

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2021

The Trustees submit herewith their Annual Report for the year ended 31 December 2021.

Various developments post 31 December 2021 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2021)

Charity Name:	The International Law Book Facility (the " ILBF ")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	5 th Floor, St Andrew Street, London EC4A 3AE <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) The Right Honourable Lord Justice Dingemans (<i>Lord Justice of Appeal</i>) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Paul Lowenstein KC (<i>Twenty Essex</i>) Maryann McMahon (<i>Managing Director, Morgan Stanley</i>) The Honourable Mr Justice Picken (<i>Judge of the High Court of Justice, Queen's Bench Division</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Right Honourable The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>) Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen's Bench Division</i>) James Harper (<i>Director, Global Legal and Exec Sponsor Rule of Law, LexisNexis UK</i>)

	<p>Nicholas Munday (<i>NM Business Law</i>)</p> <p>Deborah Robinson</p> <p>Anesta Weekes QC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p> <p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p>
Operating Committee:	<p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown QC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Ellen Lake (<i>Clifford Chance LLP</i>)</p> <p>Emma Marshall (<i>Clifford Chance LLP</i>)</p> <p>Miranda Harrison (<i>Clifford Chance LLP</i>)</p> <p>Holly Nankivell (<i>LexisNexis</i>) Nankivell (<i>LexisNexis</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>
Administrators and Shipping Coordinators:	<p>Administrator: Miranda Harrison</p> <p>Shipping Coordinator: from February 2021: Timothy Adetuyole; from September 2021: Justin Lemeh</p>
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Secretarial Services Limited

Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR
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Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the Administrator and Shipping Coordinator, usually for a year. All Trustees, members of the Operating Committee (except the CEO) and the Administrator and Shipping Coordinator gave their time voluntarily to the ILBF during 2021.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments

until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis also generously contributes Katrina Crossley's consultancy fee as Chief Executive of the ILBF.

2020 was the 15th anniversary of the establishment of the ILBF, however due to the pandemic, celebrations were delayed until November 2021. The 15th anniversary was celebrated with a reception at Two Temple Place on 25 November 2021, kindly hosted by Brown Rudnick LLP. At the event, Lord Burnett of Maldon, Lord Chief Justice, launched the ILBF's inaugural law undergraduate essay competition which was set up and administered with the assistance of Brown Rudnick LLP and three recent law graduate volunteers.

The Trustees and Operating Committee have worked hard in 2021 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2022. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2021, student groups at nine universities were engaged in supporting the ILBF: in particular, students at the University of Exeter collected books for Tanzania; students at the University of Surrey collected books for Ghana and held a fundraising activity; students at the University of Cambridge collected and packed books for universities in Ethiopia and Sierra Leone; students at the University of Oxford collected and packed books for Nigeria; and students at KCL volunteered to pack books at several locations. In addition, the charity has continued its partnership with the **University of Surrey** to make the volunteer Shipping Coordinator role a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include the Foreign and Commonwealth Development Office's rule of law programme **ROLE UK**, **Justice Defenders** (formerly the **African Prisons Project**), Advocates for International Development (**A4ID**), the **Sierra Leone Pro Bono Network**, **Lawyers against Poverty**, the **Slynn Foundation**, the **Commonwealth Justices and Magistrates Association**, and the **Commonwealth Lawyers Association**.

Role of the Chief Executive

Katrina Crossley was appointed as Chief Executive of the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Katrina Crossley's services to the charity have been funded by way of a donation from LexisNexis.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality second hand legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16 Peace, Justice and Strong Institutions to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful secondhand books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and sent to the recipient organisation in question.

Since 2005, the ILBF has sent over 75,000 books to more than 200 not-for-profit organisations in 54 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Midland State University in Zimbabwe, and Assosa University in Ethiopia), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as the Rwanda Christian Lawyers Fraternity, Rwanda, and the National Legal Aid Clinic for Woman, Zambia) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as The Ministry of Justice, Imo State Nigeria and the Supreme Court, Turks and Caicos Islands), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

15 years of the ILBF: 2020 was the 15th anniversary of the establishment of the ILBF, and at the start of the year we had hoped to make the most of this anniversary to engage with existing and prospective stakeholders, fundraise and raise the profile of the charity. This event was deferred to 2021. The 15th anniversary event was held on 25 November 2021 and provided an excellent opportunity to celebrate the ILBF's success and raise awareness of our work. The event was generously sponsored by Brown Rudnick LLP. The ILBF produced a film for the 15th anniversary: <https://youtu.be/fsgmqBjZ6JM>.

In 2021 the ILBF sent shipments of books to 17 recipients in the Turks and Caicos Islands, Ghana, Tanzania, Rwanda, Ethiopia, Uganda, Nigeria and Sierra Leone. The recipients included courts, governmental organisations, universities and NGOs.

In addition, financial donations were received in 2021 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2021.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020), Sierra Leone (March 2019, January 2020, and December 2021), and Zambia (July and December 2020). They have joined members of the ILBF team on packing days and provided vital logistics support in Zimbabwe, Zambia and Sierra Leone;

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books ;

LexisNexis: for its contribution to Katrina Crossley's consultancy fee; and

Fieldfisher: who provided a significant grant to assist with the Shipping Coordinator services and shipping costs.

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2021's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website [at https://ilbf.org.uk/apply-for-books/](https://ilbf.org.uk/apply-for-books/)

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our [website](#)) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2021.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.

Signed on behalf of the Trustees:



A handwritten signature in black ink, appearing to be 'PL' followed by a wavy line and a period.





Paul Lowenstein KC

Trustee

APPENDIX 1

Schedule of shipments in the year ended 31 December 2021

Country	Feedback
<p>Supreme Court, Turks and Caicos Islands</p>	 <p>“The island of Providenciales in the Turks and Caicos Islands had no library in its Law Courts building. With immense support through donations of Law Reports and Legal Textbooks from the ILBF, our Judiciary was able, on Friday 3 September 2021, to formally commission its Providenciales library. The Judiciary is deeply grateful for the ILBF’s donations, which bolsters our Bench, Bar and Public as we strive to meet our mandate of ‘Providing Access to Quality Justice’.” <i>Chief Justice Mabel Agyemang, Turks and Caicos Islands</i></p>
<p>UPSA, Central University, Pentecost University, Ghana</p>	 <p>On the occasion of the handover of books to the three universities by Sam Okudzeto of Sam Okudzeto and Associates, Ghana, who distributed the books on behalf of the ILBF:</p> <p>It is often said that: “A book is a gift you can open again and again”. This shows how unique books are because it is very hard to give a gift that keeps on giving again and again. Over the years, ILBF has managed to give the perfect gift that keeps on giving. We at Sam Okudzeto & Associates, deem it a great privilege to be the medium through which the younger generation is impacted and has access to the endless opportunities that books have to offer.” <i>Sam Okuzeto and Associates, Ghana</i></p>

<p>Mzumbe University, Tanzania</p>		<p>‘I am writing to acknowledge a receipt of donated books at the Faculty of Law, a process that you and Hon. Dr. Ubena initiated. The Faculty of Law appreciates your support to the Faculty of Law and we are looking forward to working together in the future.’ <i>Dr. Seraphina Bakta, Ag Dean-Faculty of Law</i></p>
<p>TADERO Organisation, Tanzania</p>		<p>‘We thank you so much for your loving heart to support us with this important need in our Organization, These books will help us more. We pray to you and ILBF team that you will continue to support us even next time possible.’ <i>Pastor Elias Mpanilehi, TADERO</i></p>
<p>Rwanda Christian Lawyers Fraternity, Rwanda</p>		<p>‘Personally and on behalf of the Rwanda Christian Lawyers Fraternity, I would like to express my appreciations to you and the International Law Books Facility for your kind support and for this gracious donation of books which will contribute enormously in our work and will provides a positive and effective impact in building the capacity of our lawyers, paralegals and law students volunteers. Once again many thanks for this donation and support.’ <i>Louis Gitinwya, Advocate and Legal Consultant, Rwanda Christian Lawyers Fraternity.</i> See video of thanks at https://www.youtube.com/watch?v=Bwfje9tzDas</p>
<p>Assosa University, Ethiopia</p>		<p>‘It is with great pleasure when I notify you that I have collected our books as of today. Thus, I am thankful to you & your institution on behalf of my self and Assosa University.’ <i>Kidane Deyasa Jiru, Acting Dean & Lecturer, Assosa University School of Law</i></p>
<p>Justice Defenders, Uganda</p>	<p>‘We are really grateful to you and your team for the wide variety of Law books and we look forward to sharing some dissemination photos with you in due course.’ <i>Karen Saidi,</i></p>	

		<p>Country Director, Justice Defenders</p>
<p>Starlight Organisation and Ministry of Justice Kaduna State, Ministry of Justice, Imo State, Nigeria</p>		<p>‘MOJ Kaduna, and Starlight Correctional Services have confirmed received’ Emmanuel Finndoro-Abasi, Africa House, London</p> <p>‘The books will enhance our nation's jurisprudence and also help in the interpretation of law...these books will help the judges and magistrates, and the bar and the bench’. <i>Dr Fabian Chijiogu Ihekweme, Commissioner for Foreign and International Affairs, Imo State</i></p> <p>See video:</p>
<p>Fourah Bay College, Sierra Leone</p>		<p>Momo Turay, Country Director, UK Sierra Leone Pro Bono Network, handing over the books to Fourah Bay College-University of Sierra Leone</p>
<p>Advocaid and Institute for Legal Research and Advocacy for Justice, Sierra Leone</p>	<p>Books for Advocaid and the Institute for Legal Research and Advocacy for Justice were handed over by Momo Turay, Country Director, UK Sierra Leone Pro Bono Network</p>	
<p>High Court, Sierra Leone</p>		<p>Momo Turay, Country Director, UK Sierra Leone Pro Bono Network, handing over the books to Chief Justice Desmond Babatunde Edwards, Sierra Leone High Court</p>

Sierra Leone Bar Association,



‘Sierra Leone Bar Association President Edwina Michaela Swallow in receiving the books appreciated the donation and especially thanked Richard Honey- Chair, Steering Group UKSLPBN for the various support to the justice sector-judiciary, the Bar Association, the Universities as well as civil society of Sierra Leone. Gratitude was also expressed to ILBF and Katrina Crossley as well as the law students at University of Kent who volunteered to pack the books. SLBA President Swallow used the opportunity to reiterate her desire of ensuring the other projects-professional development they have approached the UKSLPBN for is carried out’. Momo Turay, Country Director, UK Sierra Leone Pro Bono Network

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2021

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL
LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the charity's trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
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Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

REGISTERED OFFICE

5th Floor, 6 St Andrew Street, London EC4A 3AE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2021.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2020 the company sent several shipments of books with recipients in Zimbabwe, Zambia, Sierra Leone, Namibia, South America, Tanzania, Uganda, Ethiopia and Nigeria. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2021 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston

The Rt Hon Lord Justice Dingemans

Mrs Mahmuda Gunner (until 20 September 2021)

Mr Philip Hill

Mr Paul Lowenstein KC

Ms Maryann McMahon

The Hon Mr Justice Picken

Mr Mark Stephens

4. The Company's bankers are as follows:

HSBC

City of London Branch

60 Queen Victoria Street

EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited

5th Floor
6 St. Andrew Street
London, United Kingdom
EC4A 3AE

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



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Paul Lowenstein KC, Director

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2021

	Note	2021 Unrestricted	2021 Restricted	2021	2020
Incoming resources					
Donations	3	£7,714	£20,075	£27,789	£24,461
Donations - equipment & facilities		£3,337		£3,337	£2,793
Total Incoming resources		<u>£11,051</u>	<u>£20,075</u>	<u>£31,126</u>	<u>£27,254</u>
Resources expended					
Shipping costs covered by Grant			(£1,757)	(£1,757)	(£3,335)
Other Shipping costs			(£7,565)	(£7,565)	(£4,605)
Consultancy			(£10,000)	(£10,000)	(£10,000)
Storage and retrieval costs		(£3,337)		(£3,337)	(£2,793)
Incidental Costs		(£3,235)		(£3,235)	(£223)
Total Resources expended		<u>(£6,572)</u>	<u>(£19,322)</u>	<u>(£25,894)</u>	<u>(£20,956)</u>
Net Incoming / (outgoing) resources		£4,479	£753	£5,232	£6,298
Total funds brought forwards		£27,114	£6,661	£33,775	£27,477
Reclassification of funds	4	(£3,340)	£3,340	-	-
Total funds carried forward		<u>£28,253</u>	<u>£10,754</u>	<u>£39,007</u>	<u>£33,775</u>

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£28,001	£13,421	£41,422	£36,167
Gift Aid Receivable	£252		£252	£107
	£28,253	£13,421	£41,674	£36,274
CURRENT LIABILITIES				
Creditors		(£2,668)	(£2,668)	(£2,500)
NET ASSETS	£28,253	£10,753	£39,006	£33,774
FUNDS				
Capital			-	-
Income funds	£28,253	£10,753	£39,006	£33,774
TOTAL FUNDS	£28,253	£10,753	£39,006	£33,774

For the year ended 31 December 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 27 September 2022.



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Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 (and the previous year) other than the re-imburement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2021</u>
Lexis Nexis	CEO consultancy		£10,000	£10,000
Fieldfisher	Shipping Coordinator consultancy, funds left over to be used for shipment costs		£5,000	£5,000
Anglo American / De Beers	Shipment costs to Zambia, Sierra Leone, Namibia, Zimbabwe and South America		£5,075	£5,075
Amazon Europe and Individuals	Shipment and incidental costs	£7,569		£7,569
		£7,569	£20,075	£27,644
Gift aid		£144		£144
<i>Total with gift aid</i>		£7,714	£20,075	£27,789

ILBF engaged the services of Katrina Crossley, Timothy Adetuyole and Justin Lemeh as consultants. Consultancy fees relating to 2021 were covered by donations from LexisNexis and Fieldfisher. These funds were held within restricted funds.

The gift aid receivable amounting to £252 is held within unrestricted funds.

Clifford Chance has donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £3,337.

4 Reclassification of funds

Following a review by the charity of monetary donations and any restrictions associated with their use, adjustments have been made to the classification of restricted and unrestricted funds and the cash balances have been restated accordingly.

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL
LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the charity's trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
.....

Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

REGISTERED OFFICE

5th Floor, 6 St Andrew Street, London EC4A 3AE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2021.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2020 the company sent several shipments of books with recipients in Zimbabwe, Zambia, Sierra Leone, Namibia, South America, Tanzania, Uganda, Ethiopia and Nigeria. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2021 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston

The Rt Hon Lord Justice Dingemans

Mrs Mahmuda Gunner (until 20 September 2021)

Mr Philip Hill

Mr Paul Lowenstein KC

Ms Maryann McMahon

The Hon Mr Justice Picken

Mr Mark Stephens

4. The Company's bankers are as follows:

HSBC

City of London Branch

60 Queen Victoria Street

EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited

5th Floor
6 St. Andrew Street
London, United Kingdom
EC4A 3AE

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



.....

Paul Lowenstein KC, Director

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2021

	Note	2021 Unrestricted	2021 Restricted	2021	2020
Incoming resources					
Donations	3	£7,714	£20,075	£27,789	£24,461
Donations - equipment & facilities		£3,337		£3,337	£2,793
Total Incoming resources		<u>£11,051</u>	<u>£20,075</u>	<u>£31,126</u>	<u>£27,254</u>
Resources expended					
Shipping costs covered by Grant			(£1,757)	(£1,757)	(£3,335)
Other Shipping costs			(£7,565)	(£7,565)	(£4,605)
Consultancy			(£10,000)	(£10,000)	(£10,000)
Storage and retrieval costs		(£3,337)		(£3,337)	(£2,793)
Incidental Costs		(£3,235)		(£3,235)	(£223)
Total Resources expended		<u>(£6,572)</u>	<u>(£19,322)</u>	<u>(£25,894)</u>	<u>(£20,956)</u>
Net Incoming / (outgoing) resources		£4,479	£753	£5,232	£6,298
Total funds brought forwards		£27,114	£6,661	£33,775	£27,477
Reclassification of funds	4	(£3,340)	£3,340	-	-
Total funds carried forward		<u>£28,253</u>	<u>£10,754</u>	<u>£39,007</u>	<u>£33,775</u>

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£28,001	£13,421	£41,422	£36,167
Gift Aid Receivable	£252		£252	£107
	£28,253	£13,421	£41,674	£36,274
CURRENT LIABILITIES				
Creditors		(£2,668)	(£2,668)	(£2,500)
NET ASSETS	£28,253	£10,753	£39,006	£33,774
FUNDS				
Capital			-	-
Income funds	£28,253	£10,753	£39,006	£33,774
TOTAL FUNDS	£28,253	£10,753	£39,006	£33,774

For the year ended 31 December 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 27 September 2022.



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Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 (and the previous year) other than the re-imburement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2021</u>
Lexis Nexis	CEO consultancy		£10,000	£10,000
Fieldfisher	Shipping Coordinator consultancy, funds left over to be used for shipment costs		£5,000	£5,000
Anglo American / De Beers	Shipment costs to Zambia, Sierra Leone, Namibia, Zimbabwe and South America		£5,075	£5,075
Amazon Europe and Individuals	Shipment and incidental costs	£7,569		£7,569
		£7,569	£20,075	£27,644
Gift aid		£144		£144
<i>Total with gift aid</i>		£7,714	£20,075	£27,789

ILBF engaged the services of Katrina Crossley, Timothy Adetuyole and Justin Lemeh as consultants. Consultancy fees relating to 2021 were covered by donations from LexisNexis and Fieldfisher. These funds were held within restricted funds.

The gift aid receivable amounting to £252 is held within unrestricted funds.

Clifford Chance has donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £3,337.

4 Reclassification of funds

Following a review by the charity of monetary donations and any restrictions associated with their use, adjustments have been made to the classification of restricted and unrestricted funds and the cash balances have been restated accordingly.