

**REGISTERED COMPANY NUMBER: 05333784 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1117546**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
ROTHER VOLUNTARY ACTION  
(A COMPANY LIMITED BY GUARANTEE)**

Gibbons Mannington & Phipps LLP  
Chartered Accountants  
20 Eversley Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HE

**ROTHER VOLUNTARY ACTION**

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FOR THE YEAR ENDED 31 MARCH 2023**

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

This year, April 2022 -March 2023, RVA staff and Trustees have worked with stakeholders and community partners to consolidate our offer. The previous year saw RVA go back to the basics and redefined what a voluntary action is, in line with the National Association for Voluntary and Community Action's (NAVCA's) definition and framework and what our offer should be. Our aim is to be the best support mechanism we could be to the Voluntary, Community or Social Enterprise sector (VCSE) across Rother.

At the end of the last financial year, we could see the emerging Ukraine crisis and sought funding for a Community Development Worker. With key partners and individuals we formed 5 hubs across Rother to support Ukrainian guests and host families. This work has been ongoing and RVA with partners, in Rother District Council (RDC) and East Sussex County Council (ESCC), we were able to react quickly to the emerging humanitarian crisis. The voluntary sector has again shown its strength, resilience, and skill in how quickly they have reacted to a significant challenge and its ability to work collaboratively with the local authority, with communities and with each other.

Ongoing challenges the VCSE in Rother face continue to be keeping vulnerable individuals safe, providing timely and accurate information, and helping people cope with loneliness, poverty, keep well and be fed.

Following a successful consultation in 2021, with voluntary sector organisations across Rother, it is clear that the community, the sector and partners will benefit from a community hub space. This will bring about co-location of services and enable a more joined up approach to serving our community. RVA are working closely with stakeholders and community partners to identify an appropriate space and raise funds to renovate. It is hoped the hub space will be in Bexhill, as a hub and spoke model, reaching into the wider rural community in a variety of ways.

We celebrated a successful NAVCA review of our services and have received the NAVCA quality award. A special thanks to the whole RVA team for their hard work and for really pulling together to get this successful outcome.

In December 22 our CEO, Claire Cordell, left the organisation. We would like to thank Claire for all her hard work.

Following an extensive recruitment process, we were delighted to appoint Kim Richards as Claire's successor. Kim commenced working with RVA in June 2023.

**Public benefit**

The Trustees have considered their duty set out in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance by the Commission and in their opinion the foregoing report on our achievements and performance demonstrates that they have complied therewith.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Our priorities in 2022 were to:

1. Continue to develop and improve our networks, advice-giving and training.
2. Create a strong customer service journey which includes developing our Customer Relationship management (CRM) system and reviewing our processes.
3. Complete on our 2 EU funded projects I Know How and Healthy Ageing and innovation in Rural Europe (HAIRE)
4. Maintain financial sustainability.
5. Following funding awards for our volunteer brokerage service and Trusteeship program we have worked with our partners 3VA and HVA to ensure consistency across East Sussex.

**ACHIEVEMENTS and PERFORMANCE against those priorities**

**1. To Improve our networks, advice-giving and training:** We refined our staff teams roles and responsibilities and prioritised our general infrastructure offer. We appointed a skilled community development lead to set up themed networks and developed a comprehensive training offer across the year. More information about our networks and training events can be found on our website.

**2. Create a strong customer service journey:** A number of our processes have been reviewed in an effort to cut waste and make us more efficient. We have started work on populating our CRM system with training provided to all staff.

**3. Complete on our 2 EU funded projects** - work on I Know How and Healthy Ageing and innovation in Rural Europe (HAIRE) was completed in December and March 23 respectively.

**4. Maintain Financial sustainability:** RVA continues to be in a position to develop our offer, use our resources more effectively, and ensure funders and policymakers know what money and resource are needed for Rother. A funding strategy was developed.

**5. Develop a Volunteer Hub:** We know, as a result, of the Pandemic that volunteering is high on the agenda of many of the organisations we support with requests for Trustees, Digital brokerage/recruitment and micro-volunteering offers. RVA secured funding from ESCC, Little Chainey Wind Farm and Reaching Communities to start a Volunteer Hub and Trustee Brokerage service. Staff have been appointed and our offering is growing steadily with a number of volunteering opportunities being available on our website. RVA and the other VA's are working closely with ESCC to develop a digital volunteer brokerage platform that will be launched in 2023.

**Project delivery April 2022- March 2023**

**Making It Happen**

RVA alongside 4 other organisations in East Sussex deliver The Making It Happen project. Using an Asset Based Community Development (ABCD) we support groups and individuals wanting to start groups or community initiatives.

It is clear from our work that community groups need to be supported not only with decision making processes such as setting up a group, creating policies and procedures, recruiting staff and/or volunteers, but also with finding the right funding opportunities that can support the long-term sustainability of those groups. This, we do not only through researching and finding appropriate grants, but also through grants available through the Making It Happen project, such as Small Sparks, Next Steps and Grow grants.

Since the start of the Making It Happen project in October 2019, RVA have supported over 60 different community initiatives and groups, and in the year to March 23 a number of grants were awarded to groups such as - the Bexhill Mens Shed, Right Path hiking, Breast Mates, Pass it on uniform swap shop

## **ROTHER VOLUNTARY ACTION (REGISTERED NUMBER: 05333784)**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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By enabling community groups through internal funding, we not only help them to start their journey, but we also facilitate access to information and promote inclusion and support groups to have a voice.

#### **Interreg - HAIRE and Age friendly Rother**

The HAIRE (Healthy Ageing through Innovation in Rural Europe) funded by the Interreg 2 Seas programme and co-funded by the European Regional Development Fund, undertook significant assessment of need through guided conversations and follow-up conversations.

This work acted as leverage for RVA (in collaboration with their HAIRE ESCC partners) to have conversations with RDC around Rother becoming an Age Friendly Community.

As a result, an application was made by Rother District Council to join the UK Network of Age-friendly Communities in the summer of 2021 and was approved in September of the same year. RDC have made a five-year commitment to the Age Friendly Communities Programme and are working with us to secure funding. This project concluded on the 31st March 2023

#### **Interreg - I KNOW HOW**

This project is to support people with a cancer diagnosis to return to work (if they want and can). RVA have produced a 'road map' to help employers to see how the journey that they and their employee could travel to make the return-to-work process smoother and more considered- with critical points along the way.

At the start of the project 100s of interviews were conducted with employers of small and medium businesses across Rother.

All types of small to medium businesses were interviewed including voluntary groups.

Once all the interviews had taken place, they were all analysed and from them the information informed the most common issues that were found to be the same for many employers when faced with an employee with a Cancer diagnosis.

This project concluded in December 2022.

#### **Volunteer and Trustee brokerage service**

In March 2022 we received confirmation that we had been successful in obtaining funding from the national lottery ESCC and Little Cheyene Wind Farm.

The Volunteer Brokerage, a new part of RVA, is being set up to provide a Volunteer and Trustee brokerage service that establishes personal connections between groups and individuals within the Rother district.

We have been working with HVA and 3VA on a new volunteering platform, Tribe, that is being set up by ESCC. This will provide an easy way for potential volunteers and organisations to register an interest and link up for any volunteering opportunities.

During the year we have run a series of training sessions for volunteers. We have built an area of the website specially for Volunteers, Trustees and Volunteer Managing Organisations. This includes live opportunities, Volunteer Taster Days, Volunteer Managing Templates, Trustee Managing Templates and the Governance Health-check.

#### **Homes 4 Ukraine support scheme**

## **ROTHER VOLUNTARY ACTION (REGISTERED NUMBER: 05333784)**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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At the end of our last financial year, we requested and were granted funding to provide a Community Development worker to support Ukrainian guests and hosts. Our role has been multifaceted and has evolved over the year and continues in to 2023/24.

Numbers of guests grew over the year peaking at nearly 200 within Rother. 5 hubs across Rother were set up and these have provided regular meeting places and opportunities for external partners to provide a variety of support including English lessons.

Our strategic aims for the coming year -2023/24 in light of our change of CEO will show little change from the previous year.

1. To continue to find ways to fund and grow RVA's core work - developing our community networks, advice-giving and training. Working closely with HVA and 3VA where possible to gain greater reach across county, share best practice and resources.

2. Create a strong customer service journey that is streamlined through RVA that meets the needs of the Voluntary sector and we can monitor and map the VCSE across Rother and who RVA serves, understanding their place in an organisational life-cycle and clarifying their needs. RVA as advocate, catalyst/architect/facilitator.

3. Develop a community hub strategy and action plan in line with VCSE in Rother and wider stakeholders, aligned to Rother's Anti-Poverty Strategy. Identify an appropriate building and work in partnership to service the community of Rother with an accessible shared space.

4. Develop and grow our new Volunteer and Trustee brokerage service, work in partnership with 3VA and HVA to develop a consistent offer across East Sussex. Embed the emerging digital platform developed by ESCC on behalf of the sector, alongside volunteer fairs, training for volunteers and Trustee recruitment.

#### **FINANCIAL REVIEW**

##### **Financial position**

The year 2022/23 saw an unrestricted operating surplus of £15,803 (£21,459 in 2021/22).

Income from grants and donations was £203,330 and from charitable activities £397,283 (compared to £317,178 and £267,532 in 2021/22).

Expenditure on charitable activities for the year totalled £584,810 (£563,251 2021/22) of which £311,725 (£266,550 2021/22) was spent on staff costs representing 53.3% (47% 2021/22) of RVA's charitable expenditure.

##### **Reserves policy**

It is the policy of the trustees to maintain sufficient reserves to ensure the day to day running of the charity and, in the event of any unforeseen circumstances, to support existing projects for fixed periods until funding is secured and to cover staff costs obligations and administrative costs.

The general fund reserves at the year-end amounted to £294,410.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Rother Voluntary Action is a company limited by guarantee and is governed by its Memorandum and Articles which were an integral part of the incorporation on 17th January 2005. On 10th January 2007 the company became a Charity registered with the Charity Commission.

At its AGM on the 8th December 2020 a resolution was passed to change the legal structure of the Charity to a Charitable Incorporated Organisation (CIO). RVA is awaiting confirmation of the change of structure from the Charity Commission.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The management of Rother Voluntary Action is the responsibility of the Trustees who are elected under the terms of the Memorandum and Articles. The Trustees may appoint a person who is willing to act as a Trustee, either to fill a vacancy or to act as an additional Trustee provided that the appointment does not cause the number of Trustees to exceed the maximum number. Only persons who are members of the company shall be eligible to become Trustees. None of the charity's Trustees receive any remuneration.

**Recruitment and induction of trustees**

Rother Voluntary Action follows the same process of recruitment and induction whether a potential Board member is nominated or co-opted. All potential Board members are asked to complete an application pack and are interviewed by a subgroup of the Board. Board members will then decide whether to co-opt or to recommend nomination to members at the AGM. The Chief Executive Officer is responsible for coordinating the Induction process and giving opportunities to get to know the organisation.

**Risk management**

The key risks to the organisation are:

- The withdrawal of contracts from Public Service organisations and the impact this has in managing the long-term strategy of the organisation
- Increasing concerns about the availability of funding from charitable and non-charitable sources that can be accessed for Rother.
- Likely further cuts to Public Service finances.
- The loss of any key experienced staff member.

Rother Voluntary Action, like many voluntary organisations, continues to face challenges to maintain its financial operating reserve. At this point the Rother Voluntary Action board is satisfied that actions already taken or are planned are sufficient to enable the organisation to navigate through the continued financial turbulence affecting, particularly, the Public Sector and its partners.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05333784 (England and Wales)

**Registered Charity number**

1117546

**Registered office**

47 London Road  
Bexhill-on-Sea  
East Sussex  
TN39 3JY

**Trustees**

D M Smith (resigned 14/12/2022)  
L Seddon  
T J Hemmings  
C N Mills  
O Jeffs  
C V Cook  
J Collins  
S A Jayasekera (appointed 14/12/2022)  
S A F Jacques (appointed 14/12/2022)

**ROTHER VOLUNTARY ACTION (REGISTERED NUMBER: 05333784)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Samantha Whiting  
Gibbons Mannington & Phipps LLP  
Chartered Accountants  
20 Eversley Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HE

**Bankers**

Lloyds Bank plc, 17 Wellington Place, Hastings, East Sussex, TN34 1NX

CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Charity Bank, Fosse House, 182 High Street, Tonbridge, Kent, TN9 1BE

**Chief Executive**

Kim Richards - CEO

**Advisers**

Nicola Mitchell - Rother District Council

Paul Rideout - East Sussex County Council

Approved by order of the board of trustees on 11 October 2023 and signed on its behalf by:

T J Hemmings - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ROTHER VOLUNTARY ACTION**

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### **Independent examiner's report to the trustees of Rother Voluntary Action ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Samantha Whiting  
The Institute of Chartered Accountants in England and Wales

Gibbons Mannington & Phipps LLP  
20 Eversley Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HE

11 October 2023

## ROTHER VOLUNTARY ACTION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	<b>203,330</b>	-	<b>203,330</b>	317,178
<b>Charitable activities</b>					
Projects	4	<b>395,577</b>	-	<b>395,577</b>	263,950
Community accounting		<b>45</b>	-	<b>45</b>	3,426
Earned income		-	-	-	30
Meeting room hire		<b>110</b>	-	<b>110</b>	80
Investment income	3	<b>1,551</b>	-	<b>1,551</b>	46
<b>Total</b>		<b><u>600,613</u></b>	<b><u>-</u></b>	<b><u>600,613</u></b>	<b><u>584,710</u></b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Projects	5	<b>121,394</b>	-	<b>121,394</b>	260,747
Other charitable activities		<b>463,416</b>	-	<b>463,416</b>	302,504
<b>Total</b>		<b><u>584,810</u></b>	<b><u>-</u></b>	<b><u>584,810</u></b>	<b><u>563,251</u></b>
<b>NET INCOME</b>		<b>15,803</b>	-	<b>15,803</b>	21,459
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>278,607</b>	-	<b>278,607</b>	257,148
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>294,410</u></b>	<b><u>-</u></b>	<b><u>294,410</u></b>	<b><u>278,607</u></b>

The notes form part of these financial statements

**ROTHER VOLUNTARY ACTION (REGISTERED NUMBER: 05333784)****BALANCE SHEET  
31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	<b>2023 Total funds £</b>	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	<b>1,545</b>	-	<b>1,545</b>	1,322
<b>CURRENT ASSETS</b>					
Debtors	14	<b>44,199</b>	-	<b>44,199</b>	88,743
Cash at bank and In hand		<b>440,527</b>	-	<b>440,527</b>	321,521
		<b>484,726</b>	-	<b>484,726</b>	410,264
<b>CREDITORS</b>					
Amounts falling due within one year	15	<b>(191,861)</b>	-	<b>(191,861)</b>	(132,979)
<b>NET CURRENT ASSETS</b>		<b>292,865</b>	-	<b>292,865</b>	277,285
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>294,410</b>	-	<b>294,410</b>	278,607
<b>NET ASSETS FUNDS</b>		<b>294,410</b>	-	<b>294,410</b>	278,607
Unrestricted funds	17			<b>294,410</b>	278,607
<b>TOTAL FUNDS</b>				<b>294,410</b>	278,607

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ROTHER VOLUNTARY ACTION (REGISTERED NUMBER: 05333784)**

**BALANCE SHEET - continued**  
**31 MARCH 2023**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 October 2023 and were signed on its behalf by:

T J Hemmings - Trustee

**ROTHER VOLUNTARY ACTION****CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	19	<u>118,955</u>	<u>(38,500)</u>
Net cash provided by/(used in) operating activities		<u>118,955</u>	<u>(38,500)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(1,500)</u>	<u>(1,632)</u>
Interest received		<u>1,551</u>	<u>46</u>
Net cash provided by/(used in) investing activities		<u>51</u>	<u>(1,586)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		<b>119,006</b>	<b>(40,086)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b><u>321,521</u></b>	<b><u>361,607</u></b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u>440,527</u></b>	<b><u>321,521</u></b>

The notes form part of these financial statements

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the opening of the deposit.

**Debtors**

Debtors are recognised at their recoverable amounts to which the charity is entitled.

**Creditors**

## ROTHER VOLUNTARY ACTION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 1. ACCOUNTING POLICIES - continued

##### Cash at bank and in hand

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement value.

#### 2. DONATIONS AND LEGACIES

	2023 £	2022 £
Grants	<u>203,330</u>	<u>317,178</u>

Grants received, included in the above, are as follows:

	2023 £	2022 £
Rother District Council	38,000	38,000
Rother District Council - HAIRE	-	30,000
East Sussex County Council	57,330	127,330
Big Local Trust	-	79,800
BRP	-	20,000
Hastings & Rother Primary Care Trust	-	7,984
Local Action Plan	-	2,064
Youth Development Services Small Grants Scheme	-	12,000
Homes for Ukraine	108,000	-
	<u>203,330</u>	<u>317,178</u>

#### 3. INVESTMENT INCOME

	2023 £	2022 £
Deposit account interest	<u>1,551</u>	<u>46</u>

#### 4. INCOME FROM CHARITABLE ACTIVITIES

	2023 £	2022 £
Project income and support	395,577	263,950
Community accounting	45	3,426
Earned income	-	30
Meeting room hire	110	80
	<u>395,732</u>	<u>267,486</u>

**ROTHER VOLUNTARY ACTION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 6) £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Projects	<b>640</b>	<b>120,754</b>	-	<b>121,394</b>
Other charitable activities	<b>461,962</b>	-	<b>1,454</b>	<b>463,416</b>
	<b><u>462,602</u></b>	<b><u>120,754</u></b>	<b><u>1,454</u></b>	<b><u>584,810</u></b>

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2023 £	2022 £
Staff costs	<b>311,725</b>	266,550
Payroll costs	<b>3,044</b>	2,087
Project costs	<b>88,737</b>	163,217
Rent and office costs	<b>8,177</b>	7,500
Rates, building repairs, utilities and cleaning	<b>18,272</b>	6,764
Insurance	<b>2,499</b>	2,818
Room hire	<b>2,641</b>	2,238
Stationery and computer expenses	<b>3,769</b>	5,601
Marketing and promotions	<b>5,824</b>	192
Equipment maintenance	-	296
Telephone and internet	<b>4,666</b>	3,395
Fees, licences, subscriptions and publications	<b>4,200</b>	1,050
Travel and hospitality	<b>4,934</b>	1,373
Trainings and course fees	<b>2,740</b>	223
Bank charges	<b>97</b>	120
Depreciation	<b>1,277</b>	774
	<b><u>462,602</u></b>	<u>464,198</u>

**7. GRANTS PAYABLE**

	2023 £	2022 £
Projects	<b><u>120,754</u></b>	<u>97,530</u>

## ROTHER VOLUNTARY ACTION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 7. GRANTS PAYABLE - continued

The total grants paid to institutions during the year was as

follows:

	2023	2022
	£	£
All Saints CE Primary School*	<b>3,490</b>	2,500
Bexhill Bike and Skate Park*	-	76,000
Bexhill CAP*	-	2,500
Hastings and Rother Credit Union*	-	6,550
Ingrams Farm Allotments Association*	-	2,000
Sidley Cricket Club*	<b>2,500</b>	7,000
Other grants to organisations under £1,000*	<b>1,124</b>	980
Sidley Baptist Church/Freedom Church*	<b>2,100</b>	-
Sidley United Football Club*	<b>2,000</b>	-
Other grants to organisations under £1,000	<b>155</b>	-
Sidley Local Support Voucher Scheme	<b>56,520</b>	-
Funding from Ukraine	<b>52,865</b>	-
	<b><u>120,754</u></b>	<b><u>97,530</u></b>

\* Heart of Sidley grants to community groups and projects

#### 8. SUPPORT COSTS

Other charitable activities

Governance  
costs  
£  
**1,454**

Support costs, included in the above, are as follows:

##### Governance costs

	2023	2022
	Other charitable activities £	Total activities £
Legal fees	<b>61</b>	<b>130</b>
Accountancy fees	<b>864</b>	<b>876</b>
Independent examiner's fees	<b>516</b>	<b>504</b>
Annual return fee	<b>13</b>	<b>13</b>
	<b><u>1,454</u></b>	<b><u>1,523</u></b>

## ROTHER VOLUNTARY ACTION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,277</u>	<u>774</u>

#### 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

#### 11. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	<b>282,784</b>	241,254
Social security costs	<b>17,145</b>	15,961
Other pension costs	<b>11,796</b>	9,335
	<u><b>311,725</b></u>	<u>266,550</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Full and part time staff	<u>13</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

#### 12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	167,378	149,800	317,178
<b>Charitable activities</b>			
Projects	263,950	-	263,950
Community accounting	3,426	-	3,426
Earned income	30	-	30
Meeting room hire	80	-	80
Investment income	46	-	46
<b>Total</b>	<u>434,910</u>	<u>149,800</u>	<u>584,710</u>

**ROTHER VOLUNTARY ACTION****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023****12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Projects	121,947	138,800	260,747
Other charitable activities	<u>302,504</u>	-	<u>302,504</u>
<b>Total</b>	<u>424,451</u>	<u>138,800</u>	<u>563,251</u>
<b>NET INCOME</b>	10,459	11,000	21,459
<b>Transfers between funds</b>	<u>11,000</u>	<u>(11,000)</u>	-
<b>Net movement in funds</b>	21,459	-	21,459
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	257,148	-	257,148
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>278,607</u>	<u>-</u>	<u>278,607</u>

These figures are for the year ended 31 March 2022.

**13. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
At 1 April 2022	<b>24,133</b>
Additions	<b>1,500</b>
At 31 March 2023	<b>25,633</b>
<b>DEPRECIATION</b>	
At 1 April 2022	<b>22,811</b>
Charge for year	<b>1,277</b>
At 31 March 2023	<b>24,088</b>
<b>NET BOOK VALUE</b>	
At 31 March 2023	<b>1,545</b>
At 31 March 2022	<b>1,322</b>

**ROTHER VOLUNTARY ACTION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2023</b>	2022
	<b>£</b>	£
Grants receivable	-	28,665
Other debtors	<b>44,199</b>	60,078
	<b><u>44,199</u></b>	<b><u>88,743</u></b>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2023</b>	2022
	<b>£</b>	£
Balance of funds administered for others (see note 22)	<b>20,435</b>	53,557
Social security and other taxes	-	4,229
Other creditors	<b>18,586</b>	25,193
Grants and funding received in advance	<b>152,840</b>	50,000
	<b><u>191,861</u></b>	<b><u>132,979</u></b>

**16. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	<b>2023</b>	2022
	<b>£</b>	£
Within one year	<b>7,500</b>	-
Between one and five years	<b>15,000</b>	30,000
	<b><u>22,500</u></b>	<b><u>30,000</u></b>

The lease of 47 London Road was signed on 31 March 2016. It is for the period of 10 years from that date with a break clause at the end of the fifth year. The rent was reviewed to £7,500 per annum on the fifth anniversary and then 5% on each subsequent review date.

**17. MOVEMENT IN FUNDS**

	At 1/4/22	Net movement in funds	At 31/3/23
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>235,263</b>	<b>15,803</b>	<b>251,066</b>
Building maintenance designated fund	<b>5,019</b>	-	<b>5,019</b>
General designated fund	<b>38,325</b>	-	<b>38,325</b>
	<b><u>278,607</u></b>	<b><u>15,803</u></b>	<b><u>294,410</u></b>
<b>TOTAL FUNDS</b>	<b><u>278,607</u></b>	<b><u>15,803</u></b>	<b><u>294,410</u></b>

**ROTHER VOLUNTARY ACTION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<b>600,613</b>	<b>(584,810)</b>	<b>15,803</b>
<b>TOTAL FUNDS</b>	<b><u>600,613</u></b>	<b><u>(584,810)</u></b>	<b><u>15,803</u></b>

**Comparatives for movement in funds**

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
<b>Unrestricted funds</b>				
General fund	213,804	10,459	11,000	235,263
Building maintenance designated fund	5,019	-	-	5,019
General designated fund	<u>38,325</u>	<u>-</u>	<u>-</u>	<u>38,325</u>
	257,148	10,459	11,000	278,607
<b>Restricted funds</b>				
Big Local	-	3,800	(3,800)	-
Those most in need	<u>-</u>	<u>7,200</u>	<u>(7,200)</u>	<u>-</u>
	-	<u>11,000</u>	<u>(11,000)</u>	-
<b>TOTAL FUNDS</b>	<u>257,148</u>	<u>21,459</u>	<u>-</u>	<u>278,607</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	434,910	(424,451)	10,459
<b>Restricted funds</b>			
Big Local	79,800	(76,000)	3,800
Those most in need	<u>70,000</u>	<u>(62,800)</u>	<u>7,200</u>
	<u>149,800</u>	<u>(138,800)</u>	<u>11,000</u>
<b>TOTAL FUNDS</b>	<u>584,710</u>	<u>(563,251)</u>	<u>21,459</u>

Funding was received from ESCC to support those in most need by providing vouchers for food and essentials linked to energy, water and other costs.

## ROTHER VOLUNTARY ACTION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 17. MOVEMENT IN FUNDS - continued

Funding was received from Big Local Trust for Sidley Recreation Ground.

#### 18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

#### 19. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
<b>Net Income for the reporting period (as per the Statement of Financial Activities)</b>	<b>15,803</b>	21,459
<b>Adjustments for:</b>		
Depreciation charges	<b>1,277</b>	774
Interest received	<b>(1,551)</b>	(46)
Decrease/(increase) in debtors	<b>44,544</b>	(41,117)
Increase/(decrease) in creditors	<b>58,882</b>	(19,570)
<b>Net cash provided by/(used in) operations</b>	<b><u>118,955</u></b>	<b><u>(38,500)</u></b>

#### 20. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/22 £	Cash flow £	At 31/3/23 £
<b>Net cash</b>			
Cash at bank and in hand	<b><u>321,521</u></b>	<b><u>119,006</u></b>	<b><u>440,527</u></b>
<b>Total</b>	<b><u>321,521</u></b>	<b><u>119,006</u></b>	<b><u>440,527</u></b>

#### 21. CAPITAL AND RESERVES

Every member of the charity undertakes to contribute to the assets of the charity in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of debts and of costs, charges and expenses of winding-up the same, and for the adjustment of rights of the contributors among themselves, such amount as may be required not exceeding £1.

**ROTHER VOLUNTARY ACTION****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023****22. FUNDS ADMINISTERED FOR OTHERS**

	£
<b>Rye Partnership - Small Grants Scheme</b>	
Balance at 1st April 2022 and 31st March 2023	<u>1,530</u>
<b>Bodiam Castle Community Transport</b>	
Balance at 1st April 2022 and 31st March 2023	<u>1,100</u>
<b>Bexhill Regeneration Partnership</b>	
Balance at 1st April 2022	21,508
<b>Expenditure</b>	
Transfer to Rother Voluntary Action - IKH	<u>21,508</u>
Balance at 31st March 2023	<u>0</u>
<b>Heart of Sidley</b>	
Balance at 1st April 2022	11,619
<b>Income</b>	
Sponsorship of Christmas Lights	<u>1,620</u>
<b>Expenditure</b>	13,239
Christmas Lights	<u>13,234</u>
Balance at 31st March 2023	<u>5</u>
<b>Rother Food Partnership</b>	
Balance at 1 April 2022 and 31st March 2023	<u>17,800</u>

## ROTHER VOLUNTARY ACTION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

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<b>Summary</b>	<b>£</b>
Local Action Plan	0
Hastings and Rother Primary Care Trust: Small Grants Scheme and HIMP Working Groups	0
Asset Mapping Project	0
Youth Development Services: Small Grants Scheme	0
Rye Partnership Small Grants Scheme	1,530
Bexhill Neighbourhood Gardeners	0
Bodiam Castle Community Transport	1,100
Bexhill Regeneration Partnership	0
Heart of Sidley	5
Rother Food Partnership	<u>17,800</u>
	<u>20,435</u>

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