

Company registration number: 05314691

Charity registration number: 1113077

**PUNNETTS TOWN VILLAGE HALL**  
**Registered Charity Number 1113077**

**TRUSTEES REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

## Punnetts Town Village Hall

### Statement Of Financial Activities For the year ended 31st December 2022

	Unrestricted funds £	Restricted Income funds £	Total this year £	Total last year £
<b>Incoming resources (Note2)</b>				
Donations	7,550		<b>7,550</b>	11,011
Rent received - Surgery	24,000		<b>24,000</b>	24,000
Hall Hire	17,327		<b>17,327</b>	9,571
Fund Raising & events	3,012		<b>3,012</b>	3,681
Interest received	8		<b>8</b>	1
<b>Total Incoming resources</b>	<b>51,897</b>		<b>51,897</b>	<b>48,264</b>
<b>Resources expended (Note2)</b>				
Property running expenses:-				
Light & heat	3,425		<b>3,425</b>	3,427
Rates & water	977		<b>977</b>	394
Insurance	1,217		<b>1,217</b>	1,166
Maintenance	9,443		<b>9,443</b>	3,269
Cleaning	2,879		<b>2,879</b>	678
Other expenses:-				
Fund raising & events	761		<b>761</b>	538
Equipment	19,191		<b>19,191</b>	
Sundry expenses	1,674		<b>1,674</b>	532
Accountancy fees	339		<b>339</b>	321
Loan interest	5,348		<b>5,348</b>	7,218
Depreciation	12,147	-	<b>12,147</b>	12,147
<b>Total resources expended</b>	<b>57,401</b>		<b>57,401</b>	<b>29,690</b>
<b>Net movement in funds</b>	<b>-5,504</b>		<b>-5,504</b>	<b>18,574</b>
<b>Funds brought forward</b>	<b>250,660</b>	<b>410,200</b>	<b>660,860</b>	<b>642,286</b>
<b>Total funds carried forward</b>	<b>245,156</b>	<b>410,200</b>	<b>655,356</b>	<b>660,860</b>

## Punnetts Town Village Hall

### Notes To The Accounts

For the year ended 31st December 2022

#### 8. Analysis of Movement in Funds

	Unrestricted Funds	Restricted Funds
Balance at 1st January 2022	250,660	410,200
Net income for the year	51,897	
Transfers between funds		
Expenses for Year	(57,401)	
At 31 December 2022	<u>245,156</u>	<u>410,200</u>

#### 9. Analysis of Net Assets By Funds

	Unrestricted Funds	Restricted Funds
Fund Balances at 31st December 2022 are represented by:		
Tangible Fixed Assets	313,925	410,200
Current Assets	7,703	-
Creditors		
Due within one year	-33,350	-
Due after more than one year	-43,122	-
At 31 December 2022	<u>245,156</u>	<u>410,200</u>

#### 10. Transactions with Related Parties

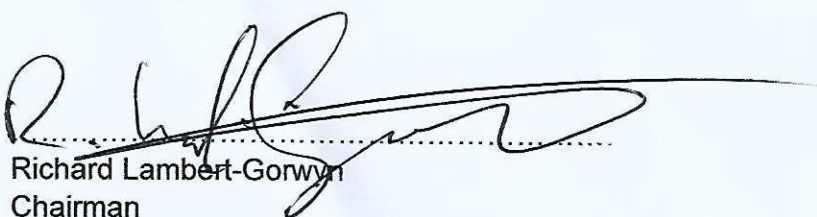
None of the Trustees had an interest in any transaction undertaken during the year.

**Punnetts Town Village Hall**

**Balance Sheet as at 31st December 2022**

	Note	2022	2021
<b>Fixed Assets</b>			
Tangible assets	4	724,125	736,272
<b>Current Assets</b>			
Debtors & Prepayments	5	2,213	
Cash at bank and in hand		5,490	23,193
		<u>7,703</u>	<u>23,193</u>
<b>Creditors</b>			
Amounts falling due within one year	6	<u>33,350</u>	<u>32,499</u>
		(25,647)	(9,306)
<b>Total Assets Less Current Liabilities</b>		<u>698,478</u>	<u>726,966</u>
<b>Creditors</b>			
Amounts falling due after more than one year	7	43,122	66,106
<b>Net Assets</b>		<u><u>£655,356</u></u>	<u><u>£660,860</u></u>
<b>Income Funds</b>			
Unrestricted Funds	8 & 9	245,156	250,660
Restricted Funds	8 & 9	410,200	410,200
		<u><u>£655,356</u></u>	<u><u>£660,860</u></u>

The accounts were approved by the Trustees on 4th September 2023 and signed on their behalf by

  
Richard Lambert-Gorwyn  
Chairman

## Punnetts Town Village Hall

### Notes To The Accounts

For the year ended 31st December 2022

#### 4. Tangible Fixed Assets

	Leasehold Property and Improvements	Fixtures Fittings & Equipment	Total
Cost	£	£	£
At 1 January 2022	869,764		869,764
Additions			
Disposals			
At 31 December 2022	<u>869,764</u>	<u></u>	<u>869,764</u>
<b>Depreciation</b>			
At 1 January 2022	133,492		133,492
Charge for the year	12,147		12,147
On disposals			
At 31 December 2022	<u>145,639</u>	<u></u>	<u>145,639</u>
<b>Net Book Value</b>			
At 31 December 2022	<u><b>£724,125</b></u>	<u></u>	<u><b>£724,125</b></u>
At 31 December 2021	<u>£736,272</u>	<u></u>	<u>£736,272</u>

	2022	2021
<b>5. Debtors and prepayments</b>		
Hall hire receipts due	1,654	
Utilities prepaid	559	
	<u>2,213</u>	<u></u>
<b>6. Creditors:- Amounts falling due within one year</b>		
Loan Accounts	31,984	29,992
Amounts due to leasehold property contractors		
Event costs accrual	750	752
Hall hire deposits in advance	280	1,440
Accountancy	336	315
	<u>33,350</u>	<u>32,499</u>
<b>7. Creditors:- Amounts falling due after more than one year</b>		
Loan accounts	43,122	66,106
	<u>43,122</u>	<u>66,106</u>

The loan account balances due within, and after, more than one year are secured by first and second charges over the Medical Centre and Village Hall.

## **Punnetts Town Village Hall**

### **Trustees Report**

#### **For the year ended 31st December 2022**

The Trustees present their report and accounts for the year ended 31st December 2022

#### **Objectives and Activities**

The objectives of the Charity are to establish and maintain a Village Hall for the use of the inhabitants of the Parishes of Heathfield & Waldron and Warbleton for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the inhabitants in accordance with the Memorandum of Association.

The Charity also agreed, in consultation with a local general practice partnership, to provide a GPs surgery in the village. To this end, the Charity undertook to finance, build and maintain a Medical Centre adjacent to the Village Hall in order to facilitate this local amenity.

The main activities undertaken by the Charity during the year have been further fundraising by organising a bonfire and fireworks event and other, indoor, entertainment evenings. Further internal painting has been completed and a deep clean of the main hall has been undertaken with the intention of maintaining the building in an attractive condition.

The Trustees have had full regard to the Charity Commission's guidance on public benefit.

#### **Achievements and Performance**

The Charity has built and continues to maintain in excellent condition a general purpose hall for use by members of the designated parishes and the wider rural community. The hall is let out to organisers of regular groups and for ad-hoc events and the revenue thus generated is used for the maintenance and improvement of the facilities.

The Charity has also provided a purpose built general practice surgery which serves the immediate medical needs of the local area.

#### **Financial Review**

The detailed Statement of Financial Activities in the year to 31st December 2022 has been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document and applicable law.

The Charity continues to generate satisfactory income from hiring out the hall for various purposes. Currently the surplus generated is being used to reduce the outstanding mortgage on the Medical Centre. At the end of the year the secured debt was £66,106 (2021 £96,098).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Throughout the period, and at the balance sheet date, the charity's reserves were significantly greater than the Trustees' stated policy.

## Punnetts Town Village Hall

### Structure, Governance and Management

The Charity is governed by its memorandum and articles of association incorporated on 16th December 2004, as amended by Special Resolution dated 31st January 2006.

The Charity is constituted as a Company Limited by Guarantee and Not Having a Share Capital

Members of the Management Committee, who are also Directors and Trustees, and with the exception of the founding members, seek re-election each year at an Annual General Meeting. New charity trustees are constantly sought and encouraged to take an interest in the activities of the charity and then to participate fully to fulfil the objectives.

### Reference and Administrative Details

The name of the Charity is Punnetts Town Village Hall.

The Charity is registered in England & Wales No. 1113077 – Company No. 05314691

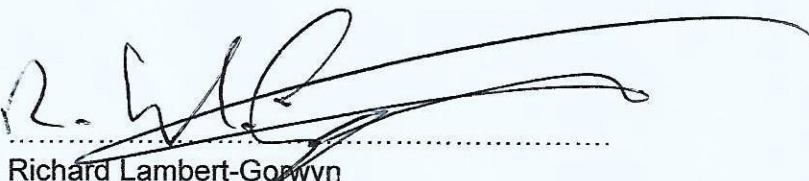
### Principal Address & Registered Office

Lewhurst  
Flitterbrook Lane  
Punnetts Town  
Heathfield  
East Sussex  
TN21 9PQ

### Trustees

Mr Brian John Hartshorn  
Mr Richard Lambert-Gorwyn

On behalf of the Board of Trustees and  
approved by them on ..... 4th September ..... 2023

  
.....  
Richard Lambert-Gorwyn  
Chairman

## **Punnetts Town Village Hall**

### **Notes To The Accounts**

**For the year ended 31st December 2022**

#### **1. Basis of Accounting**

These accounts have been prepared under the basis of historic cost in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2015) and with applicable Accounting Standards.

#### **2. Accounting Policies:-**

##### **Incoming Resources**

These are included in the Statement of Financial Activities (SOFA) when:-  
the charity becomes entitled to the resources;  
the Trustees are virtually certain they will receive the resources; and  
the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (such as with fundraising activities) the incoming resources and related expenditure are shown gross in the SOFA.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity, or the amount actually realised.

Donated services and facilities are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable.

##### **Expenditure and Liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost or valuation less depreciation

The Medical Centre and Village Hall are situated on land which is held on a lease of 40 years with the Heathfield and Waldron Parish Council, and this lease expires in November 2048. Build costs of £410,200 were paid for from a lottery grant of the same amount. All costs in this, and future years, are to be written off over the unexpired term of the lease.

#### **3. Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the current or previous year and none were reimbursed with any expenses

Company registration number: 05314691

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**PUNNETTS TOWN VILLAGE HALL**  
**Registered Charity Number 1113077**

**TRUSTEES REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

## Punnetts Town Village Hall

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	Unrestricted funds £	Restricted Income funds £	Total this year £	Total last year £
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Fund Raising & events	3,012		<b>3,012</b>	3,681
Interest received	8		<b>8</b>	1
<b>Total Incoming resources</b>	<b>51,897</b>		<b>51,897</b>	<b>48,264</b>
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Property running expenses:-				
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<b>Net movement in funds</b>	<b>-5,504</b>		<b>-5,504</b>	<b>18,574</b>
<b>Funds brought forward</b>	<b>250,660</b>	<b>410,200</b>	<b>660,860</b>	<b>642,286</b>
<b>Total funds carried forward</b>	<b>245,156</b>	<b>410,200</b>	<b>655,356</b>	<b>660,860</b>

## Punnetts Town Village Hall

### Notes To The Accounts

For the year ended 31st December 2022

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Balance at 1st January 2022	250,660	410,200
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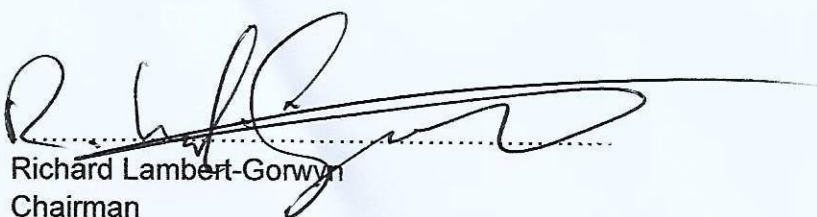
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**Punnetts Town Village Hall**

**Balance Sheet as at 31st December 2022**

	Note	2022	2021
<b>Fixed Assets</b>			
Tangible assets	4	724,125	736,272
<b>Current Assets</b>			
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Cash at bank and in hand		5,490	23,193
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Amounts falling due within one year	6	<u>33,350</u>	<u>32,499</u>
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<b>Creditors</b>			
Amounts falling due after more than one year	7	43,122	66,106
<b>Net Assets</b>		<u><u>£655,356</u></u>	<u><u>£660,860</u></u>
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Unrestricted Funds	8 & 9	245,156	250,660
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Chairman

## Punnetts Town Village Hall

### Notes To The Accounts

For the year ended 31st December 2022

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Charge for the year	12,147		12,147
On disposals			
At 31 December 2022	<u>145,639</u>	<u></u>	<u>145,639</u>
<b>Net Book Value</b>			
At 31 December 2022	<u><b>£724,125</b></u>	<u></u>	<u><b>£724,125</b></u>
At 31 December 2021	<u>£736,272</u>	<u></u>	<u>£736,272</u>

	2022	2021
<b>5. Debtors and prepayments</b>		
Hall hire receipts due	1,654	
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## **Punnetts Town Village Hall**

### **Trustees Report**

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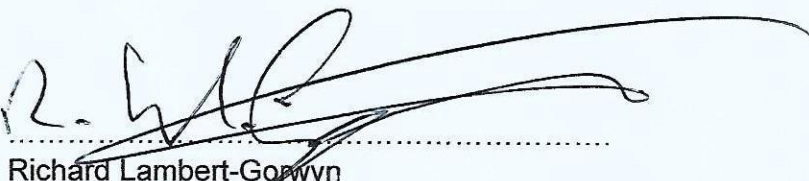
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Lewhurst  
Flitterbrook Lane  
Punnetts Town  
Heathfield  
East Sussex  
TN21 9PQ

### Trustees

Mr Brian John Hartshorn  
Mr Richard Lambert-Gorwyn

On behalf of the Board of Trustees and  
approved by them on ..... 4th September ..... 2023

  
.....  
Richard Lambert-Gorwyn  
Chairman

## **Punnetts Town Village Hall**

### **Notes To The Accounts**

**For the year ended 31st December 2022**

#### **1. Basis of Accounting**

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#### **3. Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the current or previous year and none were reimbursed with any expenses

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
PONNETTS TOWN VILLAGE HALL**

I report on the accounts of the company for the year ended 31st December 2022, which are set out on pages 3 to 7.

**Respective Responsibilities of the Trustees and Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

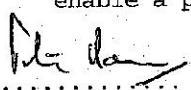
**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

  
Peter Haining FCA  
The Kings Mill Practice

13th September 2023