



# Trustees' Annual Report

for the period

From (start date) **01 01 24** to (end date) **31 12 24**

## Section A Reference and administration details

Charity name **1st Witley Scout Group**

Other names the charity is known by

Registered charity number (if any) **1088285**

Charity's principal address **Jubilee Hall, Church Lane, Witley, Surrey**

Postcode **GU8 5PN**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Nigel Parker</b>	<b>Chair of Trustees</b>		
2	<b>Richard Bacon</b>			
3	<b>Stephanie Howard</b>			
4	<b>Keith Whyte</b>	<b>Secretary</b>		
5	<b>Paul Osborne</b>	<b>Treasurer</b>		
6	<b>Kerry Plibeam</b>			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

The Royal Charter of the Scout Association Granted 4 January 1912

How the charity is constituted  
(eg trust, association, company)

Association

Trustee selection methods  
(eg appointed by, elected by)

By election in annual Scout Council meeting, or by co-option in line with UK Scout policy.

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**1st Witley Scout Group endeavours to follow closely the UK Scout POR publication which includes policy and induction training for Trustees.**

**1st Witley Scouts is governed by a Constitution, and has close working relationships with 1st Witley Infant School, Witley Guides and All Saints Witley Church.**

**The Jubilee Hall is Licenced to 1st Witley Infant School during term times from 0830 – 1630. The Licence agreement runs for 15 years from April 2018.**

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

**To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals as responsible citizens and members of their local national and international communities.**

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

**1st Witley Scout Group achieves these objectives by running age-appropriate programmes in Scouting activities. These include regular meetings during term times and occasional camping and other activities.**

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**All Leaders and other office holders and supporters in 1st Witley Scout Group are volunteers.**

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

1. In the annual census in January 2025 we recorded the Scouts section at that moment as being 18 (18 in previous year) members, with 4 (5) leaders; Cubs 16 (17) with 3 (3) leaders, and Beavers sadly remained suspended for a further year. Despite multiple efforts to recruit new leadership, we have not been successful in identifying anyone yet who is willing to take on the leadership of the section and we are currently working with the Scouts Development team to support a re-start probably early 2026.
  2. We continued to make progress in Training through the year with all leaders being compliant with Mandatory training.
  3. All Scout and Cubs sections operated through the year with varied and interesting programmes providing fun adventure and learning to all.
    - a. Cubs also enjoyed a very varied and active programme during the year and 5 cubs achieved Chief Scout's silver award. There were several night hikes and one cycling expedition and two camps – one for Sixers and Seconders with Godalming District in June, and a Section camp at Walton Firs in October. Good progress was made on many Challenge badges also with 44 being awarded during the year.
    - b. In the Scout section, 6 young people secured Chief Scouts Gold award in the year, and 72 challenge award badges were awarded during the year. Scouts attended Frost Camp and Scoutabout and did numerous activities including hikes, cooking Bushcraft and Taskmaster.
    - c. The Group was well represented at St George's day parade, Remembrance Sunday and the District Carol service.
  4. Section Leadership remained stable in Scouts and Cubs through the year,
  5. The Group Leadership has been busy supporting the section leaders, and ensuring the Hall remains in excellent order for all users and also focusing on implementing The Scout Association Transformation requirements.
- 2024 once again was a very busy year offering a huge range of activities to young people in the local area. Thanks to all the section leaders – and the regular helpers who make it all happen so brilliantly for our young people, and to the Board of Trustees who do so much to make it all happen behind the scenes, in particular Nigel (Chair), Keith and Paul (Treasurer and much besides): thank you!
- Richard Bacon  
Group Lead Volunteer 1st Witley Scout Group

**Section E**

**Financial review**

Brief statement of the charity's policy on reserves

The policy of the Group is to ensure that we have 6 months of normal operating expenditure to cover unforeseen circumstances. In addition we maintain a reserve against major repair work for Jubilee Hall which currently stands at £75,000.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

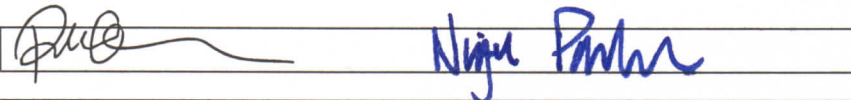
**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

**Paul Michael Osborne** and **Nigel Parker**

Position (eg Secretary, Chair, etc)

**Treasurer** and **Chair of Trustees**

Date

0 9 0 7 2 5





Charity Name <b>1st Witley Scout Group</b>		<b>1088285</b>	<b>CC16a</b>
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>1st Jan 2024</b>	To <b>31st Dec 2024</b>	

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Scout Subs and Activities	7,348	-	-	7,348	7,047
Scout Donations	1,662	-	-	1,662	625
Bank Cur acc interest Group+Hall	34	-	-	34	166
Hall Rental income	15,986	-	-	15,986	16,065
Hall Donations	18	-	-	18	275
Group UTB Savings interest	3,538	-	-	3,538	-
Gift Aid	- 0	-	-	-	1,636
Intra account income	400	-	-	400	400
<b>Sub total(Gross income for AR)</b>	<b>28,186</b>	<b>-</b>	<b>-</b>	<b>28,186</b>	<b>25,414</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>28,186</b>	<b>- 0</b>	<b>- 0</b>	<b>28,186</b>	<b>25,414</b>
<b>A3 Payments</b>					
Scout activities	4,809	-	-	4,809	7,482
Capitation fee	2,328	-	-	2,328	2,798
		-	-	-	-
Hall running costs	16,953	-	-	16,953	7,615
Hall Ground rent	707	-	-	707	-
Intra account expense	400	-	-	400	400
		-	-	-	-
		-	-	-	-
<b>Sub total</b>	<b>24,397</b>	<b>-</b>	<b>-</b>	<b>24,397</b>	<b>17,495</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	- 0
	- 0	- 0	- 0	-	-
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total payments</b>	<b>24,397</b>	<b>- 0</b>	<b>- 0</b>	<b>24,397</b>	<b>17,495</b>
<b>Net of receipts/(payments)</b>	<b>3,789</b>	<b>-</b>	<b>-</b>	<b>3,789</b>	<b>7,919</b>
<b>A5 Transfers between funds</b>			-	-	-
<b>A6 Cash funds last year end</b>	<b>92,934</b>	<b>-</b>	<b>-</b>	<b>92,934</b>	<b>85,014</b>
<b>Cash funds this year end</b>	<b>96,723</b>	<b>-</b>	<b>-</b>	<b>96,723</b>	<b>92,933</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Scout Group CAF current account	8,154		-
	Scout Hall CAF current account	10,031		-
	Scout Group UTB savings account	78,538	-	-
	<b>Total cash funds</b>	<b>96,723</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>				-
				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Richard Bacon, GSL, Trustee		23/1/25
		Paul M Osborne, Trustee		23/1/25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A Independent Examiner's Report

**Report to the trustees**

Charity Name

1st. WITLEY SCOUT GROUP

On accounts for the year  
31/12/2024 ended

Charity no  
(if any)

1088285

Set out on pages

1-2.

(remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

~~I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/05/2025

Name:

HOWARD NIGEL GREEN.

Relevant professional qualification(s) or body (if any):

Address:

3 THE HYDONS  
SALT LANE HYDESTILE  
GODALMING, SURREY GU8 4DD.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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