

HOME-START NEWARK
CASTLE HOUSE, GREAT NORTH ROAD,
NEWARK, NOTTINGHAMSHIRE.

ACCOUNTS

YEAR ENDED 31 MARCH 2022

SECRETARY S.E. Grant	REGISTERED OFFICE -	Castle House, Great North Road, Newark, Nottinghamshire. NG24 1BY
COMPANY NUMBER 5433103		
CHARITY NUMBER 1109551		

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David Pattinson, Chartered Accountants,
233, London Road, Balderton, Newark, Nottinghamshire.

HOME-START NEWARK
TRUSTEES' ANNUAL REPORT

The trustees present their report and the accounts of the company for the year ended 31 March 2022.

OBJECTIVES AND ACTIVITIES

The objects of the company are to increase the confidence and independence of the family by:

- a) offering support, friendship and practical assistance;
- b) visiting families in their own homes, where the dignity and identity of each adult and child can be respected and protected;
- c) reassuring parents that difficulties in bringing up children are not unusual and encouraging them to enjoy family life;
- d) developing a relationship with the family in which time can be shared and understanding can be developed: the approach is flexible to take account of different needs;
- e) encouraging parents' strengths and emotional well-being for the ultimate benefit of their children;
- f) encouraging families to widen their network of relationships and to use effectively the support and services available within the community.

ACHIEVEMENTS AND PERFORMANCE

Hello and thank you for your interest in Home-Start Newark's Annual Report for 2021-2022.

I recently took over as Chair of Trustees after the resignation of Helen Sanderson who felt that increasing family and work commitments were making it difficult to continue at this time. Helen had been a Trustee for a number of years and we will miss her attention to detail and cheerful personality that is so important in our work and we hope that she may return in the future. I joined Home-Start as a volunteer about 10 years ago, have been a Trustee for around 7 years and in all that time have been proud of the work that the whole team do to help families in the community.

There have also been changes in staff following the retirement of both the Family Group Leader and the Play Worker after a number of years in their roles. The Board wish both a long and happy retirement. Their replacements were appointed in time to prepare for resuming group sessions and are already building on the foundation previously established.

Having weathered the pandemic and all of the challenges which that brought, our staff were faced with new ones this year to resume home visiting and the family group sessions that we run each week. They have done this in a way and at a pace that felt comfortable to both families and volunteers, taking into account concerns that any may have had regarding face to face and group meetings. Once again, the team rose to the challenge and it is to their credit that transition back to the new normal appeared to go so smoothly. We are so lucky to have a dedicated and hardworking team who are determined to do their best for the families they support. The Board thank each of them for their magnificent effort.

Our volunteers have also been amazing throughout this period, adapting the practices which they signed up for to make sure that families felt supported during these difficult times. We could not operate without them and thank each of them for their time in helping to make lives better for so many.

We are now optimistically looking forward to the future which includes expanding our services to cover nearby areas that NSDC feel would benefit from the success which they have seen in Newark.

Finally, if anyone reading this feels they would like to volunteer for us or maybe consider being a Trustee, please do not hesitate to contact us to explore the options. You will not be disappointed with the personal satisfaction that comes from seeing families through difficult times.

FINANCIAL REVIEW

There was a net deficit of £10,416 for the year ended 31 March 2022. Total funds carried forward are £86,553 plus the revaluation reserve of £19,915.

It is the policy of Home-Start Newark to build and retain a reserve that would:

- a) Ensure the organisation could meet all outstanding liabilities should core funding be withdrawn at short notice.
- b) Ensure the organisation could continue operating for three months should core funding be significantly reduced. A significant reduction has been taken to mean a 50% cut. During the year in question all efforts would be made to obtain alternative funding to continue the service in the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Home-Start Newark is a company limited by Guarantee, the governing document being the Memorandum and Articles of Association.

Trustees are recruited from the local area and are people of good standing within the community, with the appropriate skills to support the scheme.

REFERENCE AND ADMINISTRATIVE DETAILS

The directors in office in the period, who are also trustees, were as follows:

- a) J. Geraghty, H. Lockwood, T O'Dea, C. Willey and K.J. Southern served throughout the year.
- b) J. Forrester was appointed during the year.
- c) H.M. Sanderson resigned during the year.

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006, and the Charities Statement of Recommended Practice (FRS102)(effective January 2015).

By order of the Board on 26 August 2022

Secretary


S. GRANT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOME-START NEWARK

I report on the accounts of Home-Start Newark, for the year ended 31 March 2022 which are set out on page 4 to 11.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply, and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Pattinson, Chartered Accountant
233, London Road,
Balderton,
Newark,
Nottinghamshire.
NG24 3HA



26 August 2022

HOME-START NEWARK
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
TURNOVER	71,389	95,184
Administrative expenses	82,040	70,900
OPERATING PROFIT/(LOSS)	(10,651)	24,284
Interest receivable and similar income	235	234
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	(10,416)	24,518
Tax on profit on ordinary activities	-	-
PROFIT/(LOSS) FOR THE FINANCIAL YEAR AFTER TAXATION	(10,416)	24,518
Retained surplus brought forward	96,969	72,451
RETAINED SURPLUS CARRIED FORWARD	86,553	96,969

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2022

	2022	2021		2022	2021	
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£	£	£	£	£	£
Income and endowments						
from:						
Donations and legacies	47,940	23,253	71,193	50,076	45,108	95,184
Other trading activities	196	-	196	-	-	-
Investments	235	-	235	234	-	234
Total	48,371	23,253	71,624	50,310	45,108	95,418
Expenditure on:						
Raising funds	96	-	96	126	-	126
Charitable activities	48,134	32,513	80,647	37,374	31,113	68,487
Other	1,157	140	1,297	2,147	140	2,287
Total	49,387	32,653	82,040	39,647	31,253	70,900
Net income/(expenditure)	(1,016)	(9,400)	(10,416)	10,663	13,855	24,518
Transfer between funds	-	-	-	-	-	-
Net movement in funds	(1,016)	(9,400)	(10,416)	10,663	13,855	24,518
Reconciliation of funds:						
Total funds brought forward	83,114	13,855	96,969	72,451	-	72,451
Total funds carried forward	82,098	4,455	86,553	83,114	13,855	96,969

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK

BALANCE SHEET

31 MARCH 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets:	6				
Tangible assets			2,244		2,545
Current assets:	7				
Debtors and prepayments		3,558		1,449	
Cash at bank and in hand		135,226		128,376	
Total current assets		138,784		129,825	
Liabilities:	8				
Creditors: Amounts falling due within one year		34,560		15,486	
Net current assets			104,224		114,339
Total net assets			106,468		116,884
The funds of the charity:	9				
Unrestricted funds			82,098		83,114
Restricted - Children in Need		-		9,370	
HSUK Emergency Fund		-		4	
HSUK Caring for Families Fund		585		3,220	
HSUK Emergency Fund - Capital		495		557	
National Lottery Covid Fund - Capital		626		704	
HSUK Funding Strategy		2,547		-	
NCC Covid Recovery Fund		202	4,455	-	13,855
Revaluation reserve			19,915		19,915
Total charity funds			106,468		116,884

The directors are satisfied that the company is entitled to exemption from audit under Section 477 of the Companies Act 2006 and that no members have requested an audit pursuant to Section 476 of the Act.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for the financial year in accordance with the requirements of Section 396 of the Companies Act 2006, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

T. O'DEA

) Directors

K. SOUTHERN

Approved by the board on 26 August 2022

Company number 5433103

The notes on pages 7 to 11 form part of these accounts

HOME-START NEWARK

NOTES

31 MARCH 2022

1. ACCOUNTING POLICIES**a) Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (FRS102) (effective January 2015).

b) Grant income and donations

Grants are treated as income in the year to which they relate; donations are accounted for as received.

c) Expenses

Expenditure is accounted for as incurred.

d) Tangible fixed assets

Fixed assets are depreciated in equal annual instalments over their expected useful life of ten years.

e) Pension scheme

The company operates a defined contribution scheme and contributions are charged against profits in the period when due.

2. STAFF COSTS

	2022	2021
Average number of employees	6	6
	-----	-----
	£	£
Wages	62,571	59,416
Pension contributions	2,921	2,971
HMRC JRS grants	(300)	(3,739)
	-----	-----
	65,192	58,648
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HOME-START NEWARK
NOTES
YEAR ENDED 31 MARCH 2022

3. INCOME AND ENDOWMENTS

	Unrestricted funds £	2022 Restricted funds £	Total funds £	Unrestricted funds £	2021 Restricted funds £	Total funds £
(a) <u>Donations and legacies</u>						
Core funding - Notts County Council	12,483	-	12,483	16,644	-	16,644
Newark and Sherwood DC	9,690	-	9,690	4,690	-	4,690
Group funding- Children in Need	-	-	-	-	9,999	9,999
Other grants - NCC Covid Recovery	-	1,698	1,698	-	-	-
National Lottery	-	-	-	-	8,165	8,165
Domlal Foundation – Step up for School Service	-	18,355	18,355	-	17,962	17,962
HSUK Funding Strategy	-	3,200	3,200	-	5,334	5,334
Western Power	-	-	-	-	750	750
Groundwork UK	-	-	-	-	500	500
NCC	-	-	-	-	500	500
Coalfields Regeneration Trust	-	-	-	-	1,898	1,898
Donations	25,925	-	25,925	28,342	-	28,342
Gift Aid tax refund on donations	(158)	-	(158)	400	-	400
	<u>47,940</u>	<u>23,253</u>	<u>71,193</u>	<u>50,076</u>	<u>45,108</u>	<u>95,184</u>
(b) <u>Other trading activities</u>						
Fund raising efforts	196	-	196	-	-	-
(c) <u>Investments</u>						
Interest	235	-	235	234	-	234
Total incoming resources	<u>48,371</u>	<u>23,253</u>	<u>71,624</u>	<u>50,310</u>	<u>45,108</u>	<u>95,418</u>

HOME-START NEWARK
NOTES
YEAR ENDED 31 MARCH 2022

4. EXPENDITURE

	Unrestricted funds £	2022 Restricted funds £	Total funds £	Unrestricted funds £	2021 Restricted funds £	Total funds £
(a) <u>Raising funds</u>						
Fundraising expenses	96	-	96	126	-	126
(b) <u>Charitable activities</u>						
Activities and trips	678	442	1,120	8	2,046	2,054
Annual fee	1,366	351	1,717	1,650	352	2,002
Consultancy fees	-	653	653	-	-	-
Insurance	1,008	-	1,008	863	-	863
Miscellaneous	186	-	186	179	632	811
Play equipment and materials	48	1,361	1,409	-	-	-
Publicity and advertising	246	30	276	-	180	180
Refreshments	81	213	294	49	-	49
Rent and premises hire	-	4,677	4,677	-	-	-
Software and IT support	606	1,193	1,799	1,220	413	1,633
Staff expenses	477	-	477	99	-	99
Staff training	95	-	95	908	138	1,046
Stationery and office equipment	410	4	414	-	579	579
Telephone and postage	53	749	802	71	368	439
Volunteer expenses	490	35	525	-	84	84
Volunteer training	3	-	3	-	-	-
Wages	42,387	22,805	65,192	32,327	26,321	58,648
	48,134	32,513	80,647	37,374	31,113	68,487
(c) <u>Other</u>						
Accountancy charges	660	-	660	600	-	600
Depreciation	301	-	301	301	-	301
Independent Examiner's fee	336	-	336	288	-	288
Amortisation of capital funds	(140)	140	-	(140)	140	-
Loss on fixed assets	-	-	-	1,098	-	1,098
	1,157	140	1,297	2,147	140	2,287
Total expenditure	49,387	32,653	82,040	39,647	31,253	70,900

HOME-START NEWARK

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31 MARCH 2022

5. TAXATION

As a Registered Charity, the company is exempt from UK Corporation Tax.

6. TANGIBLE FIXED ASSETS

	<u>Equipment</u> £
<u>Cost</u>	
1 April 2021 and 31 March 2022	3,697

<u>Depreciation</u>	
1 April 2021	1,152
Charged	301

31 March 2022	1,453

<u>Net book value</u>	
31 March 2022	2,244

31 March 2021	2,545

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	2,500	246
Prepayments	816	803
Tax refund on Gift Aid donations	242	400
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	3,558	1,449
	-----	-----

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	925	888
Social security and other taxes	648	587
Accruals and deferred income	32,987	14,011
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	34,560	15,486
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HOME-START NEWARK

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31 MARCH 2022

9. RESERVES

	2022 £	2021 £
a) <u>Revaluation reserve</u>		
Balance 1 April 2021 and 31 March 2022	19,915	19,915
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The revaluation reserve is the value of assets less liabilities taken over from the old unincorporated charity.

Outline summary of fund movements

	Fund balances Brought forward £	Income £	Expenditure £	Transfers £	Gains and Losses £	Fund balance Carried forward £
Unrestricted funds	83,114	48,371	(49,387)	-	-	82,098
Restricted - Children in Need	9,370	-	(9,370)	-	-	-
Step up for School Service	-	18,355	(18,355)	-	-	-
HSUK Emergency Fund	4	-	(4)	-	-	-
HSUK Caring for Families Fund	3,220	-	(2,635)	-	-	585
HSUK Funding Strategy	-	3,200	(653)	-	-	2,547
NCC Covid Recovery Fund	-	1,698	(1,496)	-	-	202
HSUK Emergency Fund	557	-	(62)	-	-	495
National Lottery Covid Fund	704	-	(78)	-	-	626
Revaluation reserve	19,915	-	-	-	-	19,915
	-----	-----	-----	-----	-----	-----
	116,884	71,624	(82,040)	-	-	106,468
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Unrestricted funds are those available for the general purposes of the charity. The restricted funds are grants from Children in Need, Domlal Foundation, Home-Start UK/DCMS Comms, National Lottery and NCC, which may be spent only on the projects for which they were given.

10. TRUSTEES' EXPENSES, REMUNERATION AND BENEFITS

No trustee expenses have been incurred.

No trustees have been paid any remuneration or received any other benefit from an employment with Home-Start Newark.