

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2022

The Trustees submit herewith their Annual Report for the year ended 31 December 2022.

Various developments post 31 December 2022 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2022)

Charity Name:	The International Law Book Facility (the "ILBF")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	C/o TMF Group, 13 th Floor, One Angel Court, London EC2R 7HJ <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) Sir James Dingemans (<i>Lord Justice of Appeal</i>) Ms Sophia Dirir (<i>Head of Legal, Cancer Research UK</i>) (appointed 21 October 2022) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Dr Tawanda Hondora (<i>Head, Rule of Law, Governance and Peace Directorate at the Commonwealth Secretariat</i>) (appointed 21 October 2022) Paul Lowenstein KC (<i>Twenty Essex</i>) (Chair of Trustees) Maryann McMahon (<i>Council Member, Justice</i>) Sir Simon Picken (<i>Judge of the High Court of Justice, King's Bench Division</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Rt Hon The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>)

	<p>Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen’s Bench Division</i>)</p> <p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p> <p>James Harper (<i>Head of Legal, Global Nexis Solutions, at LexisNexis</i>)</p> <p>Deborah Robinson (<i>Head of Governance, Oxfam GB</i>)</p> <p>Anesta Weekes KC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p>
<p>Operating Committee:</p>	<p>Tola Ariyo (<i>London School of Economics</i>)</p> <p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown KC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis UK</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis UK</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis UK</i>)</p> <p>Ellen Lake (<i>Clifford Chance</i>)</p> <p>Emma Marshall (<i>Clifford Chance</i>)</p> <p>Miranda Harrison (<i>Clifford Chance</i>)</p> <p>Holly Nankivell (<i>LexisNexis UK</i>)</p> <p>Catherine Odigie (<i>ED&F Man Capital Markets</i>)</p> <p>Abby Olushola (<i>Afrissance Holdings</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Sarah Trotter (<i>London School of Economics</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>

Administrators and Shipping Coordinators:	Administrator: Miranda Harrison (<i>Clifford Chance</i>) Shipping Coordinator: from September 2021: Justin Lemeh; from September 2022: Jodie-Lee Boyle
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Administration Services Limited, 13 th Floor, One Angel Court, London EC2R 7HJ
Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the

Administrator and Shipping Coordinator, usually for a year. All Trustees, Patrons, members of the Operating Committee and the Administrator gave their time voluntarily to the ILBF during 2022. The Chief Executive and the Shipping Coordinator provided their services to the ILBF on a paid consultancy basis during 2022.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis UK also generously contributes to the funds used for payment of Chief Executive consultancy services, and in 2023 the LexisNexis Rule of Law Foundation provided further funds to be used for payment of Shipping Coordinator consultancy services.

In 2022, the first ILBF law undergraduate essay competition, launched in November 2021 by Lord Burnett of Maldon, Lord Chief Justice, was concluded and the winner announced on 31 March 2022 by Lord Thomas of Cwmgiedd, former Lord Chief Justice, and Professor Richard Suskind. The winner undertook an internship with the competition sponsors who were Brown Rudnick LLP. In November 2022, Lord Burnett of Maldon launched the second law undergraduate essay competition which was sponsored by Latham & Watkins.

The Trustees and Operating Committee have worked hard in 2022 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2023. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2022, student groups at eight universities were engaged in supporting the ILBF: for example, students at the University of Cambridge packed books for two universities in Ethiopia, a lecturer and students at the University of Roehampton packed books for organisations in Kenya, Burundi and Malawi, students at the University of Surrey packed books for the University of Ghana, students at BPP Holborn packed books for Rwanda, students at the University of Law campuses in Guildford and Moorgate packed books for Rwanda and Kenya and students at the University of Nottingham packed books for Bolivia. In addition, the charity has continued its partnership with the **University of Surrey** to make the Shipping Coordinator consultancy a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include the Foreign and Commonwealth Development Office's rule of law programme **ROLE UK**, **Justice Defenders** (formerly the **African Prisons Project**), **Advocates for International Development (A4ID)**, the **UK Sierra Leone Pro Bono Network**,

Lawyers against Poverty, the Slynn Foundation, the Commonwealth Justices and Magistrates Association, and the Commonwealth Lawyers Association.

Role of the Chief Executive

Katrina Crossley was engaged to provide Chief Executive consultancy services to the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Chief Executive consultancy services are funded by donations from **LexisNexis UK**.

Role of the Shipping Coordinator

Justin Lemeh was engaged to provide Shipping Coordinator consultancy services to the ILBF in September 2021, and he was succeeded by Jodie-Lee Boyle in September 2022. Their role has been to process applications for books, coordinate the collecting and packing of suitable books and to arrange the collection and processing of shipments, working with the CEO. Shipping Coordinator consultancy services are funded by donations from **Fieldfisher**. In 2023, the **LexisNexis Rule of Law Foundation** provided further funds to be used for payment of Shipping Coordinator consultancy services.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality second hand legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16, Peace, Justice and Strong Institutions, to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful secondhand books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and sent to the recipient organisation in question.

Since 2005, the ILBF has sent over 80,000 books to more than 250 not-for-profit organisations in 56 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Blantyre International University in Malawi and BA Isago University in Botswana), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as Burundi Bridges for Justice in Burundi and Justice Defenders in Uganda) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as the Judiciary in Kenya, the Court of Appeal in Zambia and the Office of the Attorney General in Bolivia), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

In May 2022, in partnership with the British and Irish Association of Law Librarians (BIALL) and the UK Sierra Leone Pro Bono Network, we organised a training session for law librarians in Sierra Leone. The provision of law librarian training is a further step to enable recipients of ILBF books to maximise the usefulness and availability of the books to library users, and thereby enhance the impact of the work of the ILBF.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

In 2022, the ILBF sent shipments of books to recipients in Bolivia, Burundi, Ethiopia, Ghana, Kenya, Malawi, Rwanda, Uganda, Zambia and Zimbabwe. The recipients included law schools, universities, judiciaries, ministries of justice, prisons and NGOs. .

In addition, financial donations were received in 2022 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2022.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020, November 2022), Sierra Leone (March 2019, January 2020, and December 2021), Zambia (July and December 2020, November 2022), Botswana (November 2022) and Bolivia (November 2022). They have joined members of the ILBF team on packing days and provided vital logistics support in Botswana, Zimbabwe, Zambia and Sierra Leone;

Brill Publishers: who have donated a significant number of books and partnered with the ILBF in their 'Adopt a Library' programme;

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books and organise regular cake sales to raise funds;

Latham & Watkins: who sponsored the ILBF law undergraduate essay competition 2022-2023;

LexisNexis: for its contribution for Chief Executive consultancy services, and anticipated 2023 funding for Shipping Coordinator consultancy services;

Fieldfisher: who provided a significant grant to fund Shipping Coordinator consultancy services and shipping costs;

Thomson Reuters: who donate a significant number of books, provide grants for shipping costs and regularly pack books;

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2022's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website www.ilbf.org.uk.

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our website) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2022.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.


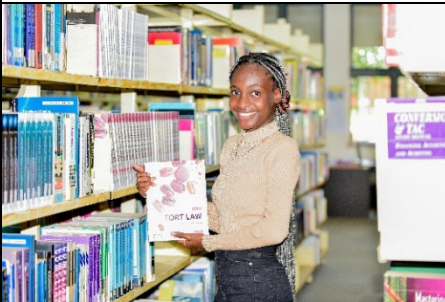
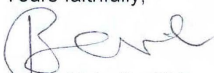
Signed on behalf of the Trustees:


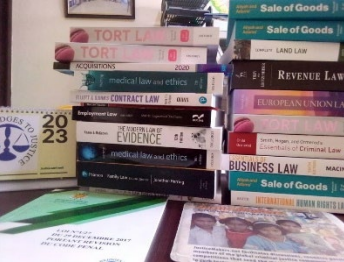


A handwritten signature in black ink, consisting of a large, stylized 'P' followed by a series of connected loops and a final flourish ending in a period.


Paul Lowenstein KC
Chair of Trustees




APPENDIX 1

Schedule of shipments sent in the year ended 31 December 2022

Recipient	Feedback
<p>Judiciary Library, Kenya</p>	 <p>The ILBF shipped 148 boxes of books to the Kenyan Judiciary law library. The librarians expressed their gratitude for the books. Their plan is to assign the books to the appropriate regional libraries depending on thematic need. Photo shows Lord Burnett of Maldon, Lord Chief Justice, on a visit to Kenya in June 2023 with Kenyan judges, reviewing the books from the ILBF.</p>
<p>Ethiopia</p>	<p>64 boxes of books were collected and packed by the students at the University of Cambridge for Bule Hora University and Arba Minch University in Ethiopia.</p>
<p>Malawi Institute of Management, Malawi</p>	 <p>'I am writing to report that the books are now processed and users (both staff and students) are able to access and use them to support teaching, learning and research. Our library is also open to the public. These books have greatly added great value and relevance to our library. When we were publicizing the availability of the new law books, there was great excitement from our users. Thank you so much for your kind gesture. This donation will go a long way to enhance the development of human capital who will be key to national development. The mandate of Malawi Institute of Management is capacity development, providing management and leadership training, consultancy and research services to the public and private sector.'</p> <p><i>Thackson Kalulu, Learning Resources Centre Manager/Information Access Centre (IAC) Project Coordinator</i></p> <p>DONATION OF LEGAL TEXT BOOKS</p> <p>We write to acknowledge receipt of 168 legal text books.</p> <p>This donation has really added value and relevance to our stock and will ease pressure on ever increasing demand. We would greatly appreciate it if you could consider sending us more books and other publications.</p> <p>We are also developing a digital repository and we seek to partner with other institutions like International Law Book Facility to support us in provision and access of relevant electronic resources and develop our database.</p> <p>Thank you for your kind gesture. We look forward to a stronger partnership.</p> <p>Yours faithfully,  Jessie Kabwila, PhD ACTING EXECUTIVE DIRECTOR</p>

Recipient	Feedback	
	<i>Malawi Institute of Management (MIM)</i>	
Blantyre International University, Malawi		<p>‘Let me take this opportunity to thank you most sincerely for this donation which will go a long way in boosting our library of law books and the knowledge that our law students need, besides the image of our university. We count on you for more support, including online and digital law libraries. Once again, our most sincere appreciation and thanks to you.’</p> <p><i>Prof. Charles Chanthunya, Chancellor, Blantyre International University, Malawi</i></p>
Humanity 4 Sustainable Development, Kenya	13 boxes of books were donated and packed by the University of Roehampton for Humanity 4 Sustainable Development.	
Burundi Bridges to Justice, Burundi		<p>‘Once again and on behalf of Burundi Bridges to Justice, I'd like to thank ILBF for the donation and I particularly appreciate your involvement and your efforts.’</p> <p><i>Théoneste Manirambona, Country Director, Burundi Bridges to Justice</i></p>
Zambia Court of Appeal, Zambia		Bwalya Chileshe of the Court of Appeal receiving books from Brenda Longwe of Anglo American in Lusaka who acted as consignee for the shipment of 106 boxes, May 2023
Prosecution Training Institute, Kenya		31 boxes of books were shipped to the Prosecution Training Institute and reviewed by the Kenyan Securities Minister in May 2023. Books in situ in the new library.

Recipient	Feedback
<p>Attorney General's Office, Bolivia</p>	 <p>'To deeply thank the foundation directed by Katrina Crossley for the unconditional support given to this initiative from the beginning, for being able to access this donation of the most up-to-date and quality books that we have and that will be incorporated into the Specialized Legal Library of the State Attorney General's Office. It can be said that with this donation of up-to-date books, our Library will be the most important and a reference at the national level, in relation to International Law, and that will be incorporated into the Specialized Legal Library of the State Attorney General's office.</p> <p>During this time, the Legal Library has been rebuilt in every way, inaugurated through this delivery to the State Attorney General's Office. It comes at a good time to reinforce our knowledge, which has no borders; this is a message we receive from the "International Law Book Facility", which has delivered more than 680 books to us.'</p> <p><i>Extracts from the speech of Dr Wilfredo Chavez, Attorney General of Bolivia at the official handover of 40 boxes of books, including 37 boxes donated by Brill Publishers.</i></p>
<p>University of Ghana, Ghana</p>	<p>100 boxes of books have arrived in Ghana for the University of Ghana.</p>
<p>Midland State University, Zimbabwe</p>	<p><u>RE: NOTE OF APPRECIATION FOR YOUR DONATION</u></p> <p>On behalf of the Midlands State University I would like to express my sincere gratitude for your recent donation of 329 volumes of books to our university library which you sourced through your partnership in the United Kingdom with the International Law Book Facility. We greatly welcome the donation as it strengthens our library collection and supports the university's faculty of law programmes. We are deeply appreciative of your commitment to supporting academic excellence and your willingness to partner with our institution in this endeavour. Your generosity will have a lasting impact on the lives of our staff and students in the Faculty of Law.</p> <p><i>Note of thanks from Professor V N Muzvidziwa, Vice Chancellor, Midland State University, Zimbabwe</i></p>

Recipient	Feedback
<p>Justice Defenders, Uganda</p>	<p>26 boxes of books were shipped to Justice Defenders in Uganda.</p>  <p>Canaan Nkamuhabwa, a graduate of the University of London Under Justice Defenders Scholarship and now working as a legal trainee attached to one of Justice Defenders’ prison-based legal aid offices, says <i>“I use these books as a research source for drafting written submissions for our clients and I wonder how my work would have been without them”.</i></p>  <p>Brendah Akatukunda, one of Justice Defenders’ officers, says <i>“The books have really helped me so much especially when I am doing my research preparing for paralegal training and advising clients”.</i></p>
<p>BA Isago University, Botswana</p>	 <p>BA Isago University held an official handover of 74 boxes of books which were collected and packed students at the University of Cambridge on 4th July 2023.</p>
<p>Youth Service Organisation, Rwanda</p>	<p>22 boxes of books were donated and packed by students at the University of Law Moorgate and BPP Holborn.</p> <p>‘We have received the books thank you. We thank you very much for all the efforts.’</p> <p><i>Pacifique Ndayishimiye, Executive Director, Youth Service Organization (YSO)</i></p>

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2022

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
INTERNATIONAL LAW BOOK FACILITY**

**Independent examiner's report to the trustees of the International Law Book Facility (the
'Company')**

I report to the Company's trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the '2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
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Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: ...⁰⁵... September 2023

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2022.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes with registered number 04999536. It has charitable status under registration number 1112628.

In 2022, the Company sent several shipments of books to recipients in Bolivia, Burundi, Ethiopia, Ghana, Kenya, Malawi, Rwanda, Uganda, Zambia and Zimbabwe. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2022 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston
Sir James Dingemans
Ms Sophia Dirir (appointed on 21 October 2022)
Mr Philip Hill
Dr Tawanda Hondora (appointed on 21 October 2022)
Mr Paul Lowenstein KC
Ms Maryann McMahan
Sir Simon Picken
Mr Mark Stephens CBE

4. The Company's bankers are as follows:

HSBC
City of London Branch
60 Queen Victoria Street
London EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited
13th Floor
One Angel Court
London EC2R 7HJ

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.


Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



.....

Paul Lowenstein KC, Director

Date: .05.... September 2023

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2022

	Note	2022	2022	2022	2021
		Unrestricted	Restricted		
Incoming resources					
Donations	3	£24,982	£5,000	£29,982	£27,789
Donations - equipment & facilities		£763		£763	£3,337
Total Incoming resources		£25,745	£5,000	£30,745	£31,126
Resources expended					
Shipping costs from specific donations		(£4,656)	(£7,510)	(£12,166)	(£1,757)
Shipping costs from general funds		(£827)		(£827)	(£7,565)
Consultancy		(£12,500)	(£6,680)	(£19,180)	(£10,000)
Storage and retrieval costs		(£763)		(£763)	(£3,337)
Incidental costs		(£1,043)		(£1,043)	(£3,235)
Total Resources expended		(£19,789)	(£14,190)	(£33,979)	(£25,894)
Net Incoming / (outgoing) resources		£5,956	(£9,190)	(£3,234)	£5,232
Total funds brought forwards		£28,253	£10,754	£39,007	£33,775
Total funds carried forward		£34,209	£1,564	£35,773	£39,007

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£30,302	(£3,437)	£26,865	£41,422
Gift Aid Receivable	£158		£158	£252
Debtors	£7,500	£5,000	£12,500	
	£37,960	£1,563	£39,523	£41,674
CURRENT LIABILITIES				
Creditors	(£3,750)		(£3,750)	(£2,668)
NET ASSETS	£34,210	£1,563	£35,773	£39,006
FUNDS				
Capital			-	-
Income funds	£34,210	£1,563	£35,773	£39,006
TOTAL FUNDS	£34,210	£1,563	£35,773	£39,006

For the year ended 31 December 2022 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities: -

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 4 September 2023.



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Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 (and the previous year) other than the reimbursement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Preferred purpose</u>	<u>Unrestricted</u> (£)	<u>Restricted</u> (£)	<u>Total (£)</u>
LexisNexis	CEO consultancy services	12,500	5,000	17,500
Latham & Watkins	-	6,000	0	6,000
Anglo American	Shipments to Botswana, Sierra Leone, South Africa, Zambia, and Latin America	5,082	0	5,082
Amazon Smile, individual donors	-	1,241	0	1,241
		24,823	5,000	29,823
Gift Aid		£158	0	£158
Rounding difference		£1	0	£1
Total with Gift Aid		£24,982	£5,000	£29,982

ILBF engaged the services of Katrina Crossley, Justin Lemeh and Jodie-Lee Boyle as consultants. Consultancy fees relating to 2022 were funded by donations from LexisNexis and Fieldfisher. The LexisNexis donations were held within unrestricted funds and the Fieldfisher donations (received in the previous year) were held within restricted funds.

The Gift Aid receivable amounting to £158 is held within unrestricted funds.

Clifford Chance donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of that donation this year amounts to £763.