

Company Number: 5314519 (England & Wales)

Charity Registered Number: 1107871

HOPE COMMUNITY CHURCH SWANLEY

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

**HOPE COMMUNITY CHURCH SWANLEY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

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**HOPE COMMUNITY CHURCH SWANLEY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

Trustees and directors	A Earnshaw P Halford S Ritchie J Withers G Withers (appointed 14 November 2022)
Company Secretary	Mrs J Withers
Registered & Principal Office	102 Swanley Lane Swanley Kent BR8 7LH
Accountants	Pearce Accounts Consultancy Services 58 Sermon Drive Swanley Kent BR8 7HT
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2023

The Directors who are also the Trustees present their annual report with financial statements of the charitable company for the year ended 31st March 2023.

LEGAL STATUS

Hope community church Swanley is a registered charity and a company limited by guarantee and therefore governed by its Memorandum and Articles of Association.

The Trustees holding office during the financial year were:

J Withers
A Earnshaw
P Halford
S Ritchie
G Withers (appointed 14 November 2022)

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of the charity winding up.

ORGANISATIONAL STRUCTURE

The Church is run on a day to day basis by the pastor together with volunteer support staff. They report on a regular basis to the Trustees.

Trustees are appointed by a majority vote of the existing Trustees, appropriate training and support is provided to new Trustees adapting to their role.

Aims and Purposes

The trustees of Hope Community Church (HCC) have the responsibility of ensuring the promotion of its mission as laid out in the Memorandum of Association.

This mission includes the advancement of the Christian faith, and relieving people in conditions of need, hardship, or those who are aged or sick.

Objectives and Activities

HCC is committed to making the benefits of the faith available to as many who want to access them, and seeks to work beyond its own worship life to make those benefits available.

When planning HCC's activities for the year, the trustees along with the church elders have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on charities for the advancement of religion.

Achievements and Performance

Sunday Worship

During the year, attendances at Sunday gatherings increased slightly, with a good number of visitors at the Christmas Café Church where the emphasis is on reaching out to the wider community.

Children's Work

Our Sunday children's work continued to flourish under Suzanne Barnaby and Beth Earnshaw's leadership. How we cater for the groups has been heavily influenced by the high percentage of Looked After Children that we have attending and their often traumatised backgrounds. The church has a number of adoptive and foster parents, and in the children's work we cater for adopted children, fostered children and those under special guardianship. All of our children's workers have recent DBS checks and undergo regular safeguarding training.

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2023
(Continued)

Achievements and Performance (continued)

Swanley Foodbank (Trussell Trust)

Wendy Halford has stepped down as manager of the Foodbank, but the church continues to help those in need and food poverty by a regular financial gift to the Foodbank, one of our members volunteering with them and HCC functioning as a referral agency to allow people to access the food parcels.

Ukraine Crisis

HCC continued through the year to support Hope Church Orpington (www.hopechurchuk.org) in the purchase of and delivery of relief supplies for the Ukraine and Ukrainian refugees in Poland. Supplies were channelled through existing church links in Poland the Ukraine. Regular gift days were held to allow everyone to contribute.

Other Activities

During the year, HCC has worked at other activities to improve what it was doing internally and help it fulfil its aims and purposes as a charity: regular leadership training was undertaken; baptisms and dedication services were held which provide opportunities for families to gather and celebrate but which also prove popular was people not normally associated with HCC; church walks were organised which were again popular with non-church attendees and were in part a way of people socialising again post-Covid and a way of facilitating good mental health.

New Activities

The church began to pursue partnering with Kintsugi Hope (www.kintsugihope.com), a charity which strives to make a difference to people's mental wellbeing. The group would initially run for HCC with the aim for it to then be open to the community.

Alpha Course

HCC also began ran an online Alpha course, a course designed to help people explore the Christian faith, and which subsequently had a positive impact on Sunday attendances.

Two of our church members continue to serve as governors at Horizon Primary Academy, whose premises we meet in on Sundays.

Cost of Living Crisis

HCC tried to help the church, and any others that members invited, with the winter's cost of living crisis by providing free meals 2 or 3 times a month after Sunday worship. Meals were very well supported and attended.

Financial Review

Church income has fallen by £2,605 during the year. Expenditure has also fallen by £4,544. At the end of the year there was an overall surplus of £21,205.

HCC employed no one during 2022-2023 which impacted the financial situation. The trustees and elders are continuing the search for a person to work for the church.

Trustees of HCC

During the period, and following the resignation of Graham Withers, Alwyn Earnshaw has been acting chairman. The trustees are actively looking to expand the group to increase its diversity, depth and skill set.

Conclusion

2022-2023 has very much been a year of consolidating our work after a few tough Covid-influenced years. The trustees are grateful for members' continued support both in volunteering and giving.

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2023
(Continued)

RESERVES POLICY

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services. We are considering a fundraising program in the forthcoming year to ensure that funding levels are comfortable for the charity.

PUBLIC BENEFIT STATEMENT

In planning activities for the year, the trustees confirm that the Charity Commission's guidance on public benefit (section 4 of the 2006 Charities Act). This is discussed within the achievement and performance section of this report.

TRUSTEES RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state to affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that year. In preparing those financial statements the directors are required to:-

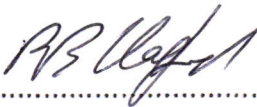
- select suitable policies and the apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

The above report has been prepared in accordance with the special provisions relating to the small companies within part 15 of the Companies Act 2006 and the Charities Act 2011 and in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

This Report was approved by the Trustees on

.....  12/12/2023
Trustee

HOPE COMMUNITY CHURCH SWANLEY
INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 31ST MARCH 2023

I have examined the financial statements on pages 5 to 10. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Act; have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Debbie Pearce
Pearce Accounts Consultancy Services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated: 12.12.2023

HOPE COMMUNITY CHURCH SWANLEY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

	31 March 2023			31 March 2022
	Unrestricted	Restricted	Total	Total
	Funds	Funds		
	£	£	£	£
INCOMING RESOURCES				
Voluntary income	42,354		42,354	45,018
Investment income	59		59	-
Incoming resources from charitable activities	-		-	-
TOTAL INCOMING RESOURCES	42,413	-	42,413	45,018
RESOURCES EXPENDED				
Charitable activities	20,488		20,488	24,840
Governance costs	720		720	912
TOTAL RESOURCES EXPENDED	21,208	-	21,208	25,752
NET SURPLUS FOR THE YEAR	21,205	-	21,205	19,266
Transfers	-	-	-	-
Total funds brought forward	36,991	-	36,991	17,725
Total funds carried forward	58,196	-	58,196	36,991

The Statement of Financial Activities includes all gains and losses in the year.
All incoming and expended resources derive from continuing activities.

HOPE COMMUNITY CHURCH SWANLEY

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	5	458	779
CURRENT ASSETS		58,458	36,932
CREDITORS: Amounts falling due within one year	7	<u>(720)</u>	<u>(720)</u>
NET CURRENT ASSETS		<u>58,196</u>	<u>36,212</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>58,196</u></u>	<u><u>36,991</u></u>
FUNDS			
Unrestricted funds		58,196	36,991
Restricted funds		<u>-</u>	<u>-</u>
		<u><u>58,196</u></u>	<u><u>36,991</u></u>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and in accordance with FRS102 SORP.

For the financial period ended 31st March 2023 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on


 Trustee 12/12/2023

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amounts can be quantified with reasonable accuracy in the period to which it relates.

1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

1.4 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	- 10% straight line basis
Fixtures and fittings	- 20% reducing balance basis

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity' without further specified purpose and are available as general funds.

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

1.9 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

2.	NET INCOMING RESOURCES		
	Net resources are stated after charging:	2023	2022
		£	£
	Depreciation of owned assets	<u>321</u>	<u>195</u>
3.	STAFF COSTS		
		£	£
	Wages and salaries	-	12,736
	Pension costs	<u>-</u>	<u>750</u>
		<u>-</u>	<u>13,486</u>

The average number of employees during the period was 0 (2022 – 1).

- 4. TRUSTEE REMUNERATION AND EXPENSES**
During the year to 31 March 2022, Hope Community Church incurred wages costs of £12,736 and pension costs of £750 relating to the employment of Mr A Earnshaw, a Trustee of the charity and Mrs H Earnshaw, his wife. No remuneration was paid in the year to 31 March 2023.

Small incidental expenses totalling £1,401 (2022 - £1,009), were reimbursed to A Earnshaw, and £32 (2022 £nil) to G Withers who were Trustees, during the year.

Trustees also made donations to the charity totalling £12,385 (2022: £3,950).

5. TANGIBLE FIXED ASSETS

Cost	Fixtures and Fittings £	Computer Equipment £	Total £
Balance B/Forward	623	3,211	3,834
Additions	-	-	-
Disposals	-	-	-
Balance C/Forward	<u>623</u>	<u>3,211</u>	<u>3,834</u>
Depreciation			
Balance B/Forward	623	2,432	2,860
Depreciation Charge		321	321
Disposal Adjustment	-	-	-
Balance C/Forward	<u>623</u>	<u>2,753</u>	<u>3,376</u>
Net Book Values			
At 31st March 2023	<u>-</u>	<u>458</u>	<u>458</u>
At 31st March 2022	<u>-</u>	<u>779</u>	<u>779</u>

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

6. DEBTORS

	£	£
	2023	2022
Gift aid	11,065	6,065
Other debtors	<u>652</u>	<u>420</u>
	<u>11,757</u>	<u>6,485</u>

7. CREDITORS: Amounts falling due within one year

	£	£
Accruals	<u>720</u>	<u>720</u>
	<u>720</u>	<u>720</u>

8. PENSION SCHEME

During the year payments totalling £nil (2022 - £750) were paid into a defined contribution pension scheme. No amounts were outstanding at year end (2022 - £nil).

9. LIMITED LIABILITY STATUS

The company is limited by guarantee and has no share capital.

10. ULTIMATE CONTROLLING PARTY

The charity is controlled by its Trustees.

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

11. INCOME AND EXPENDITURE ACCOUNT

	2023	2022
	£	£
INCOME		
Donations and gifts	37,314	38,937
Gift aid	5,040	6,081
Bank interest received	59	-
TOTAL INCOME	<u>42,413</u>	<u>45,018</u>
EXPENDITURE		
Wages	-	12,736
Pensions	-	750
Donations	9,955	4,789
Rent and insurance	5,758	2,615
PPS & Advertising	662	752
Hall fees and catering	402	-
Equipment	784	1,018
Children and youth work	1,557	1,009
Depreciation computer equipment	321	195
Bank charges	72	96
Computer exps	489	-
Sundry expenses	488	880
Accountancy Fees	720	780
Payroll Services	-	132
TOTAL EXPENDITURE	<u>21,208</u>	<u>25,752</u>
SURPLUS FOR THE FINANCIAL YEAR	<u><u>21,205</u></u>	<u><u>19,266</u></u>