

Hereford Muheza Link Society

TRUSTEES ANNUAL REPORT AND ACCOUNTS 2024

1. INTRODUCTION

2024 was an exceptional year for the charity with generous donations from a range of local bodies/charities including: CI Birane Foundation, C Champion Smith, Park Town Trust, Arcaid, Ros Goulstone, Gemma Mussell, Fitzer Lacy Trust, Hereford Lions Club, students and income from members subscriptions and activities. Total income was £73,193 (£60,727 in 2023). The most significant donations (noting that as a small charity all subscriptions are significant) were as follows:

£4,000	-	CI Birane Foundation
£2,990	-	Medical Students Donations to Education Fund
£960	-	Membership and Members Contributions
£2,000	-	Fitzer Lacy Trust
£35,513	-	Individual contributions to Hospice
£4,000	-	Arcaid

The income has allowed the Charity to plan for future exchange visits of health workers between Herefordshire and Muheza District for study, teaching and clinical services. It has also allowed the range of actions to be maintained including utilising the Hospice donations for Hospice services at St Augustine's Hospital in Muheza. Total expenditure was £47,085 (£72,641 in 2023). The main items of expenditure were as follows:

£40,200	-	On Hospice care in Muheza
£2,440	-	Medical courses for Muheza staff
£800	-	Medical and support equipment
£2,450	-	Flights and associated costs for visitors

K. A. Lappin
Hon. Treasurer

2. **ANNUAL REPORT AND REVIEW OF THE YEAR**

a) **The Charity**

The name of the Association is The Hereford – Muheza Link Society.

The Society began in the late 1980s and was part of the Herefordshire NHS Charitable Funds. In mid 2001 the Society became an independent registered charity (no. 1086887) and continues to have very strong support from the Herefordshire NHS bodies.

b) **Objects of the Charity**

These are as follows:

The relief of sickness and the prevention of illness and suffering in Muheza District and adjacent Districts in Tanzania by: -

- 1) providing books, information, and visits of health workers between Herefordshire and Muheza District for study, teaching and clinical services,
- 2) facilitating the development of skills,
- 3) providing advice and help with diagnoses, and
- 4) the donation of equipment, drugs, dressings and monies to Muheza Hospital and District, and arranging for their delivery.

The Trustees consider that the above objectives are consistent with the Charity Commission's guidance on public benefit.

c) **Structure of the Charity (as at 31st December, 2021)**

i) ***The Trustees:***

Dr. R Collins and K Collins
The Village,
Bodenham,
Hereford, HR1 3JX.

Mr. K. A. Lappin (Treasurer)
Graphic House,
Ridge Hill,
Hereford, HR2 8AG.

Mr. Benjamin Pardoe,
Castle Cottage,
Bartastree,
Hereford, HR1 4BE.

S and C Scotcher,
Upper House,
Westhide,
Hereford,
HR1 3RQ.

Mary Taylor,
1 Armstrong Close,
Gosport,
Hampshire, PO12 4AE.

Paul Broome,
188 Westfaling Street,
Hereford, HR4 0JQ.

Dr James Burtonwood,
Beacon House,
Beacon Lane,
Haresfield,
Stonehouse,
Gloucestershire, GL10 3ES.

ii) ***Membership***

1) Membership of the Charity is open to:

- (i) individuals (over the age of 18 years) who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Executive Committee, and
- (ii) any body corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription (any such body being called in this constitution a 'member organisation').

2) Every member has one vote.

3) Each member organisation has one vote.

iii) ***Executive Committee***

- 1) The Executive Committee has not less than 8 members nor more than 12 members being:
 - a) the honorary officers specified in the preceding clause;
 - b) not less than 5 and not more than 9 members elected at the Annual General Meeting who shall hold office from the conclusion of that meeting.

In practice, meetings are highly participative with all members being encouraged to both attend and participate in decisions.

iv) ***The Annual General Meeting***

This is held in the early months of the new year.

d) **Key Issues arising from the Accounts**

2024 was an exceptional year for the charity with generous donations from a range of local bodies/charities including: CI Birane Foundation, C Champion Smith, Park Town Trust, Arcaid, Hereford Lions Club, Ros Goulstone, Gemma Mussell, Fitzer Lacy Trust students and income from members subscriptions and activities. Total income was £73,193.

The following commentary provides a cross reference to issues of significance in the Accounts.

Fund Administration

All officers and volunteers have provided their services for free and the total cost is nil.

Donations

These are detailed in Appendices A, B and C. Total income was £73,193 The most significant donations (noting that as a small charity all subscriptions are significant) were as follows:

£4,000	-	CI Birane Foundation
£2,990	-	Medical Students Donations to Education Fund
£960	-	Membership and Members Contributions

£2,000	-	Fitzer Lacy Trust
£35,513	-	Individual contributions to Hospice
£4,000	-	Arcaid

Independent Examination

The accounts are reviewed and signed by a CCAB accountant who is not a member of the society.

e) ***Reserves Policy***

The Charity has no overheads or paid employees. It plans to spend all its resources shortly after receipt and in consequence holds minimal reserves in cash accounts with Barclays Bank and Santander Bank.

f) ***Risk Management***

The Charity has two main risks and these are managed as follows:

- i) Abuse of its financial resources. This is managed by ensuring that all income is banked and that expenditure requires the signature of two officers of the charity. The accounts are also reviewed by an accountant outwith the Society.
- ii) Ill health of visitors to or from Muheza. This is managed by providing visitors to Muheza with a small medical pack and, as a UK General Hospital, providing access to medical staff should visitors to the UK become ill.

				Appendix A
<u>HEREFORD - MUHEZA LINK SOCIETY</u>				
<u>INCOME AND EXPENDITURE ACCOUNT</u>				
<u>FOR THE PERIOD 1st JANUARY, 2024 TO 31st DECEMBER, 2024</u>				
<u>EXPENDITURE</u>				<u>INCOME</u>
Air Fares	£1,093.47		Members & Members Contributions	£960.00
	£664.81	£1,758.28	Fitzer Lacy Trust	£2,000.00
			Charities Aid Foundation	£96.16
Visa expenses		£645.87	Interest	£84.27
Misc expenses		£45.50		
Patient Monitor		£400.00		
Excess of Income Over Expenditure		£290.78	Excess of Expenditure Over Income	£0.00
TOTAL		£3,140.43	TOTAL	£3,140.43
				Appendix B
<u>HEREFORD - MUHEZA LINK SOCIETY</u>				
<u>INCOME AND EXPENDITURE ACCOUNT - EDUCATION FUND</u>				
<u>FOR THE PERIOD 1st JANUARY, 2024 TO 31st DECEMBER, 2024</u>				
<u>EXPENDITURE</u>				<u>INCOME</u>
Neema's speech in Zanibar		£550.00	Student Contributions	£2,990.65
Julius Clinical Attachment		£460.00		
Juliette salary		£1,070.00	Interest	£162.95
Electric Cooker Hill View		£400.00		
4 attendances at Palliative Care Conference		£680.00		
Anaesthetic course		£750.00		
Bank Charges		£50.00		
Excess of Income Over Expenditure		£0.00	Excess of Expenditure Over Income	£816.40
TOTAL		£3,960.00	TOTAL	£3,970.00
				Appendix C
<u>HEREFORD - MUHEZA LINK SOCIETY</u>				
<u>INCOME AND EXPENDITURE ACCOUNT FOR THE HOSPICE FUND</u>				
<u>FOR THE PERIOD 1st JANUARY, 2024 TO 31st DECEMBER, 2024.</u>				
<u>EXPENDITURE</u>				<u>INCOME</u>
April Transfer	10,000.00		Individual Donations	£35,513.41
June Transfer	5,000.00		CI Birane Foundation	£4,000.00
July Transfer	11,200.00		Park Town Trust	£300.00
December Transfer	14,000.00	£40,200.00	CCS	£2,400.00
			Arcaid	£3,500.00
			RG	£5,000.00
			Hereford Lions Club	£300.00
			GM	£1,210.32
			ES	£600.00
			PS	£400.00
Bank Charges		£75.00	TH	£200.00
			Charities Aid Foundation	£1,610.54
			Gift Aid	£11,765.16
			Interest	£99.46
Excess of Income over Expenditure		£26,623.89	Excess of Expenditure Over Income	£0.00
TOTAL		£66,898.89	TOTAL	£66,898.89

				Appendix A	
HEREFORD - MUHEZA LINK SOCIETY					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE PERIOD 1st JANUARY, 2024 TO 31st DECEMBER, 2024					
EXPENDITURE				INCOME	
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4 attendances at Palliative Care Conference		£680.00			
Anaesthetic course		£750.00			
Bank Charges		£50.00			
Excess of Income Over Expenditure		£0.00	Excess of Expenditure Over Income		£816.40
TOTAL		£3,960.00	TOTAL		£3,970.00

				Appendix C	
HEREFORD - MUHEZA LINK SOCIETY					
INCOME AND EXPENDITURE ACCOUNT FOR THE HOSPICE FUND					
FOR THE PERIOD 1st JANUARY, 2024 TO 31st DECEMBER, 2024.					
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TOTAL		£66,898.89	TOTAL		£66,898.89

Hereford - Muheza Link Society

2024

Registered Charity 1086887

Independent examiner's statement on Charity and Accounts

I'm not a member of the Charity and do not have any direct connection with the Charity

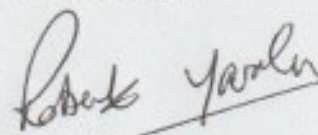
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 appropriate accounting records were not kept in respect of the Charity; or

2 the accounts do not accord with those records

3 Expenditure is not consistent with the summary of the Charity's Aims in the Governing Document.

Robert Yardley


FCMA CGMA
ROBERT YARDLEY

FELLOW CHARTERED MANAGEMENT ACCOUNTANT

CHARTERED GLOBAL MANAGEMENT ACCOUNTANT

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robert.yardley@live.co.uk

14TH OCTOBER 2025