



Trustees' Annual Report

for the period

From (start date) **01 01 20** to (end date) **31 12 20**

Section A Reference and administration details

Charity name **1st Witley Scout Group**

Other names the charity is known by

Registered charity number (if any) **1088285**

Charity's principal address **Jubilee Hall, Church Lane, Witley, Surrey**

Postcode **GU8 5PN**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Michael Osborne	Chair of Trustees		
2	Richard Bacon			
3	Stephanie Howard			
4	Lorna Johnson	Secretary		
5	Cheryl Rushton-Knight			
6	Kerry Plibeam			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)
How the charity is constituted
(eg trust, association, company)
Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals as responsible citizens and members of their local national and international communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1st Witley Scout Group achieves these objectives by running age- appropriate programmes in Scouting activities. These include regular meetings during term times and occasional camping and other activities.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All Leaders and other office holders and supporters in 1st Witley Scout Group are volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 was a year like no other owing to the Covid pandemic. We had to cease meeting physically in March and in each section we tried to work as best we could through Zoom virtually. We even managed to have a virtual camp during the lockdown period. But it was certainly clear that not all young people relished online scouting – particularly after long days of school online. Once the lock down was eased we moved to Scouting under “Amber” restrictions which meant we completed all our Covid risk assessments quickly and produced activity plans focused on an outdoors only programme.

Group Leadership: During the year there was a very significant additional demand on our Leaders owing to all the Covid considerations. We also had a continuation of quite considerable change in our section leadership.

Membership numbers: In the annual census at January 2021 we recorded Scouts at that moment as being 12 (17 in Jan 2020) members, with 1 (2/3) leaders; Cubs 22 (24) with 3 (2) leaders, and Beavers 14 (16) with 3 (3) leaders. The membership numbers of young people was clearly impacted by the prolonged suspension of normal scouting activity – but we have been building the numbers back up again in 2021.

Training: We made strong progress in Training, with all leaders completing their mandatory training by the September 2020 deadline.

Section by section – Scouts: In the Scout section in 2020 summer and autumn terms, a number of meetings were held via zoom, but only a few joined in. We played escape room games and other activities. By the middle of 2020 we had 24 scouts/young leaders and by the end of the year 13 left leaving 11 scouts – virtual scouting was certainly not for all.

Section by section – Cubs: Following the Covid lockdown virtual meetings via Zoom were held. Then in the Autumn term 2020 we restarted meeting face to face but continued meeting outdoors only. Despite all the Covid challenges it was possible to keep working on badges during the year and between March 2021 and July 2021 10 Chief Scouts Silver awards were awarded to our most senior cubs before they moved on to Scouts which in the circumstances was a great achievement in the preparations in 2020.

Section by section – Beavers: We ran a virtual Zoom based programme for Beavers who wanted to join until we were able to restart face to face meetings in Autumn 2020 but then continued meeting outdoors virtually owing to Covid risks. The focus was mainly just about getting back together and interacting face to face, safely, as much as was possible. The programme included a hike, wide games and even a socially distanced Christmas party outside. Due to the restrictions, we were unable to do as much badge work as we would usually do, consequently just 3 beavers earned their Bronze Chief Scouts Award.

Richard Bacon Group Scout Leader 1st Witley Scout Group

Section E**Financial review**

Brief statement of the charity's policy on reserves

The policy of the Group is to ensure that we have 6 months of normal operating expenditure to cover unforeseen circumstances. In addition we maintain a reserve against major repair work for Jubilee Hall which currently stands at £30,000.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

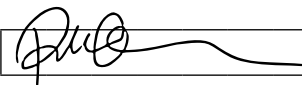
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Paul Michael Osborne

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

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Charity Name 1st Witley Scout Group		1088285	CC16a
Receipts and payments accounts			
For the period from	Period start date 1st Jan 2020	To Period end date 31st Dec 2020	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Scout Subs and Activities	2,745	-	-	2,745	11,202
Scout Donations	500	-	-	500	500
adjust Scout intra account income	- 0	-	-	-	1,800
Hall Rental income	14,123	-	-	14,123	26,878
Hall Donations	145	-	-	145	1,240
Grant	10,000	-	-	10,000	-
Gift Aid	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total(Gross income for AR)	27,513	-	-	27,513	38,020
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	-
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	27,513	- 0	- 0	27,513	38,020
A3 Payments					
Scout activities	1,038	-	-	1,038	9,375
Capitation fee	3,395	-	-	3,395	3,264
adjust Scout intra account income	- 0	-	-	-	1,800
Hall running costs	6,548	-	-	6,548	16,714
Hall Ground rent	317	-	-	317	317
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	11,298	-	-	11,298	27,870
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	-
	- 0	- 0	- 0	-	-
Sub total	- 0	- 0	- 0	-	- 0
Total payments	11,298	- 0	- 0	11,298	27,870
Net of receipts/(payments)	16,215	-	-	16,215	10,150
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	48,440	-	-	48,440	38,291
Cash funds this year end	64,655	-	-	64,655	48,441

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Paul M Osborne, Chair of Trustees		15/9/21
		Richard Bacon, GSL		15/9/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st Witley Scout Group

**On accounts for the year
ended**

31/12/2020

**Charity no
(if any)**

1088285

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached. However, I recommend that with the easing of covid restrictions, expense receipts should be submitted alongside the compensation requests and these should be legible. Also cross referencing the paper work to the accounts would aid the understanding of the accounts and audit trail.

Signed:

Date:

10 October 2021

Name:

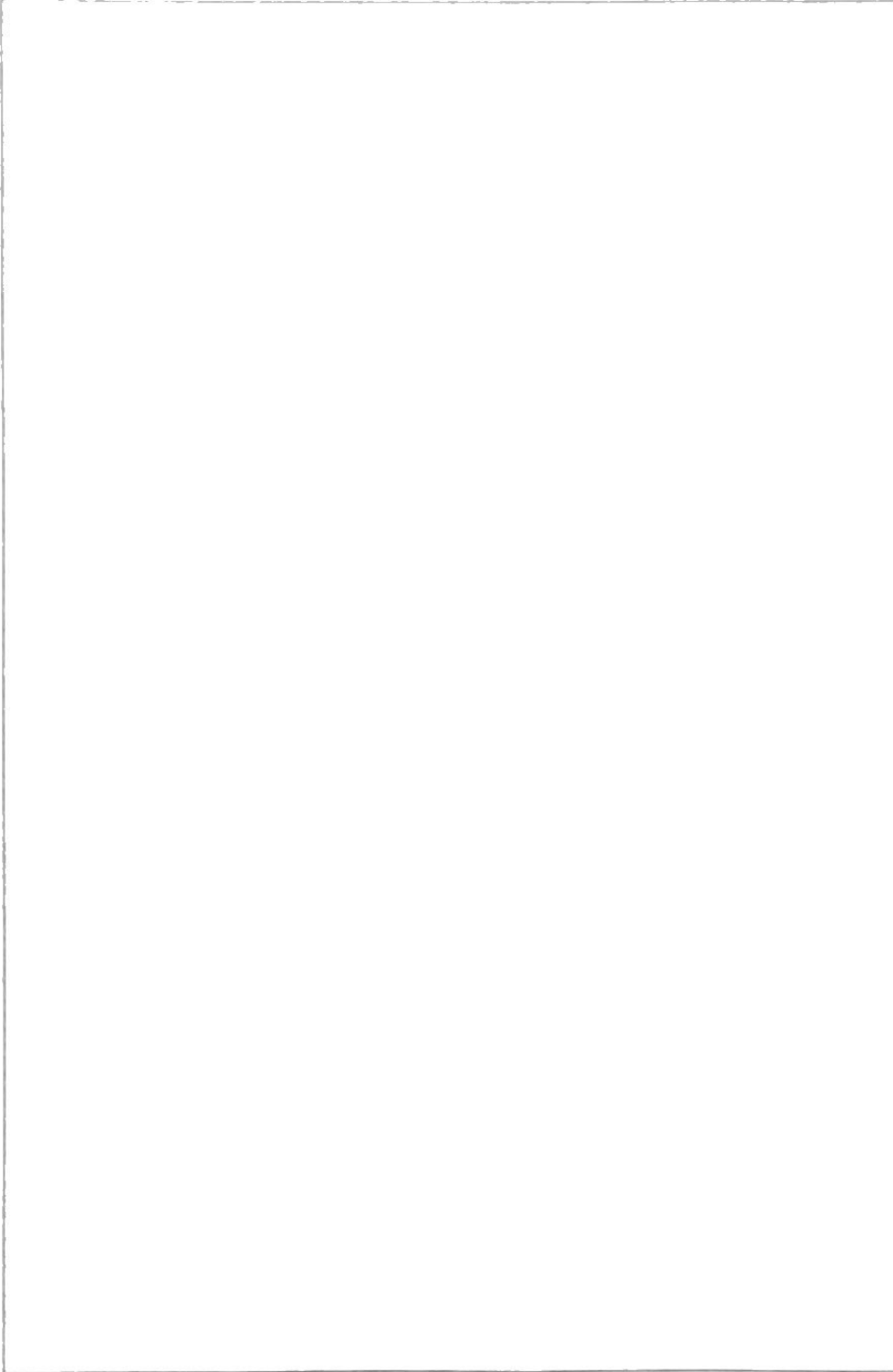
Esther Wildschut

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

Chattering Row, Little London, Witley, Godalming, Surrey GU8 5QY



Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).