DEWSBURY TEAM PARISH

ANNUAL REPORTS

2025

DEWSBURY TEAM PARISH
ANNUAL PAROCHIAL CHURCH MEETING
Sunday 17th May, 2026, following Morning Service and Fellowship

AGENDA

Annual Vestry Meeting

Motion: "The parishioners of The Dewsbury Team Parish resolve to set aside Section 3 of the Churchwarden Measure 2001 in order that a nominated person who has already served 6 continuous years as Churchwarden may be elected for a further year. This motion, if passed, must be reconsidered at the next Annual Vestry Meeting."

1. Election of Churchwardens

Annual Parochial Church Meeting

1. Welcome

2. Apologies for absence

3. Minutes of previous Annual Parochial Church Meeting held on 27th May, 2025 and minutes of the Special Parochial Church Council held on 5th October, 2025

4. Matters arising

5. Reports

   - Report of Electoral Roll Officer
   - PCC report for last 12 months
   - Treasurer's Report
   - Churchwarden/Fabric Reports
   - Deanery Synod Report
   - Safeguarding Report
   - Music and Choir Report

6. Election of Officers

   - Deanery Synod Reps.
   - PCC Members
   - Appointment of Independent Examiner

7. Election of Members to Churches Together in Dewsbury

8. Rector's report

9. Any other business

!0. Set date for the next APCM *(see over for PCC agenda)*

Meeting of the newly elected PCC

1. Election of Vice-chair, Secretary, Treasurer, Electoral Roll Officer, Parish Giving Officer, Standing Committee

2. **Date of next meeting –** Tuesday 2nd June, 2026

'As a Church we are here to proclaim the Good News of Jesus Christ and make God's Love real by our service to the Community.'

Dewsbury Team Parish

The minutes of the Annual Parochial Church Meeting held on Tuesday 27th May, 2025, at 7.30p.m., at Dewsbury Minster

Chairperson: Rev'd Caroline Greenwood
Secretary: Helen Grace
Attendance: There were 27 in attendance (see attached attendance list)
Apologies: Janet Howarth, Jeanne Firth, Christine Cooper, Lindsey Robertshaw, Bill Thompson.

The Annual Vestry Meeting

Rev'd Caroline welcomed those present and asked for a moment of reflection followed by a prayer of thanksgiving for the church members the Team Parish had, sadly, lost since the beginning of her Incumbency. They were Peter and Claire Mendel, Derek Embleton, Rev'd Elizabeth Lee, Gail Webster and Judith Walker. She then read an excerpt from Psalm 127 taken from that morning's online prayer service, reflecting on our strong community of prayer, followed by that day's Collect and the Lord's Prayer.
Revd. Caroline declared the Annual Vestry Meeting open and, following the reading of the motion, thanked all the Churchwardens for standing for re-election, especially our longest serving Churchwardens at Trinity.

Motion: *'The Parishioners of Dewsbury Team Parish resolve to set aside Section 3 of the Churchwarden Measure 2001 in order that a nominated person who has already served 6 continuous years as Churchwarden may be elected for a further year.'*
This motion, if passed, must be reconsidered at the next Annual Vestry Meeting.

The acceptance of the motion was proposed by Michael Booth, and seconded by Stuart Irving.
In Favour – All present, Against – 0, Abstentions – 0

1. **Election of Churchwardens**

   All nominated Churchwardens were elected unopposed:

   St. John's – Lillian Brooke
   Maureen Hobson
   Holy Trinity – Alicia Wilson
   Ian Wilson
   Minster - Stuart Robertshaw
   Richard Middleton

   The Chair gave huge thanks for all the work and support of DTP Churchwardens; she especially wanted to mention all the hidden work they did in their role. She then prayed for the six Churchwardens for the coming year.

The Annual Parochial Church Meeting

1. **Welcome**
   The Revd. Caroline Greenwood repeated her welcome to all those present. She thanked the Secretary, Helen Grace, for preparing and collating all the paperwork required for the meeting.

2. **Attendance and Apologies for Absence**

   There were 27 in attendance at the Minster (see attached attendance list).
   Apologies**:** Janet Howarth, Jeanne Firth, Christine Cooper, Lindsey Robertshaw, Bill Thompson.

3. **Minutes of the previous APCM held on Thursday 15th April, 2021.**

   As it was agreed that the minutes of the 2024 APCM were an accurate account, their acceptance was **proposed by Richard Middleton and seconded by Ian Wilson**
   In favour – 25, Against – 0, Abstentions – 2,
   The minutes were then signed as a true record.

4. **Matters Arising –** None

5. **Reports**

   5:1 2024/25 Report of Electoral Roll Officer, Lindsey Robertshaw (attached)
   31 resident, 21 non-resident, total – 52 on roll
   This was a Revised Electoral Roll and the reduction from the previous year of 21 was quite significant. It was pointed out that, although numbers attending church had increased, many did not want to complete the Electoral Roll form and share their details despite Lindsey working really hard at promoting its importance. The Chair suggested that, in future, it may help if an opportunity is taken to explain the reasons for the Electoral Roll. The Chair expressed thanks for all the work Lindsey had done to complete the revised roll. The report was then accepted by all present.

   5:2 PCC Report, Secretary Helen Grace (attached)
   HG presented her report. The PCC had met 11 times since the last APCM led by Rev'd Neil until Rev'd Caroline was able to take over as Chair in October '24 following the official start to her incumbency. Attendance had been fairly consistent, on average 14.
   There being no further questions, HG was thanked by the Chair for her report.

   5:3 2024 Annual Report and Interim Financial Statement (attached)
   Rev'd Caroline and Rev'd Neil had shared in the writing of the Achievements and Performance section of the Annual Report. Rev'd Caroline explained why the Financial Statements were not included in the Report. She reported that the accountants, used by the Team Parish, had lost all the 2023 data from the old accounting system. This meant

that all the input of the 2023 financial data needed to be started again. The accountants had waived the charge for their services. A new accounting system had been recently purchased to use for the 2024 Accounts so it was decided to use it for the 2023 accounts also. Rev'd Caroline had previously worked in accountancy so she had taken on the task of working on the accounts; the Archdeacon had been informed and was supportive of this happening. CG was optimistic that the 2023 accounts would be ready for auditing by the first week in June.

Once these had been passed by the Auditor she shared with those in attendance that the PCC was hoping to employ a Business Apprentice to continue the inputting of the financial data into the new accounting system and a grant to support the cost of employing an apprentice could be applied for. Hopefully, this would make the much needed role of DTP Treasurer more attractive.

Rev'd Caroline reported that there had been a large over-spend so tighter analysis, which the new accountancy system could provide, would enable identification of the areas where over-spend was taking place.

She invited questions from the floor; it was suggested that making the churches greener, especially the lighting in the Worship Area of the Minster, would help with lowering energy costs. The Chair concurred and said that, once the accounts were up to date, grants towards greener improvements and economies to save energy would be sought in earnest.

It was proposed that a vote of thanks should be given to Rev'd Caroline for the hours of work she must have done in getting the accounts in order.

Proposed – Stuart Irving, Seconded - Michael Booth

Those present agreed unanimously

5:4 Fabric Reports (attached)

a) **Minster –** The Minster Churchwardens reported that 2024/25 had been a successful and busy year and praised the excellent appointment of our new Rector; agreed by all present.

Sunday morning and Wednesday lunchtime services continued with special services being well-attended. Bookings for room hire and events continued to increase steadily with kitchen staff and volunteers doing the catering when needed. The Refectory was also working well with three paid staff supported by volunteers. Unfortunately, the heating system had been an on-going problem, causing a huge drain on the Parish's finances and had only recently been rectified. There was also concern that income and giving had not recovered to the pre-Pandemic levels.

A Minster 1400 planning committee had been setup looking forward to 2027 and the 1400th Anniversary of St. Paulinus bringing Christianity to Dewsbury. The committee had started to plan for a series of events to take place throughout 2027.

b) **St. John's –** The Churchwardens reported that fortnightly Sunday services continued in 2024 with special Good Friday and Carol Services being well received. The relationship with St. John's Primary School had grown from strength to strength and links with other local schools had been initiated. St. John's had welcomed approximately 1200 school children for services and faith education.

They were especially pleased to have been chosen as one of the churches, nationally, to host a special Community Carol Service linked To Her Royal Highness, the Princess of Wales' Carol Service, held at Westminster Abbey, to celebrate all those who served the community.

A busy year of building maintenance had taken place, including improved egress at the rear of the building to support fire safety, culminating in a Quinquennial Inspection and further reports and costings with regard to the repair of the Bell Tower floor and the Tower bells.

The report concluded with thanks to the St. John's family and clergy for their help and support.

Former Churchwarden, Christine Patrick, asked for her name to be removed from the report as she felt that she had had no input in it. **ACTION PCC Sec.**

3/6

c) **Holy Trinity –** Churchwarden, Ian Wilson, reported that there had been no major fabric issues in 2024. All guttering had been cleared twice and drains kept clear. Following this maintenance, some ridge tiles had been re-pointed and a roof slate repaired.

They were able to replace all outside security lighting with LED fitments thanks to being successful in a grant application for £1,500.

5:5 Deanery Synod Report

There was no report to present as there had been hardly any attendance at meetings.

5:6 Safeguarding Report (attached)

PSO, Helen Grace, reported that over the last year she had concentrated on building effective safeguarding structures, ensuring main policies and procedures were in place and had regularly kept the PCC informed. It had been pleasing that most of the PCC had taken advantage of training opportunities along with some of our volunteers. There was also an effective monitoring system for DBS checks.

HG commented that it was important for every one of the church family to take on some personal responsibility for safeguarding and familiarise themselves with safeguarding procedures.

5:7 Music and Choir Report (attached)

Director of Music, Sam Wilson, had presented his first report to the APCM. It had been a full

and busy year for himself and the DTP Choir supporting Sunday services and taking part in

special services, funerals, weddings and events.

In the last year Sam had introduced some new initiatives including, monthly Organ Recitals

featuring a different organist each month and had recently formed a Choir Committee to help improve recruitment and repertoire.

He concluded by thanking and acknowledging the help, support and guidance from all the

DTP Choir Members.

When the Chair invited questions from the floor it was commented that Sam's hard work and

dedication had made a huge difference to the Team Parish and Sam and the Choir were given

thanks.

It was proposed that all the above reports be accepted by Christine Patrick
Seconded – Maureen Hobson
All present voted unanimously in favour of the proposal.

6. Election of Officers

6:1 Deanery Synod Reps

Stuart Irving was happy to continue in his role of Deanery Synod Rep., having been elected in

2023.

A further nomination had been received for Aidan Greenwood; Proposed by Michael Booth

and seconded by Lindsey Robertshaw.

All those present voted in favour of Aidan becoming a second Deanery Synod Representative.

N.B. As there are now only 52 on the Electoral Roll, then there can only be 2 representing the

Team Parish at the Deanery Synod.

6:2 PCC Members

The Secretary informed the meeting that the terms of office of all current PCC Elected Members had not come to an end and there were no further nominations. She said that, as

there were 52 on the Electoral Roll for 2025, then there could be between 6 and 9 Elected Members on the PCC.

Ian Wilson informed the Chair that Bill Thompson, from Trinity, had decided to resign which left the PCC with 6 Elected Members.

The Chair took the opportunity in expressing her gratitude on behalf of the Team Parish to Bill for all his support and hard work over the years.

At this point Stuart Robertshaw nominated the DTP Director of Music, Sam Wilson, be accepted on to the PCC. The nomination was seconded by Richard Middleton.
All those present agreed unanimously with no abstentions.

It was also proposed that Malcolm Brooke, a Co-opted Member of the PCC be re-elected.
Proposed – Michael Booth, Seconded – Stuart Irving

In favour – 27, Against – 0, Abstentions – 0
As the voting was unanimously in favour of the proposal MB was co-opted onto the PCC for a further year.

6:3 Appointment of Independent Examiner

The Chair informed the meeting that Mark Ibbertson was happy to continue in the post.
Michael Booth proposed that M. Ibbertson should continue as Team Parish Independent Examiner; seconded - Rita Hetherington.
In favour – All, Against – 0, Abstentions – 0

7. Election of Members of Churches Together in Dewsbury

Ronalda Johnstone, Rita Hetherington, Maureen Dewhirst and Matthew Taylor were happy to continue as the Team Parish's representatives at Churches Together in Dewsbury.
There were no other nominations and it was proposed that all the above be accepted.
Proposed – Michael Booth, Seconded – Stuart Robertshaw
In favour – All, Against – 0, Abstentions - 0

8. Rector's Report

Rev'd. Caroline read her report to those present. In it she spoke fondly of her calling from God, her first impressions and was thankful for all the support that she had received in the first few months of her incumbency. She felt blessed and expressed her gratitude to the volunteers and paid staff, who contributed to the life and ministry in all our churches, and for their support. She expressed her optimism for the growth in numbers across the Team Parish, especially, with the support of the Re-Weave initiative. She also had a determination to address our issues around spending and to get finances under control for the future. Her report concluded with an extract from Psalm 127:1; 'Unless the Lord builds the house, those who build it labour in vain'.

9. Any Other Business

9:1 It was suggested that, as Rev'd Caroline was the first female Rector to have served in the Minster since its inception, it was time to have her name recorded on the Vicars' Board in the Worship Area. The meeting was informed that steps were being taken for this to happen.

9:2 The Chair informed the meeting that, once the accounts had been completed and audited, a date for a Special Meeting would be arranged for them to be presented.

10. Date of next APCM

Rev'd Caroline explained that the date for the next APCM would be left for the new PCC to decide. She was reminded that it would need to take place before 31st May, 2026.

Rev'd Caroline thanked everyone for attending. As there was no further business she closed the meeting at 08.25p.m.

Signed: ……Caroline E Greenwood……(Chair)

Date: ……27/5/26……

'As a Church we are here to proclaim the Good News of Jesus Christ and make God's Love real by our service to the Community.'

Dewsbury Team Parish

The minutes of the Special Parochial Church Meeting held on Sunday 5th October, following the Morning Service at Dewsbury Minster

Chairperson: Rev'd Caroline Greenwood
Secretary: Helen Grace
Attendance: There were 26 in attendance
Apologies: Stuart Robertshaw, Lindsey Robertshaw.

As Chair, Rev'd Caroline (CG) began by explaining that the SPCM had been called because the 2023 Annual Accounts had not passed their audit in time for that year's APCM held in May. There was also a nomination for election to the PCC outstanding.

1. **The 2023 Annual Accounts**

The 2023 Annual Accounts had not passed the Auditor's inspection in time for the 2025 APCM as there had been several anomalies that had needed explanation. CG reported that, in an effort to sort out these historical anomalies, the digital finance system had crashed losing important data; so, she had decided to redo them using a more up to date digital financial system. She explained that they had now been passed by the Auditor, Mark Ibbertson. They had been distributed digitally, though there were hard copies available for the meeting. She had included data from 2021 and 2022 so that comparisons could be made.

CG said that on re-doing the 2023 accounts she had discovered some confusion between the restricted and designated funds. This had been rectified and presented on the final page.

She complimented the members of the Parish in being very generous during Lockdown and that the Parish had been blessed by a very generous legacy in 2023 which had provided a financial buffer to increasing expenditure.

There had been some serious issues with the SumUp and PayPal accounts in that both companies had not allowed access, so they could not be used for some time. She explained that the large jump in receipts had been due to an interest account not being recorded previously plus the legacy money.
CG also reported that a number of invoices had not been sent out for events that had been held from 2023-2025; this had amounted to £18K+. The PCC had been made aware of this problem and it had been reported to the Charity Commission as a Serious Incident. The problem had now been rectified and back-dated invoices had been sent out; fortunately, all had been honoured.

CG highlighted that, if it had not been for the generosity of the legacy received, the accounts would have shown a £39K deficit. She also pointed out that it was important that Refectory income needed to cover its costs; not only were staff salaries to pay but the Minster itself cost £176/day to open. There was, currently, some serious overspending which needed addressing

and the Finance Committee were due to meet in the near future to look at the accounts in more
detail. CG explained that there had been a further problem caused by the delays in accounting; Gift Aid had not been received from the HMRC and in 2023 this had amounted to £3,800.

At this point, CG opened the meeting to questions from the floor. There was one query regarding Equipment Leasing. She answered by saying that these costs were mainly incurred by the photocopier and IT costs.

A further question was about tax and National Insurance deductions for employees. Caroline explained that there was also an issue with accessing the HMRC Payroll login meaning we could not access tax and National Insurance requirements for staff. HMRC were being slow to resolve this and attempting a monthly fine of £100 for an issue that was of their own making and not ours. CG has now filed a complaint with the HMRC Ombudsman and is awaiting a response to resolve this matter.

It was then proposed that the audited 2023 Annual Accounts be accepted.
Proposed – Ian Wilson, Seconded – Michael Booth

Votes for – 26, Votes against – 0, Abstentions – 0

As a result, the audited 2023 Annual Accounts were accepted.

Rev'd Caroline was given a vote of thanks for all the work she had done in preparing the accounts for audit and sorting out the accounting system.

2. **Nomination for election to the PCC**

The Sec. had received a nomination for **Samuel Wilson** to be elected as a member of Dewsbury Team Parish PCC; proposed by Richard Middleton and Seconded by Maureen Dewhirst.
The Chair explained that SW had been nominated from the floor at the 2025 APCM, however, the correct paperwork had not accompanied his nomination at the time.

Following a show of hands, the vote was unanimously in favour of Samuel Wilson becoming a member of DTP PCC.

The Chair then thanked everyone for attending and closed the meeting.

Signed: ……Caroline-E. Greenwood……

Date: ……5/10/26……

APCM 17th May 2026

New Electoral Roll Report 2026

3 address amendments

Resident	**30**
Non Resident	**24**
Total	**54**

Minster	33
St Johns	16
Trinity	5
Total	54

Lindsey Robertshaw

Electoral Roll Officer

The PCC Secretary's Report for the Dewsbury Team Parish APCM on Sunday 17th May, 2026

Since our last APCM the PCC has had ten meetings. These, mostly monthly meetings, have been planned and held at the Dewsbury Minster, except one which was held at Holy Trinity.
A Special Parochial Church Meeting was also held on Sunday 5th October in the Minster in order to present the delayed 2023 accounts to members of the congregation. At this meeting we welcomed Samuel Wilson as the newest member of the DTP PCC. We also welcomed Aidan Greenwood as a PCC Member at our 2025 APCM.
Our October 2025 meeting was a little different from our usual meetings, in that, we were pleased to welcome Rev'd Hannah Hobday who facilitated a special item on our agenda which was to develop a mission statement to focus the work of Re-Weave at the start of its second year.
Our average attendance of 15 was a slight improvement from the previous year and all meetings have been quorate. Attendance was as follows:

15.06.25 – 14 present
01.07.25 – 16 present
22.07.25 – 13 present
09.09.25 – 17 present
07.10.25 – 13 present + 2 invited
11.11.25 – 14 present
02.12.25 – 16 present
03.02.26 - 19 present
03.03.26 – 14 present
14.04.26 – 18 present

There have been lots of important decisions to make over this last year, not least around the Team Parish's finances as well as, sadly, the closure of Holy Trinity.
I am very grateful to all the members of our PCC - Churchwardens, Lay members and Clergy alike, for their continued support and commitment to our Team Parish. With the depletion of our clergy team, our Rector, more than ever, needs the unwavering support and advice of Dewsbury Team Parish PCC.

Helen Grace
Dewsbury Team Parish PCC Secretary

Treasurer's Report to the APCM, 2026

After the challenges of getting the 2023 accounts through audit, this was finally achieved and they were presented to the joint congregations in an SPCM following a Team Service on Sunday 5th October 2025. During that meeting, the challenges faced had been explained to those present as well as the need to raise a Charities Commission Serious Incident Report.

I can confirm now that the Serious Incident Report has been closed – although the Charity Commission are yet to complete reviewing the issues raised due to a backlog of cases. There have been some initial recommendations made by them that are being implemented by the PCC in terms of recording information and tightening our procedures to provide a clear audit trail.

Due to working on the accounts alongside the demands of full-time ministry, the process of completing the 2024 accounts has been slower than expected as ministry demands have often needed to take priority. This has been exacerbated by the departure of two colleagues increasing ministry demands upon myself despite the much-appreciated support and assistance of others remaining on the team.

An initial meeting has been held with Mark Ibbertson, our auditor, to iron out some questions as the 2024 accounts approach completion. At this stage, I can report that the excess of expenditure over income is significantly higher than in 2023. About £18,000 of this is accounted for by the same issue of invoicing not having taken place that started in 2023 and continued throughout 2024. The majority of this money has now been paid in 2025. In addition, the struggle to get an adequate repair to the heating control system has led to significant and expensive overspending on gas for unnecessary heating. This work has now been completed and the cost of that work will reflect in the 2025 and 2026 accounts. Had it not been for a very generous legacy, the Team Parish would have had something of a crisis with overspending.
With that in mind, some intense work has been done on looking at pruning costs and gaining greater efficiency in use of our resources.

After a very prolonged battle with HMRC, we now have control of our ability to reclaim gift aid and have been given permission to claim our GASDS (plate) giving that would have expired whilst HMRC procrastinated over putting a current contact name on our account and, thereby, enabling claims to be successfully submitted.

A similar issue was there for access to our PAYE account that has taken further appeals including via the Ombudsman, our MP (Iqbal Mohammed (who has been very supportive) and, eventually, a letter to the Prime Minister. This has now been resolved and we are compliant once again. HMRC have also now waived the fines that they were placed upon us whilst they were forcing us to not be compliant through their procrastination over changing contact names to log in to our account. It has been a long and frustrating process as we have journeyed through untangling some of these challenges. Whilst we are not completely out of the woods, there is reason to have hope now that we are on a better financial trajectory. My aim is to present the 2024 accounts by the middle of the summer.



(Acting Treasurer)

ST JOHN THE EVANGELIST, DEWSBURY MOOR
CHURCHWARDENS REPORT 2025 PRESENTED MAY 2026

Use of the Building

The start of the year saw us continuing to use a pattern of alternate weekly Sunday services with again St John's organising and running a Carol Service which was well received. After Christmas we reverted to weekly services.

The Girl Guides continue to use the church on a Monday evening and again contributed towards the heating.

The relationship between the church and St John's Primary School goes from strength to strength with two representatives on the school's governing body and with clergy and congregation involved in a range of school activities. Links were also developed with visits from other local schools particularly about understanding the Christian Faith. During the year we welcomed approximately 1500 school children for services and faith education. We have also linked up with St John's Under-fives and provided a psalm service which was well received. Our 5th Sunday in the month shared services with Westborough Methodist Church goes from strength to strength.

We opened for the Heritage Open Days on Sat 13th and 20th Sept. with displays from our St John's Archive, Dewsbury Sacrifices, photographs of Dewsbury Past, the Bus Ministry together with organ music and St John's children's choir performing on the second Saturday when we had good visitor attendance. Branch FM came and did an interview, and the children's activities went well.

We also hosted again a reception for those attending the Brief Lives Matter service at the Crematorium.

In July 2025 St John's Church was used to host St John's School first musical - 3 performances of "Wizard of Oz." We again linked with St John's School for their Christmas Fayre with Santa's Grotto and Sleigh providing a great attraction. We had additional tabletop items this year and used the old postcards with stickers on the back to advertise.

During the year we had 3 funerals, 3 baptisms of which 2 of the baptisms were full immersion using a portable baptistry and 1 Interment of ashes.

Building Maintenance

The fire extinguishers, the intruder alarm and both boilers were checked and serviced during Aug of 2025 and PAT testing was completed in Dec 2025.

Gutters were cleared twice during the year, and work was done to the roof over the Lady Chapel.

We have progressed with the necessary repairs to the tower and we have obtained a faculty to renew the top floor, provide electrical power supply, repair and refit the louvres and remove the existing netting and replace it with steel mesh to restrict bird access. We have also obtained a faculty to remove the 8-bell chime which will improve safety in the top floor and provide a lot of the finance needed for the tower repairs.

We have also obtained quotes for improving fire safety exit signs and using illuminated strips.

It has been a busy year, and the churchwardens thank St John's family and clergy for their help and support.

Church Wardens: Lillian Brooke & Maureen F Hobson

Holy Trinity Church and Centre

Fabric report for Year 2025/26

There are no major fabric issues to report for this year.

All gutters were cleaned twice and drains kept clear.

It is essential that the hopper taking excess water from the roof down a long, curved fall pipe is kept clear of ice and leaf build up. If the hopper gets blocked, water can find its way into the inside of the building causing wall and floor damage.

This is the last fabric report as a decision was taken after the last APCM to close both the Community Centre and the Church. The Community Centre closed on 31st December 2025 and the Church officially closes in 2026 following the last Sunday Service which took place in March of this year.

Ian Wilson

Church Warden

17/4/26

Churchwardens' Report for Dewsbury Minster 2026

There's been ups and downs during the year, especially of late with the leaving of our two Associate Priests, Rev'd Neil, who has become the Vicar of Bradley and Rev'd Dorothea, who has returned to her home country, Switzerland, to become the Vicar of the Anglican Church in Basel.

We are, however, continuing to strive on with our Rector, Rev'd Caroline, being the only ordained priest to lead both The Minster and St John's forward. Services are having to be changed with Communion on Sundays alternating between the two Churches. The other weeks will be lay-lead with a Service of the Word, akin to Morning Worship.

Wednesday lunch-time services are continuing led by either Michael Booth or Richard Middleton on the 1st, 3rd, 4th and 5th Wednesdays and Holy Communion on the 2nd Wednesday. Numbers are small but I'm sure all who attend are appreciative of the variety and the re-introduction of Communion on the 2nd Wednesday.

Christmas and Easter services were well attended. Michael and Richard led a service of Stations of the Cross on Wednesday of Holy Week with the Rector leading Maundy Thursday, a service of Communion with feet washing. She led a reflective service on Good Friday.

Music still plays a large part in our services with our Organist, Sam, leading the choir. This greatly enriches our worship and we are very appreciative of his input. However, the Choir is somewhat depleted with St John's having full services every week. We pray for its growth.

Room Hire bookings continue to increase with St Hild College back again for their annual Conferences. The Police Cadets come every Wednesday evening. Kirklees Musica has held musical events, so has Ed Whelan and Coro Amici in recent weeks.

We have held many other bodies over the year with two organisations having a weekly booking – The Paddock Trust and the Royal Voluntary Service's Dementia Group. Heavenly Handmade meet fortnightly, now in the Creche, with Creative Spaces meeting in the Upper Hall once a month. Last July, we held a Nursery Graduation Day in the Lower Hall, which was quite a riotous affair! They have booked again this year.

The kitchen staff and all volunteers do a tremendous job with the catering and looking after the desk. Maureen Dewhirst continues to be the Line Manager for the cleaning team with Rita Hetherington looking after the desk staff. Thank you Maureen and Rita.

The Refectory continues to operate well with 3 paid staff, Tracy, Mark and Amelia and to the volunteers, Lee, Olivia Rita, Helen and Stacey, to whom we are extremely grateful. Without all the volunteers, we could not manage to operate.

We are still having problems with the heating system which we thought had been sorted, but the heating is still coming on in certain areas. We have the roof and gutters cleared twice a year and we have had all the glass cleaned by Stuart Barrett. There have been a few problems with dripping taps and we thank Derek Johnstone for all his hard work on this and for changing all the light bulbs and tubes.

Derek with Ronalda and team continue to look after and ring the bells, once again, ringing the Devil's Knell on Christmas Eve.

From a financial point, income and giving is still not at pre-Pandemic levels but it has increased somewhat during the year. Please give prayerful consideration to your giving each week. We hope to be doing a Stewardship campaign in the near future. The accounts for 2023 are complete with the 2024 accounts to be finalized shortly. Rev'd Caroline continues with the year-end accounts and we congratulate her for her hard work, having spent many, many hours on this matter. Sam Wilson continues to pay invoices online and we thank him for that.

We continue to have meetings in planning for events for our 1,400th Anniversary in 2027 more frequently. We are proposing a series of events between early Spring to November next year. Some of the events planned are a Procession through town and Gala on 17th July; an Ecumenical Service on 9th October; Orchestra of Opera North on 23rd July; Quiet Days in May, September and November; Secondary School's Choirs Singing Competition and many others in the pipeline. There should be something for everybody. The celebrations will commence during Holy Week and Easter, starting with Taize on Monday 22nd March, Stations of the Cross on Tuesday, The reading of St Mark's Gospel on Wednesday, Maundy Thursday Communion, The Last Hour on Good Friday, Confirmation and Vigil on Easter Saturday and Sung Eucharist and launch of celebrations on Easter Sunday with the Bishop of Huddersfield preaching.

As we look to another year, let us all work together in love, perfect peace, and harmony for the benefit of the Church and its people but above all to worship our God and our Lord, Jesus Christ with enthusiasm and to grow stronger in faith with love and joy in our hearts.

Richard Middleton

Deanery Synod Report for

Dewsbury Team Parish APCM – 17/5/26

I was elected at last year's APCM meeting as one of our PCC representatives on the Dewsbury and Birstall Deanery Synod. There have been three meetings over the past year, which took place at Cleckheaton in July 2025, Upper Hopton in October 2025, and Batley in February 2026.

Business covered at these meetings included; the election of a Clergy representative on the Diocesan Synod, (Caroline!), and the increasing challenge faced by us all of meeting the Parish Share across the Deanery.

Each host church began the meeting with a short act of worship and shared some information about the church itself; its plant, its people, and its mission.

We would then have the main agenda item which was given by a visiting speaker.

Over the year, these included; a prison chaplain, the station manager of Branch FM Christian Radio, and the Diocesan Safeguarding Officer.

At each meeting there was also an opportunity for people to share what had been going on in their parish since the last meeting.

The meetings then ended in prayer.

Captain Aidan Greenwood CA

Safeguarding Report
Dewsbury Team Parish APCM - Sunday 17th May, 2026

Safeguarding, i.e. making our churches safe and welcoming places to be in, continues to be a high priority for DTP PCC. As such, it is reported on at every PCC meeting by me as Parish Safeguarding Officer (PSO). I also have an overview of the work of Destination 21:1, along with Rev'd Caroline, Rev'd. Neil and, latterly, Anjela Jones. In the summer of 2025 both Anjela and I gained our Safeguarding Leadership qualification and Rev'd Caroline renewed hers.

A Safeguarding Action Plan is reviewed regularly by the PSO, the Rector and the PCC to ensure safeguarding structures within the Team Parish are in place and acted upon; main policies and safeguarding procedures are reviewed annually by the PCC. We now have a Volunteers' Handbook sited on the Reception desk in the Minster Narthex with safeguarding advice, information regarding training opportunities and the Code of Safer Working Practices which all volunteers are encouraged to refer to. It is my hope that all Team Parish volunteers will achieve, at least, the CofE Basic Safeguarding training qualification.

Over the last year support for training opportunities, and ensuring DBS checks are renewed have kept me busy. Having attended one of the first Diocesan Safeguarding forums recently, I am hoping to use the online Dashboard and Hub facilities to make the monitoring and recording of DBS checks and training more efficient.
The new CofE Safeguarding Handbook is now online and has continued to provide invaluable information, advice and tools to do the job; also, the Leeds Diocese Safeguarding team are always on hand for help and support.

With the support of clergy, safeguarding incidents have been reported on and dealt with following recommended guidelines.

The position of PSO continues to be a challenging one, but I am most grateful for the help and support of Rev'd Caroline, Rev'd Neil and the PCC.

Helen Grace
Parish Safeguarding Officer

Dewsbury Team Parish Music and Choir 2025/2026 APCM Report

Dewsbury Team Parish Choir and music play a vital role in enhancing our worship, community spirit and celebrating the joy in music. Throughout the past year, we have strived to provide inspiring and reflective musical contributions that support the liturgy and bring our congregation together in worship and praise. Sam (Director of music) and the choir have dedicated so much time and talents to ensure that music remains a foundation of our church's spiritual life.

Over the past year, the Choir has faithfully contributed to weekly Sunday services, offering a blend of traditional hymns and contemporary worship songs. Our Director of Music has supported services with the Organ and Piano, while the choir has led congregational singing and sang a few choir anthems along the way.

Special services

This year, the Minster has hosted a wide range of special services that were supported by Dewsbury Choir and visiting choirs too:



80th Anniversary of VE Day service, Archdeacons Visitation, 80th Anniversary of VJ Day, All Souls Day memorial service, Church Army Captain Aidan and Pastoral Minister Carol Licensing service, Minster Advent Carol Service with the College of the Resurrection, Minster Carol service, St John's Carol service, Minster Midnight and Christmas day services, Rev'd Neil and Rev'd Dorothea's Farewell services, Holy Week services, The Saviour – Choir of Leeds Minster and Easter Sunday Services

Concerts/Events



Leeds and Wakefield Organist Association, Hymns and Haddock with Mirfield Team Parish Choir, Ashworth Grange Christmas Carols, St Johns' Heritage Weekend organ recital, 80th Anniversary of VE Day concert – Holy Trinity and Come and sing (see below for more info).

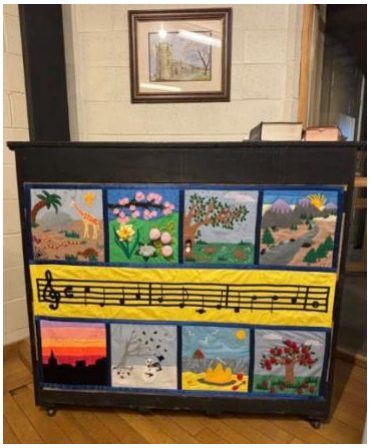
Organ recital series

This is now our second year of having monthly organ recitals between the months of February and November and they have all been successful. We have organists from all around coming to give recitals at the Minster and every visiting organist has said that we have a lovely space for concerts, very good acoustics in the building and that it's a pleasure to play our wonderful organ! We have managed to build a regular

audience who come every month to support the recital series, audience numbers can vary anywhere between 15 and 45 people. I would like to thank everyone who has come to support these recitals. Through your generosity we have managed to raise £163.60 this year and this amount is gratefully received by the choir and music for Dewsbury Team Parish.

New Piano

Alongside our grand piano and church organ in the worship area, we received a donation of an upright piano for the lower hall. This allows the choir to practice in the lower hall rather than the worship area especially in the Winter months. The piano did need some work doing regarding tuning, it is now almost at concert pitch! This is a gradual process that must be done over a few tuning sessions. As well as tuning, the piano needed a new cover on the back as it was looking old and in need of TLC. I tasked Heavenly Handmade to create a new back cover, and they did superb work! The cover is themed on the hymn "All things bright and beautiful". A big thank you to heavenly handmade for their time and skill in completing this.



Choir Development + Come and Sing afternoon

This year Sam, Rev'd Caroline and the choir have been discerning on how the current choir can develop their own musical skills and welcome new members into the choir. The choir have started the RSCM's Voice for Life scheme which is a scheme to develop their musicianship skills even further.

The Minster also hosted a Come and Sing event which was very successful. An afternoon of singing anthems and hymns and then we finished with a service to show what we had been practising and give new members the experience of singing for a service. We welcomed 4 potential new choir members to come and sing with us.

Sam Wilson, Dewsbury Team Parish Director of Music

'As a Church we are here to proclaim the Good News of Jesus Christ and make God's Love real by our service to the Community.'

Dewsbury Team Parish

The minutes of the Special Parochial Church Meeting held on Sunday 25th October, 2026, following the Morning Service at Dewsbury Minster

Chairperson: Rev'd Caroline Greenwood
Secretary: Helen Grace
Attendance: Christine Patrick, Rita Hetherington, Maureen Hobson, Michael Hobson, Aidan Greenwood, Carol Hawkins, Malcolm Brooke, Lillian Brooke, Ronalda Johnstone, Derek Johnstone, Anjela Jones. (11 eligible to vote).
Apologies: Matthew Taylor, Rev'd Heather Thurlow, Richard Middleton, Michael Booth.

As Chair, Rev'd Caroline (CG) thanked everyone present for attending, hopefully, the last SPCM held for the belated approval of the 2025 Annual Accounts. She then gave a resumé of her Acting Treasurer's Report and 2025 Annual Accounts, attached and copied for all those in attendance.

3. **The 2025 Audited Annual Accounts**

In reporting on the large legacies left to the Team Parish in 2023 and 2024, CG felt that these large amounts had masked the true financial situation at the time. Neither had the situation been helped by the PCC not having any financial reports since the previous Treasurer had left.

In discussing the problems with the Minster heating, although many of them had been fixed, there were still a few that needed addressing in the near future. It was asked whether the cost of heating for the Refectory could be separated from the rest of the heating costs. CG responded that it would not be easy as the gas meter was in the cellar. It may be possible to look at it for a few days and take a snap shot of the readings while the Refectory was open. However, she did express optimism that, with the repairs already completed, more savings would be made in the future.
Time was tight for applying for grants to support the cost of changing to LED lighting, but efforts were being made to get quotes before the deadline.

The key things to take forward in the short term would be keeping energy costs as low as possible, Refectory running costs and improving bookings.

CG expressed that, despite the sleepless nights and extra time required to catch up with the accounts, it had been a valuable experience. However, once the 2026 accounts had been completed, then a Treasurer would be needed from Jan. 2027; she would not continue as it was unsustainable for her to do so.

CG invited further questions from the floor. D. Johnstone responded to the query about separating out the heating. He explained that there were up to 14 separate controls in the Minster building which caused the difficulties in enabling this. CG added that installing an App-operated system to control all the different areas needing heating would be beneficial and should create more savings, although it would be expensive to install.

A question was asked referring to the floodlights and street lighting in the Minster grounds. It was explained that the floodlights were not currently working because of a fault on the system
which was difficult to locate. The streetlights were needed but, again, it was not known where the light-sensing detector was located which controlled when they would come on and go off.

As there were no further questions,

It was proposed that the audited 2025 Annual Accounts be accepted.
Proposed – Anjela Jones, Seconded – Malcom Brooke

Votes for – 11, Votes against – 0, Abstentions – 0

As a result, the audited 2025 Annual Accounts were accepted unanimously.

The meeting concluded with a vote of thanks expressed to Rev'd Caroline for all her efforts over the last eighteen months in producing the Annual accounts and bringing the Team Parish finances up to date.

The Chair then closed the meeting.

Signed: ……Caroline. E. Greenwood……

Date: ……25/10/26……

Dewsbury Team Parish
Acting Treasurer's Report 2025

It has been a further year of financial pressure for Dewsbury Team Parish. The significant overspending of previous years had ben cushioned by legacies received and appears more stark on this year's accounts, given that there was no unusual income. Of the total giving, £6722 was for a special appeal for the new bus – meaning that giving and donations in general were up by £853. No grants were received during the year as we were ineligible to apply for them whilst our accounts were out of date.

During the year, the issue with invoicing having not been done since 2023 finally worked through the accounts and this meant that we were able to show a significant increase in rental income at the Minster as well as determine food income for events as distinct refectory income (whereas, last year, this was joint together with room hire for events due to lack of information available).

In terms of income, the only other major thing of note is a substantial drop in bank interest received because of using so much of our legacy funding in the number two bank account.

On the expenditure side of things, salaries significantly increased – partially in line with national minimum wage but also due to the PCC trialling a six month contract for an operations manager as part of their strategic plan to build the events side of what takes place at the Minster as it needs to draw in extra income. After six months, this was proven not to be cost-effective or affordable so this additional cost of £6600 will not be part of our expenditure in 2026.

General expenses have risen significantly and these are partially explained by the use of D2 11 reserves towards the purchase of the new bus, a significant repair at Holy Trinity of corbels that had come down (including a necessary structural survey beforehand). There were also significant costs incurred in working to get the heating situation resolved at the Minster of excess of £10,500. The last stage of this was completed in December 2025 and we saw the benefit of nearly £1400 drop in gas consumption as a result. The benefit of these Repairs is expected to show more fully in the 2026 accounts.

There is no doubt that a deficit of £115,102 is a very alarming situation. The positive news is that utilities contracts have been negotiated now which are expected to yield a saving of around £6000 per year from March 2026 onwards and these have been locked into a three year contract. We have also negotiated savings in the region of £8000 that will be phased in as our insurance contracts come to an end (a

different times for each Church). The first of these is the Minster and we will start to see that benefit in January 2027.

Further reductions in outgoings moving forwards include the reduction of one of the kitchen wages after a member of staff departed. Remaining staff have had a slight increase in their working hours but we will be saving the majority of that person's wages moving forward.

We plan to apply for grants to get some work done on LED lighting throughout the Minster as well as sometime settings and rooms that don't have constant usage. This should start to make bigger improvements in our electricity builder – which is sometimes higher than the gas bill because of the Minster being in such heavy use all week. Our longer term plans are to look at solar panels.

There is still much work to do on working towards breaking even though as, even with these improvements in outlay, we will still be showing significant deficit in 2026. Now that we have more current data to work with, detailed analysis of each of our cost centres will be taking place and we will be looking at how we work towards covering those costs moving forwards. Please keep this vital work in your prayers as we work towards greater sustainability for the Team Parish.



Dewsbury Team Parish

Income & Expenditure Account 2025

INCOME & ENDOWMENTS	**2023**		**2024**		**2025**	
Donations and Legacies	**£**	**£**	**£**	**£**	**£**	**£**
Giving and Gift Aid	64,264		53,926		61,501	
Legacies	122,952		230,000		0	
Fundraising	1,572		1,100		2,359	
Non-Recurring Grants	5,000		5,000		0	
		193,788		290,026		63,860
Income from Charitable Activity						
Statutory Fees	3,002		3,334		3,568.	
Rental Income	9,801		1,492		4,555	
All Other Income	8,474		6796		11,460	
		19,035		21,277		19,583
Other Trading Activitity						
Minster Shop & Heavenly Handmade	5,110		4,561		4,740	
Income from events and trading (combined with room hire)	n/a		n/a		9,391	
Refectory (including event catering)	39,019		40,715		46,481	
		44,129		56,152		60,612
Investments						
Bank Interest Received		9,205		9,779		5,860.
INCOME & ENDOWMENTS TOTALS		**268,399**		**367,579**		**149,915**

EXPENDITURE ON CHARITABLE ACTIVITIES	**2023**	**2024**	**2025**
Parish Share	30,000	36,000	34,000
Mission & Charitable Giving	2,088	2,492	996
Salaries & Honoraria	34,567	56,815	68,148
Clergy & Pastoral Expenses	959	1740	2,260
Equipment Leasing	2,019	0	0
Cost of Activities	4,581	2,548	384
General Running Expenses	52,327	65,355	85,978
Utilities (Gas, Electricity & Water)	37,621	44,768	43,507
Cost of Minster Shop Training	3,213	1,522	1,859
Refectory Food & Other Costs	14,695	17,226	20,143
Examination & Audit Fees	0	960	0
PCC Fees & Refunds	499	140	587
Bank Charges	130	3	172
Repairs & Redecoration	0	0	6,000
Gift Presentations	0	595	94
Poor Funds	327	0	72
Miscellaneous	1,439	4,976	817
EXPENDITURE GRAND TOTALS.	**184,465**	**235,140**	**265,017**
EXCESS / (DEFICIT) OF INCOME OVER EXPENDITURE	**83,934**	**132,439**	**(115,102)**

Dewsbury Team Parish

Balance Sheet as at 31st December 2025

	As at 31/12/2023	As at 31/12/2024	As at 31/12/2025
Current Assets			
Yorkshire Bank Current Account	118,414	26,130	8059
Yorkshire Bank Current Account 2	10,932	229,223	155,607
Barclays FODM	3,415	3,514	3,581
CCLA – Dewsbury Minster Trust	68,221	71,842	60,442
CCLA – St John's Building Fund	15,963	7,342	7,674
CCLA – General Account	3,591	3,781	1217
CCLA – Poor Fund	2,853	2,999	3,128
Team Parish Paypal Account	10	58	0
Cash in Hand	195	145	145
Cash Receivable	2,022	12,301	1,358
TOTAL CURRENT ASSETS	**225,616**	**357,335**	**241,211**
Liabilities			
Accounts Payable	1,742	1,021	0
TOTAL LIABILITIES	**1,742**	**1,021**	**0**
NET ASSET SURPLUS / (DEFICIT)	**223,874**	**356,314**	**241,211**
REPRESENTED BY FUNDS			

	31/12/2023	31/12/2024	31/12/2025
General (Unrestricted)	118,469	221,848	118,188
Designated	20,841	46,264	22,732
Restricted	84,564	88,202	100,291
TOTAL	**223,874**	**356,314**	**241,211**

Independent Examiner's Report to the Trustees of the Team Parish of Dewsbury

I report on the accounts of the Team Parish for the year ended 31 December 2025 which are set out on the accompanying pages.

Respective Responsibilities of Trustees and Examiner
The Team Parish's trustees are responsible for the preparation of the accounts. The Team Parish's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.
It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ibbertson
9 Mickletown Road
Methley
Leeds

LS26 9HY

15 October 2026