

Company registration number: 05314691

Charity registration number: 1113077

**PUNNETTS TOWN VILLAGE HALL**  
**Registered Charity Number 1113077**

**TRUSTEES REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

## **Punnetts Town Village Hall**

### **Trustees Report**

#### **For the year ended 31st December 2023**

The Trustees present their report and accounts for the year ended 31st December 2023

#### **Objectives and Activities**

The objectives of the Charity are to establish and maintain a Village Hall for the use of the inhabitants of the Parishes of Heathfield & Waldron and Warbleton for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the inhabitants in accordance with the Memorandum of Association.

The Charity also agreed, in consultation with a local general practice partnership, to provide a GPs surgery in the village. To this end, the Charity undertook to finance, build and maintain a Medical Centre adjacent to the Village Hall in order to facilitate this local amenity.

The main activities undertaken by the Charity during the year have been further fundraising by organising a bonfire and fireworks event and other, indoor, entertainment evenings. Further internal painting has been completed and a deep clean of the main hall has been undertaken with the intention of maintaining the building in an attractive condition.

The Trustees have had full regard to the Charity Commission's guidance on public benefit.

#### **Achievements and Performance**

The Charity has built and continues to maintain in excellent condition a general purpose hall for use by members of the designated parishes and the wider rural community. The hall is let out to organisers of regular groups and for ad-hoc events and the revenue thus generated is used for the maintenance and improvement of the facilities.

The Charity has also provided a purpose built general practice surgery which serves the immediate medical needs of the local area.

#### **Financial Review**

The detailed Statement of Financial Activities in the year to 31st December 2023 has been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document and applicable law.

The Charity continues to generate satisfactory income from hiring out the hall for various purposes. Currently the surplus generated is being used to reduce the outstanding mortgage on the Medical Centre. At the end of the year the secured debt was £96,098 (2020 £124,221).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Throughout the period, and at the balance sheet date, the charity's reserves were significantly greater than the Trustees' stated policy.

**Punnetts Town Village Hall**

**Structure, Governance and Management**

The Charity is governed by its memorandum and articles of association incorporated on 16th December 2004, as amended by Special Resolution dated 31st January 2006.

The Charity is constituted as a Company Limited by Guarantee and Not Having a Share Capital

Members of the Management Committee, who are also Directors and Trustees, and with the exception of the founding members, seek re-election each year at an Annual General Meeting. New charity trustees are constantly sought and encouraged to take an interest in the activities of the charity and then to participate fully to fulfil the objectives.

**Reference and Administrative Details**

The name of the Charity is Punnetts Town Village Hall.

The Charity is registered in England & Wales No. 1113077 – Company No. 05314691

**Principal Address & Registered Office**

Lewhurst  
Flitterbrook Lane  
Punnetts Town  
Heathfield  
East Sussex  
TN21 9PQ

**Trustees**

Mr Brian John Hartshorn  
Mr Richard Lambert-Gorwyn

On behalf of the Board of Trustees and  
approved by them on .....9/9/..... 2024



Richard Lambert-Gorwyn  
Chairman

**Punnetts Town Village Hall**

**Statement Of Financial Activities**

**For the year ended 31st December 2023**

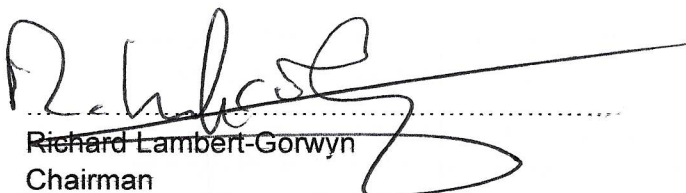
	Unrestricted funds £	Restricted Income funds £	Total this year £	Total last year £
<b>Incoming resources (Note2)</b>				
Donations Etc	1,473		1,473	7,550
Rent received - Surgery	24,000		24,000	24,000
Hall Hire	17,145		17,145	17,327
Fund Raising & events	4,312		4,312	3,012
Interest received	6		6	8
<b>Total Incoming resources</b>	<b>46,936</b>		<b>46,936</b>	<b>51,897</b>
<b>Resources expended (Note2)</b>				
Property running expenses:-				
Light & heat	3,211		3,211	3,425
Rates & water	1,417		1,417	977
Insurance	1,348		1,348	1,217
Maintenance	2,485		2,485	9,443
Cleaning	4,188		4,188	2,879
Other expenses:-				
Fund raising & events	1,654		1,654	761
Equipment	293		293	19,191
Sundry expenses	235		235	1,674
Accountancy fees	360		360	339
Loan interest	3,356		3,356	5,348
Depreciation	12,147	-	12,147	12,147
<b>Total resources expended</b>	<b>30,694</b>		<b>30,694</b>	<b>57,401</b>
<b>Net movement in funds</b>	<b>16,242</b>		<b>16,242</b>	<b>-5,504</b>
<b>Funds brought forward</b>	<b>245,156</b>	<b>410,200</b>	<b>655,356</b>	<b>660,860</b>
<b>Total funds carried forward</b>	<b>261,398</b>	<b>410,200</b>	<b>671,598</b>	<b>655,356</b>

**Punnetts Town Village Hall**

**Balance Sheet as at 31st December 2023**

	Note	2023	2022
<b>Fixed Assets</b>			
Tangible assets	4	711,978	724,125
<b>Current Assets</b>			
Debtors & Prepayments	5	2,122	2,213
Cash at bank and in hand		8,386	5,490
		<u>10,508</u>	<u>7,703</u>
<b>Creditors</b>			
Amounts falling due within one year	6	<u>41,888</u>	<u>33,350</u>
		-31,380	-25,647
<b>Total Assets Less Current Liabilities</b>		<u>680,598</u>	<u>698,478</u>
<b>Creditors</b>			
Amounts falling due after more than one year	7	9,000	43,122
<b>Net Assets</b>		<u><u>671,598</u></u>	<u><u>655,356</u></u>
<b>Income Funds</b>			
Unrestricted Funds	8 & 9	261,398	245,156
Restricted Funds	8 & 9	410,200	410,200
		<u><u>671,598</u></u>	<u><u>655,356</u></u>

The accounts were approved by the Trustees on ..... 9/9/ ..... 2024  
and signed on their behalf by

  
Richard Lambert-Gorwyn  
Chairman

**Registered Number 05314691**

**PUNNETTS TOWN VILLAGE HALL**

**Micro-entity Accounts**

**31 December 2023**

## Micro-entity Balance Sheet as at 31 December 2023

	<i>Notes</i>	<b>2023</b>	<b>2022</b>
		£	£
<b>Fixed Assets</b>	<i>1</i>	711,978	724,125
<b>Current Assets</b>		8,386	5,490
<b>Prepayments and accrued income</b>		2,122	2,213
<b>Creditors: amounts falling due within one year</b>		(34,122)	(31,984)
<b>Net Current Assets (liabilities)</b>		<u>(23,614)</u>	<u>(24,281)</u>
<b>Total assets less current liabilities</b>		<u>£688,364</u>	<u>£699,844</u>
<b>Creditors: amounts falling due after more than one year</b>		(9,000)	(43,122)
<b>Accruals and deferred income</b>		(7,766)	(1,366)
<b>Total net assets (liabilities)</b>		<u>£671,598</u>	<u>£655,356</u>
<b>Reserves</b>			
Other reserves		410,200	410,200
Income and expenditure account		261,398	245,156
<b>Members' funds</b>		<u>£671,598</u>	<u>£655,356</u>

- For the year ending 31 December 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on .....

9/9/24

And signed on their behalf by:

**Richard Lambert-Gorwyn, Director**

## Notes to the Micro-entity Accounts for the period ended 31 December 2023

## i Tangible Fixed Assets

	£
<b>Cost</b>	
At 1 January 2023	869,764
Additions	-
Disposals	-
Revaluations	-
Transfers	-
At 31 December 2023	<u>869,764</u>
<b>Depreciation</b>	
At 1 January 2023	145,639
Charge for the year	12,147
On disposals	-
At 31 December 2023	<u>157,786</u>
<b>Net Book Value</b>	
At 31 December 2023	<u>711,978</u>
At 31 December 2022	<u><u>724,125</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
PUNNETTS TOWN VILLAGE HALL**

I report on the accounts of the company for the year ended 31st December 2023, which are set out on pages 3 to 7.

**Respective Responsibilities of the Trustees and Examiner**  
The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

*Peter Haining*

Peter Haining FCA  
The Kings Mill Practice

9th September 2024