



Trustees' Annual Report for the period

From 01/10/2023- Period start date To 30/09/2024-Period end date

Charity name: Coltishall Village Hall and Recreation Ground

Charity registration number: 1121384

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide facilities for the local community, covering both sport and other amenities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hire and Maintenance of the Village Hall, Football Pavilion, and Bowls Pavilion
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance as to the SORP 2026

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment, including program-related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	None
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The village hall is regularly hired by the local pre school, rainbows, brownies as well as fitness groups and community celebrations.</p> <p>There are 3 pavilions. One pavilion and recreation ground is regularly hired for youth football and a running club. The second pavilion is used by two cricket clubs and youth football. The third pavilion is used for an adults bowls club.</p> <p>These are important assets in Coltishall, all based on one road. Whilst hirers and members live in Coltishall is also serves wider villages.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There has been a weak financial position. Some 20K was frozen in a Barclays account and the parish council have had to financially assist the charity. However, we have reviewed prices of regular hirers, increased rates and introduced Occupational Licences to safeguard the charity and the hirer. This should strengthen the financial position of the charity for the next financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We need to adopt a policy and build up the reserves. This is because there is not enough held if something went wrong i.e. the boiler failing in the Village Hall. The pre-school would not be able to operate without heating and we would lose our "best" hirer.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	As explained above, the financial position has been weak. We hope to allocate reserves in the next financial year.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to build up the reserves. This is because there is not enough held if something went wrong i.e. the boiler failing in the Village Hall. The pre-school would not be able to operate without heating and we would lose our "best" hirer. We need to rely less on the parish council's finances and ensure hirers are covering the expenses occurred.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Coltishall Parish Council is the Sole Managing Trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Coltishall Village Hall and Recreation Ground
Other name the charity uses	
Registered charity number	1121384
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Furr	Coltishall Parish Council	From 20 th December 2023	Rebecca Furr
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Coltishall Parish Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rebecca Furr

Full name(s)

Rebecca Furr

Position (eg Secretary,
Chair, etc)

Parish Clerk

Date

19.01.26

**COLTISHALL VILLAGE HALL AND RECREATION
GROUND - CHARITY No. 1121384
Statement of Profit or Loss Year Ended 30/09/24**

Incoming Resources	2024
Incoming Resources from Charitable Activities	
Letting Fees - Regular	4556.33
Letting Fees - Casual	1326
Pre School	9975
BVYFC	2857.5
Cricket	1820
Bowls	375
Colt Jags	1004
Grants	0
Events	0
Other	18074.31
	<u>39988.14</u>
 Other Income Resources	
	<u>39988.14</u>
 Resources Expended	
Cost of Generating Funds	
Insurance and Licences	6195.34
Cleaning	1767.16
BDC Rates	374.07
Utilities and Annual Inspections VH	7286.09
VH & Car Park Maintenance	2711.78
Utilities and Annual Inspections Football Pavilion	3918.87
Football Maintenance	3618.34
Utilities and annual inspections Cricket pavilion	0
Cricket Maintenance	8355.94
Utilities and annual inspections bowls	345.78
Bowls Maintenance	2368.06
Other	555.72
	<u>37497.15</u>
 Governance Costs	
	<u>37497.15</u>
 Total Resources Expended	 <u>37497.15</u>
 Net Incoming Resources	 2490.99
 General Funds brought forward	 2749.87
 General Funds Carried Forward	 <u>5240.86</u>

Accounts



From Rob shaw <robshaw73@icloud.com>
To <clerk@coltishall-pc.gov.uk>
Date 2026-01-16 15:30

invoice.pdf (~188 KB) TAR-DOC.docx (~102 KB) Coltishall Accounts- Profit & Loss.pdf (~48 KB)
 Coltishall Accounts - Assets & Liabilities.pdf (~42 KB) Charity cashbook 2023-24 - rectified.xlsx (~629 KB)

Good Afternoon Becky,

I have reviewed the accounts cash book and have had to make a few minor adjustments.

As I put together the accounts for you, they did not balance. As I looked further, I noticed that your cash book had problems with the yearly totals at the bottom of the receipts pages for Qtr 2 and 4. If you look at the formula on the original, you will notice that the formula did not add all the figures to the bottom of the page. Which took a few minutes to spot.

Once this had been rectified, the accounts balanced.

I have enclosed the rectified cashbook for your information and also the accounts.

The TAR is a little different, as this information is mainly coming from the trustees, and I feel this will need to be filled in as such.

You can download a copy of the 2026 SORP guidance as a PDF to assist you with this

[charities-sorp-2026-1](#)

I understand that I did say I wouldn't progress until instructed, but I have completed it for you, as I was under the impression you would like to get this out of the way.

I have attached an invoice for the work done.

I trust this meets with your requirements

Thank you in advance, and if you have any questions, please just ask.

Kind Regards

Rob Shaw