

**Charity number: 1119136**  
**Company number: 05914932**

**Havelock Family Centre**  
**(A company limited by guarantee)**  
**Trustees' report and financial statements**  
**For the year ended 31 March 2024**

**Havelock Family Centre**  
**(A company limited by guarantee)**

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**For the year ended 31 March 2024**

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**Havelock Family Centre  
(A company limited by guarantee)**

**Legal and administrative information**

**For the year ended 31 March 2024**

<b>Charity number</b>	1119136
<b>Company registration number</b>	05914932
<b>Registered office / Business address</b>	Aleka House 10B Havelock Road Southall Middlesex UB2 4PD
<b>Trustees (directors)</b>	Mahmooda Khan Dr Radhakrishna Pillai Ramesh Kukar Swaran Singh Kang
<b>Secretary</b>	Mahamooda Khan
<b>Independent examiner</b>	Arvind Joshi, FCA, CTA, DCHA Levy + Partners Limited Chartered Accountants 7-8 Ritz Parade Western Avenue London W5 3RA
<b>Bankers</b>	Co-op Bank Plc Business Direct P O Box 250 Skelmersdale WN86WT

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

The trustees, who are also directors of the charity for the purpose of the Companies Act 2006, present their report with financial statements of the Havelock Family Centre for the year ending 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) FRS102, effective from 1 January 2015.

The financial statements comply with the requirements of section 4 of the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities. The trustees are committed to ensuring transparency and accountability in all aspects of the charity's operations.

**Structure, governance and management**

Havelock Family Centre (HFC) is a charitable company, incorporated on 23 August 2006 and re-registered as a charity in May 2007. The charity operates under its Memorandum and Articles of Association. In the event of the charity being wound up, members are obligated to contribute an amount not exceeding £20.

**Recruitment, Appointment and Induction**

The company directors also serve as trustees of the charity in accordance with charity law. As outlined in the charity's governing document, trustees are elected annually. The board of trustees is responsible for the organisation's strategic direction, policy-making, and financial oversight. Trustees meet quarterly, or more frequently as required.

**Objectives and Activities**

The principal charitable objectives of HFC are to:

- Promote charitable purposes for the benefit of the inhabitants of the London Borough of Ealing and surrounding areas, particularly parents and children.
- Relieve poverty, sickness, and distress.
- Preserve and protect health.
- Advance the education of inhabitants.
- Cooperate in providing facilities in the interests of social welfare to improve the quality of life for residents.

These objectives are achieved through professional support services, preventative work, crisis intervention, and exploring new ways of working to support disadvantaged families.

**Risk Management**

The Board of Trustees has assessed the charity's strategic, business, and operational risks. Appropriate operational, legal, and financial systems are in place, enabling regular reporting and risk mitigation.

**Havelock Family Centre**  
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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Achievements and performance**

In 2023/24, the Board of Trustees continued to oversee operations, ensuring:

- Compliance with Charity Commission guidance to fulfil charitable purposes for public benefit, with training for board members, staff, and volunteers.
- Financial management systems with proper controls.
- Appointment of Levy & Partners Ltd as Chartered Accountants to advise on best practices and Charity Commission regulations.
- Regular review of management policies, including financial record-keeping and GDPR compliance.
- Development of terms and conditions for external organisations using the premises.
- Compliance with health and safety regulations for the upkeep of the building and equipment.

The activities during 2023-2024 were shaped by emerging trends. Below is an overview of key projects and their outcomes.

**1. Advice Service Trends and Key Issues Identified Over the Year**

Havelock Family Centre (HFC) played a vital role in providing advice services as part of the Ealing Advice Service (EAS) consortium, which included various partners such as Nucleus, Age UK Ealing, DeafPlus, HFEH Mind, Family Action, Anchor Foundation, and the Centre for Armenian Information & Advice (CAIA). Southall emerged as the area with the highest concentration of EAS users, particularly non-English speaking residents from the Middle East, Afghanistan, India, and Pakistan. This demographic shift led to a heightened demand for Welfare Benefits support to assist these communities effectively.

Throughout the year, disability benefits, particularly Disability Living Allowance (DLA) and Attendance Allowance (AA), became the most prominent welfare issue, largely due to increased public awareness from recent media campaigns. Conversely, enquiries regarding Personal Independence Payment (PIP) saw a decline. The Department for Work and Pensions worked to address the PIP backlog from the pandemic, granting current recipients a one-year extension before mandatory face-to-face assessments, which offered temporary relief to clients facing financial hardship.

Our Centre faced recurring challenges as clients often struggled to submit the necessary supporting documents for council benefits, resulting in delays or cancellations of their claims. These difficulties were compounded by issues with navigating government digital portals and inflexible deadlines. Additionally, we noted an increase in undocumented clients seeking assistance, with limited capacity to help them due to their immigration status. Newer residents expressed disappointment upon learning that, after living in the UK for fewer than six years, they had not accrued enough qualifying years for a full State Pension, highlighting the cultural significance of financial independence and retirement planning among immigrants.

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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Financial Impact and Outcomes**

Between April 2023 and March 2024, our Centre achieved a financial increase of £871,754, representing a rise of £73,282 from the previous year, excluding pending outcomes. We assisted older and disabled clients with concessionary travel passes valued at £30,552, facilitated 49 disabled parking badges, 12 taxi cards, and Dial-a-Ride services, significantly enhancing access to essential services. Additionally, we supported older residents in applying for online parking permits, with three securing disabled parking bay permits in newly introduced Controlled Parking Zones.

A survey of 145 clients showed positive outcomes: 50% saw an increase in benefits, 91% reported improved circumstances, 92% experienced reduced stress, and 72% gained confidence in communicating with professionals. While language barriers and digital skills remain challenges, the feedback underscores areas where we can support clients' independence with online forms and written applications.

The year highlighted growing complexities faced by our diverse clients, especially with financial pressures, housing issues, and digital literacy gaps, particularly affecting low-income families and asylum seekers. Our services had a substantial financial impact, improving access to essential resources for older and disabled clients.

The EAS consortia faced high demand, often with up to 100 clients awaiting appointments. To prevent benefit disruptions, clients were advised to request deadline extensions. Despite high case volumes, client feedback remained positive, reflecting satisfaction with our professionalism and service. In September 2023, the Ealing Advice Service consortium was honoured with the 'Charity Partnership' award at the Ealing Community Network awards ceremony, recognizing the collaboration between partner charities.

**2. Family Support Services**

**Child Contact/ Family Support**

This year, our intensive one-on-one family support programme continued to assist separated families in rebuilding relationships with their children. However, there was a decline in the number of families receiving support, with 20 families and 29 children benefiting from the service, compared to a higher level of demand. Unresolved disputes between separating parents have contributed to this decrease.

Many resident parents opted to settle matters through the courts, a process that prolongs separation between children and their non-resident parent. Financial barriers to legal support further delayed contact re-establishment, limiting the number of families able to benefit from our services. Despite fewer families being assisted, the service remained critical for those who engaged, helping to rebuild strained parent-child relationships. The decline in participation underscores the ongoing challenges families face, especially financial barriers and court delays.

Whilst our service continues to offer crucial support to families facing separation, but court delays and financial difficulties remain obstacles to bringing families back together more quickly.

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**For the year ended 31 March 2024**

**Kindness Shop Initiative-Families in Hardship**

In celebration of World Kindness Day on 13th November 2023, we organized a Kindness Shop event to support children and families facing financial hardship. The event focused on donating toys and clothes, offering families the chance to provide new gifts for their children during the Christmas season. The initiative was well received, with over 35 families and 50 children benefiting from the donations.

Children gave positive feedback on the event, where they wrote thank you notes and shared how they would show kindness, highlighting the value of generosity and gratitude within the community. The Kindness Shop also made a significant impact on families in poverty, providing new toys and clothes during a time of financial strain. It offered both practical support and emotional uplift, with the event fostering community engagement and underscoring the importance of collective acts of kindness in improving the wellbeing of families in need.

**3. Health and Wellbeing Initiatives**

**Exercise Sessions**

Our twice-weekly exercise sessions have continued to grow in popularity, with 153 participants throughout the year and an average of 30-36 attendees per session. Due to increased demand, we introduced two sessions per day to accommodate more participants. The sessions offer both yoga mat and chair exercises, allowing individuals to choose based on their physical health and abilities.

Feedback gathered from regular participants highlights the success of these sessions, with 95% reporting improvements in their physical and mental health. These sessions have also fostered strong peer support networks, with many participants continuing to offer each other assistance beyond the Centre, enhancing both community and individual well-being.

**Cancer Awareness Sessions**

In our efforts to promote early diagnosis and improve cancer survival rates, we conducted cancer awareness sessions that benefited 60 women. These interactive workshops focused on risk factors, causes, early symptom identification, and self-checks. Feedback indicated that all attendees gained valuable insights, increasing their understanding of cancer prevention and the importance of early detection. Many participants shared personal stories about the emotional toll of supporting family members affected by cancer, emphasizing the need for more emotional and practical support. As a result, a coffee morning was proposed to provide a space for participants to share experiences and develop peer support systems.

**NHS Cardiac Rehabilitation Patient Assessments**

Health statistics show that Southall residents are 65% more likely to suffer from heart and circulatory diseases compared to the rest of the borough. This includes 1,600 individuals diagnosed with atrial fibrillation, 4,800 with coronary heart disease, 24,000 with high blood pressure, and 1,700 stroke survivors.

In response, the Cardiac Rehabilitation Service, commissioned by Ealing CCG, now conducts weekly patient assessments at our premises. This initiative not only provides greater convenience for the local community but also supports our organization by making effective use of our available spaces.

Feedback from attendees has been extremely positive, emphasizing the convenience and accessibility of the localized service, which significantly reduces stress for patients. This service plays a crucial role in enhancing the health outcomes of Southall residents and aligns with our mission to deliver essential health and wellbeing services to the community.

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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**4. Community Engagement and Wellbeing Initiatives**

As part of the Southall Connect project, we focused on engaging hard-to-reach residents through various activities to reduce social isolation and promote community involvement.

**Multi-Cultural Events**

Throughout the year, we hosted multicultural celebrations for Diwali, Vaisakhi, Eid, and Christmas, which united people and supported the revival of traditional cultures while enhancing community connections and social values. Additionally, users collectively planned two social events for Women's International Day and Mother's Day, featuring home-cooked food and highlighting the nurturing role of women in the community, further strengthening connections among service users.

**Knit & Natter Project**

Our weekly 2-hour Knit & Natter sessions have become one of the most popular initiatives, particularly for socially isolated women. The group has registered 69 women, with an average of 16-18 participants attending each session. Women of varying skill levels mentor newcomers, fostering an inclusive and supportive environment. Participants often bring in home-cooked food to share, creating a warm, communal atmosphere.

In December 2023, group members completed a charitable knitting project they had initiated six months earlier, donating 100 scarves and hats to vulnerable adults experiencing homelessness and mental health challenges. This long-term effort underscores the powerful impact of community-driven initiatives in addressing critical social issues. By dedicating months to crafting these handmade items, the group provided not only warmth and comfort during the harsh winter months but also a message of care and solidarity. Such initiatives demonstrate how sustained, grassroots efforts can foster a sense of connection and inspire others to become involved, ultimately improving the well-being of marginalized populations.

**Impact**

These initiatives have significantly strengthened community bonds, fostered cultural exchange, and provided practical support to those in need. Both the multicultural events and the Knit & Natter project have enhanced social wellbeing, promoted inclusivity, and addressed social isolation, making a tangible difference to both participants and the wider community.

**5. Adult Learning and Skills Development**

**ESOL Classes**

This year, 32 women were registered for our English for Speakers of Other Languages (ESOL) classes, which are held twice weekly for 2 hours. The classes primarily cater to women from Afghan and Indian communities, many of whom have newly arrived and have had limited access to educational opportunities in the past. Participants are divided into two groups based on their skill levels, ranging from beginners to Level 1, ensuring a more tailored and effective learning environment.

The ESOL classes have not only improved language proficiency but have also empowered participants by enhancing their confidence and enabling better integration into the local community. The structured classes provide participants with the foundational English skills necessary for everyday communication, fostering greater independence and community engagement.

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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Beginners' IT Classes**

Thanks to a successful funding bid, we purchased 10 new laptops to deliver basic IT classes for beginners. This personal development course is designed to teach participants essential computer skills, such as navigating the internet, typing simple documents, and completing online forms.

To date, 20 learners have completed the 2hr, twice weekly workshops over 12-week intensive course, gaining practical knowledge of computer hardware, software, and essential digital tools like Microsoft Word. To aid in learning, the course materials were provided in the learners' native languages, introducing important technical vocabulary. By the end of the programme, participants were able to type documents listing their goals and save them, representing significant progress in digital literacy. Each session fostered a sense of achievement, equipping individuals with the foundational skills necessary to navigate the digital world.

**Financial Literacy-Money Sense Project**

In 2023, we delivered 20 Financial Literacy workshops tailored for individuals with mental health challenges. Aimed at addressing the unique financial vulnerabilities faced by this group, the programme offered workshops, one-on-one mentoring, and digital resources. With 72 participants aged 25-60, the programme achieved an 87% completion rate, significantly enhancing financial stability and reducing financial stress for the majority.

Post-training surveys revealed that 78% of participants experienced improved budgeting, debt management, and savings abilities, directly reducing financial stress, a common trigger for mental health issues. For example, Ms X, a participant with schizophrenia, learned to set up automated payments and track expenses, which reduced her anxiety and improved her overall mental health. Similarly, Mr Y, who has bipolar disorder who is a shopaholic, learnt ways of reducing avoidable debt and felt more empowered and capable of handling his finances independently after the training.

Participants also reported enhanced confidence and self-efficacy, with 65% feeling more capable of making informed financial decisions. Mrs R, a single mother with 5 children, dealing with anxiety, learned to prioritize expenses and create a savings plan, significantly reducing her anxiety symptoms. Additionally, 85% of participants experienced a reduction in financial stress, contributing to better mental health outcomes.

Looking ahead, we plan to expand the programme in 2024 to reach more individuals with mental health challenges and introduce specialized modules on housing affordability, debt management, and digital banking security. The success of this initiative, supported by collaborations with financial institutions, mental health professionals, and community organizations, underscores our commitment to improving the lives of vulnerable individuals through financial empowerment.

**Impact**

The adult learning programmes have been vital in helping individuals gain new skills, build confidence, and enhance their well-being. ESOL classes helped integrate non-native speakers into the community, while IT classes provided foundational digital skills to previously untrained individuals. The financial literacy sessions addressed financial stress and helped improve participants' financial management.

**Concluding Summary**

Overall, the Centre has seen increased participation across all activities, largely through word-of-mouth recommendations. Feedback has been overwhelmingly positive, with 96% of surveyed beneficiaries reporting that the support they received improved their overall well-being. Key themes that emerged from feedback include:

- A warm and welcoming atmosphere that encourages open discussion and self-help.
- Activities tailored to the needs of participants, providing motivation to engage socially.

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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

- Supportive staff and volunteers who offer proactive assistance and advice.
- Opportunities to build social connections and peer support networks.

These programmes have not only enhanced participants' skills but have also strengthened community bonds, enabling individuals to reconnect with others and develop lasting support systems.

**6. Disclosure & Barring Service**

HFC continues to serve as a Registered Body with the Disclosure and Barring Service, completing 130 criminal record checks during the year. Although this represents a reduction from the previous year, it highlights an opportunity to increase awareness among voluntary organizations about the importance of thorough due diligence in their recruitment practices. By enhancing this understanding, we can further support safer and more responsible hiring processes across the sector.

**Volunteering**

Our volunteers are truly invaluable, dedicating their time and skills to support the Centre's diverse projects. We deeply appreciate their contributions, as their efforts are essential to the success of our mission and the positive impact we make in the community.

**Key Priorities for 2023-2024**

In the year ahead, the Centre will continue to provide targeted support in the following areas:

- **Advice:** Enhancing access to welfare benefits and debt advice, aiming to secure additional resources for low-income families and meet the increasing demand for these services.
- **Family Breakdown:** Offering parenting skills programmes to encourage cooperative parenting, reduce children's exposure to conflict, and increase the number of self-referrals from families struggling to afford legal representation.
- **Digital Skills:** Providing essential digital skills training, including creating emails, setting passwords, managing online accounts, and using government portals, with opportunities for progression to self-directed learning.
- **Debt:** Providing financial capability training programmes to help individuals manage their finances more effectively, prioritize spending, and navigate the challenges posed by the rising cost of living. With recent government changes affecting benefits and household budgets, we will also offer one-on-one crisis support to address immediate financial concerns and reduce economic hardship.
- **Health & Wellbeing:** Organize community health talks, workshops, and seminars focused on specific critical illnesses such as cancer, heart disease, stroke, and diabetes.
- **Social inclusion:** Promoting social inclusion is critical to preventing isolation, especially for vulnerable groups such as the elderly, individuals with disabilities, marginalized communities, and people experiencing economic hardship.

**Financial Review**

The Board of Trustees has concluded that unrestricted reserves are required to balance current and future beneficiary needs, following Charity Commission guidance. The minimum level of reserves is based on a risk assessment, including:

Loss of key income sources.

- Unforeseen expenses.
- Failure to secure grants.
- Unexpected staff costs (e.g., redundancy or long-term sickness).
- Increased maintenance costs for compliance with health and safety regulations.

**Havelock Family Centre  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Premises Sinking Fund:**

An amount of £30,000 has been allocated to a sinking fund for emergency or structural repairs.

**Income and Expenditure**

For the period ending 31 March 2024, the charity's income was £144,717, with expenditure of £152,839. The charity holds a six-month reserve of £51,000.

The reserves policy is reviewed annually to ensure it remains appropriate to identified risks.

On behalf of the board



Mahmooda Khan  
**Trustee**  
18 November 2024

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Independent examiner's report to the trustees of Havelock Family Centre.**

I report to the charity trustees on my examination of the accounts of Havelock Family Centre (a company limited by guarantee) for the year ended 31 March 2024, as set out on pages 2 to 20.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Arvind Joshi, FCA, CTA, DCHA**

**Independent examiner**

Levy + Partners Limited  
Chartered Accountants  
86/88 South Ealing Road  
Western Avenue  
London W5 3RA

Date: 18 November 2024

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
<b>Incoming resources</b>					
Incoming resources from generating funds:					
Voluntary income	2	41,605	103,112	144,717	95,002
Grant received from Ealing Council					
<b>Total incoming resources</b>		<u>41,605</u>	<u>103,112</u>	<u>144,717</u>	<u>95,002</u>
<b>Resources expended</b>					
Charitable activities	3	49,727	103,112	152,839	146,017
<b>Total resources expended</b>		<u>49,727</u>	<u>103,112</u>	<u>152,839</u>	<u>146,017</u>
<b>Net movement in funds</b>		(8,122)	-	(8,122)	(51,015)
Total funds brought forward		<u>59,993</u>	<u>672,513</u>	<u>732,506</u>	<u>783,521</u>
<b>Total funds carried forward</b>		<u>51,871</u>	<u>672,513</u>	<u>724,384</u>	<u>732,506</u>

The notes on pages 14 to 20 form an integral part of these financial statements.

**Havelock Family Centre**  
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**Balance sheet**

**As at 31 March 2024**

	Notes	£	2024 £	£	2023 £
<b>Fixed assets</b>					
Tangible assets	9		469,629		489,780
<b>Current assets</b>					
Cash at bank and in hand		288,743		269,179	
		<u>288,743</u>		<u>269,179</u>	
<b>Creditors: amounts falling due within one year</b>	10	(3,989)		3,547	
<b>Net current assets</b>			<u>284,754</u>		<u>272,726</u>
<b>Total assets less current liabilities</b>			754,383		762,506
<b>Provisions for liabilities</b>	11		(30,000)		(30,000)
<b>Net assets</b>			<u>724,383</u>		<u>732,506</u>
<b>Funds</b>	12				
<b>Restricted income funds:</b>					
Restricted income funds			672,513		672,513
<b>Unrestricted income funds:</b>					
Designated funds			-		-
Unrestricted income funds			51,870		59,993
<b>Total funds</b>			<u>724,383</u>		<u>732,506</u>

The Balance Sheet continues on the following page.

The notes on pages 14 to 20 form an integral part of these financial statements.

**Havelock Family Centre**  
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**Balance sheet (continued)**

**Trustees statements required by the Companies Act 2006**  
**For the year ended 31 March 2024**

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2024.

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 18 November 2024 and signed on its behalf by

*M. Khan*

**Mahmooda Khan**  
**Trustee**

**The notes on pages 14 to 20 form an integral part of these financial statements.**

**Havelock Family Centre**  
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**Notes to the financial statements**

**For the year ended 31 March 2024**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"). "Accounting and Reporting by Charities" the statement of Recommended Practice for Charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

**1.2. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

**1.3. Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**1.4. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	Straight line over 20 years -land not depreciated
Fixtures, fittings and equipment	-	25% straight line

**Havelock Family Centre**  
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**Notes to the financial statements**

**For the year ended 31 March 2024**

**1.5. Defined contribution pension schemes**

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

**1.6. Going concern**

The financial statements have been prepared on the assumption that the charity is able to carry on business as a going concern, which the trustees consider appropriate having regard to the circumstances.

**2. Voluntary income**

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
London Borough of Ealing	-	36,112	36,112	28,376
LBE Community Connection	-	14,500	14,500	14,500
Tudor Trust	-	40,000	40,000	-
St Andrews CCC	-	-	-	5,000
NACCC	-	2,500	2,500	2,500
Award for All	-	10,000	10,000	10,000
Membership	-	-	-	380
Voluntary Contributions	30,904	-	30,904	33,261
Referrals	6,895	-	6,895	985
DBS	3,806	-	3,806	-
	<u>41,605</u>	<u>103,112</u>	<u>144,717</u>	<u>95,002</u>

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**3. Governance costs**

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Wages & salaries	11,387	50,465	61,852	58,953
Employer's NIC	-	973	973	-
Staff costs - Pension costs	-	3,052	3,052	2,925
Rates & water	19	100	119	330
Light & heat	289	900	1,189	2,002
Repairs & maintenance	2,351	500	2,851	5,528
Insurance	168	1,000	1,168	1,112
Cleaning	322	699	1,021	-
Printing, postage and stationery	424	-	424	324
Travel expenses	128	-	128	54
Professional - Accountancy fees	216	1,464	1,680	1,644
Professional - Financial advice	-	7,319	7,319	-
Sessional Staff	3,416	35,727	39,143	46,822
Telephone	59	650	709	935
General expenses	497	263	760	1,864
Interest - Other loans	-	-	-	20
Subscriptions	300	-	300	284
Amortisation & impairment	27,651	-	27,651	22,651
Fixtures, fitting and equipment Depreciation	2,500	-	2,500	569
	<u>49,727</u>	<u>103,112</u>	<u>152,839</u>	<u>146,017</u>

**4. Net outgoing resources for the year**

	2024 £	2023 £
Net outgoing resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>30,151</u>	<u>23,220</u>

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**5. Employees**

<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	61,852	58,953
Social security costs	973	-
Pension costs	3,052	2,925
	<u>65,877</u>	<u>61,878</u>

No employee received emoluments of more than £60,000 (2023 : None).

**Number of employees**

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Number of employee	<u>2</u>	<u>3</u>

**6. Trustees' Remuneration and Benefits**

The trustees received no remunerations or other benefits during the year (2023: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

**Trustees' expenses**

No trustees received reimbursements of expenses during the year (2023: Nil).

**7. Pension costs**

The company operates a defined contribution pension scheme in respect of the staff pension. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Pension charge	<u>3,052</u>	<u>2,925</u>

**Havelock Family Centre**  
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**Notes to the financial statements**

**For the year ended 31 March 2024**

**8. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

<b>9. Tangible fixed assets</b>	<b>Land and buildings freehold</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2023	672,513	21,294	693,807
Additions	-	10,000	10,000
At 31 March 2024	<u>672,513</u>	<u>31,294</u>	<u>703,807</u>
<b>Depreciation</b>			
At 1 April 2023	182,733	21,294	204,027
Charge for the year	27,651	2,500	30,151
At 31 March 2024	<u>210,384</u>	<u>23,794</u>	<u>234,178</u>
<b>Net book values</b>			
At 31 March 2024	<u>462,129</u>	<u>7,500</u>	<u>469,629</u>
At 31 March 2023	<u>489,780</u>	<u>-</u>	<u>489,780</u>

Land and Building are held for charity use and includes all costs that are directly related to bringing the asset into respective working conditions. The functional fixed asset has been acquired by grant.

**10. Creditors: amounts falling due  
within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	<u>3,989</u>	<u>(3,547)</u>

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**11. Provisions for liabilities**

	<b>Other provisions £</b>
At 1 April 2023	<u>(30,000)</u>

**12. Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Fund balances at 31 March 2024 as represented by:			
Investment assets	-	672,513	672,513
Current assets	51,870	-	51,870
	<u>51,870</u>	<u>672,513</u>	<u>724,383</u>

**13. Unrestricted funds**

	<b>At 1 April 2023 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2024 £</b>
Unrestricted Funds	<u>59,993</u>	<u>41,605</u>	<u>(49,727)</u>	<u>51,871</u>

**14. Restricted funds**

	<b>At 1 April 2023 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2024 £</b>
Restricted funds	<u>672,513</u>	<u>103,112</u>	<u>(103,112)</u>	<u>672,513</u>

**Havelock Family Centre**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

<b>15. Designated funds</b>	<b>At</b>		<b>At</b>
	<b>1 April</b>	<b>Outgoing</b>	<b>31 March</b>
	<b>2023</b>	<b>resources</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Designated funds	<u>215,808</u>	<u>(215,808)</u>	<u>-</u>

**16. Related party transactions**

There were no related party transactions.

**17. Company limited by guarantee**

Havelock Family Centre is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.