Annual Report and Financial Statements of Berkswich Parish Hall

For the year ended 31st December 2025

Charity registration number: 1133076

Berkswich Parish Hall
Trustees' Annual Report for the year ended 31st December 2025

Charity registration number: 1133076

Objectives and Activities

The trustees of the Berkswich Parish Hall are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Berkswich Parish Hall, a benefit to the public is provided by:

- Providing facilities for Parish events and meetings, including Social Events, children's workshops and Fund-Raisers.
- Providing facilities for use as a community resource, allowing groups as diverse as Guides, Demi-dance, Yoga, Weight Watchers and many others to gather and meet in the Baswich area.

Achievements and Performance

Following the pandemic, Berkswich Parish Hall re-established itself as a valuable resource for community groups, parish events and other activities, and we have to be thankful for a very dedicated group of volunteers who help keep it to the high standard it holds. Room bookings, remain high, and the hall is in regular use for a wide variety of local community groups, exercise classes, and children's activities. This does put pressure on the hall in terms of keeping it clean and tidy between hirers, and we are grateful to our cleaners, volunteers, and hirers who do such a good job of ensuring it is kept in the best possible state for anyone wishing to use it.

The hall's day to day management is provided by a volunteer Management group consisting of the Trustees and other co-opted members. Thankfully, our new flooring issues were rectified this year, and we can continue to enjoy the improved look of the space.

Financial Review

The Statement of Financial Activities shows a profit of £284.89 for the year to 31st December 2025. The accounts include income and expenditure relating specifically to the replacement of the Hall flooring and other smaller projects.

We continue our efforts to reduce running costs wherever possible and many every day maintenance jobs are carried out by our team of volunteers at no, or very little cost to the Hall.

Reserves Policy

It is our policy that 1 month's income is held as reserve.

In addition we invest our short term investment fund balances with the CCLA Church of England Deposit Fund.

Safeguarding

The Trustees believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers

The trustees of Berkswich Parish Hall would like to thank all the volunteers who work so hard to make the hall a lively and vibrant community. Special thanks go to Dave Hatton, Mark Garside, Rosie Broom and Beryl Foster who work so diligently week, week out, to make the hall a welcoming community hub.

Future Plans

In 2026 we are hoping to replace our current wooden side and front doors with uPVC double-glazed ones. This will increase the security of the building and the energy efficiency.

Risk Management

While hall letting has maintained at a high rate, the current wider economic climate is still fragile, and may have an impact on hall letting and therefore income, the exponential increase in energy costs may also have an impact on our profits. We do, however, receive a greater number of letting queries than we have space to fulfil, so are confident that any cancellations will quickly be replaced.

Like any building of its age, the hall needs maintenance which may reveal hidden issues needing to be resolved.

Structure, Governance and Management

Day to day running of the hall is undertaken by a paid Parish Office Administrator, with services offered by a Cleaner and Gardener, and a large team of volunteers. A Community Hall Management Committee meet to review expenditure and income; discuss maintenance work and approve any significant expenditure. During 2025, this committee was chaired by the Revd Graham Adamson

Reference and Administrative details

The Hall is in Baswich Lane, ST17 0BY and is part of the Parish of Berkswich in the Diocese of Lichfield. The correspondence address is Berkswich Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Registered charity number 1133076. Our website address is: www.berkswichcommunityhall.org.uk

Trustees and Committee Members who have served from 1st January 2024 until the date this report was approved were**:**

Ex Officio Members	
The Incumbent	The Reverend Graham Adamson (Vicar of Berkswich and chair of trustees)
Churchwardens	Mr Chris Bowen (from 2020) Ms Mary Moss (from 2023)
Co-opted Hall Management Group	
	Mrs Beryl Foster Mr Mark Garside (from 2022) Ms Rosie Broom (from 2022) Mr David Hatton (from 2025)

Names and addresses

Bank	The Co-operative Bank P O Box250 Southway Skelmesdale WN8 6WT
Investment	CCLA Senator House 85 Queen Victoria Street London EC4V 4ET
Independent Examiner	Lichfield Diocesan Board of Finance

Approved by the Trustees and Management Committee and signed on its behalf by:



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Fr Graham Adamson (Vicar of Berkswich)

INCOME

Hall Hire Rent	£16,492.75
Cash & Cheque Payments	£5,561
Money moved from Deposit to Current	£3,000
Deposit Acc. Interest	£323.47
	25377.22
Income Transfers out to Deposit Acc.	0
TOTAL	**25377.22**

EXPENDITURE

Water	£847.80
Electricity	£4,473.92
Broadband	£648.18
Insurance	£2,233.40
Cleaning	£5,250.67
Maintenance	£2,415.36
PCC Payment	£8,920
Online Booking Site	£120
Refunds	£183
TOTAL	**£25,092.33**

Income	25377.22
Less Expenditure	25092.33
Profit	**284.89**