

HOME-START NEWARK

**YMCA NEWARK & SHERWOOD COMMUNITY ACTIVITY VILLAGE,
LORD HAWKE WAY, NEWARK, NOTTINGHAMSHIRE.**

ACCOUNTS

YEAR ENDED 31 MARCH 2024

SECRETARY S.E. Grant
COMPANY NUMBER 5433103
CHARITY NUMBER 1109551

REGISTERED OFFICE -

YMCA Newark & Sherwood
Community Activity Village,
Lord Hawke Way,
Newark,
Nottinghamshire.
NG24 4FH

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**David Pattinson, Chartered Accountants,
233, London Road, Balderton, Newark, Nottinghamshire.**

HOME-START NEWARK

TRUSTEES' ANNUAL REPORT

The trustees present their report and the accounts of the company for the year ended 31 March 2024.

OBJECTIVES AND ACTIVITIES

The objects of the company are to increase the confidence and independence of the family by:

- a) offering support, friendship and practical assistance;
- b) visiting families in their own homes, where the dignity and identity of each adult and child can be respected and protected;
- c) reassuring parents that difficulties in bringing up children are not unusual and encouraging them to enjoy family life;
- d) developing a relationship with the family in which time can be shared and understanding can be developed: the approach is flexible to take account of different needs;
- e) encouraging parents' strengths and emotional well-being for the ultimate benefit of their children;
- f) encouraging families to widen their network of relationships and to use effectively the support and services available within the community.

Our aims and objectives

In order to achieve our vision and strengthen our organisation Home-Start Newark will pursue the following aims and objectives:

Our delivery: Continue to provide tailored support to families in a professional and efficient manner

- Ensure systems, policies and processes are maintained to provide effective operations
- Ensure effective governance and financial control is maintained
- Ensure the safeguarding of children remains at the core of all areas of work

Our Services: Ensure our services are as appropriate, effective and responsive as they can be within the changing social, political and pandemic situation.

- Keep our services under frequent review to ensure we are able to respond rapidly to developments relating to the global pandemic changing need and identify ways they may be refined or adapted to meet
- Continue to engage with families in a range of ways to obtain feedback regarding our services to ensure we remain responsive to changing needs.

Our People: Ensure we continue to have motivated and engaged volunteers and staff in place to enable delivery of our services

- Maintain a watchful eye on volunteer numbers ensuring recruitment occurs at appropriate levels to maintain sufficient numbers to deliver our home visiting service and group support facility and consider new approaches to volunteer recruitment
- Ensure that Home-Start Newark continues to be an organisation of choice for people to work and volunteer for by offering relevant ongoing training, support and development opportunities
- Ensure our equalities and diversity policy is central to all staff and volunteer recruitment, development and support plans.

Our Finances: Ensure that our organisation is financially secure now and in the future

- Develop and maintain a clear strategy for strengthening our financial position including accessing grants, fundraising activities and one-off funding bids in line with our ethical fundraising policy
- Continue to closely observe accounts, actively working to anticipate possible future variables in income and expenditure

Our relationships: Ensure we maximise our opportunities to develop strategic partnerships that will advance our vision

- Consider how relationships with key stakeholders could be developed by exploring local collaborative working or reciprocal support and signposting
- Work to improve our relationship with local businesses, networking at local events and actively engaging with them where appropriate.

Our Profile: Ensure we maintain a strong local and regional reputation

- Ensure our marketing and communication materials are fully updated in line with Home-Start UK expectations to ensure continued visibility and providing effective materials for publicity purposes and funding bids
- Take steps to raise our profile with local businesses
- Develop our social media presence, targeting relevant material towards differing audiences

HOME-START NEWARK

TRUSTEES' ANNUAL REPORT

ACHIEVEMENTS AND PERFORMANCE

2024 marks Home-Start Newark's 40th birthday! We are incredibly proud to have been delivering vital family support services in the heart of our local community for 40 years.

We started this year in the midst of a cost of living crisis, which has led to very tough times for many of the families that we support. It's also had a significant impact on volunteer recruitment, rising costs for the organisation and on fundraising. As a small voluntary sector organisation, this can be pretty challenging; but we have been able to adapt our approach, finding opportunities to provide responsive services which meet emerging needs.

Our Home-Visiting Service has been a vitally important ingredient in many families' lives over the last 12 months. We've seen increased needs, particularly around children's development, finance/debt, domestic abuse, isolation, and mental health in the last year. Our amazing Home Visiting Volunteers have had the support of our hard working office team, working alongside families to help them deal with these challenges. We've secured additional funding to provide free safety equipment and baby formula where needed, and have benefitted from close support from local agencies such as the Salvation Army, food banks and NSDC Housing teams in reducing family crises.

This year we offered a free counselling service, provided both face-to-face and online by a volunteer student counsellor. Parents using this service experienced positive and sustained changes in their mental health. This is alongside the existing incredible work done by our Home-Visiting and Family Group Services every week - supporting families' emotional wellbeing. Kim Shirley is now our Mental Health First Aider and has supported the development and delivery of wellbeing chats at our Family Group, as well as working with me on our organisational Wellbeing Action Plan for staff, trustees and volunteers.

Our newer Home-Visiting Service delivery in Ollerton, Boughton and Bilsthorpe has continued to grow, with more referrals coming through and additional volunteers being recruited. Our worker Claire Flanagan is now mostly able to step away from direct support, and facilitate the work of our fantastic volunteers with families in these areas. This is a great achievement and a milestone in the establishment of our services in this area.

Babies born during covid lockdowns are now approaching nursery and school age. We have adapted our Step Up For School (school/nursery readiness) project to focus on the emerging priorities that families are telling us about: speech, language and communication and toileting. Our worker Kay Davidge has expanded our popular community 'light touch' events so that we can share information and resources beyond our supported families and into the heart of the communities where we work. This work is also embedded across our other services.

Our Family Group has gone from strength to strength, and we are delighted to see families self-referring as word of mouth spreads about this great service. For the first time since re-opening after covid, we've had to start a waiting list as we are full to capacity. Our amazing Family Group workers Julia Sumner and Michelle Bentley, as well as our brilliant Family Group Volunteers, have worked incredibly hard over the last 12 months to respond to the needs of families there. As a result we have been supported at Family Group by several visiting services: Citizens Advice, Newark Civil War Museum Mini Museum Service, Children's Centre and more.

We welcomed three new Trustees, Ian Barber, Gemma Bukel, and Sue Smith onto our existing board of committed and hard working people. Their expertise in PR, business development, strategy and law is already benefitting the work of the Board of Trustees and the organisation as a whole. Sue has experience already as a Home-Visiting Volunteer with us. We said a sad goodbye to our brilliant Family Support Coordinator Rachel Boydell, who left us to undertake further academic studies. Huge thanks to Rachel for all her hard work, expertise and humour – we'll miss her, but we know she'll be amazing! Recruitment is underway to fill her post.

In the summer of 2023 we took 2 coach loads of families to White Post Farm for a day of animals, picnics, sunshine and making important family memories together. Families at our Family Group also enjoyed a Teddy Bear's Picnic in Sconce Park and a Sports Day in the church hall (rain!!).

We ran a summer social/celebration event for our volunteers in Hardy's Farm Shop in Farndon, and a Volunteers' Christmas Bingo session in Balderton. This year we added bi-annual Volunteer Coffee and Chat sessions, so our wonderful Volunteers can meet up with other members of this amazing team and get to know each other during the year. We ran 3 preparation courses, training 10 new Home Visiting Volunteers. We ran two safeguarding training updates with fantastic support from Change Grow Live, who provided us with an informative and helpful session around substance misuse.

At Christmas time, we were supported once more by the generosity of the local community, via the Salvation Army's Christmas gift scheme, which ensured no children went without presents, no matter the circumstances. Families enjoyed a fun Christmas Party at Beanblock Café in Newark. We even had a special visitor dressed in red and white!

All in all this has been a challenging but very positive year, with lots to celebrate and a team of Volunteers, staff and Trustees working incredibly hard to provide the best possible service to local families. I feel humbled and proud to be able to lead this team through these challenges and on towards our 50th birthday!

Sara Grant
Manager

FINANCIAL REVIEW

There was a net surplus of £8,075 for the year ended 31 March 2024. Total funds carried forward are £98,628 plus the revaluation reserve of £19,915.

It is the policy of Home-Start Newark to build and retain a reserve that would:

- a) Ensure the organisation could meet all outstanding liabilities should core funding be withdrawn at short notice.
- b) Ensure the organisation could continue operating for three months should core funding be significantly reduced. A significant reduction has been taken to mean a 50% cut. During the year in question all efforts would be made to obtain alternative funding to continue the service in the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Home-Start Newark is a company limited by Guarantee, the governing document being the Memorandum and Articles of Association.

Trustees are recruited from the local area and are people of good standing within the community, with the appropriate skills to support the scheme.

REFERENCE AND ADMINISTRATIVE DETAILS

The directors in office in the period and up to the date of this report, who are also trustees, were as follows:

- a) J. Geraghty, H. Lockwood, T O'Dea, C. Willey, and K.J. Southern served throughout the year.
- b) G. Bukel, I.M. Barber and S. Smith were appointed during the year.

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006, and the Charities Statement of Recommended Practice (FRS102)(effective January 2015).

By order of the Board on 25 July 2024

Secretary

S.E. GRANT



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOME-START NEWARK

I report on the accounts of Home-Start Newark, for the year ended 31 March 2024 which are set out on page 4 to 11.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply, and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

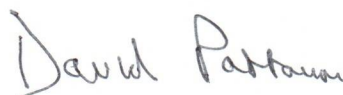
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Pattinson, Chartered Accountant
233, London Road,
Balderton,
Newark,
Nottinghamshire.
NG24 3HA



25 July 2024

HOME-START NEWARK
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
TURNOVER	151,254	135,202
Administrative expenses	144,588	131,735
OPERATING PROFIT	6,666	3,467
Interest receivable and similar income	1,409	533
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	8,075	4,000
Tax on profit on ordinary activities	-	-
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION	8,075	4,000
Retained surplus brought forward	90,553	86,553
RETAINED SURPLUS CARRIED FORWARD	98,628	90,553

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	Note	2024			2023		
		Unrestricted funds £	Restricted funds £	Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
Income and endowments from:							
	3						
Donations and legacies		66,539	82,423	148,962	66,601	66,186	132,787
Other trading activities		2,292	-	2,292	2,415	-	2,415
Investments		1,409	-	1,409	533	-	533
Total		70,240	82,423	152,663	69,549	66,186	135,735
Expenditure on:							
	4						
Raising funds		768	14	782	399	-	399
Charitable activities		49,877	91,970	141,847	61,521	67,801	129,322
Other		1,649	310	1,959	1,704	310	2,014
Total		52,294	92,294	144,588	63,624	68,111	131,735
Net income/(expenditure)		17,946	(9,871)	8,075	5,925	(1,925)	4,000
Transfer between funds		(10,514)	10,514	-	(3,219)	3,219	-
Net movement in funds		7,432	643	8,075	2,706	1,294	4,000
Reconciliation of funds:							
	9						
Total funds brought forward		84,804	5,749	90,553	82,098	4,455	86,553
Total funds carried forward		92,236	6,392	98,628	84,804	5,749	90,553

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK

BALANCE SHEET

31 MARCH 2024

	Note	£	2024	£	£	2023	£
Fixed assets:							
Tangible assets	6			4,869			5,556
Current assets:							
Stock of chromebooks		8,671				13,455	
Debtors and prepayments	7	1,180				1,211	
Cash at bank and in hand		136,421				121,704	
Total current assets		146,272				136,370	
Liabilities:							
Creditors: Amounts falling due within one year	8	32,598				31,458	
Net current assets				113,674			104,192
Total net assets				118,543			110,468
The funds of the charity:	9						
Unrestricted funds				92,236			84,804
Restricted -							
HSUK Caring for Families Fund		363				363	
HSUK Emergency Fund – Capital		371				433	
National Lottery Covid Fund – Capital		470				548	
HSUK Funding Strategy		152				755	
Magic Little Grants		511				117	
BNA Charitable Incorporated		-				1,000	
Notts County Council, Councillor's Divisional Fund, Councillor Keith Girling		-				1,000	
NSDC Ollerton Pilot – Capital		1,124				1,264	
HSUK – Chromebook		239				269	
The National Lottery, Cost of Living		980				-	
Star Trust		2,051				-	
Feeds Baby Formula		131		6,392		-	5,749
Revaluation reserve				19,915			19,915
Total charity funds				118,543			110,468

The directors are satisfied that the company is entitled to exemption from audit under Section 477 of the Companies Act 2006 and that no members have requested an audit pursuant to Section 476 of the Act.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for the financial year in accordance with the requirements of Section 396 of the Companies Act 2006, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

T. O'DEA

) Directors

K. SOUTHERN

Approved by the board on 25 July 2024

Company number 5433103

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK

NOTES

31 MARCH 2024

1. ACCOUNTING POLICIES**a) Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (FRS102) (effective January 2015).

b) Grant income and donations

Grants are treated as income in the year to which they relate; donations are accounted for as received.

c) Expenses

Expenditure is accounted for as incurred.

d) Tangible fixed assets

Fixed assets are depreciated in equal annual instalments over their expected useful life of ten years.

e) Pension scheme

The company operates a defined contribution scheme and contributions are charged against profits in the period when due.

2. STAFF COSTS

	2024	2023
Average number of employees	7	7
	-----	-----
	£	£
Wages	97,505	90,281
Pension contributions	4,318	4,023
	-----	-----
	101,823	94,304
	-----	-----

HOME-START NEWARK
NOTES
YEAR ENDED 31 MARCH 2024

3. INCOME AND ENDOWMENTS

	Unrestricted funds £	2024 Restricted funds £	Total funds £	Unrestricted funds £	2023 Restricted funds £	Total funds £
(a) <u>Donations and legacies</u>						
Core funding - Notts County Council	10,524	-	10,524	10,524	-	10,524
NCC Homes for Ukraine Fund	-	2,189	2,189	-	219	219
Newark and Sherwood DC	14,690	-	14,690	14,690	-	14,690
NSDC – Ollerton Pilot	-	14,370	14,370	-	14,370	14,370
Group funding- Children in Need	-	10,000	10,000	-	10,500	10,500
Other grants - NCC Covid Recovery	-	-	-	-	18,682	18,682
Domlal Foundation – Step up for School Service	-	21,313	21,313	-	19,126	19,126
Boots	-	10,000	10,000	-	-	-
Star Trust	-	2,736	2,736	-	-	-
Asda	400	-	400	-	-	-
The National Lottery Community Fund	-	20,245	20,245	-	-	-
Charities Trust	300	-	300	-	-	-
Magic Little Grants	-	500	500	-	500	500
Coalfields Regeneration Trust	-	-	-	-	490	490
Donations General	40,147	-	40,147	41,094	-	41,094
BNA Charitable Incorporated	-	-	-	-	1,000	1,000
Notts County Council, Councillor's Divisional Fund, Councillor Keith Girling	-	820	820	-	1,000	1,000
Feeds Baby Formula	-	250	250	-	-	-
HSUK – Chromebook donated	-	-	-	-	299	299
Volunteer donations	249	-	249	-	-	-
Gift Aid tax refund on donations	229	-	229	293	-	293
	----- 66,539	----- 82,423	----- 148,962	----- 66,601	----- 66,186	----- 132,787
(b) <u>Other trading activities</u>						
Fund raising efforts	2,292	-	2,292	2,415	-	2,415
(c) <u>Investments</u>						
Interest	1,409	-	1,409	533	-	533
Total incoming resources	----- 70,240	----- 82,423	----- 152,663	----- 69,549	----- 66,186	----- 135,735

HOME-START NEWARK
NOTES
YEAR ENDED 31 MARCH 2024

4. EXPENDITURE

	Unrestricted funds £	2024 Restricted funds £	Total funds £	Unrestricted funds £	2023 Restricted funds £	Total funds £
(a) <u>Raising funds</u>						
Fundraising expenses	768	14	782	399	-	399
(b) <u>Charitable activities</u>						
Activities and trips	1,334	2,705	4,039	734	2,579	3,313
AGM and trustee expenses	90	-	90	82	-	82
Annual fee	1,109	1,369	2,478	724	600	1,324
Consultancy fees	-	855	855	-	1,792	1,792
Donation of Chromebooks	4,784	-	4,784	2,392	-	2,392
Insurance	1,375	-	1,375	1,038	-	1,038
Miscellaneous	24	-	24	193	-	193
Play equipment and materials	-	1,018	1,018	541	709	1,250
Publicity and advertising	485	443	928	173	163	336
Refreshments	63	828	891	234	686	920
Rent and premises hire	2,833	12,741	15,574	4,421	10,230	14,651
Safety equipment	-	734	734	53	383	436
Software and IT support	1,521	255	1,776	1,396	225	1,621
Staff expenses	346	1,816	2,162	463	1,413	1,876
Staff training	-	-	-	144	24	168
Stationery and office equipment	576	132	708	923	87	1,010
Telephone and postage	899	141	1,040	976	230	1,206
Volunteer expenses	633	915	1,548	1,138	242	1,380
Volunteer training	-	-	-	30	-	30
Wages	33,805	68,018	101,823	45,866	48,438	94,304
	49,877	91,970	141,847	61,521	67,801	129,322
(c) <u>Other</u>						
Accountancy charges	840	-	840	660	-	660
Depreciation	687	-	687	687	-	687
Independent Examiner's fee	432	-	432	360	-	360
Amortisation of capital funds	(310)	310	-	(310)	310	-
Loss on fixed assets	-	-	-	307	-	307
	1,649	310	1,959	1,704	310	2,014
Total expenditure	52,294	92,294	144,588	63,624	68,111	131,735

HOME-START NEWARK

NOTES

31 MARCH 2024

5. TAXATION

As a Registered Charity, the company is exempt from UK Corporation Tax.

6. TANGIBLE FIXED ASSETS

	<u>Equipment</u> £
<u>Cost</u>	
1 April 2023 and 31 March 2024	7,284

<u>Depreciation</u>	
1 April 2023	1,728
Charged	687

31 March 2024	2415

<u>Net book value</u>	
31 March 2024	4,869

31 March 2023	5,556

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	-	137
Prepayments	951	908
Tax refund on Gift Aid donations	229	166
	-----	-----
	1,180	1,211
	-----	-----

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	3,682	2,538
Social security and other taxes	1,398	897
Accruals and deferred income	27,518	28,023
	-----	-----
	32,598	31,458
	-----	-----

HOME-START NEWARK

NOTES

31 MARCH 2024

9. RESERVES

	2024 £	2023 £
a) <u>Revaluation reserve</u>		
Balance 1 April 2023 and 31 March 2024	19,915	19,915

The revaluation reserve is the value of assets less liabilities taken over from the old unincorporated charity.

b) Outline summary of fund movements

	Fund balances Brought forward £	Income £	Expenditure £	Transfers £	Gains and Losses £	Fund balance Carried forward £
Unrestricted funds	84,804	70,240	(52,294)	(10,514)	-	92,236
Restricted –						
Children in Need	-	10,000	(11,002)	1,002	-	-
Step up for School Service	-	21,313	(21,332)	19	-	-
HSUK Caring for Families Fund	363	-	-	-	-	363
HSUK Emergency Fund	433	-	(62)	-	-	371
National Lottery Covid Fund	548	-	(78)	-	-	470
HSUK Funding Strategy	755	-	(603)	-	-	152
Magic Little Grants	117	500	(106)	-	-	511
BNA Charitable Incorporated	1,000	-	(1,000)	-	-	-
Notts County Council, Councillor's Divisional Fund, Councillor Keith Girling	1,000	820	(1,820)	-	-	-
NSDC Ollerton Pilot	1,264	14,370	(24,003)	9,493	-	1,124
HSUK – Chromebook	269	-	(30)	-	-	239
NCC Homes for Ukraine Fund	-	2,189	(2,189)	-	-	-
The National Lottery, Cost of Living	-	20,245	(19,265)	-	-	980
Star Trust	-	2,736	(685)	-	-	2,051
Boots	-	10,000	(10,000)	-	-	-
Feeds Baby Formula	-	250	(119)	-	-	131
Revaluation reserve	19,915	-	-	-	-	19,915
	110,468	152,663	(144,588)	-	-	118,543

Unrestricted funds are those available for the general purposes of the charity. The restricted funds are grants from Children in Need, Domlall Foundation, Home-Start UK/DCMS Comms, The National Lottery, Magic Little Grants, NSDC, NCC, BNA Charitable Incorporated, Notts County Council, Councillor's Divisional Fund, Councillor Keith Girling, Star Trust, Boots and Feeds, which may be spent only on the projects for which they were given.

10. TRUSTEES' EXPENSES, REMUNERATION AND BENEFITS

No trustee expenses have been incurred.

No trustees have been paid any remuneration or received any other benefit from an employment with Home-Start Newark.