

North Area Partnership (NAP)

Company Limited by Guarantee No. 4971879

Registered Charity No. 1110073

**Annual Report & Financial Statements
For the Year Ended 31 March 2024**

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Company information

Trustees & Directors	Sheila Acton	Resigned 25 th April 2024
	John Whittle	
	Dr Tricia Ann Ayrton	
	Nicki Tina Iginla	
	Karen Alexandridis Jill Hodkinson Helen Johnson Andrea Thompson Marcianne Uwimana	Appointed 16 th March 2022 Appointed 23 rd January 2023
Members of Staff responsible for the management of the Business		
	Simone Yeoman	Project Co-ordinator
Registered Office Principle place of business	Syke Community Base Syke Methodist Church Syke Road Rochdale OL12 9TF	From April 2015
Independent Examiners	Steve Charlesworth Limited 65 Manchester Road, Heywood, OL10 2EG	
Bankers	Nat West Bank Town Hall Square Rochdale OL16 1LL	

Trustees and Directors Report for the year ended 31 March 2024

The Directors, who are the trustees of the charity, present their annual report and independently examined financial statements for the year ended 31 March 2024.

Structure, Governance and Management

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 21 November 2003 and as amended by special resolution dated 10 May 2005 and Certificate of Incorporation dated 25 July 2009. It is registered as a charity with the Charity Commission.

The Directors have the power to admit any person or organisation to membership. The Board have the power to make bye laws and rules governing the admission to and termination of membership, the rights and privileges of members and the entrance fees, subscriptions and other fees or payments to be made by members. The members in general meeting may alter or appeal such rules and bye laws.

The members of the company agree to contribute a sum not exceeding £1 in the event of the charity being wound up.

Appointment of Directors and Trustees

The Directors, who are the Trustees, are appointed by the members in general meeting and are collectively known as the Board. At each AGM, one third of the Directors stand down by rotation, being the longest in office and are eligible for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or member giving not less than 14 and not more than 35 clear days' written notice of a nomination.

The Trustees who served during the year, together with any changes up to the date of approving this report are listed on page 3.

Trustee recruitment, induction and training

The organisation has a process for the recruitment and induction of the members of the Board of Directors and is led by the needs and skill requirements of the organisation.

Organisation

The Board, which must not be less than six members and not more than fifteen, administers the Charity and meets as necessary, usually at least 6 times per year. Although there is no formal structure of sub committees, individual trustees hold specific portfolios, and take the lead on behalf of the Board on these matters. The Board occasionally sets up ad hoc working groups to look at specific matters and to report back.

Portfolio	Holder
Governance	Sheila Acton
Finance	John Whittle
Personnel	Jill Hodgkinson

The day – to - day operations of the Charity are the responsibility of the Project Co-Ordinator, to whom the Trustees delegate authority for operational matters including finance, employment and development, within the overall strategy agreed by the Board.

Risk Management

The Trustees have undertaken a review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Periodic reviews are made to ensure that the charity continues to identify and mitigate any major risk that may arise. The major financial risks facing the charity arise in connection with:

Uncertainty about the continuing financial capacity of some of the regular funders to continue to support the work,

The short - term nature of project funding,

The charity may also face continuing organisational challenges in aligning its resources to meet the requirements of its customers/grantors, whilst maintaining its financial viability.

Objectives and Activities

The Charity's objectives are:

- a) To promote the benefit of the inhabitants of the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together and said inhabitants and the local authorities, voluntary and other organisations in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- b) To establish, or secure the establishment of, a community centre (hereafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.
- c) To promote such other charitable purposes as may from time to time be determined.
- d) The Association shall be non-party in politics and non-sectarian in religion.

In the context of its objectives, the charity has defined its mission as being:

"To make a difference to the lives of the residents of the North Rochdale area and provide access to services which improve the quality of life for people working and living in the area and to improve the environment in which they live.

Vision

North Area Partnership's vision is to see the North area of Rochdale as a thriving community where people want to live, work, visit and do business. A place where people feel safe and secure, where lifelong education and training is easily accessible, where people enjoy good health and well - being, where people feel safe and secure in their homes, in a pleasant environment and have access to local jobs, businesses, arts and leisure facilities.

Aims

- To promote and support a safe community.
- To increase opportunities for community members to develop skills and confidence.
- To reduce social exclusion and isolation of local residents and users.
- To address issues raised by poverty.
- To reduce racial tension within the area.
- To increase community cohesion and intergenerational understanding.

- To enable residents to access services which improve their employment prospects.
- To enable local people to improve their health and wellbeing.
- To enable local residents to influence decisions affecting their area with particular reference to Healey Ward.
- To improve the environment and road safety for residents within the area.
- To improve access to a base where people of all ages can come together to meet existing friends and make new ones.
- Respond to any newly expressed needs resulting from the pandemic.

Values

The values that underpin the work of Syke Community Base:

To be open with each other,

To enable all to achieve their goals,

To work for the whole community.

The Trustees consider that the public benefit arising from activity undertaken to advance this mission is primarily achieved by the development and increased effectiveness of the work of the charity's members and others with whom the charity works. This constituency group reaches most people in the area of benefit and pursues a broad range of charitable objects.

The Trustees have paid due regard to the Charity Commission's guidance on public benefit when deciding which activities the charity should undertake.

Achievement and Performance

During the financial year 2023/2024, the North Area Partnership, known locally as Syke Community Base, continued to rebuild and develop programmes of activities after Covid 19. Our programme of activities aims to address the needs of all ages. Activities for young children and families include Stay and Play sessions, weekly Cubs, Beavers and Scouts groups as well as our new funded Story and craft sessions to share family favourite stories and encourage reading and creativity.

To ensure social inclusion for older people we offer a number of health and wellbeing activities including Yoga, Walk and Talk, Tai Chi, watercolour painting, Arts & Crafts and computer classes all of which continue to be successful as well as new groups this year including Pilates and Line Dancing. We also offer weekly social afternoons for the over 50s, whose members also had the opportunity for days trips out and other social activities outside of the centre. We encourage togetherness and community support through funded community integration sessions, monthly Lunch Together and Meet, Share, Eat sessions both of which provide donation based hot meals for people of all ages.

To ensure that residents in the Healey Ward were able to influence decisions which impact on their lives, Syke Community Base continues to host the Healey Ward Forums, Police and Community Together (PACT) meetings on a bi - quarterly basis. This provides opportunities for residents to meet local Councillors to raise both personal and local issues and work closely with the community to improve the environment through accessing Local Authority 106 money. We increase access to employment by sessions on improving personal development, ICT skills, CV writing, job searching, applications, interview techniques, communication skills and recognition of transferable skills (i.e.

women returners who have childcare experience, time management skills, financial control and budgeting as part of their everyday lives). We also continued to offer student placements and volunteer opportunities.

Financial Review

The organisation continues to rent space in Syke Methodist Church, which has undergone a major refurbishment and now provides a fit for purpose setting for Syke Base activities. In 2024, both income (£65,028) and expenditure (£51,775) show growth and development on 2023 figures (see page 10). Grants to the value of £35,580 were secured (see table 1) but growth was achieved largely through becoming more financially self-sufficient by raising more income through our classes and activities and room hire (see table 2). Savings on premises costs (table 3) and equipment (table 4) helped offset higher costs on cleaning (table 4) and tutors and resources costs (table 6), caused by an increase in activities and beneficiaries.

Plans for the future

- Continue to work in partnership with outside agencies to meet the needs of our beneficiaries.
- Keep staff to a minimum but affordable within the level of funding.
- Continue to ensure the financial viability of existing groups.
- Continue to monitor all areas of expenditure to identify where savings can be made.
- Continue to source and apply for external funding as appropriate.
- Continue to respond to issues arising from the increasing cost of living and the lasting effects of Covid 19.

Directors Responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements the Directors have:

- Selected suitable accounting policies and applied them consistently,
- Made judgements and estimates that are reasonable and prudent,
- Stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepared the financial statements on the going concern basis.

The Directors are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking steps for the prevention and detection of fraud and other irregularities.

In so far as the Directors are aware:

- There is no relevant information of which the company's independent examiners are aware; and
- The Directors have taken all steps that they ought to have taken to make themselves aware of any of relevant information and to establish that the examiners are aware of that information.

Small Company Provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Charity Provisions

The accounts comply with statutory requirements, the provisions of the governing document and the Statement of Recommended Practice for Charities issued March 2005.

Approved by the Board and signed on its behalf by:

Signed by a Director

John Whittle

Print name

John
Whittle

Dated

31.10.24

Independent examiner's report to the trustees of North Area Partnership (NAP)

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 9-14.

Respective responsibilities of directors and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 144 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Charlesworth

Stephen Charlesworth

Steve Charlesworth Limited

65 Manchester Road, Heywood, Lancashire, OL10 2EG

Date 31.10.24

Statement of Financial Activities (SoFA)

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Incoming resources					
Incoming resources from generating funds	1	9,000	26,580	35,580	32,831
Other incoming resources	2	29,448	0	29,448	21,477
Income from Investments					
Total incoming resources		38,448	26,580	65,028	54,308
Resources expended					
Cost of generating funds					
Charitable activities	3	24,795	26,580	51,375	50,699
Governance Costs	8	400		400	430
Total Resources Expended		25,195	26,580	51,775	51,129
Net incoming/(outgoing) resources before transfers		13,253	0	13,253	3,179
Transfer between funds					
Net movement in funds		13,253	0	13,253	3,179
Total funds brought forward		6,714	0	6,714	3,535
Net Total funds carried forward		19,967	0	19,967	6,714

Continuing Operations

None of the company's activities were acquired or discontinued during the above two financial years.

The notes on pages 12 to 15 form part of these accounts

Balance Sheet

		31 March 2024	31 March 2023
Fixed assets			
Tangible assets	11	-	-
Current assets			
Cash at bank and in hand			
	Total current assets	20,367	21,714
Creditors: amount falling due within one year	10	400	15,000
Net current assets			
Total assets less current liabilities			
Net assets		<u>19,967</u>	<u>6,714</u>
Funds of the Charity			
Unrestricted funds		19,967	9,410
Total unrestricted funds		19,967	9,410
Restricted funds			(2,696)
Total funds		<u>19,967</u>	<u>6,714</u>

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies 'regime'.

Signed by a Director

John Whittle

Print name

John Whittle

Dated 31.10.2024

Notes to the Accounts for the Year Ended 31 March 2024

Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Basis of preparation

The accounts have been prepared under the historical cost convention and comply with the Statement of Recommended Practice "Accounting and Reporting by Charities" (2005)

The company is reporting a surplus of £13,253 and the company balance is positive at £19,967 at the year end.

Fund accounting

General funds are available at the discretion of the Directors in furtherance of the general objectives of the Company.

Designated funds are created by the Directors to meet anticipated future expenditure and the designations may be changed at any time.

Restricted funds are funds subject to specific restrictive conditions imposed by funders or by the purpose of the grant.

Incoming resources

Total incoming resources as shown in the Statement of Financial Activities (SoFA) represents the net amounts from all sources.

These are included in the SoFA when:

- The charity becomes entitled to the resources,
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross into SoFA.

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' and Directors' annual report.

Investment income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets. Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or a reasonable value on receipt. Fixtures, fittings and equipment are depreciated using the reducing balance method at a rate of 25% per annum.

1. Grants

	Unrestricted	Restricted	Total 2024	Total 2023
RMBC / Township Healthcheck Completion	9,000		9,000	9,000
Healey Ward Funds		1,280	1,280	0
Henry Smith		10,000	10,000	0
Peoples Health Trust				10,985
Mains Grant		10,000	10,000	0
Awards For All				0
Garfield Weston		5,000	5,000	0
Forever Manchester				1,000
Home Instead				1,500
Action Together				1,200
RMBC (Ramp funding)				0
RBH				0
Antioch Network				0
Arnold Clark				1,000
Norman Barnes		300	300	
Other (Maternity pay grant)				8,146
TOTAL	9,000	26,580	35,580	32,831

2. Other incoming resources

	Note	Unrestricted	Restricted	Total 2024	Total 2023
Donations					0
Classes & Activities		21,520		21,520	13,105
Room Hire		7,445		7,445	6,620
Pension Refund				0	142
Other Income		483		483	
Transfer				0	1,610
TOTAL		29,448		29,448	21,477

3. Charitable activities⁷³⁶

	Note	Unrestricted	Restricted	Total 2024	Total 2023
Salaries, NI & Pension			22,760	22,760	25,169
Premises costs	4	12,266		12,266	10,725
Office costs	5	3,061		3,061	3,750
Class & activity costs	6	9,299	3,820	13,119	10,540
Staff & volunteer costs	7	169		169	216
Sundries				0	299
TOTAL		24,795	26,580	51,375	50,699

4. Premises costs

	Unrestricted	Restricted	Total 2024	Total 2023
Rent & Rates	6,315		6,315	4,342
Insurance	1,389		1,389	772
Cleaning & Materials	3,905		3,905	2,933
Equipment, repairs & maintenance	115		115	2,678
Building R&R	542		542	0
TOTAL	12,266		12,266	10,725

5. Office costs

	Unrestricted	Restricted	Total 2024	Total 2023
Postage & Carriage	20	0	20	0
Stationery & Photocopying	546	0	546	2,061
Kitchen Equipment	137	0	137	0
Office Equipment	539	0	539	0
Telephone	1,400	0	1,400	1,690
Donations & Gifts	419	0	419	0
TOTAL	3,061	0	3,061	3,751

6. Classes & activities

	Unrestricted	Restricted	Total 2024	Total 2023
Tutors & Resources	4,668	3,820	8,488	8,321
Hospitality & Events	4,631		4,631	2,219
TOTAL	9,299	3,820	13,119	10,540

7. Staff & volunteer costs

	Unrestricted	Restricted	Total 2024	Total 2023
Travel & Training	169	0	169	216
Volunteer Expenses	0	0	0	0
TOTAL	169	0	169	216

8. Governance costs

	Unrestricted	Restricted	Total 2024	Total 2023
Accountancy	300		300	430
TOTAL	300		300	430

9. Staff Costs

No employee earned more than £60,000 and the number of full time equivalent employees was 1.

10. Creditors

	Unrestricted	Restricted	Total 2024
Income in Advance			
Other Creditors	300		300
TOTAL	300		300

11. Tangible Fixed Assets

Cost

	Fixtures, fittings & equipment
As at 1 April 2023	-
Additions	-
Disposals	-
As at 31 March 2024	-

Depreciation

	Fixtures, fittings & equipment
As at 1 April 2023	-
Charge for the Year	-
As at 31 March 2024	-

Net Book Value

	Fixtures, fittings & equipment
As at 1 April 2023	-
Disposal	-
As at 31 March 2024	-