# MEDWAY VINEYARD CHURCH

# (A CHARITABLE INCORPORATED ORGANISATION)

## ANNUAL REPORT AND ACCOUNTS

## FOR THE YEAR ENDED 31st January 2026

## CHARITY REGISTRATION NUMBER: 1135029

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## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| PREVIOUS NAMES | Bromley Vineyard<br>Hope Vineyard Church Croydon Limited<br>Medway Vineyard Church Limited |
| CHARITY NUMBER | 1135029 |
| START OF FINANCIAL YEAR | 1st February 2025 |
| END OF FINANCIAL YEAR | 31st January 2026 |
| TRUSTEES WHO SERVED DURING THE YEAR AND AT DATE OF SIGNING | Aoife Obatre<br>Derek Bluer<br>Andrew Millar<br>Stephen Leveritt (Chair and Secretary) – appointed 13/10/2025 |
| REGISTERED ADDRESS | 15 Thames Avenue<br>Rainham<br>Kent<br>ME8 9BN |
| DATE OF INCORPORATION | 16th January 2010, converted to a CIO on 2nd March 2021 |
| GOVERNING DOCUMENT | Constitution adopted on 2nd March 2021 |
| BANKERS | CAF Bank Ltd<br>25 Kings Hill<br>West Malling<br>Kent<br>ME19 4JQ |
| INDEPENDENT EXAMINER | Sarah Crispin ACA<br>Stewardship Services [UKET] Limited<br>1 Lambs Passage<br>London<br>EC1Y 8AB |

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st January 2026

The trustees are pleased to present their annual report and accounts of the charity for the year ending 31st January 2026.

**Nature of the company**

Medway Vineyard Church Limited was incorporated on the 16th January 2010 as a charitable company limited by guarantee as defined by the Companies Act 2006 (company registration number 7127431). Medway Vineyard Church Limited was also registered as a charity on 18th March 2010 (charity number 1135029). On 2nd March 2021, the charity converted to a Charitable Incorporated Organisation with the name Medway Vineyard Church. It is therefore now only accountable to the Charity Commission and is required to comply with charity legislation. The company's financial year is February to January.

**Governance and Organisational Structure**

Responsibility for setting policy and for making operating decisions rests with the trustees who meet regularly to monitor the activities of the charity. The day to day running of the church is led by Andrew and Sharon Millar who are the Senior Pastors, and Andrew is also a trustee. They along with volunteers implement the objectives and execute the administration of the charity.

**Connected Organisations**

Medway Vineyard Church is connected to the charity Vineyard Churches UK and Ireland (VCUKI) which was formed with the purpose of joining together churches that hold common values and practices. It gives oversight to the pastors of Vineyard churches and facilitates church planting. It helps, serves and strengthens the churches by leading, training, resourcing, administrating and providing pastoral support to Senior Pastors. Medway Vineyard Church uses the name under license from VCUKI.

**Appointment of Trustees**

Trustees are appointed from candidates who are generally from within the Vineyard movement and considered on the basis of their skills, experience and sympathy with the aims of Medway Vineyard Church. New trustees will be appointed by the existing trustees, and trustees attend periodic training days in order to keep them up to date.

**Objects of the Charity**

The objectives of the charity as stated in the constitution are:

A) To advance the Christian faith and the planting of other Vineyard churches;
B) To further Christian education;
C) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling and training in life skills;
D) To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities.

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st January 2026 (continued)

**Summary of the charity's main activities and achievements**

The church's vision is to 'Bring Hope, Healing and Freedom to Medway through the love of Jesus and by the power of the Holy Spirit'.

The church has continued to grow throughout this last year and is diverse in nature, with a broad mix of people attending. The church employs two people, a Pastor (Sharon Millar) and an administrator for Wonderfully Made (WM).

In fulfilling these objectives, the church holds Christian services, children's and youth activities, and provides charity locally across Medway. The church provides hardship relief both financially and through the giving of time, via the compassion ministry, Wonderfully Made.

Wonderfully Made, the church's school uniform ministry has continued. In excess of 300 uniforms per year are provided to the most vulnerable in society. The church continues to receive encouraging feedback from clients and referrers (social workers, schools etc), indicating the importance of this school uniform ministry to the families that are supported. This has continued to lead to opportunities to support people with other needs, such as the provision of furniture. During this year the church also continued to support two local primary schools in a deprived area through the provision of food for breakfasts.

The following two sections seek to look back over the activities of the past year and then forward to what is planned and hoped for in the coming year.

**Looking back:**

2025 saw continued growth in the church, both numerically (with some new families and individuals regularly attending). The Youth Group has continued to thrive and the annual week-long youth camp, Dreaming the Impossible (DTI) was again a success. The church's (unpaid) associate Pastor continues to provide support to the Pastors. The creche has continued on Sunday mornings along with children's and youth groups. We have run one Alpha course during the period.

The church's Prisons Pastor continues to maintain the link to HMP Rochester. Support provided has included for the Alpha Course there, and sending groups on a number of occasions to conduct Sunday services at the prison.

As the church continues to grow, so does the need to provide small groups, and we continue to provide various small groups on different days, through the week, as follows:

Five location-based traditional Vineyard Small Groups
Strategic Prayer Meeting
Intercessory Prayer Group
Blokes' Breakfast Group
Women's Group

The church continues to seek funding for Wonderfully Made and are expectant of receiving further grants through the year.

Following on from last year's initiative, the church again used our contacts in social services to run a Love Christmas project, buying vouchers and gifts for needy families we have connected with through Wonderfully Made.

We have continued to strengthen our links with Churches Together In Medway (CTIM). Sharon Millar (Pastor) is currently the deputy chair of CTIM this year (2026), and she continues to regularly represent the church at CTIM meetings. We have continued to provide teams to lead worship at CTIM events.

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st January 2026 (continued)

**Looking Forward:**

Church numbers are likely around 150 with regular Sunday attendance at around 100. This means the use of the school remains viable, but we continue to be alert to the need to move to a more flexible venue where we could have more frequent access. This pressing need remains and the use of a purposed building is becoming more important. The barriers to this are availability and cost. We remain hopeful that at the right time, such a building will be made available.

We have people in the church who are considering church planting and they are continuing on a development track towards this.

We anticipate further opportunities for Prison ministry, church growth discipleship and opportunities to serve the poor in the coming year. A focus on young adults is likely given the increase in their number we are experiencing and what appears to be a noticeable move across the UK.

The church remains committed to serving Jesus in the Medway Towns and will look to His guidance and direction in the coming year.

**Financial Review**

The charity had a surplus during the year of £8,963 (2024/25: deficit of £16,994). Giving to the charity increased during the year in the general unrestricted funds at £69,591 (2024/25: £60,356), and an increase was also seen in the Restricted funds receipts at £7,093 (2024/25: £4,061). Expenditure was reduced significantly during the year to offset the deficits seen in previous years, coming in at £67,796 (2024/25: £81,411).

At the end of the year the charity had unrestricted reserves of £32,225 (31st January 2025: £24,062), of which £5,400 was in a designated fund for future property requirements and restricted reserves of £800 (31st January 2025: £Nil) relating to the Rochester Prison Project.

**Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

As such, the trustees have set a minimum level of unrestricted reserves of £10,000, which will ensure that at least three months of the charity's core activities could continue during a period of unforeseen difficulty.

This policy is reviewed regularly, at least annually, by the trustees.

**Risk Management**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Public Benefit**

The charity acknowledges its requirements to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit.

In planning the activities of Medway Vineyard Church the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The trustees believe that this report provides suitable evidence of the public benefit being provided.

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st January 2026 (continued)

**Responsibilities of trustees**

Charity law requires us as trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

S R Leveritt
S R Leveritt (Sep 15, 2026 10:07:29 GMT+1)

Stephen Leveritt Date: Sep 15, 2026

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDWAY VINEYARD CHURCH

I report to the charity trustees on my examination of the accounts of Medway Vineyard Church ("the charity") for the year ended 31 January 2026 on pages 8 to 11 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin
Sarah Crispin (Sep 17, 2026 17:03:23 GMT+1)

Sarah Crispin ACA

Date: Sep 17, 2026

Stewardship
1 Lambs Passage
London EC1Y 8AB

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st January 2026

| | Note | Unrestricted Funds £ | Restricted Funds £ | TOTAL 2025/26 £ | TOTAL 2024/25 £ |
|---|---|---|---|---|---|
| **INCOME RECEIPTS** | | | | | |
| Donations | | 55,172 | 1,093 | 56,265 | 53,753 |
| Gift aid receipts | | 14,419 | - | 14,419 | 7,119 |
| Other grants | | - | 6,000 | 6,000 | 3,461 |
| Investments | | 75 | - | 75 | 84 |
| **TOTAL RECEIPTS** | | **69,666** | **7,093** | **76,759** | **64,417** |
| **PAYMENTS** | | | | | |
| Payments in relation to charitable activities undertaken directly | 2 | 53,003 | 14,643 | 67,646 | 80,572 |
| Grants paid in relation to charitable activities undertaken by others | | 150 | - | 150 | 360 |
| Purchase of fixed assets | | - | - | - | 479 |
| **TOTAL PAYMENTS** | | **53,153** | **14,643** | **67,796** | **81,411** |
| Net of receipts /(payments) before transfers | | **16,513** | **(7,550)** | **8,963** | **(16,994)** |
| Transfers between funds | | (8,350) | 8,350 | - | - |
| **NET MOVEMENT IN FUNDS** | | 8,163 | 800 | 8,963 | (16,994) |
| Cash funds as at last year end | | 24,062 | - | 24,062 | 41,056 |
| **CASH FUNDS AT THIS YEAR END** | 3 | **32,225** | **800** | **33,025** | **24,062** |

The notes on pages 10 to 11 form part of these accounts.

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31st January 2026

| | Unrestricted Funds £ | Restricted Funds £ | **Total 31 Jan 2026** £ | **Total 31 Jan 2025** £ |
|---|---|---|---|---|
| **A Cash funds** | | | | |
| Cash at bank with immediate access | 32,225 | 800 | 33,025 | 24,062 |
| **B Other monetary assets** | | | | |
| Gift aid due to the charity | 669 | - | 669 | 4,031 |
| Prepaid tickets for DTI 2025 | - | - | - | 2,433 |
| | 669 | - | 669 | 6,464 |
| **C Liabilities** | | | | |
| Falling due within one year | | | | |
| Fees for Independent Examination | 834 | - | 834 | 810 |
| Accrued expenses | 2,722 | - | 2,722 | 1,845 |
| | 3,556 | - | 3,556 | 2,655 |

| **D Assets retained for charity's own use** | Fund to which asset belongs | Cost £ | Current value £ |
|---|---|---|---|
| Land and buildings – church office | General | 7,541 | 3,104 |
| Music and PA equipment | General | 6,132 | 2,193 |
| Computers and IT | General | 1,691 | 557 |
| Furniture | General | 776 | 55 |
| | | 16,140 | 5,909 |

Current values have been estimated by the trustees by depreciating the assets on a reducing balance method.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities

The accounts were approved by the trustees and signed on their behalf

S R Leveritt
S R Leveritt (Sep 15, 2026 10:07:29 GMT+1)

By: Stephen Leveritt Date: Sep 15, 2026

The notes on pages 10 to 11 form part of these accounts.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st January 2026

### 1. ACCOUNTING POLICIES

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

### 2. PAYMENTS IN RELATION TO CHARITABLE ACTIVITIES UNDERTAKEN

| | Unrestricted Funds £ | Restricted Funds £ | TOTAL 2025/26 £ | TOTAL 2024/25 £ |
|---|---|---|---|---|
| Advertising and promotion | 566 | - | 566 | 1,370 |
| Bank charges | 401 | - | 401 | 377 |
| 31:8 (CCPAS) | 263 | - | 263 | 209 |
| Fees and Subscriptions | 4,450 | - | 4,450 | 4,905 |
| Gifts | 2,359 | - | 2,359 | 4,133 |
| Small groups and outreach | 1,143 | - | 1,143 | 3,730 |
| Hardship relief | 1,120 | - | 1,120 | 1,942 |
| Independent Examination fees | 810 | - | 810 | 780 |
| Insurance | 449 | - | 449 | - |
| Miscellaneous | 377 | - | 377 | 458 |
| Pastoral items | 857 | - | 857 | 857 |
| Refreshments | 1,545 | - | 1,545 | 1,867 |
| Rent | 7,062 | 480 | 7,542 | 7,789 |
| Rochester Prison Project | - | - | - | 660 |
| Staff Costs | 24,906 | 5,934 | 30,840 | 31,102 |
| School breakfasts | - | - | - | 130 |
| School Uniform Ministry | - | 7,977 | 7,977 | 8,063 |
| Stationery and postage | 241 | - | 241 | 5 |
| Office expenses | 414 | - | 414 | 585 |
| Training and conferences | 1,559 | - | 1,559 | 3,792 |
| Travel | 1,488 | 252 | 1,740 | 2,375 |
| Young people's work | 2,993 | - | 2,993 | 5,443 |
| | **53,003** | **14,643** | **67,646** | **80,572** |

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st January 2026 (continued)

### 3. MOVEMENTS IN FUNDS

| | Balance at 31 Jan 2025 | Income | Expenditure | Transfers | **Balance at 31 Jan 2026** |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| **Unrestricted Funds** | | | | | |
| General Fund | 19,262 | 69,666 | (53,153) | (8,950) | 26,825 |
| Designated Fund | 4,800 | - | - | 600 | 5,400 |
| | 24,062 | 69,666 | (53,153) | (8,350) | 32,225 |
| **Restricted Funds** | | | | | |
| School Uniforms | - | 6,293 | (14,643) | 8,350 | - |
| Rochester Prison Project | - | 800 | - | - | 800 |
| **Total Funds** | **24,062** | **76,759** | **(67,796)** | **-** | **33,025** |

There were two restricted funds this year. The School Uniforms Project, known as Wonderfully Made, is designed to provide school uniforms to those that might struggle to afford one otherwise. Any shortfall in this fund during the year is made up from general funds. The Rochester Prison Project was to bless the local prison through the provision of doughnuts to them at Christmas. The doughnuts were given but the expense was not claimed until April 2026.

The designated fund is amounts set aside by the trustees for possible future building requirements, and are held as cash balances at the balance sheet date.

### 4. TRUSTEES' REMUNERATION AND TRANSACTIONS WITH RELATED PARTIES

Mrs S Millar is a related party to Mr A Millar, and received remuneration of £24,449 (2024/25: £23,422) in respect of her work in the running of the church, as permitted by the governing document. She is also considered to be Key Management for the Charity.

Mr A Millar and Mrs S Millar received travel expenses between them of £1,383 (2024/25: £2,076) during the year, as permitted by the governing document. All other expenses paid to them were reimbursement of specific costs incurred.