CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2025 To 31 December 2025

Charity name: Tavy Division Guide Association

Charity registration number: 1143804

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Educating girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provide Girlguiding activities for Rainbows, Brownies, Guides, Rangers and Young Leaders in Tavy Division.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the period, the charity has provided activities, support and facilities in support of its aims to deliver Girlguiding to its community.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position improved during the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity held a reserve account during the period for its property responsibilities. A bequest was received in the period which is to be held for within an adventure activities fund account.
Amount of reserves held	Para 1.22	£56,307
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		1. Funds moved between the association's bank accounts during the period in response to the receipt of a bequest, opening of separate bank accounting and establishing new Girlguiding Units. This is reflected in receipts and payments across the three approved sectional accounts forming the Division funds. 2. The charity's property is being marketed for sale with due regard for proper procedure.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	ROYAL CHARTER GRANTED 14/12/1922
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Girlguiding Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed per serving Division role.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tavy Division Guide Association
Other name the charity uses	Girlguiding Tavy Division
Registered charity number	1143804
Charity's principal address	The Guide Hall 6 Canal Road TAVISTOCK Devon PL19 8AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Warne	Chair		
2	Ailish Walker	Trustee		
3	Sarah Maczugowska	Trustee		
4	Catherine Warne	Trustee		
5	Lucy Pattenden	Trustee		

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Guide Association Trust Corporation		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Jane Warne	Ailish Louise Walker
Position (eg Secretary, Chair, etc)	Chair	Trustee

Date 02 October 2026

WE DISCOVER. WE GROW
Girlguiding

Tavy Division Guide Association

01 January 2025 to 31 December 2025

Income in		This year £	Last year £
Badge Depot		0.00	53.74
Donations		200.00	174.08
Bequest		0.00	0.00
Events		52,774.39	546.00
Account Closure		25.75	0.00
Service Charges		0.00	0.00
Locality Budget		300.00	0.00
Details 8		0.00	0.00
Details 9		0.00	0.00
Details 10		0.00	0.00
Details 11		0.00	0.00
Details 12		0.00	0.00
Details 13		0.00	0.00
Details 14		0.00	0.00
Details 15		0.00	0.00
2nd bank account (manual)		0.00	0.00
Totals		53,300.14	773.82
Expenditure out		£	£
Annual Subscription		150.00	142.50
Commissioner Expenses		0.00	0.00
Division Expenses		166.31	129.50
Events		53,106.23	304.55
Gifts		0.00	76.00
Badges		20.40	38.00
Christmas Tree Festival		0.00	42.00
Remembrance		20.00	20.00
Equipment/Resources		55.81	0.00
0		0.00	0.00
Locality Budget		285.32	0.00
Details 12		0.00	0.00
Details 13		0.00	0.00
Details 14		0.00	0.00
Details 15		0.00	0.00
2nd bank account (manual)		0.00	0.00
Totals		53,804.07	752.55
Surplus or (deficit) for the year			21.27
Balances brought forward	Bank 1	2,630.09	2,608.82
	Bank 2	0.00	0.00
	Cash	0.00	0.00
		2,630.09	2,608.82
Balances in hand at year end	Bank 1	2,126.16	2,630.09
	Bank 2	0.00	0.00
	Cash	0.00	0.00
		2,126.16	2,630.09

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: (PRINT NAME) ALISON WALKER Signature and date: [signature] 18/04/26

Reviewer's Certificate: The above statements agree with the records and vouchers of Tavy Division Guide Association for the financial year ended 31 December 2025

Reviewed by: (PRINT NAME) DAVID SYMONS Signature and date: [signature] 27/4/2026

Notes:

Privacy statement
We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

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Independent reviewer's checklist and confirmation form

Unit or level - to complete this section:

Name of unit or level:	TAVY DIVISION GUIDE ASSOCIATION
Name of local commissioner:	Laura Wayne
Contact details for local commissioner (email address or phone number):	tavydivision@gmail.com

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	David Symons
Contact details for independent reviewer (email address or phone number):	david.symons1@btinternet.com

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	☑
Spending and income are accurately recorded across financial records, including: ◦ Bank statements ◦ Paying in books ◦ Cheque books ◦ Invoices ◦ Receipts	☑
Grant money has been used for the right purpose	☑
Cash held is minimal	☑
Money collected for another charity has been passed on appropriately	☑

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money; ✓

Or

During my review, the following matters have been raised with the commissioner or HQ:

* Continue on a separate page if required

You can find more information about this process in our end of year reviews.

Signature D.A. Symons

Date 27/2/2020

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Girlguiding

TAVISTOCK GUIDE HALL

01 January 2025 to 31 December 2025

	This year	Last year
Income in	£	£
Free Presbyterian Church	1,060.00	915.00
Tavistock Wheelers / Donations	292.50	755.00
Embroiders Group / NHS / Suzie Davies	40.00	610.00
Events	0.00	0.00
Dartmoor Scouts/WD Scouts	0.00	342.40
Girl Guiding First Aid Training	0.00	30.00
1st Tavistock Rainbows - Beas Baby Bop/ STAG	0.00	389.00
Moor Stitchers	2,000.00	1,700.00
Tavistock District Outdoor Forum	120.00	100.00
Private Hire / South West Water	500.00	40.00
Janet Piper - Shreddies / Tavistock Warblers	0.00	130.00
3rd Tavistock Brownies - 4th Guides	400.00	290.00
Trefoil Guild / West Devon Art Workshop	225.00	470.00
Tamar Valley Hash / TC2	52.50	120.00
Interest from Bank 2	286.04	230.00
2nd bank account (manual)	0.00	0.00
Totals	**4,976.04**	**6,121.40**
Expenditure out	£	£
Unity Scouts Insurance	1,059.90	807.36
Expenses	15.00	0.00
Electricity	559.67	670.08
Events	0.00	0.00
Gas	513.91	952.29
Water/Sewerage	312.06	210.66
Maintenance	324.47	3,721.27
Cleaning	888.00	486.98
Rainbows / STAGS	765.60	99.00
WDBC	0.00	0.00
Paul Vann Hands / Guide Hall Sale	120.00	0.00
Tavy Division	0.00	0.00
Scutum Fire Alarm / Fire Safety	0.00	80.00
BAT Surveys / Roof Repairs	0.00	800.00
Gifts / Presents	28.68	72.32
2nd bank account (manual)	0.00	0.00
Totals	**4,587.29**	**7,899.96**
Surplus or (deficit) for the year	**388.75**	**-1,778.56**
Balances brought forward Bank 1	186.81	250.55
Bank 2	19,588.27	25,195.08
Cash	1.34	1.34
	19,776.42	**25,446.97**
Balances in hand at year end Bank 1	789.52	186.81
Bank 2	19,374.31	19,588.27
Cash	1.34	1.34
	20,165.17	**19,776.42**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 and there are no other assets or liabilities.

Prepared by: (PRINT NAME) SUSAN SARAH DAVIES **Signature and date:** [signature]

Reviewer's Certificate: The above statements agree with the records and vouchers of **TAVISTOCK GUIDE HALL** for the financial year ended **31 December 2025**

Reviewed by: (PRINT NAME) PETER HORN **Signature and date:** [signature] 26 Feb 26.

Notes:

Privacy statement

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Independent reviewer's checklist and confirmation form

Unit or level - to complete this section:

Name of unit or level:	ADVENTURE FUND (1st Tavistock Rainbows)
Name of local commissioner:	Laura Warne
Contact details for local commissioner (email address or phone number):	tavydivision@gmail.com

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	DAVID SYMONS
Contact details for independent reviewer (email address or phone number):	david.symons4@btinternet.com

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	☑
Spending and income are accurately recorded across financial records, including: • Bank statements • Paying in books • Cheque books • Invoices • Receipts	☑
Grant money has been used for the right purpose	☑
Cash held is minimal	☑
Money collected for another charity has been passed on appropriately	☑

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money; ✓

Or

During my review, the following matters have been raised with the commissioner or HQ:

* Continue on a separate page if required

You can find more information about this process in our end of year reviews.

Signature .....

Date 27/2/2026

Girlguiding

Adventure Fund (1st Tavistock Rainbows)
01 January 2025 to 31 December 2025

	This year	Last year
Income in	**£**	**£**
Test	0.01	0.00
Bequest	45,000.00	0.00
Bank Interest	49.41	0.00
Events	0.00	0.00
SWTS	2,017.05	0.00
Details 6	0.00	0.00
Fundraising	0.00	0.00
Uniform	0.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	**47,066.47**	**0.00**

Expenditure out	**£**	**£**
Test	0.01	0.00
Balloon - Div Application	3,527.58	0.00
Switzerland - Int Application	3,000.00	0.00
Events	0.00	0.00
SWTS	4,397.10	0.00
Annual Subs	0.00	0.00
Outings	0.00	0.00
Details 8	0.00	0.00
Details 9	0.00	0.00
Details 10	0.00	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	**10,924.69**	**0.00**

Surplus or (deficit) for the year	**36,141.78**	**0.00**

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Balances brought forward	Bank 1	0.00	0.00
	Bank 2	0.00	0.00
	Cash	0.00	0.00
		0.00	**0.00**
Balances in hand at	Bank 1	36,141.78	0.00
year end	Bank 2	0.00	0.00
	Cash	0.00	0.00
		36,141.78	**0.00**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 0.00 (if applicable, see equipment list tab). There are no other assets or liabilities.

Prepared by: AILISH WALKER **Signature and date:** ~~AWalker~~ 17/01/2026

(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of

Adventure Fund (1st Tavistock Rainbows) for the financial year ended **31 December 2025**

Reviewed by: DAVID SYMONS **Signature and date:** 27/2/2026

(PRINT NAME)

Notes:

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