

Registered number: 04404746  
Charity number: 1096890

**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**

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**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS BOARD OF TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Board of Trustees</b>	Mr N Wren, Chairman (appointed 19 December 2018, resigned 12 September 2023) Dr D Savage, Acting Chairman (appointed Trustee 1 May 2018, appointed Director 19 July 2021, appointed acting Chairman 12 September 2023) Mr D Beaman (appointed Trustee 7 April 2020, appointed Director 19 July 2021) Ms R Gunn (appointed Trustee 10 September 2020, appointed Director 19 July 2021) Mrs C O'Connor (appointed Trustee 6 August 2020, appointed Director 19 July 2021) Ms L N M Sims (appointed Trustee 9 March 2023, appointed Director 9 March 2023)
<b>Company registered number</b>	04404746
<b>Charity registered number</b>	1096890
<b>Registered office</b>	Vernon House 28 West Street Farnham Surrey GU9 7DR
<b>Company secretary</b>	Mrs K McManus
<b>Patron</b>	Mrs Perdita Hunt OBE
<b>Accountants</b>	Shaw Gibbs Limited Accountants Wey Court West Union Road Farnham Surrey GU9 7PT

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**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees (who are also Directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Creative Response (Arts) Limited for the year ended 31 March 2023.

The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Structure, governance and management**

**a. CONSTITUTION**

Set up in 1993, Creative Response (Arts) Limited was incorporated as a company limited by guarantee on 11 March 1997 with company registration number 04404746 (England and Wales) and was set up by memorandum and articles of association on 27 March 2002. It is a registered charity, registration number 1096890 (England and Wales).

The principal object of the company is to relieve persons with mental health problems or alcohol or drug problems by provision of therapeutic arts activities. Geographically, we will provide arts for wellbeing services to people who live in Surrey and North East Hampshire.

The charity's administrative function comprises a Chief Executive Officer, Operations Manager, and a finance administrator.

A team of paid Arts Workers and volunteers, as well as student placements from Universities and Colleges run the sessions for participants.

There have been no changes in the objectives since the last annual report.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Each new trustee needs to be proposed and then seconded by current Trustees. Once appointed, they then attend the regular Trustee meetings. In addition to this each Trustee will specialise in their own area of interest/expertise in order to assist the Charity.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**c. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

Creative Response (Arts) Limited, as an organisation, has a board of trustees, currently five, but the board by its governing document may continue to manage with two trustees.

Creative Response (Arts) Limited has a Chief Executive Officer assisted by an Operations Manager, a finance administrator, 12 arts workers and 7 volunteers. We use practising artists who worked on a part-time, self-employed basis. We also contracted an HR person on a fixed term contract to assist with HR policies.

All Trustees, Staff, Arts Workers and Volunteers receive DBS checks on a regular basis. Trustees received no remuneration or benefit, no staff received a remuneration of over £60,000. Our highest paid member of staff received remuneration and benefits of £30,037 in the financial year reported.

The Chief Executive Officer has overall responsibility for the day-to-day management of the organisation.

The company undertook a strategy review in January 2023 which confirmed our primary objectives as the following:

- Provide a safe space for people to explore the arts and creativity to make social and community connections for their mental health and well-being and to enable them to live their lives to their fullest potential.

Review premises options with the objective to improve disabled access.

- Continue to develop collaborative partnership such as those developed with Active Learning, Daisy and Space2Grow as well as working with the Farnham Library and other charities to offer our services to more participants and enhance space available to disabled participants.
- Hours of Operation:  
We provide face-to-face services Monday through Friday, usually 10 till 3, as well as remote zoom services on a Tuesday afternoon. We also provide creative writing sessions on a Thursday.
- Funding priorities are:  
To protect existing funding base.  
Strengthen our relationships with Surrey County Council Adult Social care and North Hants Adult Social Care.  
Build upon our relationships with Broadhurst, Active Learning, Daisy charities as well as NE Hants social services and social prescribing organisations.

Seek to increase funding base by exploring new sources.

We have now successfully transitioned from our covid model to a steady state face to face delivery model. We have started an exciting new partnership with Active Learning to provide sessions for Ukraine refugees.

We are extremely grateful for the support we received from Farnham and Surrey Councils, NE Hants Adult Social Services and Care Commissioning Group, NHS Frimley, CFFS, the Post Code Lottery fund, Farnham Hedgehogs, South Street Trust and Broadhurst charity. We would also like to thank the Mayor of Waverley for choosing to make us one of his charities of the year and for his and the Mayor of Farnham for their unstinting support.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Objectives and Activities**

**a. POLICIES AND OBJECTIVES**

Creative Response is an arts for wellbeing charity working with individuals who are vulnerable due to mental ill-health, physical or learning disabilities or substance misuse problems. Practising artists work alongside participants to share skills, knowledge and creativity in a safe and supportive environment. This gives a new focus and the experience of engaging with life in a different way. The aim is to foster resilience and so enable them to move on to achieve greater independence.

**b. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

Creative Response is an independent, arts for wellbeing organisation, established by professional practising artists who offer a unique, supportive environment, promoting personal resilience and wellbeing through art.

We offer creative sessions of person centred support, based on a foundation of mutual trust.

Transferable life skills gained through participation in art, craft, music and performance to maintain wellbeing. An Outreach service is available for those struggling to access our service.

There is a continuing emphasis on building resilience and independence.

We take referrals from Surrey, Hampshire and Berkshire through key workers, CPN, Occupational Therapist, GP, CMHRS, Adult Social Care and Self-Referral.

We have this year increased our offering to provide sessions five days a week at our offices in Farnham in Surrey, as well as continuing on-line sessions. We also provide an on-line creative writing group.

As a result of this and the collaborative work with other organisations we have been able to increase the number of people we support by 35 people to a total of 115. Our core participant attendance has increased by 5 to 85 and we have, through our partnership with Active Learning, added a further 30 people.

In addition, Creative Response has its own dedicated professional exhibition space that hosts seasonal exhibitions of our artists' work. Once again, we hosted our highly successful Summer Exhibition featuring works by our participants and Arts Workers. Other highlights include a solo exhibition by one of our participants at The Pottery Wrecclesham, participation in SAOS winter exhibition, an innovative partnership with Active Learning to help Ukrainian refugees and a collaboration with Univeristy for the Creative Arts Farnham to provide specialist arts workshops throughout the year. We have also developed and strengthened relationships with local cultural organisations including University of Creative Arts in Farnham, Farnham Maltings, DAISY, Space2Grow, Red Box Gallery and Stopgap Dance Company.

We were also delighted to take part in the Farnham Literary Festival.

**Achievements and performance**

**a. KEY FINANCIAL PERFORMANCE INDICATORS**

We provide case studies and regular updates on individual's progress. We also provide full details of projects and money spent to our grant providers such as Community Foundation for Surrey and the Postcode Lottery. Our individual grants generally have specific outcomes against which we report to the funders in line with our agreements with them.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**b. REVIEW OF DEVELOPMENTS, ACHIEVEMENTS AND PERFORMANCE**

Creative Response agreed a new agreement in 2022 with Surrey Council, whereby, Participants were directly supported by Surrey Adult Social Care. We have also agreed a collaboration with Broadhurst to extend participant support in NE Hants.

We have also formed a partnership with Active Learning to provide sessions to Ukrainian refugees.

In addition, we have enhanced our collaboration with the University for the Creative Arts to run a series of workshops.

We have also taken part in the Farnham literary festival, with a number of participants reciting their own work at the festival.

Although the majority of our participants have enduring health issues, we have been successful in reducing demands of participants on the health service and adult social services.

Our services have now fully recovered from the impact of the pandemic.

We have also increased the number of people supported by 35.

The Board would like to record their gratitude for the amazing work done by our Arts Workers, Volunteers, office staff and Participants during the past year.

**Financial Review**

**a. GOING CONCERN**

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. RESERVES POLICY**

The Trustees have set a reserves policy to hold a minimum of three month's operating costs to account for fluctuations in income.

**c. PRINCIPAL FUNDING**

Our Principal Funding came from Surrey County Council Adult Social Care, NE Hants CMHRS, NE Hants Adult Social Care, Broadhurst charity, Private Funding, Grants. The Friends Scheme and other donations have continued steadily throughout the year. We have also increased our funding through Grants from a wide range of sources. Specific projects and workshops are funded through separate fundraising.

No income was received from outside of the UK.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Financial Review (continued)**

**d. RISK MANAGEMENT**

The Trustees have reviewed our risk management policies and procedures and have assessed the major risks to which the company is exposed, in particular those related to premises, safeguarding, funding and financial risk. The company is satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

In 2022/2023 we reviewed our Risk Register, conflict of interest policy and completed an overhaul of our main policies and procedures. We also updated our fire risk assessment. We have also continued to review and improve our core policies and governance structures.

We are pleased to report that the Charity had no reportable incidents during the reporting year.

**e. FUNDS**

A portion of funds held are defined as restricted. See Section 11 for details of restricted funds.

**f. RESULTS FOR THE YEAR**

The results for the year and the financial position of the company are as shown in the annexed financial statements.

**g. SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The report has also been made with regard to the Charity Commission Guidance on Public Benefit.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Statement of Trustees' responsibilities**

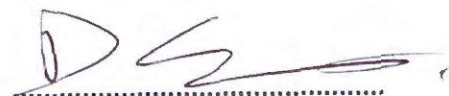
The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**Dr D Savage**  
Acting Chairman

Date: 22/11/2023

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent examiner's report to the Trustees of Creative Response (Arts) Limited ('the company')**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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CREATIVE RESPONSE (ARTS) LIMITED  
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INDEPENDENT EXAMINER'S REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023

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**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Signed:

*m. Dickinson*

Dated:

*28 / 11 / 2023*

Mark Dickinson

FCA

Shaw Gibbs (Audit) Limited  
Statutory Auditors  
Wey Court West  
Union Road  
Farnham  
Surrey, GU9 7PT

**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies	2	191,434	15,186	206,620	149,586
<b>Total income</b>		<u>191,434</u>	<u>15,186</u>	<u>206,620</u>	<u>149,586</u>
<b>Expenditure on:</b>					
Charitable activities	3	187,807	3,260	191,067	156,292
<b>Total expenditure</b>		<u>187,807</u>	<u>3,260</u>	<u>191,067</u>	<u>156,292</u>
<b>Net movement in funds</b>		<u>3,627</u>	<u>11,926</u>	<u>15,553</u>	<u>(6,706)</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		105,727	468	106,195	112,901
Net movement in funds		3,627	11,926	15,553	(6,706)
<b>Total funds carried forward</b>		<u>109,354</u>	<u>12,394</u>	<u>121,748</u>	<u>106,195</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 26 form part of these financial statements.

**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 04404746**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	7	3,823	1,381
		<u>3,823</u>	<u>1,381</u>
<b>Current assets</b>			
Debtors	8	38,490	16,994
Cash at bank and in hand		89,016	98,645
		<u>127,506</u>	<u>115,639</u>
Creditors: amounts falling due within one year	9	(9,581)	(10,825)
<b>Net current assets</b>		<u>117,925</u>	<u>104,814</u>
<b>Total assets less current liabilities</b>		<u>121,748</u>	<u>106,195</u>
<b>Net assets excluding pension asset</b>		<u>121,748</u>	<u>106,195</u>
<b>Total net assets</b>		<u><u>121,748</u></u>	<u><u>106,195</u></u>
<b>Charity funds</b>			
Restricted funds	11	12,394	468
Unrestricted funds	11	109,354	105,727
<b>Total funds</b>		<u><u>121,748</u></u>	<u><u>106,195</u></u>

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**CREATIVE RESPONSE (ARTS) LIMITED**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 04404746**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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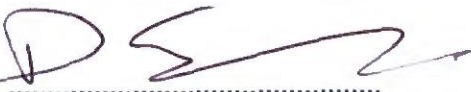
The company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



.....  
**Dr D Savage**  
Acting Chairman

Date: 22/11/2023

The notes on pages 13 to 26 form part of these financial statements.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Creative Response (Arts) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Company Status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page . In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

**1.3 Going concern**

The Trustees consider that there are no material uncertainties about the company's ability to continue as a going concern.

**1.4 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. Accounting policies (continued)**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation. A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed assets may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Fixtures and fittings	- 25% Reducing balance
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**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. Accounting policies (continued)**

**1.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.10 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.11 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

**1.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**2. Income from donations and grants**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Donations	13,066	-	13,066
Grants	18,686	15,186	33,872
Government grants	123,496	-	123,496
Similar incoming resources	36,186	-	36,186
<b>Total donations and legacies</b>	<b>191,434</b>	<b>15,186</b>	<b>206,620</b>

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations	7,735	-	7,735
Grants	28,232	(3,000)	25,232
Government grants	87,919	-	87,919
Similar incoming resources	28,700	-	28,700
	<b>152,586</b>	<b>(3,000)</b>	<b>149,586</b>

**3. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Visual arts-related activities	174,325	2,534	176,859
Expenditure on governance	13,482	726	14,208
	<b>187,807</b>	<b>3,260</b>	<b>191,067</b>

**CREATIVE RESPONSE (ARTS) LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**3. Analysis of expenditure on charitable activities (continued)**

**Summary by fund type (continued)**

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total 2022 £</i>
Visual arts-related activities	130,527	12,861	143,388
Expenditure on governance	9,277	3,627	12,904
	<u>139,804</u>	<u>16,488</u>	<u>156,292</u>

**4. Analysis of expenditure by activities**

	<i>Activities undertaken directly 2023 £</i>	<i>Governance costs 2023 £</i>	<i>Total funds 2023 £</i>
Visual arts-related activities	176,859	-	176,859
Expenditure on governance	-	14,208	14,208
	<u>176,859</u>	<u>14,208</u>	<u>191,067</u>

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Visual arts-related activities	143,388	-	143,388
Expenditure on governance	-	12,904	12,904
	<u>143,388</u>	<u>12,904</u>	<u>156,292</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**4. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	Visual arts- related activities 2023 £	Total funds 2023 £
Salaries	41,933	41,933
Contractor cost	100,232	100,232
Rent and Rates	26,270	26,270
Travel and Entertainment	508	508
Printing, Postage & Stationary, Computer Costs, and Telephone	1,552	1,552
Cost of Goods Sold, Direct Expenses and Comissions	6,364	6,364
	<u>176,859</u>	<u>176,859</u>
	<u><u>176,859</u></u>	<u><u>176,859</u></u>
	<i>Visual arts- related activ 2022 £</i>	<i>Total funds 2022 £</i>
Salaries	18,422	18,422
Contractor cost	87,700	87,700
Rent and Rates	25,186	25,186
Travel and Entertainment	458	458
Printing, Postage & Stationary, Computer Costs, and Telephone	1,663	1,663
Cost of Goods Sold, Direct Expenses and Comissions	9,959	9,959
	<u>143,388</u>	<u>143,388</u>
	<u><u>143,388</u></u>	<u><u>143,388</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**4. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Governance 2023 £</b>	<b>Total funds 2023 £</b>
Staff costs	2,207	2,207
Rent, rates and water	1,335	1,335
Insurance	811	811
Accountancy and legal fees	3,557	3,557
Depreciation	974	974
Other governance costs	5,324	5,324
	<u>14,208</u>	<u>14,208</u>

	<i>Governance 2022 £</i>	<i>Total funds 2022 £</i>
Staff costs	970	970
Rent, rates and water	1,339	1,339
Insurance	796	796
Accountancy and legal fees	2,756	2,756
Depreciation	427	427
Other governance costs	6,616	6,616
	<u>12,904</u>	<u>12,904</u>

**5. Independent examiner's remuneration**

	<b>2023 £</b>	<b>2022 £</b>
Fees payable to the company's independent examiner for the independent examination of the company's annual accounts	<u>1,980</u>	<u>1,830</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**6. Staff costs**

	2023	2022
	£	£
Wages and salaries	42,652	18,872
Contribution to defined contribution pension schemes	1,488	519
	<u>44,140</u>	<u>19,391</u>

The average number of persons employed by the company during the year was as follows:

	2023	2022
	No.	No.
	<u>2</u>	<u>1</u>

No employee received remuneration amounting to more than £60,000 in either year.

There was no material difference between the average number of staff and the full time equivalent.

**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**7. Tangible fixed assets**

	<b>Fixtures and fittings</b> <b>£</b>
<b>Cost or valuation</b>	
At 1 April 2022	7,522
Additions	3,416
At 31 March 2023	10,938
<b>Depreciation</b>	
At 1 April 2022	6,141
Charge for the year	974
At 31 March 2023	7,115
<b>Net book value</b>	
At 31 March 2023	3,823
At 31 March 2022	1,381

**8. Debtors**

	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
<b>Due within one year</b>		
Trade debtors	20,228	2,777
Other debtors	98	293
Prepayments and accrued income	18,164	13,924
	38,490	16,994

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**9. Creditors: Amounts falling due within one year**

	2023 £	2022 £
Trade creditors	1,427	2,506
Other creditors	256	145
Accruals and deferred income	7,898	8,174
	<u>9,581</u>	<u>10,825</u>

**10. Operating lease commitments**

At 31 March 2023 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	17,013	21,865
Later than 1 year and not later than 5 years	-	17,013
	<u>17,013</u>	<u>38,878</u>

**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**11. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
General Funds - all funds	105,727	191,434	(187,807)	109,354
<b>Restricted funds</b>				
Computer Equipment	468	-	(97)	371
Farnham Institute - lapto, mobile and card reader	-	500	(31)	469
South Street Trust - kiln, potters wheel and clay room equipment	-	3,034	(598)	2,436
Hedgehogs - August sessions	-	2,018	(1,507)	511
Community Foundation - Ukranian Refugee Sessions	-	9,634	(1,027)	8,607
	468	15,186	(3,260)	12,394
<b>Total of funds</b>	<b>106,195</b>	<b>206,620</b>	<b>(191,067)</b>	<b>121,748</b>

**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**11. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2022</i>
	£	£	£	£	£
<b>Unrestricted funds</b>					
General Funds - all funds	84,112	152,586	(139,804)	8,833	105,727
<b>Restricted funds</b>					
Workshops	460	-	(460)	-	-
Cranleigh	3,475	-	-	(3,475)	-
Intern	4,240	-	(3,430)	(810)	-
Community Foundation	3,000	(3,000)	-	-	-
Computer Equipment	598	-	(130)	-	468
Community Garden Project	10,000	-	(9,081)	(919)	-
Provision of Remote Services	1,576	-	(1,576)	-	-
Runnymede Young Persons Outreach	4,950	-	(1,321)	(3,629)	-
Creative Writing Group	490	-	(490)	-	-
	<u>28,789</u>	<u>(3,000)</u>	<u>(16,488)</u>	<u>(8,833)</u>	<u>468</u>
<b>Total of funds</b>	<u><u>112,901</u></u>	<u><u>149,586</u></u>	<u><u>(156,292)</u></u>	<u><u>-</u></u>	<u><u>106,195</u></u>

**12. Summary of funds**

**Summary of funds - current year**

	<i>Balance at 1 April 2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 March 2023</i>
	£	£	£	£
General funds	105,727	191,434	(187,807)	109,354
Restricted funds	468	15,186	(3,260)	12,394
	<u>106,195</u>	<u>206,620</u>	<u>(191,067)</u>	<u>121,748</u>

**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**12. Summary of funds (continued)**

**Summary of funds - prior year**

	<i>Balance at 1 April 2021</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2022</i>
	£	£	£	£	£
General funds	84,112	152,586	(139,804)	8,833	105,727
Restricted funds	28,789	(3,000)	(16,488)	(8,833)	468
	<u>112,901</u>	<u>149,586</u>	<u>(156,292)</u>	<u>-</u>	<u>106,195</u>

**13. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2023</b>	<b>Restricted funds 2023</b>	<b>Total funds 2023</b>
	£	£	£
Tangible fixed assets	547	3,276	3,823
Current assets	118,387	9,118	127,505
Creditors due within one year	(9,581)	-	(9,581)
<b>Total</b>	<u>109,353</u>	<u>12,394</u>	<u>121,747</u>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2022</i>	<i>Restricted funds 2022</i>	<i>Total funds 2022</i>
	£	£	£
Tangible fixed assets	913	468	1,381
Current assets	115,639	-	115,639
Creditors due within one year	(10,825)	-	(10,825)
<b>Total</b>	<u>105,727</u>	<u>468</u>	<u>106,195</u>

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**CREATIVE RESPONSE (ARTS) LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**14. Related party transactions**

There have been no related party transactions in the reporting period that require disclosure.

**15. Friends of Creative Response**

	2023 £	2022 £
Incoming Resources	1,000	1,078
	<u>1,000</u>	<u>1,078</u>
	<u><u>1,000</u></u>	<u><u>1,078</u></u>

The Friends Association is a vital source of support to the work of Creative Response, and since 2012 the amounts generated by the Friends of Creative Response have been recognised within these accounts. They have therefore added the above resources to the accounts.

**16. Legal Status**

The company is a charitable company, incorporated in England and Wales.

Its registered office is Vernon House, 28 West Street, Farnham, Surrey, GU9 7DR.