

Company registration number: 05314691
Charity registration number: 1113077

Punnetts Town Village Hall

Trustees Report

For the year ended 31st December 2020

The Trustees present their report and accounts for the year ended 31st December 2020

Objectives and Activities

The objectives of the Charity are to provide a Village Hall for the use of the inhabitants of the Parish of Punnetts Town for meetings, lectures and classes or other forms of recreation, and to promote the interests of social welfare and with the effect of improving the standards of the village hall in accordance with the Memorandum of Association.

PUNNETTS TOWN VILLAGE HALL Registered Charity Number 1113077

TRUSTEES REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

The Charity was incorporated in 1952 and has been operating since then to provide a Village Hall in the village. To this end, the Charity undertook to finance, build and maintain a Medical Centre adjacent to the Village Hall in order to facilitate the local surgery.

The main activities undertaken by the Charity during the year have been further fundraising by organising a bonfire and fireworks event and other indoor entertainment evenings. Further internal painting has been completed and a deep clean of the main hall has been undertaken with the intention of maintaining the building in an attractive condition.

The Trustees have had no regard to the Charity Commission's guidance on public benefit.

Accommodation and Facilities

The Charity has built and continues to maintain in excellent condition a general purpose hall for use by members of the designated parishes and the wider rural community. The hall is let out to organisations of regular groups and for ad hoc events and the revenues thus generated is used for the maintenance and improvement of the facilities.

The Charity has also provided a purpose built general practice surgery which serves the immediate medical needs of the local area.

Financial Review

The detailed Statement of Financial Activities in the year to 31st December 2020 has been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document and applicable law.

The Charity continues to generate satisfactory income from hiring out the hall for various purposes. Currently the surplus generated is being used to reduce the outstanding mortgage on the Medical Centre. At the end of the year the secured debt was £124,821 (2019: £136,640).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while considering in what ways in which additional funds may be raised. Throughout the period, and at the balance sheet date, the charity's reserves were significantly greater than the Trustees' stated policy.

Punnetts Town Village Hall

Trustees Report

For the year ended 31st December 2020

The Trustees present their report and accounts for the year ended 31st December 2020

Objectives and Activities

The objectives of the Charity are to establish and maintain a Village Hall for the use of the inhabitants of the Parishes of Heathfield & Waldron and Warbleton for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the inhabitants in accordance with the Memorandum of Association.

The Charity also agreed, in consultation with a local general practice partnership, to provide a GPs surgery in the village. To this end, the Charity undertook to finance, build and maintain a Medical Centre adjacent to the Village Hall in order to facilitate this local amenity.

The main activities undertaken by the Charity during the year have been further fundraising by organising a bonfire and fireworks event and other, indoor, entertainment evenings. Further internal painting has been completed and a deep clean of the main hall has been undertaken with the intention of maintaining the building in an attractive condition.

The Trustees have had full regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

The Charity has built and continues to maintain in excellent condition a general purpose hall for use by members of the designated parishes and the wider rural community. The hall is let out to organisers of regular groups and for ad-hoc events and the revenue thus generated is used for the maintenance and improvement of the facilities.

The Charity has also provided a purpose built general practice surgery which serves the immediate medical needs of the local area.

Financial Review

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The Charity continues to generate satisfactory income from hiring out the hall for various purposes. Currently the surplus generated is being used to reduce the outstanding mortgage on the Medical Centre. At the end of the year the secured debt was £124,221 (2019 £156,640).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Throughout the period, and at the balance sheet date, the charity's reserves were significantly greater than the Trustees' stated policy.

Punnetts Town Village Hall

Structure, Governance and Management

The Charity is governed by its memorandum and articles of association incorporated on 16th December 2004, as amended by Special Resolution dated 31st January 2006.

The Charity is constituted as a Company Limited by Guarantee and Not Having a Share Capital

Members of the Management Committee, who are also Directors and Trustees, and with the exception of the founding members, seek re-election each year at an Annual General Meeting. New charity trustees are constantly sought and encouraged to take an interest in the activities of the charity and then to participate fully to fulfil the objectives.

Reference and Administrative Details

The name of the Charity is Punnetts Town Village Hall.

The Charity is registered in England & Wales No. 1113077 – Company No. 05314691

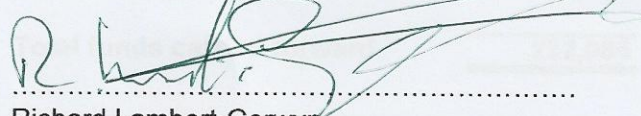
Principal Address & Registered Office

Lewhurst
Flutterbrook Lane
Punnetts Town
Heathfield
East Sussex
TN21 9PQ

Trustees

Mrs Joan Haffenden
Mr Brian John Hartshorn
Mr Richard Lambert-Gorwyn

On behalf of the Board of Trustees and approved by them on 26 July 2021


Richard Lambert-Gorwyn
Chairman

Punnetts Town Village Hall

Statement Of Financial Activities
For the year ended 31st December 2020


	Unrestricted funds £	Restricted Income funds £	Total this year £	Total last year £
Incoming resources (Note2)				
Donations	10,057		10,057	1,338
Rent received - Surgery	24,000		24,000	24,000
Hall Hire	3,882		3,882	19,763
Fund Raising & events	708		708	5,505
Interest received	7		7	18
Total Incoming resources	38,654	0	38,654	50,624
Resources expended (Note2)				
Property running expenses:-				
Light & heat	2,647		2,647	3,253
Rates & water	620		620	1,375
Insurance	1,082		1,082	1,008
Maintenance	5,113		5,113	4,401
Cleaning	60		60	493
Other expenses:-				
Fund raising & events	909		909	753
Equipment	4,345		4,345	250
Sundry expenses	830		830	139
Accountancy fees	300		300	300
Loan interest	9,081		9,081	10,679
Depreciation	12,147	-	12,147	12,147
Total resources expended	37,134	0	37,134	34,798
Net movement in funds	1,520	0	1,520	15,826
Funds brought forward	230,566	410,200	640,766	624,941
Total funds carried forward	232,086	410,200	642,286	640,767

Punnetts Town Village Hall

Balance Sheet as at 31st December 2020

	Note	2020	2019
Fixed Assets			
Tangible assets	4	748,419	760,566
Current Assets			
Debtors & Prepayments	5	0	384
Cash at bank and in hand		19,891	32,470
		<u>19,891</u>	<u>32,854</u>
Creditors			
Amounts falling due within one year	6	<u>29,926</u>	<u>28,643</u>
		-10,035	4,211
Total Assets Less Current Liabilities		<u>738,384</u>	<u>764,777</u>
Creditors			
Amounts falling due after more than one year	7	96,098	124,011
Net Assets		<u><u>£642,286</u></u>	<u><u>£640,766</u></u>
Income Funds			
Unrestricted Funds	8 & 9	232,086	230,566
Restricted Funds	8 & 9	410,200	410,200
		<u><u>£642,286</u></u>	<u><u>£640,766</u></u>

The accounts were approved by the Trustees on 26 July 2021 and signed on their behalf by


Richard Lambert-Gorwyn
Chairman

Punnetts Town Village Hall

Notes To The Accounts

For the year ended 31st December 2020

1. **Basis of Accounting**

These accounts have been prepared under the basis of historic cost in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2015) and with applicable Accounting Standards.

2. **Accounting Policies:-**

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:-
the charity becomes entitled to the resources;
the Trustees are virtually certain they will receive the resources; and
the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (such as with fundraising activities) the incoming resources and related expenditure are shown gross in the SOFA.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity, or the amount actually realised.

Donated services and facilities are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable.

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost or valuation less depreciation

The Medical Centre and Village Hall are situated on land which is held on a lease of 40 years with the Heathfield and Waldron Parish Council, and this lease expires in November 2048. Build costs of £410,200 were paid for from a lottery grant of the same amount. All costs in this, and future years, are to be written off over the unexpired term of the lease.

3. **Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the current or previous year and none were reimbursed with any expenses

Punnetts Town Village Hall

Notes To The Accounts
For the year ended 31st December 2020

4. Tangible Fixed Assets

	Leasehold Property and Improvements £	Fixtures Fittings & Equipment £	Total £
Cost			
At 1 January 2020	869,764	0	869,764
Additions	0	0	0
Disposals	0	0	0
At 31 December 2020	<u>869,764</u>	<u>0</u>	<u>869,764</u>
Depreciation			
At 1 January 2020	109,198	0	109,198
Charge for the year	12,147	0	12,147
On disposals	0	0	0
At 31 December 2020	<u>121,345</u>	<u>0</u>	<u>121,345</u>
Net Book Value			
At 31 December 2020	<u><u>£748,419</u></u>	<u><u>£0</u></u>	<u><u>£748,419</u></u>
At 31 December 2019	<u><u>£760,566</u></u>	<u><u>£0</u></u>	<u><u>£760,566</u></u>

5. Debtors and prepayments

	2020	2019
Hall hire receipts due	0	384
Utilities prepaid	0	
	<u><u>0</u></u>	<u><u>384</u></u>

6. Creditors:- Amounts falling due within one year

Loan Accounts	28,123	26,629
Amounts due to leasehold property contractors	0	0
Maintenance & Electricity accruals	368	508
Hall hire deposits in advance	1,135	1,206
Accountancy	300	300
	<u><u>29,926</u></u>	<u><u>28,643</u></u>

7. Creditors:- Amounts falling due after more than one year

Loan accounts	96,098	124,011
	<u><u>96,098</u></u>	<u><u>124,011</u></u>

The loan account balances due within, and after, more than one year are secured by first and second charges over the Medical Centre and Village Hall.

Punnetts Town Village Hall

Notes To The Accounts
For the year ended 31st December 2020

8. Analysis of Movement in Funds

	Unrestricted Funds	Restricted Funds
Balance at 1st January 2020	230,566	410,200
Net income for the year	38,654	0
Transfers between funds		
Expenses for Year	-37,134	0
At 31 December 2020	<u><u>232,086</u></u>	<u><u>410,200</u></u>

9. Analysis of Net Assets By Funds

	Unrestricted Funds	Restricted Funds
Fund Balances at 31st December 2020 are represented by:		
Tangible Fixed Assets	338,219	410,200
Current Assets	19,891	-
Creditors		
Due within one year	-29,926	-
Due after more than one year	-96,098	-
At 31 December 2020	<u><u>232,086</u></u>	<u><u>410,200</u></u>

10. Transactions with Related Parties

None of the Trustees had an interest in any transaction undertaken during the year.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PUNNETTS TOWN VILLAGE HALL**

I report on the accounts of the company for the year ended 31st December 2020, which are set out on pages 3 to 7.

Respective Responsibilities of the Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

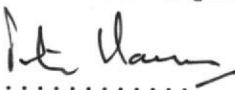
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.



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Peter Haining FCA
The Kings Mill Practice

30th July 2021