

Ring & ride

IVYBRIDGE & DISTRICT
COMMUNITY TRANSPORT
ASSOCIATION

Annual Review 2020-2021

Serving our community for
twenty-eight years
1993—2021



Ivybridge & District Community Transport Association

The aims of the charity are to provide transport services for the elderly, disabled or isolated people who have difficulty using public transport, either because they have none available or because they have a physical or mental difficulty using conventional private or public transport.

The service comprises a Ring & Ride Shopping Service and Voluntary Car Service for appointments to doctors, dentists, hospital or just to visit friends.

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IDCTA Chairman's Report 2020-21

What a period we have had. It is two years since our last AGM, and we could not have foreseen the changes and problems that we the Community Transport and you our clients would have to face in that time.

Many of us have been virtually a prisoner in our own homes for long periods, not allowed to visit family and friends, some of my more mature friends are saying it was worse than wartime, then at least you were able to get out and about. Some of us have also lost friends or family to the pandemic. Hopefully with care we are now on our way back.

So to the Community Transport report. We proudly took delivery of our new bus in February last year, with many thanks to our many funders, especially Garfield Weston & Green Hall Foundation. We were busy planning different routing and destinations for it when the lockdown hit. Rick initially kept a skeleton service going, including delivering Click and Collect food from local retailers and hot meals from a local hostelry. I trust alcohol was not included! Not at all what we were planning for the vehicle. Lauren also spent time on the phone keeping in touch with many of our more isolated clients.

Gradually other drivers helped out. Each rotating through the furlough scheme taking temporary leave during the pandemic, we are very grateful to them for their flexibility during this difficult time. Not forgetting that after each use the bus had to be cleaned and wiped down with antiseptic to maintain their safety. It is their flexibility and support that enabled us to keep a service running. Those of our car drivers, who were able, also did a sterling service maintaining a voluntary service delivering clients to essential appointments and for Covid vaccinations.

But none of this could have happened without our core office staff, who kept working from home or office, the wonders of modern technology allowing the incoming phone calls to be rerouted over the district and through differing phones to find them. I also gather that at one point Lauren's garage was full of PPE and cleaning solutions. Their efforts allowed us to access grants from Devon County and The Princes Trust amongst others to enable us to maintain the service with the loss of fare income.

The committee also lost some long standing members; Molly Pigdon, who felt, after many years service, that she was no longer able to make a useful contribution, Alan Sutton and James Mussen. James joined us from the West Dart Bus when we merged schemes several years ago, and was very supportive when trying to sort out challenges of the WDB transfer. He has been replaced by Claudia Benzies to whom we give a warm welcome.

We also lost Bill Black, who died in June 2020. Bill was a long term volunteer, starting with driving the bus in Dave Simpson's day and latterly working with Lauren as a volunteer car driver. He was a very popular man with many of our passengers.

As I have been, along with many others, self isolating during this period, I would like to express my sincere thanks to fellow committee members, my vice chair Dave and Treasurer Alan for the help and support over the period, and of course the staff, Alex, Lauren & Dawn, who have worked through the pandemic with only occasional phone contact from us.

Thank you one and all.

Andrew Bawn

Staff & Trustees

Ivybridge & District Community Transport Association

Unit 15, The Watermark
Erme Court, Leonards Rd,
Ivybridge.
Devon.
PL21 0SZ

Tel. 01752 690444
E-mail info@ringandride.net
Web www.ringandride.net

Registered Charity Number 1123577
Registered Company Number 6519453

Honorary Officers & Trustees

Chairman Andrew Bawn
Vice Chair David Simpson
Treasurer Alan Hutson

Committee

Mr Jack Aust
Mrs Barbara Crook
Mrs Christine Gunning
Mr John Lassan
Mr Clive Mahoney
Mr James Mussen
Mrs Mollie Pigdon (Retd)
Mr Alan Sutton (Retd)
Mr Peter Tasker
Mrs Claudia Benzies (coopted)

Volunteer Staff

Dawn Laver Volunteer Office Admin
Judith Tasker Volunteer Office Admin
Jack Aust Volunteer Bus Driver
Andrew Bawn Volunteer Bus Driver
David Bishop Volunteer Bus Driver

Paid Staff

Co-ordinator Alex Thom
Assistant Co-ordinator Lauren Whiting
Outreach Officer Christine Gunning
Bus Driver William Anniss
Bus Driver Geoffrey Doyle
Bus Driver Rick Green
Bus Driver Stephen Maslen
Bus Driver Jane Gregory
West Dart Bus Driver Anthony Hemmings
West Dart Liaison Officer Dave Blair

Accountants

Pawlyn & Co. Costly Street Ivybridge

Company Secretary

Alex Thom

Johnny Mouldsdale
Claudia Benzies
Dave Blair

Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)

Colin Gillespie	Volunteer Bus Driver
Christine Gunning	Volunteer Bus Driver
John Owens	Volunteer Bus Driver
David Simpson	Volunteer Bus Driver
Chris Varker	Volunteer Bus Driver

Mike Bennett (retd.)
James Mussen (retd.)
Julie Baily (Retd.)
Jerry Neville (Retd.)
Jill Treseder (Retd.)

Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)
Volunteer Bus Driver (WDB)

Co-ordinators Report

At the end of an extremely turbulent couple of years we are tentatively confident that we are now relatively well placed to resume something close to our a traditional services.

2019-20 saw the continued uncertainty of the DfT reassessment of Section 19 and Section 22 permit exemptions from full operators licenses, under which we operate. This in turn lead to considerable uncertainty as to the likelihood of continued Devon County Council contracts & possibly the Devon County Council grant to Community Transport groups such as ours. Thankfully in the last six months there has been a considerable improvement in the clarification of how these permits are likely to continue & with this increased security regarding the awarding of Grants and contracts from county & District councils.

Our Passenger numbers though down slightly on the previous year were consistent for most of 2019-20 until March 2019 when everything changed.

We had been utilising our new Renault Minibus (from the previous year) well having given up leasing the aging Devon County Council Minibuses. We had just taken delivery of our new Peugeot Boxer MPV when the first pandemic lockdown was announced.

We rapidly switched our service to that of an extremely reduced Ring & Ride service for essential shopping only, and concentrated on delivering food to those in isolation, both groceries and hot meals. With the help of a grant from the Princes trust we delivered around 600 hot meals and arranged groceries collection and delivery for those who had no other means of getting groceries delivered. In the early days of lockdown supermarket deliveries were scarce & we filled an essential gap there. We installed screens to protect our drivers and we switched to operating our office administration remotely.

We found in those early months that we became an essential coordination service and advice line for many who did not know who else to turn to. We started an informal telephone befriending service and proactively called many of our regular members to check on their wellbeing and see if there was anything they needed. As a result of the obvious need for telephone befriending we have obtained a grant to buy some equipment and costs to put this on a more formal footing staffed by volunteers in the near future. This need for an information and befriending service has been found by many of our colleagues in other local Community Transport groups to have been an essential adjunct to their services over the last two years.

My thanks to Lauren who put in so much time & hard work, from home, and to Rick who worked through the first lockdown, delivering and organising hot meals.

We took advantage of the Government job retention scheme to furlough our regular minibus drivers who were no- longer needed for the skeleton Ring & Ride service. The Social Service contracts to Douro Court Day centre was terminated by Devon County Council but both remaining school contracts continued running for children of key workers, or vulnerable children.

Many of our Volunteer Car drivers had to self isolate, but we were able to recruit a number of younger drivers combined with those few still able to continue during the lockdown we managed to carry on the Volunteer car service; there being only very few requests for journeys that we could not fulfil. Devon County Council arranged for those bus drivers and volunteer car drivers who could continue driving to receive early vaccinations when excess vaccinations (often at extremely short notice) became available. We could then with reasonable safety expand our services again to cover more shopping journeys and taking passengers to vaccination centres when their turn came. My particular thanks to those volunteer drivers who continued driving through the lockdown & those like Jack Aust who switched between driving Voluntary cars and our MPV's to enable more vaccination appointments and hospital appointments to be kept.

When the first lockdown lifted we returned to manning the office on a limited basis so that only one person was in the office at a time, and we brought back our furloughed drivers to give Rick a break. Many thanks go to Dawn Laver who as well as volunteering as a car driver volunteers in the office for administration duties, and who since we could open the office again has worked tirelessly there two days a week on her own. Invaluable help to relieve the load on Lauren & myself, as always a cheerful helpful voice on the phone & efficiently organising both volunteer car journeys and Ring & Ride.

We have at last fully absorbed the West Dart Bus into Ivybridge & District Community Transport Association which along with the purchase of the new MPV and a grant to upgrade our IT system accounts for our substantial increase in assets this year.

The West Dart Bus services were all suspended during Lockdown and many of your volunteer bus drivers then retired. We have started a limited service again & many thanks go to Johnny Mouldsdales & Claudia Benzies for keeping that going as our last remaining Volunteer Drivers. Dave Blair retired as liaison officer but very kindly came back on board to help out driving the School run for a protracted period (along with Claudia latterly) when the need arose. Good news there thanks to Johnny Mouldsdales rallying having led to the recruitment of three new volunteer bus drivers with the promise of another two in the autumn, so we hope to resume our full service again by the autumn.

My thanks to James Mussen who not only drove the West Dart bus for years but joined our committee to enable a smooth transition & has handed the reins over to Claudia Benzies, who returned as a driver after some years absence and was co-opted onto the committee to allow James to retire.

Although it is a long time ago now, but as we were unable to hold an AGM last year I cast my mind back to the Christmas of 2019 before it all began (last Christmas at the Watermark having been cancelled) to thank all those drivers who volunteered to drive minibuses and MPVs for the community Christmas lunch: Geoff Doyle, Jack Aust, Colin Gillespie, Christine Gunning & Chris Varker.

Thanks to considerable grants from the government and Devon County Council, we are in a positive position to be able to continue our services for the coming financial year and look forward hopefully to welcoming members back to our AGM next year on a more familiar format.

Alex Thom

Coordinator

Ring & Ride and Community Minibuses

The Community Bus

This MPV is now nine years old and has covered some 110,000 miles.

We have continued to use it to back up the Ring & Ride Buses, for lunch trips, other excursions, community groups.

We now have a new MPV with more space and better luggage racks. A pleasure to drive.

The Ring & Ride Buses

The DfT 14 seat minibus has been in full service for the two years described. We have retained the aging community bus as a support and spare vehicle whilst continuing to run one DCC vehicle under a driver only contract with two supporting contracts (now down to one). We no-longer use this vehicle for any Ring & Ride services. We are successfully campaigned for funds to purchase an additional 8 seat MPV to undertake the services previously undertaken by the DCC vehicle. The MPV was delivered in February 2020

Although 2019 operated with slightly lower than usual passenger numbers, passenger numbers have decreased dramatically over lockdown with many services suspended and social distancing limiting numbers to 7 on the minibus and 5 on the MPVs. Numbers picked up in the latter part of 2020 & first part of 2021 and have continued to rise slowly, although they are nowhere near pre-covid levels,. The total number of passenger journeys undertaken in 2019-20 was 3284, 861 below the previous year's total and 2020-21 only 1358.

A few limited excursions were undertaken for mental health reasons between lockdowns but essentially they have been suspended. We have received £2,200 in grants, to undertake excursions again when we deem it safe to do so. We will start them once more using only volunteer drivers to keep costs to a minimum as those who have endured so many months of isolation sorely need the respite.

Voluntary Car Services

Volunteer car services have been a challenge with so few drivers able to offer their services, the requirements to reduce the chance of transmission of Covid 19 including a 72 hour space between passengers. We have managed to continue offering a service & both thank and welcome the new drivers to our ranks. We welcome back many of our regular drivers who are returning after isolating.

Our services enabled many in the community to receive their vaccine injections. Such a vital step in re-joining society

Below is a table that shows the number of passengers carried from the parishes in our area.

Year	Ivybridge	Shaugh Prior	Cornwood & Lutton	Sparkwell	South Brent	Ugborough	Yealinton	Newton & Noss	Wembury	Ermington	Diptford	Brixton	Total
2002-2003	10		8	0	12	0	2	0	5	0			37
2003-2004	81		36	10	60	12	13	30	24	4			270
2004-2005	267	92	126	82	16	36	167	130	372	45			1485
2005-2006	524	129	145	156	15	26	39	190	365	40			1765
2006-2007	803	85	309	85	13	65	121	13	327	12			1953
2007-2008	715	53	333	111	12	139	88	14	437	0			2013
2008-2009	764	38	224	115	54	72	89	9	341	2			1708
2009-2010	1012	58	199	241	31	58	90	4	256	14	11		1974
2010-2011	1092	82	197	251	57	49	153	98	363	35	38		2415
2011-2012	929	66	255	278	53	167	79	8	403	23	15		2276
2012-2013	994	51	189	163	39	167	167	1	358	18	22		2169
2013-2014	1029	91	24	165	34	75	89	0	289	22	20		1838
2014-2015	944	66	36	149	20	57	64	1	232	11	14		1592
2015-2016	737	20	21	190	15	72	47	1	317	6	8		1437
2016-2017	654	15	56	142	12	133	83	0	294	7	21		1417
2017-2018	427	5	40	65	9	102	54	0	243	2	15		962
2018-2019	548	9	57	32	10	64	66	0	188	6	15		995
2019-2020	749	4	58	52	8	50	52	3	178	9	3		1166
2020-2021	206	5	33	24	1	5	38	0	35	3	0	3	353

Total passenger journeys undertaken 2019-20/2020-21	2180/708	Total health appointments (80%/93%)	1,752/656
Journeys cancelled 2019-20/2020-21	235/95	Total social and domestic/wellbeing journeys (20%/7%)	438/53
Total miles driven in 2019-2020/2020-21	20,078/6,677	Total volunteer hours used to provide the service 2019/20	2,042/508

	Vol Car Passenger Journeys	Mileage	Av Miles per Journey	Ring & Ride Journeys
2020-21	708	6677	9.43	1358
2019-20	2180	20078	9.21	3284
2018-19	1908	15773	8.27	4145
2017-18	1775	16833	9.48	4394
2016-17	2595	25813	9.95	3955
2015-16	2532	29265	11.56	4063
2014-15	2919	31739	10.87	4411
2013-14	2710	30805	11.37	3630
2012-13				3663

IDCTA Treasurers Report Financial Years 2019-2020 & 2020-2021

Because of the COVID situation this time last year the trustees agreed to postpone the AGM for 2019-2020 which is usually held in July. Initially we were simply postponing in until later in the year but because of the ongoing pandemic this is the first opportunity we have to review the two years which have elapsed since we last met.

Financial Year 2019-2020

The Covid situation only affected the last month or so of our operation for the year 2019-2020. Our total income for that year was £122,871 and our expenditure including a figure for depreciation was £132, 526. Showing a loss for the year of £9,655. The depreciation figure of £9,387 is mainly for the depreciation on our buses. The model we operate on for replacement is to fundraise for replacement vehicles rather than setting aside a replacement fund which the depreciation figure represents.

During this year we fundraised to purchase the new minibus.

Because of this, once depreciation is taken out, we more or less broke even for this year, despite the drop in fare income towards the end of the year.

Financial year 2020-2021

This has been a very difficult year for all. Our passengers were the most vulnerable to COVID infection and our passenger numbers have fallen dramatically leading to a massive drop in fare income. Our staff have carried out befriending, delivering hot food and other items to those that needed it. We furloughed staff to minimise their cost to the scheme and applied for grants from central government and local authorities as well as other charities who were offering grants, to try to balance the books. Some of our costs were reduced, fuel for example but we had to maintain our fixed cost items in order that we would be in a position to resume operations once the COVID situation eased. We also applied for grants to improve the operation of the scheme including for replacement IT equipment

Our income for the year was £133,015 and our expenditure was £125,331, showing a £7,684 surplus for the year. Again, the expenditure figure includes a figure for depreciation of £15,515 however some of the income we received was for specific purposes including purchase of IT equipment, Outreach worker salary and a couple of smaller items and this amounts to £15,320 which was not spent in the 2020-2021 financial year but is committed.

This leaves us with a surplus of £7879 for the year which will be placed in reserves.

Reserves Policy

Up until this year we did not have a formalised reserves policy but as we were being asked for one by funding bodies, the Trustees have agreed one and Alex has provided you all with a copy. We felt that we should have sufficient reserves to enable us to continue for a period should a similar situation to COVID occur again. We also needed to provide funds for redundancy of our staff should the organisation cease to be able to continue in operation and lastly, we have an obligation to the West Dart Bus to purchase a replacement vehicle for them, as they provided the majority of our reserves fund.

At the end of 2020-2021 financial year our reserves stood at £136,477 of which £15,320 was restricted reserves £94,000 designated reserves and £27,157 general reserves.

Thanks go to Lauren for her tireless fundraising skills, to Alex for juggling our services to meet needs and to Dawn for volunteering in our office. Our drivers both paid and volunteers, have been wonderful during this difficult period and have kept our passengers safe. A big thank-you to all.



Alan Hutson (Hon Treasurer)

Income & Expenditure Summary**2019- 20****Income**

Grants - Devon CC	£22,998
Grants - Other Councils & HM Govt	£18,937
Grants & Donations	£17,574
Fundraising	£618

Devon County Council Contracts	£36,926
Fares & Private Hire	£21,870
Fuel Duty reclaimed	£1,171

Deposit Interest & Gain on Investment	£1,572
Other Income	£1,205

Total Income £122,871**Balance Sheet****2018/19**

Fixed Assets	£36,879
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Current Assets

Debtors & Prepayments	£5,312
Bank Deposit Account	£13,643
Bank Current Account& Cash in Hand	£41,850
	<u>£60,805</u>

Creditors, Accruals, Society Security & Other Taxes	£7,143
NetCurrent Assets	<u>£53,662</u>

Total Assets £90,541**Expenditure**

Scheme Costs	£30,516
Wages, tax & Nat Insurance	£80,878
Office rent & Services	£2,858
Consultancy & Advertising	£1,034
Accountants & Payroll & Computer Services fees	£2,730
Telephones	£793
Insurances	£858
Stationary & Postage	£1,042
Sundry expenses	£519
Travel expenses	£1,102
Vol Car Driver expenses	£809
Depreciation	£9,666

Total Expenditure £132,805**2019/20**

Fixed Assets	£36,879	£29,343
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Debtors & Prepayments	£5,312	£6,742
Bank Deposit Account	£13,643	£13,656
Bank Current Account& Cash in Hand	£41,850	£101,941
	<u>£60,805</u>	<u>£122,339</u>

Creditors, Accruals, Society Security & Other Taxes	£7,143	£5,009
NetCurrent Assets	<u>£53,662</u>	<u>£117,330</u>

Total Assets £90,541 £146,673

Please note that this is a summary of the years Income & Expenditure - A full set of authorised accounts are available upon request

Income & Expenditure Summary**2020- 21****Income**

Grants - Devon CC	£26,989
Grants - Other Councils & HM Govt	£32,618
Grants & Donations	£29,775
Fundraising	£250

Devon County Council Contracts	£30,424
Fares & Private Hire	£7,657
Fuel Duty reclaimed	£1,676

Deposit Interest & Gain on Investment	£3,080
Other Income	£637

Total Income £133,015**Balance Sheet****2019/20**

Fixed Assets	£29,343
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Current Assets

Debtors & Prepayments	£6,742
Bank Deposit Account	£13,656
Bank Current Account& Cash in Hand	£101,941
	<u>£122,339</u>

Creditors, Accruals, Society Security & Other Taxes	£5,009
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Net Current Assets	<u>£117,330</u>
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Total Assets £146,673**Expenditure**

Scheme Costs	£23,728
Wages, tax & Nat Insurance	£77,293
Office rent & Services	£2,492
Consultancy & Advertising	£418

Accountants & Payroll & Computer Services fees	£2,790
Telephones	£760

Insurances	£1006
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Stationary & Postage	£420
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Sundry expenses	£644
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Travel expenses	£513
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Vol Car Driver expenses	£28
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Depreciation	£15,515
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Total Expenditure £125,607**2020/21**

£78,027

£3,946

£13,670

£97,197

<u>£114,813</u>

£1,605

<u>£113,208</u>

£191,235

Please note that this is a summary of the years Income & Expenditure - A full set of authorised accounts are available upon request

Acknowledgements

We would like to acknowledge the following for their support during the year

Voluntary Car and Bus Drivers 2019-2021

Sue Aust	Ivybridge	Alan Londesborough	Wembury
Jack Aust	Ivybridge	Frances MacGregor	Ivybridge
Andrew Bawn	Lutton	Fred McArthur	Ivybridge
Mike Bennett	Dittisham	Alison Moffatt	Ivybridge
Claudia Benzies	Blackawton	Teresa Morgan	Ivybridge
David Bishop	Penquit	Johnny Mouldsdale	Dittisham
William Black	Plymouth	James Mussen	Blackawton
Dave Blair	Dartmouth	Jerry Neville	Blackawton
Juliet Boardman	Ivybridge	John Oven	Cornwood
John Bowser	Ivybridge	Sarah Owen	Cornwood
Martin Burfield	South Brent	Bill Purt	Yealmpton
Brian Carlyon	Wembury	John Owens	Plymstock
Mark Coaker	Plymouth	David Simpson	Ivybridge
Tony Cobley	Ivybridge	Peter Stradling	South Brent
Carolyn Cox	Yealmpton	Peter Sweeting	Plymstock
Lindsay Ellis	Ivybridge	Judith Tasker	Ivybridge
Judith Farmer	Cornwood	Lexina Taylor	Plymouth
Elizabeth Finnemore	South Brent	Christopher Varker	Ivybridge
Susan Franklin	Diptford	Andrew Vincent	Lee Moor
Sue Flower	Ivybridge	Chris Wathen	South Brent
Peter Gill	Plymouth	Iris Willis	Sparkwell
Colin Gillespie	Ivybridge	Chris Wood	Ermington
Geoffrey Gunning	Ivybridge		
Christine Gunning	Ivybridge		
Kevin Jefferys	Ivybridge		
John Lissan	Ivybridge		
Dawn Laver	Plymouth		

Contributions to Funding from

Grants 2019-2021

Garfield Weston
 Councillor Croad
 Councillor Hart
 Councillor Hoskin
 John & Lady Heathcoat
 David Gibbons
 Tesco Bags of Help
 Elise Pilkington
 Norman Family Trust
 Francis Winham Foundation
 Masons
 Pebbles(Rank Org)
 Cllr L Austin
 Cllr Dan Brown
 Cllr Chown
 Dr & Mrs Alfred Darlington
 Green hall foundation
 South Hams CVS
 Masonic Bowls Club
 Trefoil Guild
 Mrs R Cox
 Martin French
 Lyn Auburn

Southern Area Car Forum
 Lions
 Princes Countryside Trust
 DCC Covid 19 round 1 & 2
 Vanessa DCC
 DCC Prompt action
 National Lottery
 Devon County Council
 South Hams District Council
 Ivybridge Town Council
 Diptford Parish Council
 Brixton Parish Council
 Cornwood Parish Council
 Ermington Parish Council
 Newton & Noss Parish Council
 Sparkwell Parish Council
 South Brent Parish Council
 Ugborough Parish Council
 Yealmpton Parish Council
 Wembury Parish Council
 Maudlyn Trust – Sparkwell
 Yonge Trust - Cornwood

A very special thanks to all the passengers who have made various donations throughout the year to the Association.

**IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021**

**STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

	<u>Restricted</u> <u>Income Funds</u> £	<u>Unrestricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds 2021</u> £	Last Year 2020 £
INCOMING RESOURCES				
Voluntary income				
Grants - Devon County Council		26,898	26,898	22,998
Grants - Other Councils and Government		32,618	32,618	18,937
Grants and Donations - Charities and Others		29,775	29,775	17,574
Other Income		637	637	1,205
Fundraising		250	250	618
	<u>0</u>	<u>90,178</u>	<u>90,178</u>	<u>61,332</u>
Activities for generating funds				
Schools and Other Contracts		30,424	30,424	36,926
Fares and Private Hire incl Misc		7,657	7,657	21,870
Fuel Duty Refund		1,676	1,676	1,171
	<u>0</u>	<u>39,757</u>	<u>39,757</u>	<u>59,967</u>
Investment and Other Income				
Gain on Investment		1,863	1,863	0
Deposit Account Interest Received		1,217	1,217	1,572
		<u>3,080</u>	<u>3,080</u>	<u>1,572</u>
Total incoming resources	<u>0</u>	<u>133,015</u>	<u>133,015</u>	<u>122,871</u>
RESOURCES EXPENDED				
Wages and National Insurance		77,293	77,293	80,878
Payments to Voluntary Drivers		28	28	809
Scheme Costs		21,704	21,704	29,609
Office Rental and Meeting Expenses		2,492	2,492	2,858
Insurance		1,006	1,006	858
Travel Expenses		513	513	1,102
Telephone		760	760	793
Computer Services		1,179	1,179	862
Printing Stationery and Postage		420	420	1,042
Xmas and Drivers Functions		0	0	802
Hot Food Purchases		2,024	2,024	105
Sundry Expenses		644	644	519
Advertising and Website		338	338	910
Consultancy Fees		80	80	124
Accountancy Bookkeeping and Payroll Fees		1,611	1,611	1,868
Depreciation - this year	276	15,239	15,515	9,666
Total resources expended	<u>276</u>	<u>125,331</u>	<u>125,607</u>	<u>132,805</u>
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS				
(LOSS)	(276)	7,684	7,408	(9,934)
	Notes			
OTHER RECOGNISED GAINS				
Investment, Vehicle and Bank Funds	4	0	37,154	37,154
NET MOVEMENT IN FUNDS IN YEAR (LOSS)	<u>(276)</u>	<u>44,838</u>	<u>44,562</u>	<u>56,132</u>
TOTAL FUNDS BROUGHT FORWARD	830	145,843	146,673	90,541
TOTAL FUNDS CARRIED FORWARD	<u>554</u>	<u>190,681</u>	<u>191,235</u>	<u>146,673</u>

**IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021**

BALANCE SHEET AS AT 31 MARCH 2021

		<u>This Year</u>	<u>Last Year</u>
	£	£	£
FIXED ASSETS			
Tangible Assets	Note 5	<u>50,553</u>	<u>29,343</u>
		50,553	29,343
INVESTMENT			
M&G Investment		27,474	0
CURRENT ASSETS			
Debtors		1,684	462
Sundry Debtor - HMRC Vat		447	1,579
Prepayments		1,815	4,701
Bank Deposit Account		13,670	13,656
Bank Accounts		97,176	101,937
Cash in Hand		21	4
		<u>114,813</u>	<u>122,339</u>
CREDITORS			
Amounts falling due within one year			
Creditors		605	3,224
Accruals		1,000	900
Society Security and Other Taxes		0	885
		<u>1,605</u>	<u>5,009</u>
NET CURRENT ASSETS (LIABILITIES)		113,208	117,330
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>191,235</u>	<u>146,673</u>
CREDITORS			
Amounts falling due after more than one year		0	0
NET ASSETS (LIABILITIES)		<u>191,235</u>	<u>146,673</u>
FUNDS OF THE CHARITY			
Restricted income funds	Note 6	554	830
Unrestricted funds	Note 7	190,681	145,843
TOTAL FUNDS		<u>191,235</u>	<u>146,673</u>

Continued

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Small Entities and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets and depreciation

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost or, if gifted at the value of the charity on receipt.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles - 25% on the reducing balance.

Computer Equip etc - 33% on the reducing balance.

Website Design - 33% on the reducing balance.

Office Furniture - 10% on the reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small company.

2. TRUSTEES' REMUNERATION AND BENEFITS

The were no trustees' remuneration or other benefits for the year.

Trustees' Expenses

No trustees' expenses were paid for the year apart from travelling costs.

3. LIMITED LIABILITY

The charity is limited by guarantee with each member's liability restricted to £1 should the charity be wound up.

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS - continued

4. OTHER RECOGNISED GAINS

The following assets were transferred from West Dart Bus during the year:

<u>Investment Asset</u>	
M&G Charifund	25611
<u>Tangible Assets</u>	
Bank Account - Nat West Bank	2543
Mercedes Sprinter Motor Vehicle (value estimated)	9000
	<u>37154</u>

5. TANGIBLE FIXED ASSETS

	8-Seater Boxer Motor Vehicle	Other Motor Vehicles	Computer Equipment Software & Licences Website Design Office Furn Bus Equip	Total
	£	£	£	£
Cost				
01/04/2020	31,796	44,227	11,624	87,647
Additions	0	36,725	0	36,725
Disposals	0	0	0	0
31/03/2021	<u>31,796</u>	<u>80,952</u>	<u>11,624</u>	<u>124,372</u>
Accumulated Depreciation				
01/04/2020	29,857	21,423	7,024	58,304
Charge for Year	485	13,727	1,303	15,515
Eliminated on Disposals	0	0	0	0
31/03/2021	<u>30,342</u>	<u>35,150</u>	<u>8,327</u>	<u>73,819</u>
Net Book Value				
31/03/2021	<u>1,454</u>	<u>45,802</u>	<u>3,297</u>	<u>50,553</u>
01/04/2020	<u>1,939</u>	<u>22,804</u>	<u>4,600</u>	<u>29,343</u>

MemoRe 8-Seater Boxer Motor Vehicle

Depreciation is apportioned in the Statement of Financial Activities between Restricted and Unrestricted Funds pro rate the contributions made towards the purchase of the asset.

Re Motor Vehicles Purchased in Year(i) Re Peugeot Boxer #2

The cost of £27725 is after deduction of a contribution from Devon County Council of £5810.

(ii) Re Mercedes Sprinter

Vehicle is taken over from West Dart Bus at estimated value of £9000.

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS - continued

6. MOVEMENT IN FUNDS - RESTRICTED INCOME FUNDS

	At 01/04/2020 £	Net Movement £	At 31/03/2021 £
Restricted income fund	830	(276)	554
TOTAL FUNDS	<u>£ 830</u>	<u>(276)</u>	<u>554</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Other recognised gains £	Resources expended £	Movement in funds £
Restricted income fund	0	0	(276)	(276)
TOTAL FUNDS	<u>£ 0</u>	<u>0</u>	<u>(276)</u>	<u>(276)</u>

The fund was applied originally towards the purchase such of the 8-seater Boxer motor vehicle. The balance is reducing as the vehicle depreciates.

The amounts received have been banked in the Association's main bank account and not in a specified restricted account.

7. MOVEMENT IN FUNDS - UNRESTRICTED FUNDS

	At 01/04/2020 £	Net Movement £	At 31/03/2021 £
Unrestricted funds - General Fund	145,843	44,838	190,681
TOTAL FUNDS	<u>£ 145,843</u>	<u>44,838</u>	<u>190,681</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Other recognised gains £	Resources expended £	Movement in funds £
Unrestricted funds - general funds	133,015	37,154	(125,331)	44,838
TOTAL FUNDS	<u>£ 133,015</u>	<u>37,154</u>	<u>(125,331)</u>	<u>44,838</u>

Unrestricted fund represents funds available to the trustees for the general purposes.

IYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

Balance Sheet continued

For the year in question the charitable is entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year in question in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with section 386, and,
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of The Act relating to the financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 27/7/21 and were signed on its behalf by:

Andrew Bunn

Date:

27/7/21

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiners Report to the Trustees of Ivybridge & District Community Transport Association ("the Company")

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2021, as set out on pages one to six, showing total funds per the balance sheet on page 2 of £191235 (£146673 last year)

Responsibilities and basis of report

As the charity's trustees (who are also the directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2016 ("the 2006 Act").

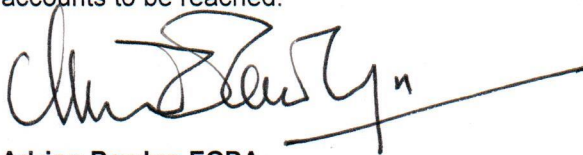
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the Companies 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Adrian Pawlyn FCPA
Fellow of Institute of Certified Public Accountants
Pawlyn and Co, Accountants 6 Costly St Ivybridge Devon PL21 0DB

Date: 3 August 2021

**IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021**

**STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

	<u>Restricted</u> <u>Income Funds</u> £	<u>Unrestricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds 2021</u> £	Last Year 2020 £
INCOMING RESOURCES				
Voluntary income				
Grants - Devon County Council		26,898	26,898	22,998
Grants - Other Councils and Government		32,618	32,618	18,937
Grants and Donations - Charities and Others		29,775	29,775	17,574
Other Income		637	637	1,205
Fundraising		250	250	618
	<u>0</u>	<u>90,178</u>	<u>90,178</u>	<u>61,332</u>
Activities for generating funds				
Schools and Other Contracts		30,424	30,424	36,926
Fares and Private Hire incl Misc		7,657	7,657	21,870
Fuel Duty Refund		1,676	1,676	1,171
	<u>0</u>	<u>39,757</u>	<u>39,757</u>	<u>59,967</u>
Investment and Other Income				
Gain on Investment		1,863	1,863	0
Deposit Account Interest Received		1,217	1,217	1,572
		<u>3,080</u>	<u>3,080</u>	<u>1,572</u>
Total incoming resources	<u>0</u>	<u>133,015</u>	<u>133,015</u>	<u>122,871</u>
RESOURCES EXPENDED				
Wages and National Insurance		77,293	77,293	80,878
Payments to Voluntary Drivers		28	28	809
Scheme Costs		21,704	21,704	29,609
Office Rental and Meeting Expenses		2,492	2,492	2,858
Insurance		1,006	1,006	858
Travel Expenses		513	513	1,102
Telephone		760	760	793
Computer Services		1,179	1,179	862
Printing Stationery and Postage		420	420	1,042
Xmas and Drivers Functions		0	0	802
Hot Food Purchases		2,024	2,024	105
Sundry Expenses		644	644	519
Advertising and Website		338	338	910
Consultancy Fees		80	80	124
Accountancy Bookkeeping and Payroll Fees		1,611	1,611	1,868
Depreciation - this year		276	15,515	9,666
Total resources expended	<u>276</u>	<u>125,331</u>	<u>125,607</u>	<u>132,805</u>
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS (LOSS)	(276)	7,684	7,408	(9,934)
	Notes			
OTHER RECOGNISED GAINS				
Investment, Vehicle and Bank Funds	4	0	37,154	37,154
NET MOVEMENT IN FUNDS IN YEAR (LOSS)		<u>(276)</u>	<u>44,838</u>	<u>44,562</u>
TOTAL FUNDS BROUGHT FORWARD		830	145,843	146,673
TOTAL FUNDS CARRIED FORWARD		<u>554</u>	<u>190,681</u>	<u>191,235</u>

**IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2021**

BALANCE SHEET AS AT 31 MARCH 2021

		<u>This Year</u>	<u>Last Year</u>
	£	£	£
FIXED ASSETS			
Tangible Assets	Note 5	<u>50,553</u>	<u>29,343</u>
		50,553	29,343
INVESTMENT			
M&G Investment		27,474	0
CURRENT ASSETS			
Debtors		1,684	462
Sundry Debtor - HMRC Vat		447	1,579
Prepayments		1,815	4,701
Bank Deposit Account		13,670	13,656
Bank Accounts		97,176	101,937
Cash in Hand		21	4
		<u>114,813</u>	<u>122,339</u>
CREDITORS			
Amounts falling due within one year			
Creditors		605	3,224
Accruals		1,000	900
Society Security and Other Taxes		0	885
		<u>1,605</u>	<u>5,009</u>
NET CURRENT ASSETS (LIABILITIES)		113,208	117,330
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>191,235</u>	<u>146,673</u>
CREDITORS			
Amounts falling due after more than one year		0	0
NET ASSETS (LIABILITIES)		<u>191,235</u>	<u>146,673</u>
FUNDS OF THE CHARITY			
Restricted income funds	Note 6	554	830
Unrestricted funds	Note 7	190,681	145,843
TOTAL FUNDS		<u>191,235</u>	<u>146,673</u>

Continued

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Small Entities and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

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2. TRUSTEES' REMUNERATION AND BENEFITS

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Trustees' Expenses

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3. LIMITED LIABILITY

The charity is limited by guarantee with each member's liability restricted to £1 should the charity be wound up.

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS - continued

4. OTHER RECOGNISED GAINS

The following assets were transferred from West Dart Bus during the year:

<u>Investment Asset</u>	
M&G Charifund	25611
<u>Tangible Assets</u>	
Bank Account - Nat West Bank	2543
Mercedes Sprinter Motor Vehicle (value estimated)	9000
	<u>37154</u>

5. TANGIBLE FIXED ASSETS

	8-Seater Boxer Motor Vehicle	Other Motor Vehicles	Computer Equipment Software & Licences Website Design Office Furn Bus Equip	Total
	£	£	£	£
Cost				
01/04/2020	31,796	44,227	11,624	87,647
Additions	0	36,725	0	36,725
Disposals	0	0	0	0
31/03/2021	<u>31,796</u>	<u>80,952</u>	<u>11,624</u>	<u>124,372</u>
Accumulated Depreciation				
01/04/2020	29,857	21,423	7,024	58,304
Charge for Year	485	13,727	1,303	15,515
Eliminated on Disposals	0	0	0	0
31/03/2021	<u>30,342</u>	<u>35,150</u>	<u>8,327</u>	<u>73,819</u>
Net Book Value				
31/03/2021	<u>1,454</u>	<u>45,802</u>	<u>3,297</u>	<u>50,553</u>
01/04/2020	<u>1,939</u>	<u>22,804</u>	<u>4,600</u>	<u>29,343</u>

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IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

NOTES TO THE FINANCIAL STATEMENTS - continued

6. MOVEMENT IN FUNDS - RESTRICTED INCOME FUNDS

	At 01/04/2020 £	Net Movement £	At 31/03/2021 £
Restricted income fund	830	(276)	554
TOTAL FUNDS	<u>£ 830</u>	<u>(276)</u>	<u>554</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Other recognised gains £	Resources expended £	Movement in funds £
Restricted income fund	0	0	(276)	(276)
TOTAL FUNDS	<u>£ 0</u>	<u>0</u>	<u>(276)</u>	<u>(276)</u>

The fund was applied originally towards the purchase such of the 8-seater Boxer motor vehicle. The balance is reducing as the vehicle depreciates.

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7. MOVEMENT IN FUNDS - UNRESTRICTED FUNDS

	At 01/04/2020 £	Net Movement £	At 31/03/2021 £
Unrestricted funds - General Fund	145,843	44,838	190,681
TOTAL FUNDS	<u>£ 145,843</u>	<u>44,838</u>	<u>190,681</u>

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IYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

Balance Sheet continued

For the year in question the charitable is entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.

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These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 27/7/21 and were signed on its behalf by:

Andrew Bunn

Date:

27/7/21

IVYBRIDGE & DISTRICT COMMUNITY TRANSPORT ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

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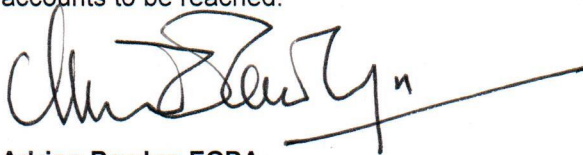
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Adrian Pawlyn FCPA
Fellow of Institute of Certified Public Accountants
Pawlyn and Co, Accountants 6 Costly St Ivybridge Devon PL21 0DB

Date: 3 August 2021