



Hertfordshire Band Academy

TRUSTEES : Ex Officio - Appointment

Academy President (Bandmaster) Mr T Barnes

TRUSTEES : Nominated - Appointment

Chairman	Mrs A Heatley
Secretary	Mrs J Bertram
Treasurer	Mr B Marshall
Showband Director	Mr R Moore

TRUSTEES : Elected

Mrs L Burnham
Mrs M Townsend
Mr L Foster
Mr T Bertram
Mr P Townsend

Charity Registration Number 1079924

Bankers

Barclays Bank
Leicester
LE87 2BB

Metro Bank
1 Southampton Row
London WC1B 5HA

Contact Name & Address

Mr R Moore
26 The Oaks
West Byfleet
Surrey
KT14 6RW



Hertfordshire Band Academy : Trustees Annual Report

The twenty-fifth year of the HBA has been a very successful one but its playing membership has decreased slightly to around sixty bandsmen.

The charity's objective is to promote musical interest and participation by young people of varying abilities. The trustees have given due regard to the commission's guidance on public benefit and consider the charity's activities reflected its aims.

Regular weekly band practices where tuition and instruction are provided together with the opportunity to play as part of a large band have continued and two training weekends were held. The band marched and gave an arena performance at the Potters Bar Carnival, took part in London Band Week, performing at Hampton Court Palace and played at the Welwyn Festival.

Later in the year they took part in the London Lord Mayor's Show, played in the Hoddesdon, Waltham Abbey and Hitchin Christmas parades and performed Christmas music at the Builders Arms public house.

The Academy ended the year with net financial assets of £50,134 and instruments valued at around £85,000. The trustees believe that it is in a strong position to continue to promote its aims in the future with the current range of activities.

The Academy's policy on reserves is to hold sufficient funds to enable occasional large purchases of new instruments and/or uniforms and to participate in a major European competition every four years. The investment policy of the Academy is to place any surplus funds in an interest bearing account.

The Trustees have identified the major risks to which they believe the Academy is exposed. They have reviewed these and established ongoing systems to mitigate them:

1. Recruitment initiatives.
2. Develop new leaders/instructors from within the Academy.

The Hertfordshire Band Academy has been established under a constitution and its trustees have been appointed in accordance with the policy and rules contained therein.

The accounts have been drawn up on the receipts and payments basis

Approved by the trustees on 19th May 2025 and signed on their behalf by

BRIAN MARSHALL

TIM BERTRAM

PHILIP TOWNSEND

TERRY BARNES

LESLIE FOSTER

JENNIFER BERTRAM

MAUREEN TOWNSEND

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Hertfordshire Band Academy

Receipts

	Previous Year	This Year
Membership Subscriptions	10388	10371
Bank account interest	272	581
Donations/Grants	5280	20
Hertsmere Lottery	345	339
<u>Activities</u>		
Training weekends	9321	9407
London Band Week	2630	0
	11951	9407
<u>Fund Raising</u>		
General	4113	4528
Band performances	7560	5050
Golf day	980	0
	12653	9578
Advance payments toward future events	0	180
Income tax recovered on subs	1870	2324
Sundry receipts	0	1268
Sale of old instruments / equipment	0	304
Fee for hiring out instruments and uniforms	0	3250
Total receipts for year	42759	37622



Hertfordshire Band Academy

Payments

	Previous Year	This Year
Premises/rent	6259	3511
<u>Activities</u>		
Training weekends	13221	13018
London Band Week	3290	110
Barbecue	120	0
Golf Day	3610	0
	20241	13128
<u>Fund Raising Expenses</u>		
General	508	434
	508	434
Admin Expenses	21	13
<u>Purchase of Capital Equipment</u>		
Instruments purchased through Virgin Unite grant	609	5289
General Equipment	231	578
	840	5867
<u>Sundry Payments</u>		
Music	397	140
Publicity	436	1283
Uniform	930	631
Insurance	283	289
Text/Web costs	136	132
Miscellaneous	397	440
Instrument maintenance/spares/storage	208	406
Transport	0	870
Pin badges	0	105
Zoom annual subscription	0	156
Making Music platform	0	334
	2787	4786
Total payments for year	30656	27739



Hertfordshire Band Academy

Statement of Assets & Liabilities

	Previous Year	This Year
<u>Monetary Assets</u>		
Bank Current Accounts	3976	3686
Bank Deposit Accounts	36275	46448
Cash in Hand	0	0
<u>Other Monetary Assets</u>		
Tax Claim	1850	2000
<u>Non-monetary Assets</u>		
Musical Instruments etc	84000	85000
<u>Liabilities Due Within 1 Year</u>		
Payments Not Processed	155	0
<u>Liabilities Due After 1 Year</u>	0	0



Independent Examiner's Report to the trustees/members of the Hertfordshire Band Academy on accounts for the year ended 31 March 2025 set out on pages 3 to 6.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *Neil B. Shepherd.*

Date *8th September 2025*

Name *NEIL BLAIR SHEPHERD*

Address *7 HEATH DRIVE
POTTERS BAR
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