



Community of Refugees from Vietnam - East London

# ANNUAL REPORT

## 2023

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[crveastlondon.org](http://crveastlondon.org)

## Message from the Chair

I am thrilled to announce our triumphant recovery from the challenges posed by the Covid-19 pandemic. Normalcy has returned to our day center attendance, and our initiatives to enhance both physical and psychological well-being, coupled with key performance indicators for this year, have demonstrated remarkable strides.

Throughout the 2022-2023 period, we provided support to over 100 Vietnamese and Chinese residents in the London Borough of Tower Hamlets. Our Information and Advice team successfully secured over £1 million in benefits on behalf of our clients, and we facilitated more than 50 individuals in applying for homeless and shelter housing accommodations.

Our overarching goals revolve around expanding the reach and depth of our support for older Vietnamese and Chinese individuals across the Tower Hamlets borough. We aim to empower them to access the support and connections of their choice, fostering a lifestyle that allows them to "live with their best quality of life." To achieve these objectives, we are committed to sustaining the remarkable energy and creativity within our organization, ensuring the well-being of our people, and establishing even more meaningful partnerships with the communities we serve.

In the current financial year, we celebrated the 40th anniversary of our support for the Vietnamese community in Tower Hamlets and East London, proudly standing as one of the oldest Vietnamese community service organizations in the U.K.

Our commitment to delivering high-quality service is underscored by our reception of the Advice Quality Standard (AQS), symbolizing our dedication to providing top-notch legal advice to our Vietnamese and Chinese members. Furthermore, our Care Quality Commission Rating for home care services is rated as "GOOD," signifying that CRV East London is excelling and meeting CQC expectations.

The achievements outlined in this report are a testament to our unwavering focus on the needs of older people. None of this would have been possible without the dedication of our exceptional employees and volunteers. A heartfelt thank you to everyone involved. As we look ahead, our commitment remains steadfast to continually improve our services by actively listening and responding to suggestions and comments from our service users, staff, and volunteers.

Jack Shieh OBE  
Chair

# Our Mission

The Community of Refugees from Vietnam – East London (CRV – East London) will work to enrich the lives of the Vietnamese people of East London by preserving and promoting the traditions and culture of Vietnam and by offering quality services and assistance to those who are in need or suffering hardship.

## Objectives

- Promoting the relief of hardship, need, and distress experience by people from the Vietnamese community and providing services with the object of improving the condition and quality of life of the Vietnamese community in East London.
- Interaction with other Vietnamese refugee communities in the UK with a view to promote and preserve the tradition of Vietnamese culture.
- Advancing learning in the community.
- Being a keystone in the continued settlement of the Vietnamese community are welcome and can participate.
- Maintaining and developing a complete system of management ensuring that all services are of the highest quality

## Outcomes

- People from Vietnam feel more confident and involved to the benefit of all.
- Since opening in 1983, the organization remains the only ethnic Vietnamese agency delivering direct services to the Vietnamese community in East London. There are over two thousand Vietnamese in Tower Hamlets, and more in neighboring boroughs.

# Luncheon Club – Healthy Eating

- Preventing loneliness and isolation in later life, which can lead to depression.
- Increasing levels of physical activity and enhancing mental wellbeing.
- Making friends and having fun.
- Providing a good, nutritious meal at an affordable price.

Our Lunch Clubs have consistently garnered popularity for over 35 years, catering to the needs of older individuals who no longer have access to public transport. This initiative ensures that they can relish the companionship of others. Offering door-to-door transportation and the presence of someone to prepare and cook a meal for them, enjoyed in the company of friends, serves as a lifeline for some, a source of joy for many, and, for others, the essential motivation to start their day.

Providing this service is not always a straightforward task, both in terms of implementation and funding. However, it steadfastly contributes to the overall wellbeing of our lunch club members, granting them the opportunity to savor the simple pleasures of a meal and good company on a regular basis.

## Membership To Date

	<b>Male</b>	<b>Female</b>
Vietnamese	22	26
Chinese	4	13
Total	26	39
<b>TOTAL</b>	<b>65</b>	

## Service use 2022 – 2023

Average number of persons attending each luncheon club session

- **35** members every Monday
- **40** members every Friday

Throughout the year a total of **65** members received **3600** meals freshly cooked at the luncheon club.

- 96 % of members surveyed were satisfied with the service.

- CRV East London Luncheon Club - Food Hygiene Rating: **5**

- London Borough of Tower Hamlets the Food for Health Award: **Silver Level**

Members contribution : £5.00 per meal

Membership fee : £10.00 per annum





# Older People Project

Services and support were provided to 100 older people from Vietnam with a wide range of needs across the London Borough of Tower Hamlets. This assistance aimed to help them continue living as independently as possible, thereby enhancing their overall quality of life.

This project concluded on March 31, 2021, but we continued providing services to our residents without financial support. However, we had to reduce the number of elderly individuals from 405 to 100.

- **Enabling choice and control through an accessible, independent and confidential service when and where people from Vietnam need it.**
- **Maximizing income by raising awareness of benefit entitlement and helping to complete applications.**
- **Helping people from Vietnam make the right move through a specialist housing options service**

**Total older people (55 +): 100**

**Advice Quality Standard Certificate: [Advice Level](#)**

CRV East London is the only Vietnamese Advice provider in England with AQS accreditation

## General Advice and Benefits

The 4 issues we provided to our services users during 2022/2023

- Advice and Information
- Access to health services
- Bereavement and End of Life support
- Befriending

**Last year CRV East London helped older people from Vietnam to claim following benefits:**

Handled over **276** Information and Advice enquiries through our CRV East London staff members

We helped **100** Vietnamese/Chinese members to claim Universal credit, housing and council tax benefits, Personal Independence Payment bereavement benefits and pension credits, Attendant Allowance for people over 66 years old.

<b>Name of benefits</b>	<b>Number of clients</b>	<b>Amount of Benefits award(a year)</b>
Universal credit for single and 25 or over	11	£48,673.68
Universal credit couple and 25 or over	16	£88,033.92
Universal credit - housing cost only	22	£418,612.48
Universal credit with child and working tax credit	14	£31,920
Personal Independence Payment (standard)	6	£ 21,247.20
Personal Independence with mobility component (standard)	11	£58,201
Personal Independence Payment (enhanced)	5	£ 24,700
Personal Independence Payment with mobility component (enhanced)	7	£ 62,881
Attendance Allowance (lower rate)	2	£ 7,082.40
Attendance Allowance (higher rate)	20	£ 105,820
Council tax benefit	35	£ 23,671.14
Bereavement benefit	12	£ 30,000
Carer's Allowance	30	£ 119,730
Child benefit	25	£ 18,298.80
Pension credits	6	£ 61,334
State pension	24	£ 210,412.80
State pension & Pension credits	30	£ 263,016

**£ 1,330,618.42** Value of successful benefit claims made in a year for 100 service users

## Access to health services

### **45 Service Users: Hospital and GP Appointment Transportation:**

Successfully transported 45 service users to hospital and GP appointments, ensuring seamless access to essential healthcare services

### **50 Service Users: Interpreter Booking for Hospital and Local Health Center Visits**

Facilitated interpreter services for 50 service users, ensuring seamless communication during hospital and local health center visits

### **30 Service Users : Prescription and Medication Pick-Up Services**

Assisted 30 service users in picking up prescriptions and medications.

### **4 Service Users: Communication Support for Compliments and Concerns**

Assisted 4 service users in expressing compliments or addressing concerns with health service providers, ensuring effective communication

### **20 Service Users : Information and Support for Preventative Health Service:**

Supported 20 service users in accessing preventative health services, including Pharmacy First, Diabetes Screening, NHS Health Checks, Smoking Cessation, Falls Prevention, and Flu Jab.



## Bereavement and End of Life support

The Bereavement Support Pilot programme at CRV east London is providing advice and support to older people who have recently experienced or are expecting to experience a bereavement

- Signpost to specialist support
- Information and guidance regarding funerals.
- inherited a housing association tenancy
- Transporting & Repatriation Ashes.

**12** service users were directed to specialist organizations for counseling support, including Age UK, Citizens Advice, Vietnamese Mental Health in the U.K., and Quaker Social Action

**12** Service users received assistance in reducing funeral costs, with contributions toward funeral expenses. **7** service users received support in raising funds for funeral costs, including **5** who accessed Bereavement Support Payment.

**6** service users successfully inherited a housing association tenancy, ensuring stable and secure housing.

**2** ashes were successfully transported and repatriated to Vietnam, providing closure to the families.



## Befriending Service

- **Reduced social isolation.**
- **Improved quality of life.**
- **Maintained independence.**
- **Improved mental and physical well-being**

Befriending is available to older people who don't see people or go out as much as they would like. A volunteer befriender visits the older person in their own home. They also offer encouragement to get out more, to join in with activities and access local services and resources. Visitors are DBS checked and no charge is made.

We have two befriending services available:

Our **Home Visiting Service** offers friendship and companionship to older people, especially those living alone or who are housebound. We do this by matching a registered volunteer with an older person who would benefit from a friendship and they spend time together on a weekly basis.

Our **In-Touch** telephone service will provide a weekly friendly call to keep us in touch with those people awaiting a volunteer befriender.

There are **1** visits per day for **7** days per week.

In total: **365** Visits per year for **6** housebound clients. One phone call per day, **2** hours call per week, in total: **104** hours per year.



# Domiciliary Care Service

The Domiciliary Care Service supports individuals aged 60 and above in their own homes, providing assistance with various personal care and household tasks. CRV East London stands as the sole Vietnamese Domiciliary Care provider in England, having been established in the year 2000.

**Service Overview:** In the fiscal year 2022–2023, we extended our support to **5** Vietnamese households within the London Borough of Tower Hamlets, delivering a total of **50** hours per week of domiciliary care service.

## **Personal Care Tasks:** *General Personal Care*

- Assistance with morning and night routines
- Washing, bathing, or showering
- Shaving or beard trimming
- Oral hygiene
- Hair washing and drying

## *Continence Care*

- Toileting – continence care and changing continence pads
- Support with using a commode

## *Health Management*

- Collaboration with external healthcare professionals
- Prescription collection
- Reminders for prescribed medication

## *Meals Preparation*

- Breakfast
- Lunch
- Dinner

## *Household Tasks*

- Changing bed linens
- Laundry
- General cleaning
- Grocery shopping

**Sitting Service** Our dedicated carers offer a sitting service, allowing family caregivers a well-deserved 2 or 3-hour break once a week.

## Income Statement for the Year Ended 2022 – 2023

Donations and Contributions	£250
Income from meals	£13 962
Other Incomes	£16408
Grants and Foundations	£ 75696
Total Revenue	<b>£ 106,316  </b>

### Direct costs of Charitable Activities

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Insurance	£4363
Travel	£1450
Volunteers	£2663
Telephone	£121
Events.	£7771
Examiner's fee	£1425
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Staff Salaries and Benefits.	£ 75,264
Office and Operating Costs	£21,954
Legal and Professional	£1415
Bank charges	£96.00
Total Expenditure.	£116,522

| Net Income | **- £10,206 |**

# Acknowledgements

## Funding & Sponsorship

We would like to thank the following government departments and non- government organisations for their support and partnerships that have enabled us to continue to develop a culturally and linguistically appropriate service.

**London borough of Tower Hamlets:** funding for

- Elderly luncheon club
- Domiciliary Care

**Yi Ban Restaurant:** Sponsor for

- Community activities and Event

## Community supports

- Tower Hamlets Council for Voluntary Service
- Age UK Tower Hamlets
- Mind in Tower Hamlets
- Vietnamese Mental Health in the UK
- Buddha Medicine Foundation

## Our Volunteers

CRV East London would also like to sincerely thank all our volunteers who have given their time and commitment to assist the Vietnamese people through our center:

### The Domiciliary Care team

- Ms Maria Whittingham
- Ms Nga Nguyen
- Ms Cam Tu Phan
- Ms Tam Nguyen

### The Community team

- Mr Duy Dan Ly
- Mrs Vinh Chu
- Benjamin Chan

### Befriending Team

- Ms Maria Whittingham
- Ms Hong Nguyen
- Ms Cam Tu Phan
- Ms Nga Nguyen

**REGISTERED COMPANY NUMBER: 03783360 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1080256**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023**  
**FOR**  
**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

Leroy Reid & Co  
Chartered Certified Accountants  
and Statutory Auditors  
299 Northborough Road  
Norbury  
London  
SW16 4TR

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

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**FOR THE YEAR ENDED 31ST MARCH 2023**

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**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

<b>TRUSTEES</b>	Mr Quyen Banh Mrs Tuyet Thanh Luong Mr Kiet My Ly Mr Quan Minh Duc Nguyen Mr Chu Nguyen Mr Jack Yan Ji Shieh
<b>COMPANY SECRETARY</b>	Mrs Bich Thi Nguyen
<b>REGISTERED OFFICE</b>	Old Poplar Library-Unit 3 45 Gillender Street London E14 6RN
<b>REGISTERED COMPANY NUMBER</b>	03783360 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1080256
<b>INDEPENDENT EXAMINER</b>	Leroy Reid & Co Chartered Certified Accountants and Statutory Auditors 299 Northborough Road Norbury London SW16 4TR

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Charity's object and principal activity continues to be:

1. To promote any charitable purpose for the benefit of those who live and/or work in the Vietnamese Community in East London who are in need, hardship or distress,
2. To provide services that will improve the quality of life of the Vietnamese community.
3. To assist th community to integrate into the local community and to contribute to the common goods.
4. To advance learning in the community and to interact with communities in the United Kingdom with a view to promote and preserve traditional Vietnamese Culture.

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

In the 2022-2023 financial year, CRV-East London celebrated its 40th year of supporting the Vietnamese and Chinese communities in Tower Hamlets and East London. We take pride in being one of the oldest Vietnamese community service organizations in the UK.

Throughout the years, we have organized a diverse range of activities and services, with a particular focus on addressing the needs of older individuals. Our initiatives include the establishment of a Lunch Club, provision of advisory services, domiciliary care, and health promotion activities.

1-The Vietnamese and Chinese Lunch and Social Club project caters to the well-being of up to 60 individuals aged 50 and above, primarily from the Vietnamese and Chinese communities in Tower Hamlets and East London. The club, located at Dockland Settlement, Saunders Ness Road, London E14 3PS, convenes twice a week (Mondays and Fridays) with afternoon activities.

Our project emphasizes various aspects of food, including healthy eating, special diets, cooking skills, herb cultivation, regional eating habits in Vietnam and China, and exploration of diets in other ethnic communities in Tower Hamlets and East London. Additionally, we organize exchange visits with other lunch clubs and an annual Lunar New Year event, along with day outings to the seaside and fruit-picking in the summer.

Health talks provide information on diets to reduce cholesterol or heart disease and cover various other health-related topics. The project also integrates activities promoting exercise and psychological well-being, such as ballroom dancing, karaoke singing, tai-chi, table tennis, and indoor games like mahjong, Chinese chess, and Vietnamese card games, contributing to memory and mental exercise. Housebound members receive assistance through organized transport services like Dial-a-Ride.

This project is funded by the Local Community Grant from the London Borough of Tower Hamlets Council and is scheduled to conclude on October 30, 2023. We are currently submitting a new grant form to the Mayor's Grant for a three-and-a-half-year period from Tower Hamlets, anticipating positive outcomes for our future services.

2- Our advice project provides support for Vietnamese and Chinese individuals over 55 years old, covering issues such as welfare rights, personal care, money management, debt problems, and housing. Annually, we offer advice and support to over 350 people from Vietnam in Tower Hamlets.

Our practical assistance includes referrals to specialist agencies, and we provide interpreters fluent in both Vietnamese and Cantonese to offer appropriate guidance. The project also aids older individuals in accessing health services by providing transportation and accompanying them to GP, hospital, and health clinic appointments.

3- The Domiciliary Care Service supports Vietnamese and Chinese individuals aged 60 and over in their own homes, offering assistance with personal care and household tasks. CRV East London stands as the sole Vietnamese Domiciliary Care Service provider in the U.K. The services provided in individuals' homes include getting in and out of bed, bathing and washing, meal preparation, and cleaning.

The Advice Quality Standard (AQS) has been awarded to CRV East London for the next two years, signifying our commitment to providing high-quality advice on legal issues to Vietnamese and Chinese members. AQS demonstrates our accessibility, effective management, and employment of staff with the skills and knowledge to meet the needs of our clients.

Our Care Quality Commission Rating for homecare service : GOOD - CRV East London is performing well and meeting CQC expectations.

**FINANCIAL REVIEW**

**Financial position**

The trustees are satisfied with the performance of the charity for the year under review. The charity reported a deficit of £16,039 (2022 - Surplus £13,642) and reserves of £193,214 (2022 - £209,253).

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**FINANCIAL REVIEW**

**Principal funding sources**

The London Borough of Tower Hamlets is the principal funder of the charity and the trustees and users of the charity wish to express their sincere thanks for the financial support and look forward to their future support as we deliver services to families in the Borough.

**Reserves policy**

The charity follows the guidance laid down by the Charity Commission as we seek to maintain adequate levels of reserves to meet the charity's needs if so required. The reserves held as at the year end was £193,214 (2022- £209,253).

**Going concern**

The trustees are of the opinion that with the reserves held at the year end the charity would be able to deliver adequate services for the next 12 months and that the financial statements should be prepared on a going concern basis.

**FUTURE PLANS**

The charity will strive to identify new partners within the local authority and other private grant making institution who supportive of the objectives of the charity and are prepared to provide financial support..

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Organisational structure**

The organisation is a charitable company limited by guarantee, incorporated on 7 June 1999 and registered as a charity on 10 April 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event the company being wound up members are required to contribute an amount not exceeding £1.

**Induction and training of new trustees**

Most trustees are already familiar with the practical work of the charity. Additionally, new trustees are invited and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates.

These are jointly led by the Chair of the Management Committee of the charity and cover:

- The obligation of the Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

The charity is organised so that the trustees meet regularly to manage its affairs. There are two full time administrators, who are responsible for the day to day administration of the charity and organising fundraising activities. The remaining staff are employed at the centre and also assist with fundraising as appropriate. We are also grateful to volunteer from various sources who assist with the elderly.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Community of Refugees From Vietnam East London for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

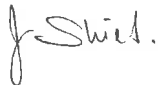
**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on ...20/12/2023..... and signed on its behalf by:



.....  
Mr Jack Yan Ji Shieh - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**Independent examiner's report to the trustees of Community of Refugees From Vietnam East London ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*E Okai*

Ebenezer Okai, Bsc, FCCA

Leroy Reid & Co  
Chartered Certified Accountants  
and Statutory Auditors  
299 Northborough Road  
Norbury  
London  
SW16 4TR

Date: 21/12/2023

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	30,620	-	30,620	10,080
<b>Charitable activities</b>	4				
Charitable activities		42,968	32,728	75,696	123,307
Investment income	3	<u>232</u>	-	<u>232</u>	-
<b>Total</b>		<u>73,820</u>	<u>32,728</u>	<u>106,548</u>	<u>133,387</u>
<b>EXPENDITURE ON</b>					
Raising funds	5	6,065	-	6,065	4,472
<b>Charitable activities</b>	6				
Charitable activities		<u>83,794</u>	<u>32,728</u>	<u>116,522</u>	<u>115,273</u>
<b>Total</b>		<u>89,859</u>	<u>32,728</u>	<u>122,587</u>	<u>119,745</u>
<b>NET INCOME/(EXPENDITURE)</b>		(16,039)	-	(16,039)	13,642
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>209,253</u>	-	<u>209,253</u>	<u>195,611</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>193,214</u>	<u>-</u>	<u>193,214</u>	<u>209,253</u>

The notes form part of these financial statements

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**STATEMENT OF FINANCIAL POSITION**  
**31ST MARCH 2023**

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	10	3	3
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		196,009	213,000
<b>CREDITORS</b>			
Amounts falling due within one year	11	(2,798)	(3,750)
<b>NET CURRENT ASSETS</b>		<u>193,211</u>	<u>209,250</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>193,214</u>	<u>209,253</u>
<b>NET ASSETS</b>		<u>193,214</u>	<u>209,253</u>
<b>FUNDS</b>	13		
Unrestricted funds		<u>193,214</u>	<u>209,253</u>
<b>TOTAL FUNDS</b>		<u>193,214</u>	<u>209,253</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20/12/2023 and were signed on its behalf by:



.....  
Mr Jack Yan Ji Shieh - Trustee

The notes form part of these financial statements

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**1. ACCOUNTING POLICIES**

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**TANGIBLE FIXED ASSETS**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Fixtures and fittings	- 25% on cost

**TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

<b>2. DONATIONS AND LEGACIES</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Donations	250	2,257
Income from Meals	13,962	7,823
Other Incomes	<u>16,408</u>	<u>-</u>
	<u><b>30,620</b></u>	<u><b>10,080</b></u>
<b>3. INVESTMENT INCOME</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deposit account interest	<u>232</u>	<u>-</u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2023</b>	<b>2022</b>
	<b>Charitable activities</b>	<b>Total activities</b>
	<b>£</b>	<b>£</b>
LB Tower Hamlet Contracts - Local Community Fund	32,728	32,728
LB of Tower Hamlets - Older People Project contract	36,018	54,968
LB of Tower Hamlets - Covid grant	6,950	3,697
LB Tower Hamlets- Vietnamese New Year	-	8,000
East End Community Foundation	-	6,000
Government Furlough grant	-	12,913
Wakefield Grant	<u>-</u>	<u>5,001</u>
	<u><b>75,696</b></u>	<u><b>123,307</b></u>
<b>5. RAISING FUNDS</b>		
<b>RAISING DONATIONS AND LEGACIES</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Food and supplies	<u>6,065</u>	<u>4,472</u>

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

<b>6.</b>	<b>CHARITABLE ACTIVITIES COSTS</b>	<b>Direct Costs (see note 7) £</b>
	Charitable activities	<u>116,522</u>

<b>7.</b>	<b>DIRECT COSTS OF CHARITABLE ACTIVITIES</b>		<b>2023</b>	<b>2022</b>
			<b>£</b>	<b>£</b>
	Staff costs		75,264	77,957
	Insurance		4,363	2,474
	Travel		1,450	3,599
	Telephone, postage, printing and stationery		121	2,011
	Volunteers		2,663	3,287
	Premises cost		21,954	16,902
	Xmas, new year and moon festival		7,771	6,429
	Examiner's fee		1,425	1,802
	Legal and professional		1,415	524
	Bank charges		96	288
			<u>116,522</u>	<u>115,273</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

**TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

<b>9.</b>	<b>STAFF COSTS</b>		<b>2023</b>	<b>2022</b>
			<b>£</b>	<b>£</b>
	Wages and salaries		74,684	77,457
	Other pension costs		<u>580</u>	<u>500</u>
			<u>75,264</u>	<u>77,957</u>

The average monthly number of employees during the year was as follows:

			<b>2023</b>	<b>2022</b>
	Direct charitable work part time		7	7
	Direct charitable work full time		<u>2</u>	<u>2</u>
			<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**10. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1st April 2022 and 31st March 2023	<u>10,119</u>	<u>5,769</u>	<u>9,708</u>	<u>25,596</u>
<b>DEPRECIATION</b>				
At 1st April 2022 and 31st March 2023	<u>10,118</u>	<u>5,768</u>	<u>9,707</u>	<u>25,593</u>
<b>NET BOOK VALUE</b>				
At 31st March 2023	<u>1</u>	<u>1</u>	<u>1</u>	<u>3</u>
At 31st March 2022	<u>1</u>	<u>1</u>	<u>1</u>	<u>3</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Social security and other taxes	122	1,948
Other creditors	875	-
Accrued expenses	<u>1,801</u>	<u>1,802</u>
	<u>2,798</u>	<u>3,750</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Fixed assets	3	-	3	3
Current assets	196,009	-	196,009	213,000
Current liabilities	<u>(2,798)</u>	<u>-</u>	<u>(2,798)</u>	<u>(3,750)</u>
	<u>193,214</u>	<u>-</u>	<u>193,214</u>	<u>209,253</u>

**13. MOVEMENT IN FUNDS**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	209,253	(16,039)	193,214
	<u>209,253</u>	<u>(16,039)</u>	<u>193,214</u>

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	73,820	(89,859)	(16,039)
<b>Restricted funds</b>			
Restricted fund	32,728	(32,728)	-
<b>TOTAL FUNDS</b>	<u>106,548</u>	<u>(122,587)</u>	<u>(16,039)</u>

**Comparatives for movement in funds**

	<b>At 1.4.21 £</b>	<b>Net movement in funds £</b>	<b>Transfers between funds £</b>	<b>At 31.3.22 £</b>
<b>Unrestricted funds</b>				
General fund	94,552	1,333	113,368	209,253
<b>Restricted funds</b>				
Restricted fund	101,059	12,309	(113,368)	-
<b>TOTAL FUNDS</b>	<u>195,611</u>	<u>13,642</u>	<u>-</u>	<u>209,253</u>

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	13,746	(12,413)	1,333
<b>Restricted funds</b>			
Restricted fund	119,641	(107,332)	12,309
<b>TOTAL FUNDS</b>	<u>133,387</u>	<u>(119,745)</u>	<u>13,642</u>

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	94,552	(14,706)	113,368	193,214
<b>Restricted funds</b>				
Restricted fund	101,059	12,309	(113,368)	-
<b>TOTAL FUNDS</b>	<u>195,611</u>	<u>(2,397)</u>	<u>-</u>	<u>193,214</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	87,566	(102,272)	(14,706)
<b>Restricted funds</b>			
Restricted fund	152,369	(140,060)	12,309
<b>TOTAL FUNDS</b>	<u>239,935</u>	<u>(242,332)</u>	<u>(2,397)</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2023.

**15. DESIGNATED FUNDS**

The trustees of the charity have decided to designate £60,000 of the charity's unrestricted funds to cover the unintended cost for any redundancy that may arise from the impact of the pandemic.

**16. COVID-19 VIRUS**

The trustees have considered the impact of the covid-19 pandemic on the future of the Charity and they have concluded that the future is uncertain but all actions will be taken in the interest of the users of the charity's services.

**COMMUNITY OF REFUGEES FROM VIETNAM**  
**EAST LONDON**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	250	-	250	2,257
Income from Meals	13,962	-	13,962	7,823
Other Incomes	<u>16,408</u>	<u>-</u>	<u>16,408</u>	<u>-</u>
	30,620	-	30,620	10,080
<b>Investment income</b>				
Deposit account interest	232	-	232	-
<b>Charitable activities</b>				
LB Tower Hamlet Contracts - Local Community Fund	-	32,728	32,728	32,728
LB of Tower Hamlets - Older People Project contract	36,018	-	36,018	54,968
LB of Tower Hamlets - Covid grant	6,950	-	6,950	3,697
LB Tower Hamlets- Vietnamese New Year	-	-	-	8,000
East End Community Foundation	-	-	-	6,000
Government Furlough grant	-	-	-	12,913
Wakefield Grant	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,001</u>
	<u>42,968</u>	<u>32,728</u>	<u>75,696</u>	<u>123,307</u>
<b>Total incoming resources</b>	73,820	32,728	106,548	133,387
<b>EXPENDITURE</b>				
<b>Raising donations and legacies</b>				
Food and supplies	6,065	-	6,065	4,472
<b>Charitable activities</b>				
Wages	41,956	32,728	74,684	77,457
Pensions	580	-	580	500
Insurance	4,363	-	4,363	2,474
Travel	1,450	-	1,450	3,599
Telephone, postage, printing and stationery	121	-	121	2,011
Volunteers	2,663	-	2,663	3,287
Premises cost	21,954	-	21,954	16,902
Xmas,new year and moon festival	7,771	-	7,771	6,429
Examiner's fee	1,425	-	1,425	1,802
Legal and professional	1,415	-	1,415	524
Bank charges	<u>96</u>	<u>-</u>	<u>96</u>	<u>288</u>
	<u>83,794</u>	<u>32,728</u>	<u>116,522</u>	<u>115,273</u>
Total resources expended	<u>89,859</u>	<u>32,728</u>	<u>122,587</u>	<u>119,745</u>
<b>Net income</b>	<u>(16,039)</u>	<u>-</u>	<u>(16,039)</u>	<u>13,642</u>

This page does not form part of the statutory financial statements

# **COMMUNITY OF REFUGEES FROM VIETNAM – EAST LONDON (A company Limited by Guarantee)**

P O Box N/A  
Old Poplar Library-Unit 3  
45 Gillender Street  
London  
E14 6RN

Leroy Reid & Co  
Chartered Certified Accountants & Registered Auditors  
299 Northborough Road  
Norbury  
London SW16 4TR

Dear Sir or Madam:

This representation letter is provided in connection with your independent examination of the accounts of Community of Refugees from Vietnam - East London for the year ended 31 March 2023 for the purpose of expressing an opinion as to whether, in connection with your examination, any matter has come to your attention which gives you reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or to which, in your opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

1. We acknowledge as trustees and directors our responsibilities under the Companies Act 2006 for the preparation of the accounts of the charity as of 31 March 2023 and of the results of its operations for the year then ended and for making accurate representation to you as Independent Examiners. We consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.
2. We confirm that all accounting records have been made available to you for the purpose of your independent examination and that all the transactions undertaken by the charitable company had been properly reflected and recorded in the accounting records. All other records and related information, excluding minutes of all trustees' meetings, had been made available to you as Independent Examiners.
3. We acknowledge our responsibility for the design and implementation of internal control to prevent and detect error or fraud. We confirm the financial statements are free of material misstatements, including omissions. We believe that there were no uncorrected misstatements identified during the independent examination both individually and in aggregate to the financial statements as a whole.
4. There have been no irregularities or allegations thereof involving management or employees who have a significant role in internal control or that could have a material effect on the financial statements.
5. We are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the Charitable company conducts its business and which are central to the Charitable company's ability to conduct its business, namely Companies Act 2006, Charities Act 2011 especially Part 8 (Accounts report and Returns, SI2005/572 Charities (Accounts and Reports & Regulations 2005 (With effect from 1<sup>st</sup> April 2005) Charities Act 2006, Charitable institutions (Fund raising), Regulations 1994/3024, Trustees Act 1925 and 2000, Finance Act, Public Interest Disclosure Act 1998, Bribery Act 2010, Data Protect Act, Employer's Liability Insurance, Employment law<sup>1</sup> and Health and Safety Regulations,. The charitable company has complied with all aspects of

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contractual agreements that could have a material effect on the financial statements in the event of non-compliance.

6. We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.
7. We confirm that we have disclosed to you all related party transactions relevant to the charitable company and that we are not aware of any further related party matters that require disclosure other than those already disclosed in the accounts.
8. We confirm, having considered our expectations and intentions for the next twelve months that the disclosures in the notes to financial statements are an accurate reflection of the reasons for our consideration that the accounts should be drawn up on a going concern basis.
9. We confirm the total income from grants and services provided was £106,548 (2022 - £133,387) and charitable expenditure was £122,587 (2022 - £119,745).
10. We confirm the reserves held at the year-end was £193,214 (2022 - £209,253).
11. There have been no events since the balance sheet date that would require disclosing or which would materially affect the amounts in the accounts, other than those already disclosed or included in the accounts.
12. We confirm that the charitable company has had, at no time during the year, any arrangements, transactions or agreement to provide credit facilities (including loans, quasi-loans or credit transactions) for directors and trustees, nor to guarantee or provide security for such matters except for those disclosed in the accounts.
13. We confirm that there are no companies associated with this charitable company for tax purposes.
14. We confirm that all grants, donations and income, including those subjects to special terms or conditions, have been notified to you as Independent Examiners. There have been no breaches of the terms or conditions during the year in the application of such income.
15. We confirm that we are not aware of any matters of significance which would be reported to the Charity Commission.
16. We confirm that in common with many other charities of our size and nature, we use our Independent Examiner's firm to assist us with the preparation of the financial statements.
17. We confirm the following specific representations made to you during the course of our accounts preparation:
  - (a) That there were no trustees' remunerations or other benefits paid in the year under review.
  - (b) That no trustees' expenses were paid during the year.
18. We confirm that all corrections brought to our attention have been adjusted for in the financial statements.
19. We confirmed that there were no known breach of law and regulation. There were no proceedings or threats of legal actions against the charity that took place in the year ended 31 March 2023, or that is currently pending or likely to take place.
20. We confirmed that we are not aware of any irregularities, including fraud, money laundering and other illegal practices involving trustees or officers and members of the staff of the charity. We also are not aware of any breaches or possible breaches of statute, regulations, contracts, agreements or the charity governing document, which might prejudice the charity's

going concern status or which might result in it suffering penalties or other loss. No allegations of such irregularities or breaches have come to our notice.

We confirm to the best of our knowledge and belief that the above representations are made on the basis of inquiries of trustees, management and staff with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation sufficient to satisfy ourselves that we can properly make each of the above representations to you.

We confirm that so far as we are aware, there is no relevant independent examination information needed by you in connection with preparing your independent examination report of which you are unaware. Each trustee has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant independent examination information and to establish that you are aware of that information.

We confirm as the Board of Trustees that we have read and understood the contents of this letter and agree that it accurately reflects the representations made to you by the trustees and directors during the course of the independent examination.

As minuted by the Board of Trustees at it's meeting on the \_\_\_\_1 December \_\_\_\_2023

Yours truly

Chairperson of Trustees