

REGISTERED COMPANY NUMBER: 04366549
REGISTERED CHARITY NUMBER: 1090796

The Batsford Foundation
Report of the Trustees and Audited Financial Statements
for the Year Ended 31st January 2021

Woodward Hale Limited
38 Dollar Street
Cirencester
Gloucestershire
GL7 2AN

The Batsford Foundation

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Registered number: 04366549

The Batsford Foundation

**Report of the Trustees
for the Year Ended 31st January 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st January 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims for the public benefit

Under the memorandum of association, the objects of the charity are the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the trustees may from time to time decide particularly:

- the advancement of the education of the public in the knowledge and practice of all forms of cultivation and the study of historic buildings and their contents and surroundings including gardens, arboretums and historic landscapes and the promotion of research therein
- the promotion of the conservation, protection and improvements of the physical and natural environment

The charity's strategy for pursuing its objectives fall into the following main activities:

- adherence to good practice in the management of the arboretum
- providing educational opportunities to schoolchildren
- efficiently administering the charity
- controlling the charity in an effective manner
- management of investments to optimise returns

Significant activities for the public benefit

Conservation at Batsford falls broadly into two categories; botanical conservation of exotic plant varieties and conservation of native flora and fauna. The former is the main priority but with such a varied habitat there is plenty of scope to develop the latter as well. Various botanic gardens have supplied wild collected seeds and plants to the arboretum. These are all recorded enabling them to be traced if the source garden requires any information or plant material for breeding programmes in the future.

In particular, the plant collections will be managed to:

- maintain or improve their integrity or educational value
- maintain and enhance the aesthetic appeal of the arboretum
- source plant material having due regard to the arboretum's history, its links with the orient and the collections created by the 2nd Lord Dulverton (recognising the need to conserve biodiversity, the arboretum will as far as possible obtain plants from known sources)
- be accurately labelled, recorded onto a database and the information made readily available if required

It is the aim of the trustees of the arboretum to encourage more people to visit this unique heritage throughout the seasons.

The Batsford Foundation

**Report of the Trustees
for the Year Ended 31st January 2021**

ACHIEVEMENT AND PERFORMANCE

The trustees are pleased to report on the resilience shown by the Foundation and its staff in responding to the extraordinary circumstances of the Covid-19 pandemic and the accompanying restrictions. Those restrictions saw the premises closed from later March until the garden and plant centre could re-open in mid-May, the arboretum in early June and the catering in early July when we welcomed the visit of the Minister for Tourism. These accounts are one testimony to that alongside the opportunity and solace that the arboretum could give to our visitors and with the garden centre a resource as the nation gardened at home. With the restrictions relaxing and then tightening, so our visitors saw the careful measures taken at Batsford as reassurance. We appreciate the assistance put in place by the Government, some of which was of direct benefit to Batsford and more generally for the wider economy.

One measure of the performance in the year is that by its end, the Foundation was able to plan positively for the investment in the intended expansion of the visitor centre now to start in November. Continuing other work, the Seven Leys area has been opened to visitors with panoramic views and new planting it offers. Since the end of the reporting period and with restrictions easing, the Foundation has continued to ensure a safe environment for visitors. It can now consider what lessons can be learnt and which of the measures adopted in response to the pandemic might be retained. The Foundation is looking forward to further enhancing the arboretum with what it offers to visitors and the support given to education. With the continuing work on the arboretum, the visitor centre and the effort made in promotion and marketing, the trustees consider that the Foundation is well placed to thrive in the future. As well as maintain and improving the arboretum for public access, the Foundation hopes to be able to resume its support for educational provision for school parties and other groups and, as other activity revives, its donations and support given to gardening clubs.

FINANCIAL REVIEW

Investment policy

The trustees' policy is to undertake investments that provide income for current activities while enhancing underlying capital value. They periodically review performance to ensure the best outcome.

Reserves policy

The trustees' policy is to maintain a level of reserves at approximately 10% of incoming resources from generated funds, sufficient to provide a stable base for the charity's continuing activities while at the same time ensuring excessive funds are not accumulated. Unrestricted net current assets at 31st January 2021 were £689,937 (Page 10) (2020: £439,059) against 10% of unrestricted incoming resources from other trading activities and investment income of £88,249 (Page 9) (2020: £110,873). The high value of stocks within net current assets belie the actual funds held in cash and in bank. The trustees have earmarked a proportion of reserves for enlarging the visitor centre.

Performance

Total unrestricted incoming resources were £1,560,171 (Page 9) (2020: £1,754,490) and total unrestricted resources expended were £1,366,532 (Page 9) (2020: £1,497,044). The principal funding sources were garden centre sales and arboretum admissions. Net income (unrestricted funds) shows a surplus of £252,164 (Page 9) compared to £266,081 in the prior year. Total unrestricted funds have increased to £4,512,128 from £4,259,964 in the prior year (Page 9).

FUTURE PLANS

The Foundation is working to ensure that its facilities give the greatest benefit both through their efficient use and smooth operation and by developing the conservation activity and experience offered to visitors. The Foundation continues to attend to developing the collection and the condition of the fabric of the arboretum. The construction work to enlarge the visitor centre and future-proof the facilities for the public should start within 2021 and finish in 2022. The planting programme is designed to extend the season, enhancing the arboretum for the spring to complement its traditional strengths in the autumn and developing the collection for the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and is governed by its memorandum and articles of association.

Registered number: 04366549

The Batsford Foundation

**Report of the Trustees
for the Year Ended 31st January 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The strategic direction and development of the charity is managed by the trustee board. It receives regular reports on all aspects of the work of the charity and meets at least three times a year. The day to day operation of the charity is devolved to the company secretary and the director of operations.

Induction and training of new trustees

New trustees receive an induction to brief them on their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision-making processes, the business plan and the recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of the role.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04366549

Registered Charity number

1090796

Registered office

Harts Barn Farmhouse
Monmouth Road
Longhope
Gloucestershire
GL17 0QD

Trustees

Sir James Chichester Bt
N D Dunn
T D Russell
N M Williams-Ellis
The Hon R I H Wills

Company Secretary

J P Moody

Auditors

Woodward Hale Limited
38 Dollar Street
Cirencester
Gloucestershire
GL7 2AN

Bankers

HSBC Bank plc
High Street
Moreton-in-Marsh
Gloucestershire
GL56 0AR

Registered number: 04366549

The Batsford Foundation

**Report of the Trustees
for the Year Ended 31st January 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Farrer & Co
66 Lincoln's Inn Fields
London
WC2A 3LH

Director of Operations

S Priest

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Batsford Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware;
and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

AUDITORS

The auditors, Woodward Hale Limited, have indicated their willingness to continue in office and offer themselves for re-appointment.

Registered number: 04366549

The Batsford Foundation

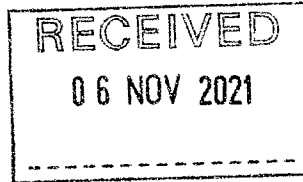
**Report of the Trustees
for the Year Ended 31st January 2021**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on5-11-21..... and signed on its behalf by:

James M. E. Chichester

.....
Sir James Chichester Bt - Trustee



**Report of the Independent Auditors to the Trustees of
The Batsford Foundation**

Opinion

We have audited the financial statements of The Batsford Foundation (the 'charitable company') for the year ended 31st January 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st January 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Report of the Independent Auditors to the Trustees of
The Batsford Foundation**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risk of material misstatements to the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion. In identifying and addressing risks of material misstatements with respect to irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following: we obtained an understanding of the laws and regulations that affect the company, focussing on those that have a direct effect on the financial statements or that have a fundamental effect on its operations; we enquired of the directors and reviewed directors meeting minutes for evidence on non-compliance with relevant laws and regulations; we reviewed controls the directors have in place to ensure compliance; we gained an understanding of the controls that the directors have in place to prevent and detect fraud; we enquired of the directors about any incidences of fraud that had taken place during the accounting period; the risk of fraud and non-compliance with laws and regulations was discussed within the audit team and tests were planned and performed to address these risks; we reviewed financial statements disclosures and tested to supporting documentation to access compliance with the relevant laws and regulations; we enquired of the directors and third party advisors about actual and potential litigation and claims; we performed analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatements due to fraud; and finally; in addressing the risk of fraud due to management override of internal controls, we tested the appropriateness of journal entries and assessed whether the judgements made in making accounting estimates were indicative of a potential bias.

**Report of the Independent Auditors to the Trustees of
The Batsford Foundation**

Our responsibilities for the audit of the financial statements - continued

Due to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected all material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with accounting standards. For example, as with any audit, there remains a risk of non-detection of irregularities that arise from collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing fraud or non-compliance with laws and regulations and cannot be expected to detect all fraud and non-compliance with laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Woodward Hale Limited, Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
38 Dollar Street
Cirencester
Gloucestershire
GL7 2AN

12th November 2021

The Batsford Foundation

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st January 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	67,645	2,878	70,523	4,518
Charitable activities					
Arboretum	5	610,033	-	610,033	645,131
Other trading activities	3	817,704	-	817,704	1,013,203
Investment income	4	<u>64,789</u>	<u>-</u>	<u>64,789</u>	<u>95,531</u>
Total		1,560,171	2,878	1,563,049	1,758,383
EXPENDITURE ON					
Raising funds					
Other trading activities	6	861,979	-	861,979	963,516
Investment management costs	7	<u>34,083</u>	<u>5,399</u>	<u>39,482</u>	<u>43,475</u>
		896,062	5,399	901,461	1,006,991
Charitable activities					
Arboretum	8	470,470	1,017	471,487	493,235
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>2,512</u>
Total		1,366,532	6,416	1,372,948	1,502,738
Net gains on investments		<u>58,525</u>	<u>-</u>	<u>58,525</u>	<u>8,635</u>
NET INCOME/(EXPENDITURE)		252,164	(3,538)	248,626	264,280
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>4,259,964</u>	<u>76,411</u>	<u>4,336,375</u>	<u>4,072,095</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>4,512,128</u></u>	<u><u>72,873</u></u>	<u><u>4,585,001</u></u>	<u><u>4,336,375</u></u>

The notes form part of these financial statements

The Batsford Foundation

Balance Sheet
31st January 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	14	3,301,118	67,221	3,368,339	3,445,308
Investments	15	<u>521,073</u>	<u>-</u>	<u>521,073</u>	<u>446,356</u>
		3,822,191	67,221	3,889,412	3,891,664
CURRENT ASSETS					
Stocks	16	187,388	-	187,388	192,677
Debtors	17	54,496	-	54,496	46,051
Cash at bank and in hand		<u>579,828</u>	<u>5,652</u>	<u>585,480</u>	<u>359,575</u>
		821,712	5,652	827,364	598,303
CREDITORS					
Amounts falling due within one year	18	(131,775)	-	(131,775)	(153,592)
		<u>689,937</u>	<u>5,652</u>	<u>695,589</u>	<u>444,711</u>
NET CURRENT ASSETS					
		<u>689,937</u>	<u>5,652</u>	<u>695,589</u>	<u>444,711</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>4,512,128</u>	<u>72,873</u>	<u>4,585,001</u>	<u>4,336,375</u>
NET ASSETS					
		<u>4,512,128</u>	<u>72,873</u>	<u>4,585,001</u>	<u>4,336,375</u>
FUNDS					
	19				
Unrestricted funds:					
General fund				4,512,128	4,259,964
Restricted funds:					
Leaves for Learning project				50,230	53,679
Play Area project				4,000	5,950
The Art of Conservation lino print				1,195	1,406
Bricks in the Wall project				11,669	9,448
Head gardener seed collection travel costs				5,000	5,000
Forest School project				<u>779</u>	<u>928</u>
				<u>72,873</u>	<u>76,411</u>
TOTAL FUNDS					
				<u>4,585,001</u>	<u>4,336,375</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st January 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

Registered number: 04366549

The Batsford Foundation

Balance Sheet - continued
31st January 2021

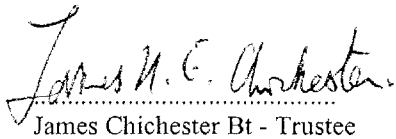
The trustees acknowledge their responsibilities for

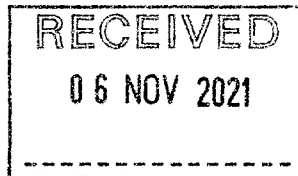
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on5-11-21..... and were signed on its behalf by:


James Chichester Bt - Trustee



The notes form part of these financial statements

Registered number: 04366549

The Batsford Foundation

Cash Flow Statement
for the Year Ended 31st January 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>264,461</u>	<u>341,972</u>
Net cash provided by operating activities		<u>264,461</u>	<u>341,972</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(27,024)	(152,126)
Purchase of fixed asset investments		(16,192)	(20,743)
Sale of tangible fixed assets		-	850
Interest received		468	670
Dividends received		<u>4,192</u>	<u>4,743</u>
Net cash used in investing activities		<u>(38,556)</u>	<u>(166,606)</u>
Change in cash and cash equivalents in the reporting period		225,905	175,366
Cash and cash equivalents at the beginning of the reporting period		<u>359,575</u>	<u>184,209</u>
Cash and cash equivalents at the end of the reporting period		<u>585,480</u>	<u>359,575</u>

The notes form part of these financial statements

The Batsford Foundation

Notes to the Cash Flow Statement
for the Year Ended 31st January 2021

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of Financial Activities)	248,626	264,280
Adjustments for:		
Depreciation charges	103,996	102,751
Gain on investments	(58,525)	(8,635)
Profit on disposal of fixed assets	-	(704)
Interest received	(468)	(670)
Dividends received	(4,192)	(4,743)
Decrease/(increase) in stocks	5,286	(20,359)
Increase in debtors	(8,445)	(5,672)
(Decrease)/increase in creditors	<u>(21,817)</u>	<u>15,724</u>
Net cash provided by operations	<u>264,461</u>	<u>341,972</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/2/20 £	Cash flow £	At 31/1/21 £
Net cash			
Cash at bank and in hand	<u>359,575</u>	<u>225,905</u>	<u>585,480</u>
	<u>359,575</u>	<u>225,905</u>	<u>585,480</u>
Total	<u>359,575</u>	<u>225,905</u>	<u>585,480</u>

The Batsford Foundation

Notes to the Financial Statements for the Year Ended 31st January 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Critical accounting judgements and key sources of estimation uncertainty

The trustees are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities based on their experience and professional advice received. Inevitably, the actual outcome may differ from predictions. There is only one key estimate which includes a risk of material misstatement and it relates to the useful economic life, and hence depreciation rate, assumed for the visitor centre. Professional advice suggested that a figure of 50 years might be appropriate and the trustees have adopted this figure as they consider it a reasonable estimate. Estimates and underlying assumptions are reviewed on an ongoing basis to ensure that they remain relevant.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on these assets at annual rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

Improvements to property	- 2% to 5% on cost
Plant and machinery	- 15% on reducing balance
Office equipment	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance

Freehold buildings (excluding the visitor centre) are not depreciated on the grounds of immateriality as any disposal proceeds are expected to be at least equal to the value in the accounts. The visitor centre is depreciated on a straight line basis over its expected useful economic life of 50 years. Freehold land is not depreciated.

A review for impairment of a fixed asset would be carried out if events or changes in circumstances indicate that the carrying amount of the fixed asset may not be recoverable.

The Batsford Foundation

Notes to the Financial Statements - continued for the Year Ended 31st January 2021

1. ACCOUNTING POLICIES - continued

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds are funds which have been raised by the charity for particular purposes and are to be used in accordance with specific restrictions imposed by donors. The aim and use of each restricted fund is set out in the notes to the financial statements.

Government grants and assistance

Government grants are recognised when the charity has complied with any conditions attached to them and there is reasonable assurance that the amounts will be received. The accruals model has been adopted to account for the government grants received during the year, namely the Coronavirus Job Retention Scheme (CJRS) grant. The charity has also benefited from the introduction of a 5% reduced rate of VAT on admission charges to the arboretum for a temporary period from 15th July 2020 to 30th September 2021.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Heritage assets

The charity holds a heritage asset comprising an arboretum and plant collection of international importance. The value of the original 60 acre site is not reflected in the balance sheet.

Going concern

Despite the continuing COVID-19 pandemic, the trustees believe that there are no material uncertainties about the charity's ability to continue as a going concern as reserves and organisational resilience are excellent and visitor numbers are strong.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	3,876	4,518
Government grants	<u>66,647</u>	<u>-</u>
	<u>70,523</u>	<u>4,518</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

3. OTHER TRADING ACTIVITIES		2021	2020
		£	£
	Arboretum shop sales	69,480	145,787
	Garden centre plant sales	327,062	424,288
	Garden centre shop sales	416,725	433,204
	Events	<u>4,437</u>	<u>9,924</u>
		<u>817,704</u>	<u>1,013,203</u>
4. INVESTMENT INCOME		2021	2020
		£	£
	Rents receivable	60,129	90,118
	Dividends and similar distributions	4,192	4,743
	Interest receivable	<u>468</u>	<u>670</u>
		<u>64,789</u>	<u>95,531</u>
5. INCOME FROM CHARITABLE ACTIVITIES		2021	2020
	Activity	£	£
	Entrance fees Arboretum	<u>610,033</u>	<u>645,131</u>
6. OTHER TRADING ACTIVITIES		2021	2020
		£	£
	Opening stock	192,677	172,319
	Purchases	435,658	564,370
	Closing stock	(187,388)	(192,677)
	Staff costs	231,101	215,598
	Payment processing charges	7,695	10,672
	Support costs	<u>182,236</u>	<u>193,234</u>
		<u>861,979</u>	<u>963,516</u>
7. INVESTMENT MANAGEMENT COSTS		2021	2020
		£	£
	Support costs	<u>39,482</u>	<u>43,475</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 9) £	Totals £
Arboretum	<u>280,636</u>	<u>190,851</u>	<u>471,487</u>

9. SUPPORT COSTS

	Central costs £	Overheads £	Totals £
Other trading activities	165,970	16,266	182,236
Investment management costs	37,505	1,977	39,482
Arboretum	<u>190,851</u>	<u>-</u>	<u>190,851</u>
	<u>394,326</u>	<u>18,243</u>	<u>412,569</u>

Governance includes company secretary's fees of £12,000 (2020: £12,000), audit fees of £8,280 (2020: £7,980), accountancy fees of £12,643 (2020: £6,100), trustees' travel costs of £nil (2020: £752) and cost of trustees' meetings of £nil (2020: £66), a total of £32,923 (2020: £26,898).

Support costs, included in the above, are as follows:

Central costs

				2021	2020
	Other trading activities £	Investment management costs £	Arboretum £	Total activities £	Total activities £
Salaries and wages	33,280	4,957	32,573	70,810	78,269
Pensions	7,800	279	5,850	13,929	13,319
Rates and water	4,309	-	4,309	8,618	7,226
Insurance	6,094	1,354	6,093	13,541	13,286
Light and heat	11,277	3,383	7,893	22,553	33,375
Telephone and internet	3,229	-	3,945	7,174	8,660
Postage and stationery	266	-	619	885	3,910
Sundries	1,543	119	2,296	3,958	3,522
Health insurance	3,634	155	3,945	7,734	6,479
Training and college fees	1,385	-	1,385	2,770	3,683
Motor and travel	7,583	-	5,055	12,638	13,984
Repairs and maintenance	17,480	3,885	17,480	38,845	35,582
Staff uniforms	991	-	661	1,652	2,806
Cleaning	9,233	-	27,699	36,932	29,716
Advertising and public relations	338	169	2,872	3,379	9,350
Legal and professional fees	-	-	-	-	3,239
Bookkeeping	9,424	785	5,497	15,706	16,730
Bank charges	435	35	232	702	1,263
Subscriptions	<u>1,274</u>	<u>-</u>	<u>1,274</u>	<u>2,548</u>	<u>1,622</u>
Carried forward	119,575	15,121	129,678	264,374	286,021

The Batsford Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st January 2021

9. SUPPORT COSTS - continued

Central costs - continued

				2021	2020
	Other trading activities	Investment management costs	Arboretum	Total activities	Total activities
	£	£	£	£	£
Brought forward	119,575	15,121	129,678	264,374	286,021
Refreshments	772	-	773	1,545	2,099
Security	2,325	378	2,704	5,407	5,800
Consultancy	1,013	-	1,012	2,025	-
Computer expenses	2,438	203	1,422	4,063	2,926
Company secretary's fees	2,400	1,200	8,400	12,000	12,000
Audit fees	2,070	414	5,796	8,280	7,980
Accountancy	3,161	632	8,850	12,643	6,100
Trustees' travel costs	-	-	-	-	752
Cost of trustees' meetings	-	-	-	-	66
Depreciation of tangible fixed assets	32,216	19,557	32,216	83,989	84,014
Loss on sale of tangible fixed assets	-	-	-	-	(704)
	<u>165,970</u>	<u>37,505</u>	<u>190,851</u>	<u>394,326</u>	<u>407,054</u>

Overheads

				2021	2020
	Other trading activities	Investment management costs		Total activities	Total activities
	£	£		£	£
Hire of plant and machinery	5,043	-		5,043	5,128
Travel and accommodation	656	-		656	2,569
Telephone	1,606	-		1,606	2,135
Stationery and postage	1,003	-		1,003	685
Sundries	134	-		134	318
Repairs and consumables	2,588	243		2,831	6,226
Depreciation of tangible fixed assets	<u>5,236</u>	<u>1,734</u>		<u>6,970</u>	<u>6,420</u>
	<u>16,266</u>	<u>1,977</u>		<u>18,243</u>	<u>23,481</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	103,993	102,750
Hire of plant and machinery	8,298	10,201
Surplus on disposal of fixed assets	<u>-</u>	<u>(704)</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There was no trustees' remuneration or significant other benefits during the year. Two trustees were reimbursed for travel costs to the value of £752 during the prior year.

12. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	510,585	507,082
Other pension costs	<u>13,929</u>	<u>13,319</u>
	<u>524,514</u>	<u>520,401</u>

The key management personnel of the charity comprise the trustees and senior management. There was no trustees' remuneration or significant benefits during the year. Senior management received £65,093 (2020: £70,231).

The average monthly number of employees during the year was as follows:

	2021	2020
Garden centre	13	13
Arboretum	7	7
Office	<u>2</u>	<u>2</u>
	<u>22</u>	<u>22</u>

One employee received emoluments in excess of £60,000.

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	625	3,893	4,518
Charitable activities			
Arboretum	645,131	-	645,131
Other trading activities	1,013,203	-	1,013,203
Investment income	<u>95,531</u>	<u>-</u>	<u>95,531</u>
Total	1,754,490	3,893	1,758,383

The Batsford Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st January 2021

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES -
continued

	Unrestricted fund £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds			
Other trading activities	963,516	-	963,516
Investment management costs	<u>38,976</u>	<u>4,499</u>	<u>43,475</u>
	1,002,492	4,499	1,006,991
Charitable activities			
Arboretum	492,040	1,195	493,235
Other	<u>2,512</u>	<u>-</u>	<u>2,512</u>
Total	1,497,044	5,694	1,502,738
Net gains on investments	<u>8,635</u>	<u>-</u>	<u>8,635</u>
NET INCOME/(EXPENDITURE)	266,081	(1,801)	264,280
RECONCILIATION OF FUNDS			
Total funds brought forward	3,993,883	78,212	4,072,095
TOTAL FUNDS CARRIED FORWARD	<u>4,259,964</u>	<u>76,411</u>	<u>4,336,375</u>

14. TANGIBLE FIXED ASSETS

	Freehold property and improvements £	"Leaves for Learning" classroom £	Plant and machinery £
COST			
At 1st February 2020	3,767,951	68,019	280,588
Additions	<u>12,368</u>	<u>-</u>	<u>7,075</u>
At 31st January 2021	<u>3,780,319</u>	<u>68,019</u>	<u>287,663</u>
DEPRECIATION			
At 1st February 2020	554,505	14,992	130,530
Charge for year	<u>71,958</u>	<u>3,449</u>	<u>20,203</u>
At 31st January 2021	<u>626,463</u>	<u>18,441</u>	<u>150,733</u>
NET BOOK VALUE			
At 31st January 2021	<u>3,153,856</u>	<u>49,578</u>	<u>136,930</u>
At 31st January 2020	<u>3,213,446</u>	<u>53,027</u>	<u>150,058</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

14. TANGIBLE FIXED ASSETS - continued

	Office equipment £	Motor vehicles £	Totals £
COST			
At 1st February 2020	44,503	57,613	4,218,674
Additions	<u>7,581</u>	<u>-</u>	<u>27,024</u>
At 31st January 2021	<u>52,084</u>	<u>57,613</u>	<u>4,245,698</u>
DEPRECIATION			
At 1st February 2020	34,186	39,153	773,366
Charge for year	<u>3,768</u>	<u>4,615</u>	<u>103,993</u>
At 31st January 2021	<u>37,954</u>	<u>43,768</u>	<u>877,359</u>
NET BOOK VALUE			
At 31st January 2021	<u>14,130</u>	<u>13,845</u>	<u>3,368,339</u>
At 31st January 2020	<u>10,317</u>	<u>18,460</u>	<u>3,445,308</u>

The last note relates to land excluded from the above as being a heritage asset.

15. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st February 2020	446,356
Additions	16,192
Revaluations	<u>58,525</u>
At 31st January 2021	<u>521,073</u>
NET BOOK VALUE	
At 31st January 2021	<u>521,073</u>
At 31st January 2020	<u>446,356</u>

The listed investment is comprised entirely of shares in the CF Ruffer Total Return Fund. The objective of this fund is low volatility and positive returns in all market conditions from an actively managed portfolio of equities or equity related securities (including convertibles) and corporate and government bonds and currencies. The constituent investments are located both within and outside the UK.

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

16. STOCKS		2021	2020
		£	£
Stocks		<u>187,388</u>	<u>192,677</u>
17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2021	2020
		£	£
Trade debtors		22,244	15,862
Other debtors		1,300	3,400
Income tax recoverable		8,816	9,898
Prepayments and accrued income		<u>22,136</u>	<u>16,891</u>
		<u>54,496</u>	<u>46,051</u>
18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2021	2020
		£	£
Trade creditors		15,908	36,596
Social security and other taxes		16,280	33,302
Other creditors		1,660	4,964
Accruals and deferred income		<u>97,927</u>	<u>78,730</u>
		<u>131,775</u>	<u>153,592</u>
19. MOVEMENT IN FUNDS			
		Net	
	At 1/2/20	movement	At
	£	in funds	31/1/21
		£	£
Unrestricted funds			
General fund	4,259,964	252,164	4,512,128
Restricted funds			
Leaves for Learning project	53,679	(3,449)	50,230
Play Area project	5,950	(1,950)	4,000
The Art of Conservation lino print	1,406	(211)	1,195
Bricks in the Wall project	9,448	2,221	11,669
Head gardener seed collection travel costs	5,000	-	5,000
Forest School project	<u>928</u>	<u>(149)</u>	<u>779</u>
	<u>76,411</u>	<u>(3,538)</u>	<u>72,873</u>
TOTAL FUNDS	<u>4,336,375</u>	<u>248,626</u>	<u>4,585,001</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,560,171	(1,366,532)	58,525	252,164
Restricted funds				
Leaves for Learning project	-	(3,449)	-	(3,449)
Play Area project	-	(1,950)	-	(1,950)
The Art of Conservation lino print	-	(211)	-	(211)
Bricks in the Wall project	2,878	(657)	-	2,221
Forest School project	-	(149)	-	(149)
	<u>2,878</u>	<u>(6,416)</u>	<u>-</u>	<u>(3,538)</u>
TOTAL FUNDS	<u><u>1,563,049</u></u>	<u><u>(1,372,948)</u></u>	<u><u>58,525</u></u>	<u><u>248,626</u></u>

Comparatives for movement in funds

	At 1/2/19 £	Net movement in funds £	At 31/1/20 £
Unrestricted funds			
General fund	3,993,883	266,081	4,259,964
Restricted funds			
Leaves for Learning project	57,128	(3,449)	53,679
Play Area project	7,000	(1,050)	5,950
The Art of Conservation lino print	1,654	(248)	1,406
Bricks in the Wall project	6,052	3,396	9,448
Head gardener seed collection travel costs	5,000	-	5,000
Forest School project	<u>1,378</u>	<u>(450)</u>	<u>928</u>
	<u>78,212</u>	<u>(1,801)</u>	<u>76,411</u>
TOTAL FUNDS	<u><u>4,072,095</u></u>	<u><u>264,280</u></u>	<u><u>4,336,375</u></u>

The Batsford Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st January 2021

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,754,490	(1,497,044)	8,635	266,081
Restricted funds				
Leaves for Learning project	-	(3,449)	-	(3,449)
Play Area project	-	(1,050)	-	(1,050)
The Art of Conservation lino print	-	(248)	-	(248)
Bricks in the Wall project	3,893	(497)	-	3,396
Forest School project	-	(450)	-	(450)
	<u>3,893</u>	<u>(5,694)</u>	<u>-</u>	<u>(1,801)</u>
TOTAL FUNDS	<u>1,758,383</u>	<u>(1,502,738)</u>	<u>8,635</u>	<u>264,280</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/2/19 £	Net movement in funds £	At 31/1/21 £
Unrestricted funds			
General fund	3,993,883	518,245	4,512,128
Restricted funds			
Leaves for Learning project	57,128	(6,898)	50,230
Play Area project	7,000	(3,000)	4,000
The Art of Conservation lino print	1,654	(459)	1,195
Bricks in the Wall project	6,052	5,617	11,669
Head gardener seed collection travel costs	5,000	-	5,000
Forest School project	<u>1,378</u>	<u>(599)</u>	<u>779</u>
	<u>78,212</u>	<u>(5,339)</u>	<u>72,873</u>
TOTAL FUNDS	<u>4,072,095</u>	<u>512,906</u>	<u>4,585,001</u>

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

19. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	3,314,661	(2,863,576)	67,160	518,245
Restricted funds				
Leaves for Learning project	-	(6,898)	-	(6,898)
Play Area project	-	(3,000)	-	(3,000)
The Art of Conservation lino print	-	(459)	-	(459)
Bricks in the Wall project	6,771	(1,154)	-	5,617
Forest School project	-	(599)	-	(599)
	<u>6,771</u>	<u>(12,110)</u>	<u>-</u>	<u>(5,339)</u>
TOTAL FUNDS	<u><u>3,321,432</u></u>	<u><u>(2,875,686)</u></u>	<u><u>67,160</u></u>	<u><u>512,906</u></u>

20. RELATED PARTY DISCLOSURES

During the year, a company called Frank P. Matthews Limited, of which N D Dunn (trustee) is a director and majority shareholder sold the charity goods for sale in the shop with a total purchase value of £13,422 (2020: £19,196) on terms equivalent to those that prevail in an arm's length transaction.

During the year, J P Moody, company secretary, provided secretarial and advisory services to the charity amounting to £12,000 (2020: £12,000).

During the year, S Priest (director of operations) occupied a property on the premises necessarily for the proper performance of his duties and paid rent during the year of £5,000 (2020: £5,000) by salary sacrifice. The open market rental value might be about £13,000 per year.

21. ULTIMATE CONTROLLING PARTY

The charity is jointly controlled by the trustees.

The Batsford Foundation

Notes to the Financial Statements - continued for the Year Ended 31st January 2021

22. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

23. LEAVES FOR LEARNING PROJECT

The charity launched an appeal in 2013 to raise funds to construct a classroom on the premises.

A classroom was required to enhance the educational opportunities the charity offers youngsters to learn about the conservation work the charity does at Batsford as well as National Curriculum subjects such as how trees and plants grow, ecosystems and the importance of wildlife and the environment.

The target of £40,000 has been achieved, the construction is now complete and we are pleased to announce that the classroom is available for hire. The names of donors have been attached to a large tree mural which has become a permanent feature in the new facility

The classroom will also allow the charity to increase the range of events for adults, including horticultural evenings and countryside courses.

We would like to thank each and every donor for their generous support.

24. BRICKS IN THE WALL PROJECT

The charity launched an appeal in 2018 to raise funds to restore and conserve our Victorian grade II listed kitchen garden wall.

The project will provide opportunities for members of the public to attend demonstrations and workshops directly related to the restoration with topics including stonemasonry, brick laying, dry stone walling and lime mortar preparation.

The project will also create training and apprenticeship opportunities in heritage wall repairs to ensure that these skills are passed on to the next generation and bring to life the garden tools of the past by displaying them in a "Potting Shed" museum.

The fundraising target is £80,000.

25. HEAD GARDENER SEED COLLECTION TRAVEL COSTS

During a prior year, the charity was pleased to receive a generous donation of £5,000 to cover the head gardener's travel costs when collecting seeds from the wild.

When travel restrictions are lifted, these funds will allow us to not only collect for ourselves but also to share what we collect with other plant collections. We are interested in collecting seeds from China and Japan in particular but also from South America and Chile.

The Batsford Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31st January 2021**

26. FOREST SCHOOL PROJECT

We provide opportunities for pre-schoolers up to the age of 4 to engage with nature and explore our newly established Forest School site led by our Forest School leader.

Activities include a mud kitchen, hunts for bugs, exploring, play and stories.

The sessions last for an hour and a half and we provide a snack and a drink as part of the admission fee of £5 per child. Adults and children in arms are free.

We are appealing for donations to fund running costs.

27. HERITAGE ASSETS

The Foundation holds heritage assets in the form of an arboretum and plant collection of international importance that has developed over more than a century and covers an area of approximately 60 acres.

This collection includes acers, bamboo, magnolias, pines, Japanese cherries, oaks and sorbus and is held in furtherance of the charity's objects.

In the opinion of the trustees there are substantial difficulties over attributing a value to the arboretum and plant collection and they are excluded from the balance sheet for this reason.