

Company Number: 5314519 (England & Wales)

Charity Registered Number: 1107871

HOPE COMMUNITY CHURCH SWANLEY

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

**HOPE COMMUNITY CHURCH SWANLEY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

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HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

The Directors who are also the Trustees present their annual report with financial statements of the charitable company for the year ended 31st March 2022.

LEGAL STATUS

Hope community church Swanley is a registered charity and a company limited by guarantee and therefore governed by its Memorandum and Articles of Association.

The Trustees holding office during the financial year were:

G Withers (resigned 1st September 2021)

J Withers

A Burgess (resigned 1st September 2021)

A Earnshaw

P Halford

S Ritchie

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of the charity winding up.

OBJECTIVES AND ACTIVITIES

The aims and objectives of the charity are:

To advance the Christian faith in accordance with the Statement of Beliefs in Swanley, Kent and in such other parts of the United Kingdom or the World as the Trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the trust.

To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in the said location and in such other parts of the United Kingdom or the World as the Trustees may from time to time think fit.

To advance education (particularly but not exclusively relating to marriage and family relationships) by the organisation of courses for the teaching of the skills of parenthood in accordance with Christian principles by such means as the Trustees may consider appropriate in the said location and in such parts of the United Kingdom or the World as the Trustees may from time to time think fit.

To provide community facilities for recreational and other leisure-time occupation in the interests of social welfare for the persons who have need by reason of their youth, poverty, or social and economic circumstances, and with the object of improving their conditions of life in Swanley aforesaid and in such other parts of the United Kingdom or the World as the Trustees from time to time think fit.

ORGANISATIONAL STRUCTURE

The Church is run on a day to day basis by the pastor together with volunteer support staff. They report on a regular basis to the Trustees.

Trustees are appointed by a majority vote of the existing Trustees, appropriate training and support is provided to new Trustees adapting to their role.

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022
(Continued)

ACHIEVEMENT AND PERFORMANCE

It has been a difficult year for all the churches due to the COVID pandemic. As we have been unable to meet normally, it has been hard to maintain our commitment to achieve public benefit. This has been largely achieved through the church's outreach and via contact with church and non-church children and subsequently, their parents. The Zoom meetings that have been substituted for our formal meetings, have attracted participants from outside our community and subsequently, it is possible to report a small increase in our church numbers.

At the end of last year, I reported that I was stepping down as Chair of Trustees. However this did not come to fruition as the person who expressed an interest in taking on this role decided not to so I have continued for another year.

This report is written in the shadow of the Covid pandemic through which we have all passed in one way or another. I am pleased to report however, that due to the superb work of church members, which will be alluded to on an individual basis later in the report, Hope Community Church, Swanley, has survived through the lockdowns. We have lost a few members, not just through Covid, but this has been offset by new additions through our outreach programme.

INDIVIDUAL CONTRIBUTIONS TO THE LIFE OF THE CHURCH

Alwyn Earnshaw

Alwyn set up various Zoom meetings both on Sundays and mid-week for prayer and home groups. We also continued meeting for morning prayer three times a week via Zoom.

Before the lockdowns and tiered structure became severe, church members had socially distanced meetings outside a coffee shop in Swanley on Saturday mornings. This provided opportunities for church members to meet face to face and also a chance to meet other friends and continue to have a presence in the community.

Throughout the pandemic lockdown periods, Alwyn has kept in contact with most of the members via social media platforms and email.

I am pleased to report that Alwyn has gained an MA from Moreland College.

Suzanne Barnaby, Beth and Helen Earnshaw and others

Children's work

As we entered the first Lockdown in March 2020, due to the global pandemic, arrangements were put in place to ensure our children continued to receive encouragement in their understanding and relationship with God.

From Easter through to the summer, a number of videos were recorded;

Daily bible stories were read by Helen (70 in total) and suggestions given for craft, prayers and fellowship.

Weekly themed videos presented by Suzanne with stories and information about Easter, Prophets, Miracles and Bible Characters (21 in total).

The children also received hand delivered craft activities and a posted parcel of activities each week. Some of the children were from outside of the church but the church parents had shown what HCC were doing and asked for the same material.

A WhatsApp group was also created for parents of all the children to pass on information and encouragement and to keep in touch.

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022
(Continued)

The year continued to be a difficult one with the ongoing effects of the Covid pandemic, with many activities being curtailed or drastically changed. As a consequence, our ability to achieve public benefit was restricted until Covid restrictions began to ease.

During the year, the church moved from existing online to beginning to meet together in a face-to-face context again.

The school, whose premises we hire for public meetings, were initially reluctant to have us use their facilities during the term time. Consequently, our year started out with Sunday Zoom meetings, altering to meeting in the school playground from mid-July, and eventually returning indoors (with associated social distancing and other precautions) in early September 2021. Meetings were curtailed briefly in December 2021 as Covid cases climbed once again.

Remarkably, given all the disruption, our 'in-person' Sunday meetings regathered most of our pre-Covid congregation, with some additions. All in all, numbers returned to pre-Covid levels.

Our long-standing chair of trustees, Graham Withers, stepped back during the year, with Alwyn Earnshaw stepping in to cover the role.

CHURCH LIFE

Pastor Alwyn Earnshaw:

Alwyn, who has served as our pastor since 2001, stepped back from his paid role at the end of August, but has remained with the church as an elder and continues to serve as a trustee.

Plans to replace him in the role are not being rushed into to allow the effects of the pandemic to be fully appreciated. Several of our activities have ceased/been curtailed and there was a desire to make sure our future plans were clear before we invested charity funds in a new pastor.

Children's Work:

This continued to flourish under the leadership of Suzanne Barnaby and Elisabeth Earnshaw, along with many other volunteers from within the church.

Our work mainly serves the children of church attendees, but it is open to, and is accessed by non-members too. During the year we initially continued to provide our Zoom offering for the children, which was supported by hand-delivered craft activities. Both children of parents who attended the church and some who did not, continued to be served by our children's work. Numbers were maintained during this time.

As we started to meet face-to-face after the end of July, the composition of the group changed with several new additions of 'looked-after' children (both fostered and adopted). This precipitated a review of how we were working, and along with Hope Church, Orpington, we paid for specialist training from Join the Dots Solutions (<https://www.jointhedots.solutions/>) to help us better serve the needs of children with trauma in their backgrounds. The organisation exists to equip faith organisations and their teams to become trauma informed.

As a result of the training, the way of presenting the children's work has been adjusted to better serve those in attendance.

Since our Parent and Toddler group was mothballed with the first national lockdown, and as the school were unwilling to have the group use their hall when restrictions were eased, a smaller work has carried on and been developed. Some church mums now meet with friends and contacts in homes on a Thursday afternoon, providing much needed social contact for both them and their children.

HOPE COMMUNITY CHURCH SWANLEY
DIRECTOR'S AND TRUSTEE'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022
(Continued)

Ukraine Crisis:

In February 2022 Russia started its invasion of Ukraine, which Hope Community Church was quick to respond to. A commitment was made to hold a monthly collection of finances and goods to facilitate relief of Ukrainian refugees. Initially, collected goods (from in and outside the church) were sent out through local groups who were then transporting the items to mainland Europe. Soon though we began to support the work of Hope Church, Orpington (www.hopechurchuk.org) who in partnership with the Catalyst network of UK churches, which already had links in Poland and Ukraine, were sending goods and finance out monthly to help the relief work. Some church funds were committed to that work, with the majority of the rest coming from the generosity of church members.

Swanley Foodbank:

Church member Wendy Halford has continued as volunteer manager for the Swanley and District Foodbank doing a great job heading up this work which reaches and helps many struggling with the effects of poverty by the provision of food parcels. The church also supplied a regular financial gift to help with the Foodbank's general running costs and continues to serve as a referral agency to allow access to help from the Foodbank.

FINANCES:

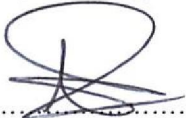
Church income has been broadly maintained. With our hire costs for Sunday meetings not happening in the previous financial year, and up to the end of July in this year, and Alwyn stepping down as full-time paid pastor in August 2021, income has exceeded expenditure and the church is now holding more funds than has historically been the norm. This situation will be kept under review by the trustees in liaison with the church elders.

TRUSTEES:

APPROVAL

The above report has been prepared in accordance with the special provisions relating to the small companies within part 15 of the Companies Act 2006 and the Charities Act 2011 and in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

This Report was approved by the Trustees on


 A. EARNSHAW
 Trustee 15-12-2022

HOPE COMMUNITY CHURCH SWANLEY
INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

I have examined the financial statements on pages 7 to 12. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.


Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Act;
have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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Debbie Pearce
Pearce Accounts Consultancy Services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated: 16.12.2022

HOPE COMMUNITY CHURCH SWANLEY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	31 March 2022			31 March 2021
	Unrestricted Funds £	Restricted Funds £	Total £	Total £
INCOMING RESOURCES				
Voluntary income	45,018		45,018	46,835
Investment income	-		-	-
Incoming resources from charitable activities	-		-	-
TOTAL INCOMING RESOURCES	45,018	-	45,018	46,835
RESOURCES EXPENDED				
Charitable activities	24,840		24,840	44,110
Governance costs	912		912	981
TOTAL RESOURCES EXPENDED	25,752	-	25,752	45,091
NET SURPLUS FOR THE YEAR	19,266	-	19,266	1,744
Transfers	-		-	-
Total funds brought forward	17,725		17,725	15,981
Total funds carried forward	36,991	-	36,991	17,725

The Statement of Financial Activities includes all gains and losses in the year.
All incoming and expended resources derive from continuing activities.

HOPE COMMUNITY CHURCH SWANLEY

BALANCE SHEET


AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	5	779	974
		36,932	17,887
CURRENT ASSETS			
CREDITORS: Amounts falling due within one year	7	<u>(720)</u>	<u>(1,136)</u>
NET CURRENT ASSETS		<u>36,212</u>	<u>16,751</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>36,991</u></u>	<u><u>17,725</u></u>
FUNDS			
Unrestricted funds		36,991	17,725
Restricted funds		<u>-</u>	<u>-</u>
		<u><u>36,991</u></u>	<u><u>17,725</u></u>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and in accordance with FRS102 SORP.

For the financial period ended 31st March 2022 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on 15/12/2022

 P. B. HALFORD
 Trustee

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amounts can be quantified with reasonable accuracy in the period to which it relates.

1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

1.4 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	- 20% reducing balance basis
Fixtures and fittings	- 20% reducing balance basis

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity' without further specified purpose and are available as general funds.

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

1.9 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

2. NET INCOMING RESOURCES		
Net resources are stated after charging:	2022	2021
	£	£
Depreciation of owned assets	<u>195</u>	<u>253</u>
3. STAFF COSTS		
	£	£
Wages and salaries	12,736	30,566
Pension costs	<u>750</u>	<u>1,800</u>
	<u>13,486</u>	<u>32,366</u>

The average number of employees during the period was 1 (2021 – 2).

- 4. TRUSTEE REMUNERATION AND EXPENSES**
During the year to 31 March 2022, Hope Community Church incurred wages costs of £12,736 (2021 - £30,566) and pension costs of £750 (2021 - £1,800) relating to the employment of Mr A Earnshaw, a Trustee of the charity and Mrs H Earnshaw, his wife.

Small incidental expenses totalling £1,009 (2021 - £21), were reimbursed to A Earnshaw, £nil (2021 - £100) to G Richie and £nil (2021 £70) to G Withers who were Trustees, during the year. Trustees also made donations to the charity totalling £3,950 (2021: £12,149).

5. TANGIBLE FIXED ASSETS

Cost	Fixtures and Fittings £	Computer Equipment £	Total £
Balance B/Forward	623	3,211	3,834
Additions	-	-	-
Disposals	-	-	-
Balance C/Forward	<u>623</u>	<u>3,211</u>	<u>3,834</u>
Depreciation			
Balance B/Forward	623	2,237	2,860
Depreciation Charge		195	195
Disposal Adjustment	-	-	-
Balance C/Forward	<u>623</u>	<u>2,432</u>	<u>3,055</u>
Net Book Values			
At 31st March 2022	<u>-</u>	<u>779</u>	<u>779</u>
At 31st March 2021	<u>-</u>	<u>974</u>	<u>974</u>

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

6. DEBTORS

	£ 2022	£ 2021
Gift aid	6,065	8,314
Other debtors	<u>420</u>	<u>404</u>
	<u>6,485</u>	<u>8,718</u>

7. CREDITORS: Amounts falling due within one year

	£	£
Taxation and social security	-	351
Accruals	<u>720</u>	<u>785</u>
	<u>720</u>	<u>1,136</u>

8. PENSION SCHEME

During the year payments totalling £750 (2021 - £1,800) were paid into a defined contribution pension scheme. No amounts were outstanding at year end (2021 - £nil).

9. LIMITED LIABILITY STATUS

The company is limited by guarantee and has no share capital.

10. ULTIMATE CONTROLLING PARTY

The charity is controlled by its Trustees.

HOPE COMMUNITY CHURCH SWANLEY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

11. INCOME AND EXPENDITURE ACCOUNT

	2022	2021
	£	£
INCOME		
Donations and gifts	38,937	38,171
Gift aid	6,081	8,664
TOTAL INCOME	<u>45,018</u>	<u>46,835</u>
EXPENDITURE		
Wages	12,736	30,566
Pensions	750	1,800
Parent and toddler costs	-	-
Donations	4,789	8,850
Rent and insurance	2,615	220
PPS & Advertising	752	1,201
Hall fees and catering	-	20
Equipment	1,018	-
Travel expenses	-	-
Children and youth work	1,009	352
Depreciation computer equipment	195	244
Depreciation fixtures & fittings	-	10
Conferences	-	95
Bank charges	96	69
Computer exps	-	-
Sundry expenses	880	683
Accountancy Fees	780	720
Payroll Services	132	261
TOTAL EXPENDITURE	<u>25,752</u>	<u>45,091</u>
SURPLUS FOR THE FINANCIAL YEAR	<u>19,266</u>	<u>1,744</u>