

## **Annual Report of the Trustees of Sudbury Symphony Orchestra**

**Year ended 31 August 2023**

A charity registered in England with number 1089069

Sudbury Symphony Orchestra is an unincorporated association with registered address The Apple Lodge, Dynes Hall Road, Great Maplestead HalsteadCO9 2QS.

The trustees of the charity are:

Mr David Ellis (chairman)

Ms Tanya Croall

Ms Helen Moxey (treasurer)

Ms Helen Blackmore

Mr Duncan Young (secretary)

Ms Sara Woodcock

The trustees of the orchestra run the charity and their appointment is approved by the members of the charity. Trustees are generally appointed from members of the charity except in exceptional cases. The purpose of the charity is the “advancement of public education in the art and science of music through the rehearsal and performance of all types of music for orchestra in and around Sudbury, to the highest musical standards attainable by its performing Members who shall in the main be local amateur musicians”.

The orchestra rehearses weekly up to 40 times per year and performs three concerts a year either in Sudbury itself or in nearby Lavenham. For the year to 31 August 2023 the orchestra performed two concerts in Lavenham Church and one in St Gregory’s Church, Sudbury. Historically the orchestra has performed in St Peter’s Church in Sudbury but this was closed in September 2021 for renovation works and did not re-open until late 2023. We estimate that at least 50 different local amateur musicians performed in these concerts and the audience numbers for the three concerts came to over 500 people. We performed the following works in the year:

2 July 2023: Soloist: Robert Spivey | Mozart Horn Concerto No. 3 | Délibes Le Roi S'Amuse | Fauré Pavane | Méhul Symphony No. 1

26 March 2023: Soloist: Philippa Barton | Holst Song of the Night | Elgar Salut d'Amour | Rossini Overture to Il Signor Bruschino | Holst Country Song from Two Songs without Words | Mendelssohn Symphony No. 4

27 November 27 2022: Soloist: Julia Raga Pascual | Mozart Clarinet Concerto | Dvorak Slavonic Dances Nos 3 and 4 | Dvorak Symphony No. 8

Financially the orchestra benefitted from a number of generous donations and legacies in the year such that its cash surplus for the year was £17,777 and this has left the orchestra in a strong position going forward with just over £24,000 in reserves. The orchestra is also able to benefit indirectly from orchestra tax relief which in the last few years has reduced annual costs by about £4,000 without which the orchestra's concerts would have had to have been significantly reduced in scale and ambition.

29 June 2024

## Sudbury Symphony Orchestra cash accounts for period ended 31 August 2023

<b>Balance at 1st September</b>	<b>2022</b>	6,611	<b>2021</b>	11,916
Plus Receipts for the year		30,055		14,548
Less Payments for the year		<u>(12,278)</u>		<u>(19,853)</u>
Net receipts/payments for the year		17,777		(5,305)
<b>Balance at 31st August</b>	<b>2023</b>	<u><u>24,388</u></u>	<b>2022</b>	<u><u>6,611</u></u>
Made up from				
Cash		956		636
Unity Trust bank account		<u>23,432</u>		<u>5,975</u>
		<u><u>£24,388</u></u>		<u><u>6,611</u></u>

- Notes**
- 1 These accounts are on a receipts and payments basis and therefore they do not include cash items after the year end relating to the current year and they do not include capital items purchased such as instruments and our music library in prior years.
  - 2 Membership subscriptions due for the year of £396 were not paid by the year end. Gift aid of approximately £1,486 was received in the year relating to the previous year, £267 of gift aid relating to the current year has not yet been claimed. Expenses totalling £178 (last year £nil) relating to the subsequent year have been paid in the year. Taking all these items into account (and taking into account similar adjustments for the previous year) there would have been a surplus for the year of £16,558 (previous year: loss of £128) against the cash increase of £17,777 (previous year decrease of £5,305) shown above.
  - 3 There was a balance due from the production company of £4,183 at year end (2022: £4,759). Orchestra tax relief of £4,196 for the year to 31 August 2023 is due to the production company, last year £4,324. As of 31 August 2023 the production company had a bank balance of £310 (last year £597).
  - 4 We own 3 timpani, triangle, tambourine, wood block, snare drum and conductors stool, and a locally made item, the conductor's podium. Total cost £4,193. We also own music costing a total of £1,120 (2022: £913).

## Sudbury Symphony Orchestra cash accounts for period ended 31st August 2023

	Rehearsals		Concerts		Playdays		General		Total	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
<b>INCOME</b>										
Subscriptions	4,279	5,008	-	-	-	1,300	-	-	4,279	6,308
Loan repayment received	-	-	-	-	-	-	576	-	576	-
Ticket Sales	-	-	4,687	4,458	-	-	-	-	4,687	4,458
Sponsorship	-	-	-	-	-	-	750	250	750	250
Programme Adverts	-	-	-	100	-	-	-	-	-	100
Refreshments	15	15	362	322	-	-	-	-	377	337
Gift Aid	-	-	-	-	-	-	3,008	1,977	3,008	1,977
Friends Donations	-	-	-	-	-	-	940	875	940	875
General Donations	-	-	-	-	-	-	15,438	243	15,438	243
	<u>4,294</u>	<u>5,023</u>	<u>5,049</u>	<u>4,880</u>	<u>-</u>	<u>1,300</u>	<u>20,712</u>	<u>3,345</u>	<u>30,055</u>	<u>14,548</u>
<b>EXPENSES</b>										
Production fee paid	4,985	4,341	4,655	5,949	-	-	-	-	9,640	10,290
Loans to production company	-	-	-	-	-	-	-	4,916	-	4,916
Payments to Professionals	-	-	-	-	-	1,325	-	-	-	1,325
Music Hire/purchase	-	-	-	-	-	226	-	-	-	226
Venue Hire	-	-	-	-	128	272	-	-	128	272
Printing	-	-	1,480	1,648	-	-	-	-	1,480	1,648
Refreshments/TEN	-	-	338	273	-	-	-	-	338	273
Website/General Marketing	-	-	-	-	-	-	174	524	174	524
Making Music sub	-	-	-	-	-	-	235	235	235	235
Miscellaneous	-	-	-	-	-	-	283	144	283	144
	<u>4,985</u>	<u>4,341</u>	<u>6,473</u>	<u>7,870</u>	<u>128</u>	<u>1,823-</u>	<u>692</u>	<u>5,819</u>	<u>12,278</u>	<u>19,853</u>
<b>NET RECEIPTS/PAYMENTS</b>	<u>(691)</u>	<u>682</u>	<u>(1,424)</u>	<u>(2,990)</u>	<u>(128)</u>	<u>(523-)</u>	<u>20,020</u>	<u>(2,474)</u>	<u>17,777</u>	<u>(5,305)</u>

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**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Sudbury Symphony Orchestra

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1089069

**Set out on pages**

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Robert Spivey*

**Date:**

1 June 2024

**Name:**

Robert Spivey

**Relevant professional  
qualification(s) or body  
(if any):**

FELLOW CHARTERED MANAGEMENT ACCOUNTANTS

**Address:**

52 Friars Street, Sudbury, Suffolk CO10 2AG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**NIA**

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Helen Moxey  
Treasurer Oct 2023

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A handwritten signature in cursive script, appearing to read 'Helen Moxey'.

Helen Moxey

Treasurer

1 May 2024