



Trustees' Annual Report

for the period

From (start date) **01 01 23** to (end date) **31 12 23**

Section A Reference and administration details

Charity name **1st Witley Scout Group**

Other names the charity is known by

Registered charity number (if any) **1088285**

Charity's principal address **Jubilee Hall, Church Lane, Witley, Surrey**
 Postcode **GU8 5PN**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Parker	Chair of Trustees	4 October 2022	
2	Richard Bacon			
3	Stephanie Howard			
4	Keith Whyte	Secretary	4 October 2022	
5	Paul Osborne	Treasurer		
6	Kerry Plibeam			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)
How the charity is constituted
(eg trust, association, company)
Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1st Witley Scout Group endeavours to follow closely the UK Scout POR publication which includes policy and induction training for Trustees.

1st Witley Scouts is governed by a Constitution, and has close working r relationships with 1st Witley Infant School, Witley Guides and All Saints Witley Church.

The Jubilee Hall is Licenced to 1st Witley Infant School during term times from 0830 – 1630. The Licence agreement runs for 15 years from April 2018.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals as responsible citizens and members of their local national and international communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1st Witley Scout Group achieves these objectives by running age-appropriate programmes in Scouting activities. These include regular meetings during term times and occasional camping and other activities.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All Leaders and other office holders and supporters in 1st Witley Scout Group are volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual Report of the Group Scout Leader

In the annual census in January 2024 we recorded the Scouts section at that moment as being 18 (25 in previous year) members, with 5 (5) leaders; Cubs 17 (16) with 3 (5) leaders, and Beavers sadly remain suspended. Despite multiple efforts to recruit new leadership, we have not been successful in identifying anyone yet who is willing to take on the leadership of the section, so the Beavers section remained suspended and seeking support to reopen it remains a priority.

We continued to make progress in Training through the year with all leaders being compliant with Mandatory training. 1st Response gaps are also now very close to closure.

All Scout and Cubs sections operated through the year with varied and interesting programmes providing fun adventure and learning to all.

Cubs also enjoyed a very varied and active programme during the year and 1 cub achieved Chief Scout's silver award, 13 Challenge badges were awarded with the main focus in the year being on the World and Outdoor Challenge badges. Many achieved the Level 3 Navigation staged badge and 13 Cubs attended the Frantic camp. In addition Cubs celebrated the Coronation, and attended the Witley Remembrance service and the District Carol service at Charterhouse.

In the Scout section, 1 young person secured Chief Scouts Gold award in the year, and many were awarded other Challenge badges – in total 15 Challenge badges were awarded in the calendar year and many Activity badges were also completed. Scouts attended both Frantic Camp (16) and Scoutabout.

Section Leadership remained stable in Scouts and indeed Kerry secured her Woodbadge for Scout section leadership shortly after the end of the year. In Cubs 3 leaders hung up their woggles during the year after several years of loyal service (Melissa, Nick and Ed) but fortunately two new Cub leaders (Andy and Daniel) joined at the end of the year and have now completed their Getting Started training and Appointment process and so have Full appointments. The section has also benefited from the loyal support of Stephen and Sharif.

The Group Leadership has been busy supporting the section leaders, but also focusing on implementing The Scout Association Transformation requirements including for example the establishment of The Board of Trustees. A further key area of focus has been preparing for the renewal of the Lease on Jubilee Hall, as well as managing the Hall itself in particular in close cooperation with Witley Infant School our principal Licensee user.

2023 once again was a very busy year offering a huge range of activities to young people in the local area. Thanks to all the section leaders – and the regular helpers who make it all happen so brilliantly for our young people, and to the Board of Trustees who do so much to make it all happen behind the scenes, in particular Nigel (Chair), Keith and Paul (Treasurer and much besides): thank you!

Richard Bacon
Group Lead Volunteer
1st Witley Scout Group

Section E

Financial review

Brief statement of the charity's policy on reserves

The policy of the Group is to ensure that we have 6 months of normal operating expenditure to cover unforeseen circumstances. In addition we maintain a reserve against major repair work for Jubilee Hall which currently stands at £50,000.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information



Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Paul Michael Osborne and **Nigel Parker**

Position (eg Secretary, Chair, etc)

Treasurer and **Chair of Trustees**

Date

0 9 1 0 2 4





Charity Name 1st Witley Scout Group		1088285		CC16a
Receipts and payments accounts				
For the period from	Period start date 1st Jan 2023	To	Period end date 31st Dec 2023	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Scout Subs and Activities	7,047	-	-	7,047	9,262
Scout Donations	625	-	-	625	500
Bank interest	166	-	-	166	-
Hall Rental income	16,065	-	-	16,065	16,816
Hall Donations	275	-	-	275	345
		-	-	-	-
Gift Aid	1,636	-	-	1,636	856
Intra account income	- 400	-	-	- 400	- 800
Sub total (Gross income for AR)	25,415	-	-	25,415	26,979
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	25,415	- 0	- 0	25,415	26,979
A3 Payments					
Scout activities	7,482	-	-	7,482	7,864
Capitation fee	2,798	-	-	2,798	3,439
adjust Scout intra account income		-	-	-	-
Hall running costs	7,615	-	-	7,615	6,737
Hall Ground rent		-	-	-	-
Intra account expense	- 400	-	-	- 400	- 800
		-	-	-	-
		-	-	-	-
Sub total	17,495	-	-	17,495	17,240
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	- 0
	- 0	- 0	- 0	-	-
Sub total	- 0	- 0	- 0	-	- 0
Total payments	17,495	- 0	- 0	17,495	17,240
Net of receipts/(payments)	7,920	-	-	7,920	9,739
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	85,014	-	-	85,014	75,275
Cash funds this year end	92,934	-	-	92,934	85,014

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Group savings account	25,000		-
	Hall savings account	50,000		-
	Current accounts Hall and Group	17,934	-	-
	Total cash funds	92,934	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets				-
				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Richard Bacon, GSL, Trustee		23/5/24
		Paul M Osborne, Trustee		23/5/24



**Independent examiner's report on
the accounts**

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
1st. WITLEY SCOUT GROUP

**On accounts for the year
ended**

31st DECEMBER 2023 Charity no
(if any) *1088285*

Set out on pages

3 (remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended *31/12/2023*

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details
of any items that the
examiner wishes to
disclose.**

A large, empty rectangular box with a thin black border, occupying the right two-thirds of the page. It is intended for the user to provide brief details of items for disclosure, as indicated by the text to its left.