Charity Registration Number: 1135072

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, SPRINGFIELD, DIOCESE OF CHELMSFORD

ANNUAL ACCOUNTS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, SPRINGFIELD, DIOCESE OF CHELMSFORD

TRUSTEES REPORT
Year ended 31 December 2025

The trustees present their report and accounts for the year ended 31 December 2025. For the rest of the report and accounts the name of the charity has been shortened to Holy Trinity, Springfield.

Administrative information

Holy Trinity, Springfield is situated on Trinity Road, Chelmsford, Essex, CM2 6HS. It is part of the Diocese of Chelmsford within the Church of England.

Structure, governance and management

The charity is subject to the following governing documents: Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. Holy Trinity, Springfield is a charity registered with the Charities Commission under number 1135072.

The trustees are the members of the Parochial Church Council (PCC), who are elected from members of the electoral role of the church at the annual parochial church meeting (APCM). They are elected for a term of three years, so there is a rolling number of around three trustee vacancies that need filling each year.

Trustees can leave the PCC at any point during their term, usually due to moving away from Holy Trinity, Springfield. These temporary vacancies are not usually filled until the next APCM as there are sufficient trustees to continue with the business of the charity.

The Trustees who served during the year were:

Ex-Officio members:
Keith Roddy (Incumbent)
Ian Fuller (Assistant Minister)
Alexander Evans (Churchwarden and Member of Deanery Synod)
Richard Scott (Churchwarden and Member of Deanery Synod)
Eleanor Evans (Member of Diocesan Synod)

Elected members:
Elaine Charlesworth (PCC secretary)
Martin Charlesworth (to May 2025)
John Dawson (Deputy Churchwarden)
Vicki Jones
Henry Orji (from May 2025)
Andy Parker (to May 2025)
Mary Want
Wendy Fagg (from May 2025)

The trustees are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the charity are to be spent. The full PCC met six times during the year. All members of the church family are welcome to attend PCC meetings and minutes are circulated to the church family by email shortly after each meeting.

A standing committee made up of the Vicar, Assistant Minister, Churchwardens, Deputy Churchwardens and any additional co-opted members meets once a month. The standing committee can transact PCC business but may not make decisions which require the approval of the full PCC.

In addition, the PCC has appointed various officers to assist in specific functions as follows:
Stewardship and Gift Aid Officer: Jo Roddy
Treasurer: Eleanor Evans
Parish Safeguarding Officer: Keith Roddy, pending a formal appointment

Objectives and activities

The object of the charity is promoting in the ecclesiastical parish the whole mission of the church. As a parish church, we are committed to developing effective and appropriate ways of communicating the gospel of Jesus to those in our community. We seek to see God's kingdom grow in our parish, and to live as witnesses to Jesus in all we do.

The mission statement of the charity is as follows:

Holy Trinity, Springfield is an Evangelical Anglican Parish Church serving the Springfield Park, Chelmer Waterside and Parklands Drive communities in Chelmsford. We are a Bible believing church which seeks to glorify God – Father, Son and Holy Spirit – by:

- Teaching the Word of God, to help all ages grow in Jesus Christ and to be released into His service;
- Praying and caring for everyone within our church community;
- Sharing the good news of Jesus Christ with our parish and the wider community;
- Supporting mission partners across the world.

In making decisions about how to meet our objectives and live up to our mission statement, the trustees have had due regard to the public benefit guidance published by the Charities Commission when exercising any powers or duties to which the guidance is relevant.

Achievements and performance

Worship and prayer

All are welcome to attend our regular services. Our 10.30am service runs every Sunday. Across the year, this had an average attendance of approximately 47 adults and 12 children. Most Sundays our Sunday School, Ignite, runs alongside the service but on the fourth Sunday of each month we worship together as a full church family in our 'all-age' service. We also run two Sunday 8am BCP services each month.

We meet once a month as a church to pray for the church and our community. These meetings are on a Saturday morning allowing us to share breakfast together before praying. It continues to be encouraging to see so many members of the church family participating.

We also have a small, informal, spoken service that takes place once a week called Time with God.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year our ministers officiated at 8 funerals or committals and no weddings. It was a joy to host a confirmation service in November 2025, presided over by the Bishop of Bradwell, where 10 people declared and confirmed their faith in the Lord Jesus. 3 adults and one child were baptised in a service prior to the confirmation service.

Discipleship and fellowship

We have four fellowship groups which meet regularly to study the bible, encourage one another and to support each other in prayer. Three of these are groups open to all with one being particularly welcoming to those who wish to bring young children with them; the fourth group (known as 24/7) is aimed at young adults. In addition, we have a men's group which meets for bible studies and social gatherings and a women's social group, and we hold ad-hoc lunches for the whole church family to meet and eat together after a Sunday service.

Pastoral care

Ian Fuller heads up our pastoral team, caring for our community in whatever way we can. This includes visiting the sick, elderly and bereaved. Both Keith Roddy and Ian Fuller will celebrate the Lord's Supper in homes or hospital with those who request it.

Our Care Fund is available to provide funds to those in our community who are in need. Anyone can recommend someone for help from this fund; decisions regarding the disbursement of funds are made by Ian Fuller in conjunction with our vicar Keith Roddy and our treasurer, Eleanor Evans. The PCC are keen to see this fund used and welcome ideas in that regard.

Activities of the church (mission and evangelism)

We seek to promote the whole mission of the Church and use our facilities for the public benefit through the provision of activities in the church hall for various groups. The PCC regularly considers the viability of our existing community outreach activities and what additional activities might be possible; our main constraint is volunteer resources.

Green Pastures, our weekly group which provides activities and fellowship for elders in our community and Trinity Dads, a monthly group for dads and carers of young children continued throughout 2025. In September 2025, we were delighted to relaunch a mid-week group for pre-school children and their carers. Trinity Tots meets weekly and has quickly become an established local group for young children and their mums, dads, grandparents and childcare providers. Due to works in the church we were unable to hold our October half term holiday club and this was rescheduled to February 2026.

The church hall is regularly hired by community groups including Gamblers Anonymous, Brownies, Karate and Strollercise and is available for members of the community to hire for parties and other gatherings. Our church and hall are also hired on an occasional basis by the Peniel Church of God and we welcome our partnership with them.

We continue to have a good relationship with Trinity Road School and have been pleased to welcome them to our building during 2025 for Harvest Festival, Christmas and Easter and occasional other visits related to their Religious Education curriculum, as well as conducting assemblies and some lessons at the school. Keith Roddy continues as co-chair of the governing body of the school.

Wider church engagement

We retain strong links with the Chelmsford Diocesan Evangelical Fellowship (CDEN) which brings together Church of England evangelical churches in the Chelmsford Diocese and sits within the wider Church of England Evangelical Council (CEEC). We are a partner church of the Church Society and support the work of The Alliance, an informal partnership of leaders from networks within the Church of England including the CEEC. We are pleased to benefit from the provision of an "Alternative Spiritual Overseer" through our relationship with the CEEC and our parish share continues to be paid to the Chelmsford Diocese via the Ephesian Fund.

Financial review

The primary source of funds is the giving of the church members which, together with tax recovered through the Gift Aid and GASD schemes, accounts for the majority of income. This is received either through planned giving, collections in church or other donations. Additional regular sources of income are fees for weddings and funerals and hall rentals. Both our giving income and our hall hire increased slightly across 2025, although this was more than offset by rising expenditure.

Total receipts for 2025 across unrestricted funds were £95,797, including a legacy of £10,000 received from a former member of the congregation.

As part of our stated aim to be active in our partnership with the world church, we support various mission partners, prayerfully and financially. We hold regular "Mission Sundays" where the congregation can choose to support a specific mission partner and this is supplemented by giving from our general income. Overall giving to our mission partners in 2025 was £7,335.

In 2025, the general fund had a deficit of £2,132, including a transfer of £1,173 to remove the hall cash fund deficit of that amount (2024: deficit of £2,875 including a £1,080 transfer to the hall cash fund). As with previous years, the charity did not meet its required parish share in full (we paid £40,000 of a required £72,810). The trustees continue to focus on how best the charity can manage its day-to-day operations while paying as much as possible towards our requested parish share.

Quinquennial fund and other church works

To provide for any big expenditure required as a result of the statutory quinquennial survey of the church buildings and property, the trustees seek to put aside up to £2,000 at the end of each financial year (giving £10,000 over each five year 'quinquennial' period). However, in 2025, the trustees again concluded that no amount would be put aside because of high expenditure on works related to the church building.

One area identified in our latest quinquennial survey (2022) was necessary repairs arising from tree damage to our buildings. After a number of trees in the churchyard were removed in 2024, work to repair the subsidence damage to the church and the church hall took place in summer 2025. With a view to potential future expenditure, the trustees continue to have internal and external discussions (including with our engaged lawyers) relating to the extent of the closed churchyard and the Council's responsibility for maintaining it.

In the latter part of 2025, significant works were required in the church building following the discovery of a leaking heating pipe, the cost of fixing which fell to the trustees. However, with grateful thanks to God, repair of the resulting damage to the floor, including replacement of the entire church carpet, was covered by the church insurers, Ecclesiastical.

Reserves policy

More generally, the trustees' policy is to have three months' expenditure available in our current account to deal with any unexpected drop in income. The church's reserves policy was reviewed by the trustees in May 2026.

The unrestricted reserves of the charity (not including the value of the church hall which is accounted for at its 2013 insurance valuation of £560,000) decreased in 2025 from £4,670 to £2,116, mainly due to the major works expenditure described above and a desire to pay as much parish share as possible. The trustees have agreed that the reserves will be built up again across 2026 in line with the reserves policy, even if this means a reduction in our parish share payments.

Format of the accounts

These accounts have been prepared on a receipts and payments basis.

Volunteers

Finally, we would like to thank all the volunteers who work so hard to make our church the friendly, caring and vibrant community it is.

The trustees declare that they have approved the Trustees' Report above.



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Richard Scott
Church Warden
Date: 30 July 2026

Independent examiner's report to the Trustees of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, SPRINGFIELD, DIOCESE OF CHELMSFORD

I report on the accounts of the PCC for the year ended 31 December 2025, which are set out on the following sheets: Receipts and Payments Account, Fund movement by type, Analysis of receipts and payments, Balance Sheet and Notes to the Accounts.

Respective responsibilities of the PCC and the examiner
The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the "**Act**").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Act;
- to follow the applicable directions given by the Charity Commission (under section145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement
My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether these accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



……..
Date: 2 July 2026
Name: Keith Jones, FCA
Address: 4 Lister Tye, Chelmsford, Essex, CM2 9LS

Holy Trinity Springfield

Receipts and Payments Account

For the period from 01 January 2025 to 31 December 2025

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Donations and legacies	74,210.18	10,725.88	5,590.98	90,527.04	89,773.94
Income from charitable activities	326.00	31.30	-	357.30	577.67
Other trading activities	500.00	8,400.00	-	8,900.00	7,860.00
Investments	-	-	-	-	147.32
Other income	1,604.00	-	-	1,604.00	-
Total receipts	**76,640.18**	**19,157.18**	**5,590.98**	**101,388.34**	**98,358.93**
Payments					
Expenditure on charitable activities	77,757.01	20,751.60	5,567.92	104,076.53	112,414.57
Total payments	**77,757.01**	**20,751.60**	**5,567.92**	**104,076.53**	**112,414.57**
Excess of receipts over payments before transfer	**-1,116.83**	**-1,594.42**	**23.06**	**-2,688.19**	**-14,055.64**
Transfers					
Gross transfers between funds - in	158.00	1,172.91	-	1,330.91	1,089.86
Gross transfers between funds - out	-1,172.91	-	-158.00	-1,330.91	-1,089.86
Excess of receipts over payments before other gains	**-2,131.74**	**-421.51**	**-134.94**	**-2,688.19**	**-14,055.64**
Net movement in funds	**-2,131.74**	**-421.51**	**-134.94**	**-2,688.19**	**-14,055.64**
Reconciliation of funds					
All assets at 01 January 2024	**2,729.19**	**561,940.37**	**2,837.90**	**567,507.46**	**581,563.10**
All assets at 31 December 2024	**597.45**	**561,518.86**	**2,702.96**	**564,819.27**	**567,507.46**

Holy Trinity Springfield

Fund movement by type
Selected period: 01 January 2025 to 31 December 2025

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General	2,729.19	76,640.18	77,757.01	-1,014.91	-	-	597.45
Sub-totals	**2,729.19**	**76,640.18**	**77,757.01**	**-1,014.91**	**-**	**-**	**597.45**
Designated							
Bequests	-	10,000.00	10,000.00	-	-	-	-
Care	1,545.27	437.50	905.12	-	-	-	1,077.65
Hall capital value	560,000.00	-	-	-	-	-	560,000.00
Ladies' Group	20.81	55.00	36.23	-	-	-	39.58
Men's Group	121.84	233.38	141.13	-	-	-	214.09
Hall cash	-	8,400.00	9,572.91	1,172.91	-	-	-
Bookshop	252.45	31.30	96.21	-	-	-	187.54
Quinquennial	-	-	-	-	-	-	-
Sub-totals	**561,940.37**	**19,157.18**	**20,751.60**	**1,172.91**	**—**	**—**	**561,518.86**
Restricted							
Bibles	612.19	-	205.19	-	-	-	407.00
Church hall and grounds improvement fund	-	120.00	120.00	-	-	-	-
EcoChurch	349.02	-	158.51	-	-	-	190.51
Garden of Remembrance	581.25	1,043.58	981.75	-	-	-	643.08
Gift collections	-	180.00	180.00	-	-	-	-
Green Pastures	632.85	408.00	35.00	-158.00	-	-	847.85
Outreach and Evangelism	334.84	-	48.07	-	-	-	286.77
Special Project	300.00	-	-	-	-	-	300.00
Mission/charities	27.75	3,839.40	3,839.40	-	-	-	27.75
Sub-totals	**2,837.90**	**5,590.98**	**5,567.92**	**-158.00**	**-**	**-**	**2,702.96**
Totals	**567,507.46**	**101,388.34**	**104,076.53**	**-**	**-**	**-**	**564,819.27**

Holy Trinity Springfield

Analysis of receipts and payments
01 January 2025 to 31 December 2025

	Unrestricted	Designated	Restricted	Total This year	Last year
Receipts					
Donations and legacies					
Gift Aid eligible planned giving - bank	50,540.50	-	-	50,540.50	39,839.00
Gift Aid eligible planned giving - envelopes	132.00	-	-	132.00	4,223.00
Other planned giving - bank	7,285.00	-	120.00	7,405.00	9,340.00
Other planned giving - envelopes	1,046.00	-	-	1,046.00	1,058.50
Loose plate collections	418.56	-	58.75	477.31	726.91
Contactless collection	560.42	-	34.41	594.83	-
Mission/charities appeals	-	-	2,719.49	2,719.49	3,801.14
Car park donations	725.00	-	-	725.00	-
Trinity Tots donations	141.98	-	-	141.98	-
One-off Gift Aid eligible donations	343.84	333.00	100.00	776.84	6,495.00
Other one-off donations	244.00	275.21	1,165.00	1,684.21	4,408.05
Tax recovered (Gift Aid and GASDS)	12,772.88	117.67	1,393.33	14,283.88	13,680.34
Legacies	-	10,000.00	-	10,000.00	-
Non-recurring one-off grants	-	-	-	-	5,824.00
General fundraising	-	-	-	-	378.00
Donations and legacies totals	74,210.18	10,725.88	5,590.98	90,527.04	89,773.94
Income from charitable activities					
Fees for weddings and funerals	254.00	-	-	254.00	282.00
Trinity Dads fees	72.00	-	-	72.00	120.25
Bookstall sales (bible notes)	-	31.30	-	31.30	175.42
Income from charitable activities totals	326.00	31.30	-	357.30	577.67
Other trading activities					
Church lettings	500.00	-	-	500.00	490.00
Church hall lettings (regular)	-	7,540.00	-	7,540.00	5,485.00
Church hall lettings (one-off)	-	860.00	-	860.00	1,885.00
Other trading activities totals	500.00	8,400.00	-	8,900.00	7,860.00
Investments					
Bank and building society interest	-	-	-	-	147.32
Investments totals	-	-	-	-	147.32
Other income					
Insurance claims	1,604.00	-	-	1,604.00	-
Other income totals	1,604.00	-	-	1,604.00	-
Receipts grand totals	76,640.18	19,157.18	5,590.98	101,388.34	98,358.93
Payments					
Expenditure on charitable activities					
Mission giving from general income	2,650.00	-	-	2,650.00	3,524.00
Mission giving (specific appeals)	-	665.12	4,019.40	4,684.52	4,887.90
Parish share	40,000.00	-	-	40,000.00	46,000.00
Salary of parish administrator	8,736.00	-	-	8,736.00	8,439.60
Clergy expenses	490.11	-	-	490.11	441.93
Clergy books and training	140.37	-	-	140.37	510.43
General parish mission and evangelism	201.56	417.36	83.07	701.99	3,682.12
Trinity Dads	69.45	-	-	69.45	80.53
Holiday Club	-	-	-	-	125.09
Trinity Tots	81.29	-	-	81.29	-
Church insurance	2,279.93	-	-	2,279.93	2,211.12
Church office - phone/internet	583.14	-	-	583.14	850.38

Organ tuning	1,177.20	-	-	1,177.20	292.80
Church maintenance	1,985.25	-	-	1,985.25	2,012.11
Cleaning	-	3,843.00	-	3,843.00	3,219.00
Upkeep of services	1,618.20	-	205.19	1,823.39	1,777.87
Ignite	120.00	-	-	120.00	481.05
Upkeep of churchyard	-	1,209.60	1,140.26	2,349.86	4,784.13
Church office/admin expenses	1,904.08	-	-	1,904.08	1,670.68
Church legal fees	2,912.18	-	-	2,912.18	1,596.00
Visiting speakers/locums	-	-	-	-	132.80
Church running - equipment/sundries	23.84	-	-	23.84	441.23
Church running - electricity	936.81	-	-	936.81	1,245.60
Church running - gas	2,408.56	-	-	2,408.56	1,712.04
Bookstall costs (bible notes)	-	96.21	-	96.21	121.30
Hall running - electricity	-	2,130.03	-	2,130.03	2,441.06
Hall running - insurance	-	1,642.12	-	1,642.12	1,591.23
Hall running - maintenance	-	1,193.68	-	1,193.68	977.38
Hall running - equipment/sundries	-	270.08	-	270.08	146.58
Hall running - water and sewage	-	494.00	-	494.00	74.61
Church major repairs - structure	4,841.60	8,790.40	120.00	13,752.00	16,944.00
Church major repairs - installation	4,597.44	-	-	4,597.44	-
Expenditure on charitable activities	77,757.01	20,751.60	5,567.92	104,076.53	112,414.57
Payments grand totals	77,757.01	20,751.60	5,567.92	104,076.53	112,414.57

Holy Trinity Springfield

Balance sheet
As at: 31 December 2025

	As at 31/12/2025	As at 31/12/2024
	£	£
Cash at bank and in hand		
Co-operative Bank Current Account	5,018.27	7,726.46
	5,018.27	7,726.46
Other assets		
Church hall building	560,000.00	560,000.00
Total assets	**565,018.27**	**567,726.46**
Represented by		
Unrestricted		
General fund	597.45	2,729.19
Designated		
Care fund	1,077.65	1,545.27
Hall capital value fund	560,000.00	560,000.00
Ladies' Group	39.58	20.81
Men's Group	214.09	121.84
Hall cash fund	-	-
Bookshop fund	187.54	252.45
Restricted		
Bibles	407.00	612.19
EcoChurch	190.51	349.02
Garden of Remembrance	643.08	581.25
Green Pastures	847.85	632.85
Mission/charities	27.75	27.75
Outreach and Evangelism	286.77	334.84
Special Project	300.00	300.00
Funds of the church	**564,819.27**	**567,507.46**
Funds held on behalf of others	199.00	219.00
TOTAL FUNDS	**565,018.27**	**567,726.46**

Signed on behalf of the trustees:

NOTES TO THE ACCOUNTS

1. These accounts have been prepared on a receipts and payments basis.

2. Funds held on behalf of others:

Funeral fees payable to CDBF	£199.00
	£199.00

3. The value of the church hall freehold is held in the accounts at the insurance valuation of 4 December 2013 (£560,000).

4. The PCC reserves policy is for an amount up to £2,000 to be transferred to the Quinquennial Fund each year to cover any required expenditure arising from the quinquennial report. Given the level of expenditure during 2025 on matters arising from the most recent quinquennial report, the PCC decided not to make a transfer to the Quinquennial Fund in this financial year.