate (page 19), the Statement of Financial Activities and Balance Sheet (pages 20 & 21), explanatory notes to these pages (pages 25,26 & 27) and 2 pages showing our Designated and Restricted funds with previous year comparison (pages 28 & 29). I am grateful to Mark Lamb and Quinney's Accounting firm for their prompt and professional compilation of these papers in readiness for the APCM. The unpublished but available pages 22, 23 and 24 contain all the notes regarding the legal framework upon which the accounts

have been produced, which Charity and Finance Acts apply etc...(They have been omitted purely to save paper and are unchanged from the last 3 years sets of accounts)
In general terms looking at page 20 our total Expenditure **£187,398** has exceeded our total Income **£82,366** by **£105,032**. However, £89,864 of this was expended from our Designated and Restricted funds for specific and PCC authorised purposes. The principal expenditure items being St Mary's church lighting (£10,116), the repair/renovation of St Mary's paths and driveway (£29,268), St Mary's churchyard grass cutting & hedge work (£6,925) and the demolition and clearance of St Paul's hall (£37,450).
Looking to the Balance sheet on page 21 you will see our total assets stated at £625,320 of which all but £7,445 is invested either on deposit with CCLA deposit account or with the CBF Church of England Investment fund. Both are performing well returning good levels of Income whilst not exposing our funds to more than a low level of Investment risk. The actual drop in asset value is a consequence of the capital projects undertaken and completed during the year as mentioned above.
On a more day to day level, looking to pages 25 and 26 we can compare our 2025 income and expenditure with 2024 and see that whilst our general collections and regular giving are down on the previous year, our gift Aid receipts are up. However all the other income lines are down – hall rentals, wedding & funeral fees and no grant benefit this year. Also as the capital has been spent for the projects undertaken so the bank interest received has dropped. **This has all led to an overall drop in income of £19,039 to £80,561.**
On the Expenditure side (page 26), our Parish Share was again paid in full (up on 2024) clergy & parish expenses down (in part due to no vicar for most of year) but admin up (for same reason) utilities down as were controllable expenditures. The restricted expenditures have already been mentioned. **This has meant a drop in Unrestricted expenditure of £2,420 to £102,341.**
What I said last year still holds true – "The generous giving, combined with the rental income from St Paul's church has always been reliable so a very big thank you to you all. This in turn leads to a nice Gift Aid reclaim from the Government and we are also blessed with good income returns from our Investments thanks to previous generous bequests etc. You could say we are a wealthy church, but our invested finance can only be spent once so good stewardship should always be being considered. As capital gets spent so our invested income will go down and this will return us to the position of seeing a gap between income and expenditure. There is no simple fix to this other than more people, more giving or less spending. All of these are difficult to address. It is just one of those facts of life where balancing the books is hard. Reporting the facts in comparison is relatively easy."
Well, this year a significant amount of capital has been spent, so the gap between total Income £80,561 and total Expenditure (Unrestricted) £102,341 needs to be considered and addressed, and unfortunately investments alone are not the answer.

Andrew Alder, Treasurer to Hellesdon PCC

Annual report of the proceedings of the PCC
The PCC met every month during 2025 except for December, meaning eleven time. It was sensible to continue with this pattern while in vacancy and chose for it to carry on when she joined us, although there was no meeting in December due to lots happening for Advent and Christmas.

At the **January** meeting the Treasurer gave his usual financial update and also talked through Annual Accounts for 2024 which were in a very draft format. PCC approved them for him to take to the accountants. The date for the APCM was agreed and PCC was informed that we are required to prepare a new Electoral Roll this year; Debbie Cronk will carry the process out. Christmas services and events were reviewed positively and PCC expressed its gratitude to all who contributed, especially those who helped with the activities for schools and Brownies. Services for Lent and Easter, and who will lead them, were discussed. Bram Chapman reported that the bellcote at St Paul's has been repaired and an asbestos survey of Coronation Hall has been carried out in preparation for its demolition.

In **February,** it was reported that the draft accounts are now with the accountant and Debbie Cronk informed PCC of the timetable for preparation for the APCM.
Following the receipt of quotes, PCC selected Anglian Demolition as the contractor to demolish Coronation Hall and also agreed for a background survey to be carried out on a sinkhole which had appeared between St Paul's Church and Coronation Hall.
Milee Brambleby presented the Norfolk Wildlife Trust's churchyard survey of St Mary's which identified a colony of hoary mullien, a nationally rare species, which they request that we allow to grow. PCC agreed to adopt NWT's recommendation to mow the bulk of the churchyard this year, just leaving small areas where there are plants of interest growing.
PCC agreed that the Parish Administrator can increase her working hours to 15 per week as required.

At the **March** meeting, Milee Brambleby offered to take over the role of Parish Safeguarding Officer from Debbie Cronk which she gratefully accepted and PCC approved. Debbie will continue to carry out DBS checks. PCC agreed that regular church volunteers will need to undertake relevant safeguarding training which Milee ensure takes place.
Ginny Smith and Martin Graham, who PCC appointed to take represent them in the recruitment process for a new incumbent, have met with the Archdeacon; there were no applications following our advert so PCC agreed to explore advertising in The Church Times. Debbie Cronk will find out the process.
Bram Chapman reported that the sinkhole on St Paul's car park was due to be filled in that week and that it now transpires that planning permission is needed to demolish Coronation Hall; this will mean further delays and additional costs.
Deanery Synod representatives reported that we have a new Rural Dean who is Rev Tim Yau.
Martin Graham reported that he has found a resource for Lent Study which is The Risen Christ; Jesus' Final Words on Earth by Bill Weimar.

In **April**, PCC adopted the final Annual Accounts.
The Parish Safeguarding Officer explained that our Safeguarding Policy is very basic and she will be will be looking at developing a more comprehensive policy. She explained that use of the Safeguarding Dashboard and Safeguarding Action Plan is mandatory and PCC agreed to adopt the Safeguarding Action Plan Level 1.
Options for advertising our vacancy in Church Times were discussed and agreed. Debbie Cronk would look at some suitable wording following advice from the Archdeacon's PA and circulate to PCC members.
Bram Chapman reported that sinkhole at St Paul's has been filled in and the Diocesan Architect has carried out the inspection of Coronation Hall which is required for the planning application.

At the **May** meeting, Ginny Smith, Andrew Alder and Debbie Cronk were respectively elected as Lay Vice Chair, Treasurer and PCC Secretary.
In the absence of the Parish Safeguarding Officer, the PCC secretary explained that the Lead Bishop on Safeguarding has asked that safeguarding notices are updated as per his

instructions immediately and A Church Near You is also updated similarly. Both were actioned straightaway.
Applications have been received for our vacancy and interviews will be held on 6th June. Plans for the day were discussed and agreed.
PCC agreed to accept a quote from DMB Plumbing and Heating to refurbish the toilet at St Paul's.
Bram Chapman reported that the Diocesan Architect has submitted the application to Broadland District Council for Coronation Hall. Letters have been delivered to homes adjacent to the site to explain why the building needs to be demolished.

In **June**, the Parish Safeguarding Officer reported via the PCC Secretary, that she is making progress with getting those who need to, to do safeguarding training.
Ginny Smith reported that interview day on 6th June had gone very well and she thanked everyone who helped on the day or to prepare for it. There was only one candidate to interview in the end and it was agreed that she would be a great appointment if she wishes to join us.
The faculty notices for resurfacing of the car park at footpaths have now been displayed.
Three church social events taking place over the summer were confirmed.

At the **July** meeting, the Parish Safeguarding Officer reported that PCC members have both adopted the Church of England Safeguarding Policy and also agreed to follow Section 7 of the Parish Safeguarding Handbook for responding to safeguarding concerns via email. At the meeting PCC adopted the Church of England Safer Recruitment Guidance, subject to mixed-sex interview panels being included.
The appointment of Rev'd Sue Mann as our new Vicar has been confirmed and she will be collated and installed on Monday 29th September.
PCC considered a Code of Conduct which was put together by Milee Brambley.
Two of the three summer events had taken place. They were well attended and donations of £176 and £440 were made.
The gas and electricity to Coronation Hall have been disconnected but the water supply is more complicated as there is a joint supply to the hall and the church.

In **August** the Parish Safeguarding Officer reported that she is making progress with bringing us up to where we should be regarding safeguarding, but there is still much work to be done.
Ginny Smith gave an update on plans for Rev'd Sue Mann's service. Parish Administrator will be seeking advice from the Archdeacon on the invitation, who should be invited and the order of service.
PCC adopted the Code of Conduct which was discussed in July.
Harvest Festival and Light & Remembrance weekend were discussed and agreed.
Bram Chapman reported that the water supply between the church and Coronation Hall have now been separated. The latest delay was that the demolition contractors require certificates to confirm that the electricity and gas supplies have been disconnected.
The resurfacing at St Mary's will be carried our week commencing 15th September.
The refurbishment of the toilet at St Paul's has been completed. Margaret Abbott has painted the room and Felicity Chapman has chosen material to make new curtains.

At the **September** meeting, the Parish Safeguarding Officer presented policies on Lone Working, Code of Safer Working Practice and Recruitment of Ex-Offenders which PCC adopted. PCC also agreed which church activities should be added to the Safeguarding dashboard
As suggested by the Treasurer PCC approved some changes to some of the designated and restricted funds.

Bram Chapman reported that there continues to be problems with the gas and electricity disconnections for the demolition of Coronation Hall to start. Anglian Demolition are on standby to start as soon all is resolved.
Parish Administrator reported that invitations to the installation of Rev'd Sue Mann have been issued, some by email and some by post. She has been informed by the Diocese that works are being carried out at the Vicarage in preparation for when Rev'd Sue and Phil Mann arrive.

October PCC was Rev'd Sue's first meeting but she asked Ginny Smith to chair it. Ginny welcomed Rev'd Sue, who thanked everyone for all they had done during the vacancy. She then thanked Ginny for chairing PCC meetings during the vacancy and then introduced herself by talking about her views and approach on a number of church matters. She also spoke about ideas that she would like PCC to discuss, like joining the Parish Giving Scheme and having cashless payment machines.
PCC agreed that we stop intincting when giving Holy Communion. The change in practice will only take place once Rev'd Sue has sent out a letter to church members explaining the reasons for this decision.
PCC agreed to sign up to iKnow Church and iSing Worship. They approved the appointment of David Whitworth (Milee Brambleby's husband) as IT Administrator. He will look into us having a shared drive for parish business and documents.
Services and events for Advent and Christmas were agreed and Rev'd Sue said she would look into Advent Study resources.
Rev'd Sue explained where she stands on Living in Love and Faith (LLF), the Church of England's initiative to facilitate learning and discernment on identity, sexuality, relationships, and marriage. She asked for PCC's support in the blessing of same sex couples which was approved by a majority with two abstentions.
The matter of headstones for interment of ashes spaces in the Burial Ground had been raised by the Rural Dean during the vacancy; Churchyard Regulations only permit a plaque or tablet but this rule has not been upheld. Rev'd Sue felt that changing to flat stones after all this time would not look right. After taking advice from the Diocesan Registrar, she asked for PCC's support in applying for a faculty to give us a blanket exemption from the rules, thereby allowing small headstones to continue to be erected; PCC agreed to support this.

At the **November** meeting, Robert Culyer, Parish Funding Support Officer from Norwich Diocese, spoke to PCC about how the Parish Giving Scheme works. After he left the meeting, PCC agreed to sign up to it. The Treasurer said that he would support PCC in this.
The Treasurer reported that all the large bills for recent works to demolish Coronation Hall and resurface at St Mary's have now been paid and the result is that about one third of the capital has now gone. This will have an impact on the amount of interest we receive but we will n ot know by how much until January.
The Parish Safeguarding Officer reported that she has been going through all the activities entered on the Safeguarding Dashboard, creating role descriptions. PCC approved the adoption of role descriptions for Children's Work Session Leaders and Children's Work Volunteers. Every volunteer role will need a role description.
At Rev Sue's suggestion, Debbie Cronk was co-opted as a PCC member until she can be elected at the next APCM.
PCC approved setting up a Baptism Support Team and Pastoral Care Team. They also approved three volunteers to count, record and bank church money in order to help relieve the Parish Administrator's workload.
Rev'd Sue reported that we had successfully subscribed to iSing Worship and iKnow Church and the relevant people have access to them.
PCC approved the renewal of permission for Debbie Cronk and Susan Norgate to administer Holy Communion at church, to the housebound and in care homes.

It was reported that Felicity Chapman has been in touch with local schools and agreed dates for Christmas visits with Heather Avenue Reception, Kinsale Avenue Infants and Valley Primary Academy.

Debbie Cronk, Parish Administrator and PCC secretary

St Mary's Church Annual Report

My grateful thanks to everyone who has worked so hard to support the worship this last year. Especially to my husband Michael, who has been such a support to me this last year. Thank you to all who give their time in so many ways, with music, flowers, cleaning, coffee-makers, welcomers and so many more. Our hard working administrator, new treasurer LLM, Authorised Worship Assistants and all who do so much to keep things running smoothly especially with their prayers.

Thank you to all who have kept services going this past year while we awaited the arrival of Revd Sue Mann after her interview in June. On September the 29th many of us were excited to attend Revd Sue's Collation service and many others were with us in mind and prayers. With Bishop Graham, and lots of Revd Sue's family and friends and people who had supported us with taking services for us and become our friends.

On April 14th the underfloor heating in the community room was finally put right, this gets a great deal of use, so we were warm again! It had to go wrong at the coldest time of year and the electrics firm took some time to discover where the problem lay.

The outside lights were repaired as the posts had rotted. The firm have done an excellent job, which should last a long time.

Our inside lights have been replaced as they were very old, the bulbs were blowing very often and were becoming difficult to obtain. The new fittings are more energy efficient. After some trouble with flickering, they now seem to be working well.

A most splendid job was done on the front car park and paths, it's difficult now to remember how awful it was before. There are now two accessible parking spaces and the resurfacing has made a big improvement for those with mobility difficulties.

Fences have been repaired, which were accidentally hit by cars! Adam Wastell has done a great job in cutting the grass over the summer months and doing other small jobs for us.

We have not as yet received the quinquennial inspection report which was carried out in April 2024.

The goods and ornaments in the church have been maintained in good order.

Monica Harrington
St Mary's Churchwarden

St Paul's Church Annual Report

Much has happened since the APCM last year, we were adjusting to not having a vicar and learning to keep the worship week by week as we prayed for the future of a new vicar, we continued with prayer time on a Monday morning and were blessed with the induction of Rev Sue Mann, and her husband Phil. We thank all who helped during this time of the interregnum,

in many ways, taking services, being around for funerals, burials and ashes, solving problems and always being at the end of the phone.

The toilet, kitchen and foyer area needed attention and this was renovated, painted and redecorated during July, also the outside area was made tidy by having the front gardens and side of the church cleared of weeds and rubbish.

The major project was the demolition of Coronation Hall, the contractors were able to take and recycle most of the contents that were stored in the hall, leaving a green space, as yet decided what to use this space for.

Norfolk Unity Brass (formerly Hellesdon and Sprowston Brass Band) continue to hire the church weekly to practice and we held summer and Christmas concerts with them. We were well supported with refreshments also provided, a way of saying thank you for band and church

.

The induction of Rev Sue Mann was held at St Mary's and the Bishop and church welcomed Sue, and Phil, as our new vicar for St Paul's and St Mary's.

The condition of St Paul's is ongoing as the building needs updating with the roof being the main concern. The heating system is now much improved as is the sound system.

St Paul's is a place of worship and a unique building, much loved and cared for over many years, thank you to all who contributed to the up keep, also to those helping out with services and the input week by week.

The goods and ornaments in the church have been maintained in good order.

Margaret Abbott
St Paul's Churchwarden

Coronation Hall

When PCC decided in 2024 that Coronation Hall needed to be demolished, Bram Chapman agreed to oversee the project and PCC are very grateful to him for the amount of time he gave to what turned out to be a lengthy and, at times, frustrating process. Here is his final report to PCC after the process was finished

History

Coronation Hall was built in 1953 to provide a place for social functions alongside the new St Paul's Church that had been completed in 1950. The site was owned by the Church Commissioners and set aside for a permanent church. However, the building that we know now as St Paul's Church was intended originally to become a parish hall. In the beginning, it functioned both as a church and a means of providing social functions to the community, but the congregation soon became dissatisfied with the church being used for social purposes. Coronation Hall was built to enable St Paul's to be a church only.

There are still people alive with very fond memories of Coronation Hall in its earlier days, when it was a venue for social occasions, childcare, parties and wedding functions. It was very much part of the community. However, the changes taking place in our society meant eventually that the church had to compete with other organisations that provided childcare, leisure activities, sports facilities and venues for parties and weddings.

Coronation Hall was used less and less and it was closed to use by the public in 2017. By then it was an old building that needed a lot of money being spent on it to refurbish and modernise it, for example, the whole roof was made of asbestos, which had been used extensively in the 1950s and was now treated as a hazardous substance. It was considered too expensive to refurbish and the doors were closed and locked in 2017. Ironically, it was also thought then that the church could be used itself for community activities. It's open plan space and flexibility allowed for a dual use. The thinking about St Paul's Church had come full circle.

Coronation Hall remained unused and it deteriorated gradually. The internal cladding in the ceilings began to fall down, water began to seep inside and if it had been left for much longer it would have become an unsafe and hazardous building.

In June 2024, there were two incidents of vandalism, when young boys broke a window. The police were involved and advice was taken about how to make the building safe. Under the Occupiers Liability Acts 1957 and 1984 property owners have a legal duty to make their properties as safe as reasonably possible. This means avoiding any risk to the property of fire, vandalism, theft of building materials or contents, general deterioration and squatters. It also means avoiding any risk of personal injury to lawful visitors and unlawful visitors, such as intruders or children who may be tempted to play near or in the property. As a safeguard, Coronation Hall was surrounded by heras fencing to prevent any access, but when the PCC realised that this situation could go on for a long time, it decided to take the building down. There were no plans to use the building again and it had become a liability and an insurance risk.

A regional demolition contractor, Anglian Demolition, was appointed to demolish the building in early 2025. With the help of the Diocesan architect, Iain Walker, planning permission was obtained for the demolition and the building came down in September 2025. All the foundations were dug out, the electricity supply from the road was cut off in the footpath by the road and the water supply to Coronation Hall disconnected from the joint supply to the church. (The stopcock for the water supply can be found by the noticeboard at the front of the church near the footpath). The gas supply to the Hall had already been disconnected when Cadent renewed the gas pipelines to all the houses in Hawthorne Avenue in 2023 and didn't reconnect the pipe to the Hall. The area where the Hall had been was filled and covered with topsoil and seeded with grass.

What we have learned from this experience

1. Probably the most significant lesson for us was that the community around the area have been accepting of the demolition. People living nearby have understood that it needed to come down and were aware that the roof was asbestos. There was no opposition to the demolition, either in conversation with the residents or during the planning process.
2. The main concern has been curiosity as to what will replace it and what will happen to the grassed area by the church. There has been much discussion and speculation on the local Hellesdon Facebook page as to what might happen next, simply on the assumption that an empty space cannot be left empty. We have had one letter from a local resident, who recognised that Coronation Hall had to come down, but asked whether we were going to extend the car park area or build houses on the open grassed area. We assured him that the area was going to be grassed and integrated into the existing open space and that the building was only taken down to remove what had become a liability for the PCC. Some people have already come up with their own ideas of what could be done with that space, for example, someone who came to the Heritage Day at St Paul's suggested creating a community garden, using the grants that are available through the Parish Council.

3. During the process, a sink hole appeared between the Hall and the church. It is not uncommon for this to happen in Hellesdon. It was investigated by the Diocesan Architect, but no specific cause could be found. It was simply filled up. A geological report done by ACSSIS Ltd for the Diocese in March 2025 said that it was not due to any leaks or failure of the drainage system and noted that the soil contained deposits of sand and gravel with chalk beneath. The likelihood of occurrences was considered low, negligible to the east of the hole, but moderate to high to the west of it. This will be useful information for the future if we decide to do anything with that space.
4. It has also become apparent that there would be much opposition from the community if we were to build any houses on the green open space behind the church. In their draft version of the next local plan, the Parish Council have tightened up their commitment to protect the remaining green spaces in Hellesdon. They have identified nine green spaces where they will oppose any application for planning permission to build houses on them and St Paul's church is mentioned as one of them. This is because Hellesdon has less than half of the area of green space recommended in the regulations. There is also concern in the neighbourhood about the encroachment of housing in Hellesdon, with the new estate on the former golf course, the permission to build another three hundred houses behind the mental health hospital and difficulty retaining the former Jarrold's site near the airport. A local campaign group has been formed over the summer with the support of the Parish Council to campaign against any further loss of green spaces to housing. This is something we need to be aware of if we eventually consider what to do with the St Paul's site.

Bramwell Chapman

Church groups and activities

PCC has continued to support a variety of groups and activities throughout 2025 as part of the church's mission work and PCC members wish to express their thanks to all those who give their time to keep them going. A leader for each group has provided a brief overview of 2025 below:

The Church's work with Children and Families

Work with schools and Brownies

We have continued to work with schools in the parish.

We have done story and craft sessions with Heather Avenue Infant School Reception Class at St Paul's church.

We participated in a whole school assembly at Kinsale Infants School.

Valley Primary School brought their reception class and years 1 and 2 to St Mary's church for a craft and story session at Christmas.

We have also done sessions with 7th Hellesdon Brownies at Easter, for Remembrance Sunday and at Christmas.

We have an excellent team doing this work. A big thank you to everyone who has assisted with this work.

Also, Revd Sue went in to Heather Avenue Infant School, Kinsale Avenue Infant and Junior Schools, Firside Junior School and Valley Primary Academy to take Assemblies and has been to both Brownie Packs which meet at St Paul's. It was great that members of 7th Hellesdon Brownies Pack were able to come and sing at the St Mary's Remembrance Day Service.

Small Steps

Unfortunately the number of family's attending reduced during the year and, eventually there were none so it was agreed, towards the end of the year, that Small Steps would be put on hold for now.

Felicity Chapman (with contributions from Rev Sue and Debbie Cronk)

Foodbank collections
Many thanks to all those who have supported the foodbank through donations at St Mary's and St Paul's church over the past year. While acknowledging that it is often easier to put any donations into the boxes at the supermarkets which obviously have the same destination, Keith and his team at the Trussell Foodbank at Henderson Meadow always welcome our donations. In 2025, our churches donated a mix of food and toiletries that came to an impressive weight of 380kg. For those of us who prefer a mental image of such a figure, that is the weight of a large polar bear, or, for all those petrol heads, the weight of a truck with a V8 engine.
There is a list of urgently needed items in the weekly newsletter. Many thanks again, and please keep on giving.
Lou O'Grady

House Group at Sunny Grove
The House Group has continued to meet on Wednesdays at 8.00pm. We have undertaken studies of the book of Genesis and more recently the letter to the Romans and participated as a group in the Lent and Advent studies. Our discussions have at times been challenging but we persevere! Finally we have watched various videos by the Bible Project and interviews undertaken by Canon J John with a variety of Christians. These interviews are very inspiring and a source of great encouragement about how God is working in people's lives. New members are always welcome for a time of learning and fellowship.
Martin Graham

Knit and Natter
We meet in the community room at the side of the church on the 1st and 3rd Wednesdays after the 10.00am service at about 11.00am until 12.30pm. We are a lively group who enjoy knitting and crochet and helping each other out if we have a tricky part in a pattern and we also have home knitters who are unable to get to our group. Some knit for themselves and others knit items for Norwich Woolbank, mainly children's clothing that is needed by charities at home and abroad. We enjoy a cup of tea or coffee and lots of chatter. We are always pleased to see new people and we have a range of knitters from absolute beginners to experienced people. There are usually about eight to ten people who come on a regular basis and we are always happy to see new members.
Susan Norgate

Marlpit Community Choir
We have grown in number over the past year and are now back up to pre-covid numbers of mid 20's on the books. We continue to meet every Wednesday in term time and are more of a singing group than choir, no auditions necessary, just a group of people who love singing a whole range of pop and rock songs together. There is a close bond between many who have been in the choir since its start 15 years ago, and support for each member of this one big happy family is often in evidence. We have members who help with refreshments and clearing away, support for the unlocking and locking up times, and those who provide birthday cards for each member. Regardless of our love of singing, it is very much a team/social effort.
We had our usual end of term BBQ in the summer and more recently put on an extra Saturday morning session so that a few members who have been unable to attend due to ill health or changed work rotas were able to come back – it was a lovely 'extra' much appreciated by all.
Lou O'Grady

Meditation Group
The Meditation Group continues to meet each week on Mondays at 20.00hrs on Zoom. It is a small group that has been together for about seven years. Its purpose is to support its members

in the practice of meditation as an additional way of prayer. It also offers emotional and social support, especially as we have been together for so long.
Bramwell Chapman

Monday Prayer Group
Following the retirement of Rev Louise in 2024 the PCC agreed to set up a weekly prayer group to pray for the process of finding a new Vicar. The group has met weekly for half an hour on Monday mornings at 9.30 with a regular membership of about 6 people. Much prayer went into the process of advertising, shortlisting and interviewing and our prayers were fully answered when Rev Sue was installed as our Vicar in October 2025. The members of the group felt very strongly that we should continue to meet to pray for our two churches, the parish as a whole and the wider world and we have continued to do so with the support of the PCC. We are delighted that Rev Sue has joined us whenever she can. Anyone is of course welcome to join us at any time.
Martin Graham

Tea on Tuesday
Now in our fourth year, we offer weekly drop-in sessions for tea and conversation. Our attendance is generally between 25 and 30. Over the last year we have offered a number of simple craft opportunities to link in with church seasons and have continued to invite guests to join us at other events and services. Our volunteers remain as committed and faithful as ever and we are presently recruiting additional team members to share the work. Tea on Tuesday is a happy, busy and buzzy environment that provides welcome social support to many of our guests.
Milee Brambleby

Music
St Mary's
We continued through the interregnum sadly losing dear Dolly Fordham from our line-up Now Rev'd Sue is here we are learning new hymns having a mix of traditional & modern.Thanks always to Graham our organist & Jim Hugues who provides holiday cover for us.
Ginny Smith

St Paul's
We are a small team of singers and had been using pre-recorded music tracks and are pleased that we managed to provide music for all the required services. We do sing some traditional hymns but generally use more modern contemporary worship songs. Towards the end of 2025 we started using a programme called iSing Worship which provides the option to have the words on a screen so we don't have to print word sheets every week and it also has vocals along with the music so helps if we are low on singers!!!

A big thank you to Roy and John who have sorted out the setting up of the new system which has been really appreciated!! Thanks also to Martin for operating the laptop.
Rachael Graham

The 3Cs
3C's stands for craft cake and chatter. We meet on the 1st Thursday of the month from 7.00pm until 8.30pm in St Mary's community room. We engage in a range of crafts including cross stitch, diamond art, knitting, crochet, model making, quilting and art. We usually have cake and tea or coffee and have a chat while we are working. We are a small group of between six and ten people and are very happy for new people to join us.

Susan Norgate

Worship

Licenced Lay Minister

Milee Brambleby continued to lead us in worship and encourage us through her preaching alongside having a much wider role within the parish. As well as taking more services she led Lent Study and continued the responsibility of arranging service plans and bringing in other ministers to take services of Holy Communion for us and she continued to do all these things until Rev'd Sue joined us. She continues to work with Rev'd Sue on leading worship and delivering training for church volunteers.

Authorised Worship Assistants (AWAs)

Our AWAs during 2025 were Kate De Vries, Martin Graham and Ginny Smith. Until Rev Sue joined us at the very end of September, the AWAs continued to lead services of the word and deliver reflections on Sundays and Wednesdays whenever no visiting Minister was available. Once Rev'd Sue arrived they were able to take a bit of a rest at the end of the year while still helping out when needed.

Home Communions

Debbie Cronk and Susan Norgate continued their monthly visits to take a service of Holy Communion for residents at The Woodlands and The Limes care homes. They are able to do this as they both have the Bishop's permission to take Home Communion. After the service, particularly at The Woodlands, individual residents who are unable to leave their room are visited for Holy Communion or prayer, depending on their need. Rev'd Sue sometimes joins their monthly visits. In December a small group of church members joined them at both homes for a Carol Service with residents.
Rev'd Sue visited Redlands and arranged a monthly communion service to begin in the New Year. She has also visited members of the church who are now housebound for pastoral care or Holy Communion.

Pattern of Morning Worship in the Parish

We have continued to meet at 10am on a Sunday morning alternating between St Mary's and St Paul's churches; the service is either Common Worship Holy Communion or Morning Prayer. This is usually 1st and 3rd Sunday at St Mary's and 2nd and 4th at St Paul's with occasional festival/seasonal variations. We continue to hold a service of either Holy Communion or Morning Prayer on Wednesdays at St Mary's at 10am.

Average attendance at Sunday services across both churches

35 adults and 0 children, which is a drop compared with 2024, however numbers attending on Wednesday mornings are increasing.

Festival Services 2025

- 52 adults attended on Easter Sunday
- 152 people attended Christmas carol services
- 115 adults and 20 children attended services on Christmas Eve / Christmas Day

Life Events

- 1 Baptism

- No Weddings
- 12 Funerals in church or at graveside
- 8 Interment of ashes
- 4 Funeral services at crematorium

Norwich North Deanery Synod

Hellesdon Parochial Church Council is represented at Norwich North Deanery Synod by Martin Graham and Michael Harrington and they report back to PCC after a meeting has taken place. The Deanery Synod, which meets three times a year, is a Forum that discusses Church matters and things that affect the church or diocese and the community. The meetings always begin with an act of worship and end with prayers. A wide range of issues are discussed including safeguarding, health and safety.

Risk Review and major policies adopted

PCC continues to monitor its safeguarding policies for children, young people and vulnerable adults, Health and Safety, Fire Protection and its compliance with disability law.

Membership of the PCC as at 31st December 2025

PCC Member	Role
Margaret Abbott	**Church Warden at St Paul's**
Milee Brambleby	PCC member elected until April 2028
Bramwell Chapman	PCC member elected until April 2027
Debbie Cronk	Co-opted until APCM in May 2026
Martin Graham	**Deanery Synod Representative**
Michael Harrington	**Deanery Synod Representative**
Monica Harrington	**Church Warden at St Mary's**
Sue Matthews	PCC member elected until April 2026
Susan Norgate	PCC member elected until April 2028
Ginny Smith	PCC member elected until April 2028
Janet Wood	PCC member elected until April 2026

Finance Report for the year ended 31st December 2025

The following accounts have been prepared by Quinney's Accountants and comprise the Independent Examiners Certificate (page 19), the Statement of Financial Activities and Balance Sheet (pages 20 & 21), explanatory notes to these pages (pages 25,26 & 27) and 2 pages showing our Designated and Restricted funds with previous year comparison (pages 28 & 29). I am grateful to Mark Lamb and Quinney's Accounting firm for their prompt and professional compilation of these papers in readiness for the APCM. The unpublished but available pages 22, 23 and 24 contain all the notes regarding the legal framework upon which the accounts have been produced, which Charity and Finance Acts apply etc...(They have been omitted purely to save paper and are unchanged from the last 3 years sets of accounts)

In general terms looking at page 20 our total Expenditure **£187,398** has exceeded our total Income **£82,366** by **£105,032**. However, £89,864 of this was expended from our Designated and Restricted funds for specific and PCC authorised purposes. The principal expenditure items being St Mary's church lighting (£10,116), the repair/renovation of St Mary's paths and driveway (£29,268), St Mary's churchyard grass cutting & hedgework (£6,925) and the demolition and clearance of St Paul's hall (£37,450).

Looking to the Balance sheet on page 21 you will see our total assets stated at £625,320 of which all but £7,445 is invested either on deposit with CCLA deposit account or with the CBF Church of England Investment fund. Both are performing well returning good levels of Income whilst not exposing our funds to more than a low level of Investment risk. The actual drop in asset value is a consequence of the capital projects undertaken and completed during the year as mentioned above.

On a more day to day level, looking to pages 25 and 26 we can compare our 2025 income and expenditure with 2024 and see that whilst our general collections and regular giving are down on the previous year, our gift Aid receipts are up. However all the other income lines are down – hall rentals, wedding & funeral fees and no grant benefit this year. Also as the capital has been spent for the projects undertaken so the bank interest received has dropped. **This has all led to an overall drop in income of £19,039 to £80,561**

On the Expenditure side (page 26), our Parish Share was again paid in full (up on 2024) clergy & parish expenses down (in part due to no vicar for most of year) but admin up (for same reason) utilities down as were controllable expenditures. The restricted expenditures have already been mentioned. **This has meant a drop in Unrestricted expenditure of £2,420 to £102,341**

What I said last year still holds true – "The generous giving, combined with the rental income from St Paul's church has always been reliable so a very big thank you to you all. This in turn leads to a nice Gift Aid reclaim from the Government and we are also blessed with good income returns from our Investments thanks to previous generous bequests etc. You could say we are a wealthy church, but our invested finance can only be spent once so good stewardship should always be being considered. As capital gets spent so our invested income will go down and this will return us to the position of seeing a gap between income and expenditure. There is no simple fix to this other than more people, more giving or less spending. All of these are difficult to address. It is just one of those facts of life where balancing the books is hard. Reporting the facts in comparison is relatively easy."

Well, this year a significant amount of capital has been spent, so the gap between total Income £80,561 and total Expenditure (Unrestricted) £102,341 needs to be considered and addressed, and unfortunately investments alone are not the answer.

Andrew Alder Treasurer Hellesdon PCC

THE CHURCH
OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/members of:	Hellesdon PCC
On accounts for the year ended:	31 December 2025
Charity number:	1144178

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 5 MARCH . 2026

Name: M W Lamb FCCA

Relevant professional qualification(s) or body (if any): ACCA

Address: Saxon House
Hellesdon Park Road
Drayton High Road
Norwich NR6 5DR

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2025
STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
INCOMING RESOURCES (note 3)				
Income and endowments from:				
Donations and legacies	46,834	120	46,954	52,471
Charitable activities	1,482	-	1,482	163
Other trading activities	15,268	-	15,268	22,291
Investments	16,977	1,685	18,662	26,480
Total	**80,561**	**1,805**	**82,366**	**101,405**
RESOURCES EXPENDED (note 4)				
Expenditure on:				
Charitable activities	102,341	85,057	187,398	120,772
Total	102,341	85,057	187,398	120,772
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)	(21,780)	(83,252)	(105,032)	(19,367)
Net unrealised gains/(losses) on investment	(16,891)	(2,424)	(19,315)	11,054
Net movement in funds	(38,671)	(85,676)	(124,347)	(8,313)
TRANSFER BETWEEN FUNDS	-	-	-	-
Net movement in funds after transfers	(38,671)	(85,676)	(124,347)	(8,313)
RECONCILIATION OF FUNDS				
Total funds brought forward	496,457	252,183	748,640	756,953
Total funds carried forward	**457,786**	**166,507**	**624,293**	**748,640**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2025
BALANCE SHEET

	2025 £	2024 £
Current Assets		
Debtors	1,000	3,300
Current account	5,669	6,129
Deposit account	153,023	252,390
Fees account	1,776	4,300
Invested funds	463,852	483,167
Total Assets	625,320	749,286
Current Liabilities		
Creditors	1,027	646
Total Liabilities	1,027	646
Assets less liabilities	**624,293**	**748,640**
General Fund	(1,024)	2,767
St Paul's Fabric Designated	1,243	268
St Mary's Insurance Designated	-	18,182
St Mary's Churchyard Restricted	189	6,859
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	-	1,682
St Paul's Youth Restricted	140	140
St Mary's Churchyard Investment Restricted	14,724	15,338
St Paul's New Build Project Investment Restricted	9,224	45,550
St Mary's B Bush Investment Designated (cash)	51,935	52,717
St Mary's B Bush Investment Designated (invt)	405,632	422,523
St Mary's (Friends a/c) Restricted for benefit of St Mary's Church	121,130	161,514
Total Funds	**624,293**	**748,640**

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A Alder
Andrew Alder, Treasurer
5 - 3 - 2026

FOR THE YEAR ENDED 31 DECEMBER 2025
NOTES TO THE FINANCIAL STATEMENTS

The notes of pages 22 to 29 form part of these financial statements

Note 1 Basis of Preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting Policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Note 2 Accounting Policies - *continued*

Income - *continued*

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Note 2 Accounting Policies - *continued*

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Note 3 Analysis of income

	Unrestricted Funds £	2025 Restricted Funds £	Total Funds £	2024 Total Funds £
DONATIONS AND LEGACIES				
Collections and other giving	37,455	120	37,575	38,791
Legacies	-	-	-	5,933
Income tax received	9,379	-	9,379	7,747
Total	**46,834**	**120**	**46,954**	**52,471**
CHARITABLE ACTIVITIES				
Charity collections	1,482	-	1,482	163
Total	**1,482**	**-**	**1,482**	**163**
OTHER TRADING ACTIVITIES				
Rent	5,569	-	5,569	8,732
Sundry	1,614	-	1,614	-
Weddings and funerals	8,085	-	8,085	12,609
Insurance claim relating to theft of altar items	-	-	-	-
Diocesan fuel grant	-	-	-	950
Total	**15,268**	**-**	**15,268**	**22,291**
INCOME FROM INVESTMENTS				
CBF investment fund	10,285	1,685	11,970	13,112
Bank interest	6,692	-	6,692	13,368
Total	**16,977**	**1,685**	**18,662**	**26,480**
TOTAL INCOME	**80,561**	**1,805**	**82,366**	**101,405**

Note 4 Analysis of expenditure

	2025			2024		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Parish share	64,619	-	64,619	62,498	-	62,498
Clergy expenses	-	-	-	446	-	446
Parish expenses	2,958	-	2,958	3,349	-	3,349
Upkeep of services	152	-	152	121	-	121
Organist	1,015	-	1,015	770	-	770
Youth expenses	-	-	-	213	-	213
Paid to charities	1,197	-	1,197	173	-	173
St Mary's expenses	4,223	-	4,223	3,149	-	3,149
St Paul's expenses	2,424	-	2,424	7,126	-	7,126
Insurance	3,304	-	3,304	3,217	-	3,217
Utilities	6,596	174	6,770	7,541	130	7,671
Cleaning	2,400	7,042	9,442	2,160	4,670	6,830
Admin/secretarial	7,904	-	7,904	4,721	950	5,671
Bookkeeping	1,250	-	1,250	1,100	-	1,100
Independent examiner	312	-	312	300	-	300
Postage and stationery	193	-	193	308	-	308
Repairs and renewals	3,182	77,841	81,023	6,897	10,261	17,158
Copier rental	612	-	612	672	-	672
	102,341	**85,057**	**187,398**	**104,761**	**16,011**	**120,772**

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2024: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £312 (2024: £300).

During the year, Andrew Alder received remuneration of £1,250 (2024: £1,200) in respect of administration services and M Abbott £1,200 in respect of cleaning services. (2024: £1,200). During the year ended 31 December 2025, no other trustee expenses have been incurred (2024: £NIL).

Note 6 Debtors and prepayments

	2025	2024
	£	£
Analysis of debtors		
Other debtors	1,000	3,300

Note 7 Creditors and accruals

	Due within One Year		Amounts due after more than One Year	
	2025	2024	2025	2024
	£	£	£	£
Other creditors	715	346	-	-
Accruals	312	300	-	-
	1,027	646	-	-

Note 8 Investments and cash at bank

	2025	2024
	£	£
Cash at bank and in hand	160,468	262,819
Other investments	463,852	483,167
	624,320	745,986

Note 9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2025.

Note 10 Charity funds

Fund names	Type *	Fund balances 1 January 2025 £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances 31 December 2025 £
B Bush (St Mary's)	UR	52,717	-	782	-	-	51,935
B Bush (St Mary's)	UR	422,523	-	-	-	(16,891)	405,632
St Paul's Fabric	UR	268	-	4,025	5,000	-	1,243
St Mary's Insurance	UR	18,182	-	-	(18,182)	-	-
St Mary's Churchyard	R	6,859	546	7,216	-	-	189
St Mary's Churchyard	R	15,337	-	-	-	(613)	14,724
St Mary's Fabric	R	5,000					5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	161,514	-	40,384	-	-	121,130
St Paul's New Building cash	R	1,683	1,259	-	(2,942)	-	-
St Paul's New Building	R	45,550	-	37,457	2,942	(1,811)	9,224
St Paul's Youth	R	140	-	-	-	-	140
Total Funds		**745,873**	**1,805**	**89,864**	**(13,182)**	**(19,315)**	**625,317**

* UR: unrestricted
R: restricted

Note 10 Charity funds - *continued*

Details of material funds held and movements during the PREVIOUS reporting period to 31 December 2024

Fund names	Type *	Fund balances 1 January 2024 £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances 31 December 2024 £
B Bush (St Mary's)	UR	53,237	-	520	-	-	52,717
B Bush (St Mary's)	UR	413,070	-	-	-	9,453	422,523
St Paul's Fabric	UR	1,145	-	1,145	268	-	268
St Mary's Insurance	UR	-	-	1,818	20,000	-	18,182
St Paul's Hall	UR	1,690	-	3,268	1578	-	-
St Mary's Churchyard	R	1,116	7,219	9,176	7,700	-	6,859
St Mary's Churchyard	R	14,994	-	-	-	343	15,337
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	173,089	-	3,875	(7,700)	-	161,514
St Paul's New Building cash	R	4,776	1,230	2,745	(1,578)	-	1,683
St Paul's New Building	R	44,293	-	-	-	1,257	45,550
St Paul's Youth	R	353	-	213	-	-	140
Total Funds		**728,863**	**8,449**	**22,760**	**20,268**	**11,053**	**745,873**

* UR: unrestricted
R: restricted