



Hertfordshire Band Academy

TRUSTEES : Ex Officio - Appointment

Academy President (Bandmaster) Mr T Barnes

TRUSTEES : Nominated - Appointment

Chairman	Mrs A Heatley
Secretary	Mrs J Bertram
Treasurer	Mr B Marshall
Showband Director	Mr R Moore

TRUSTEES : Elected

Mrs L Burnham
Mrs M Townsend
Mr L Foster
Mr T Bertram
Mr P Townsend

Charity Registration Number 1079924

Bankers

Barclays Bank
Leicester
LE87 2BB

Metro Bank
1 Southampton Row
London WC1B 5HA

Contact Name & Address

Mr R Moore
26 The Oaks
West Byfleet
Surrey
KT14 6RW



Hertfordshire Band Academy : Trustees Annual Report

The twenty-fourth year of the HBA has been a very successful one, its playing membership has been maintained at around 55 senior and 15 junior bandsmen.
The charity's objective is to promote musical interest and participation by young people of varying abilities. The trustees have given due regard to the commission's guidance on public benefit and consider the charity's activities reflected its aims.

Regular weekly band practices where tuition and instruction are provided together with the opportunity to play as part of a large band have continued and two training weekends were held. The band marched and gave an arena performance at the Potters Bar Carnival, took part in London Band Week, performing at the O2 and Hampton Court Palace and played at the opening of a relief road for Arlesey in Bedfordshire. Later in the year they took part in the Hoddesdon, Waltham Abbey and Hitchin Christmas parades and played Christmas music at the Builders Arms public house.

The Academy ended the year with net financial assets of £40,096 and instruments valued at around £84,000. The trustees believe that it is in a strong position to continue to promote its aims in the future with the current range of activities.

The Academy's policy on reserves is to hold sufficient funds to enable occasional large purchases of new instruments and/or uniforms and to participate in a major European competition every four years. The investment policy of the Academy is to place any surplus funds in an interest bearing account. The Trustees have identified the major risks to which they believe the Academy is exposed. They have reviewed these and established ongoing systems to mitigate them:

1. Recruitment initiatives.
2. Develop new leaders/instructors from within the Academy.

The Hertfordshire Band Academy has been established under a constitution and its trustees have been appointed in accordance with the policy and rules contained therein.
The accounts have been drawn up on the receipts and payments basis

Approved by the trustees on 29th April 2024 and signed on their behalf by

ANSON HEATLEY
JENNIFER BERTRAM
TERRY BARNES
MAUREEN TOWNSEND
TIM BERTRAM
Lorraine Burnham
PHILIP TOWNSEND
BRIAN MARSHALL

Anson Heatley
JS Bertram
J. O. Burnham
Philip Townsend
Tim Bertram
L. Burnham
Pho. Townsend
Brian Marshall



Hertfordshire Band Academy

Receipts & Payments Account Summary

	Previous Year	This Year
Total receipts for the year (page 4)	69834	42759
Total payments for the year (page 5)	69012	30656
Net receipts for the year	822	12103
Cash and bank funds brought forward	27171	27993
Cash and bank funds carried forward	27993	40096

The above account and accompanying statement of assets and liabilities were approved by the trustees on 29th April 2024 and signed on their behalf by

JENNIFER BERTRAM
ALISON HEATLEY
PHILIP TOWNSEND
Lorraine Burnham
TIM BERTRAM
MARILEEN TOWNSEND
TERRY BARNES
BRIAN MARSHALL

Js Bertram
Alison Heatley
Phil Townsend
L. Burnham
Tim Bertram
Marileen Townsend
Terry Barnes
Brian Marshall



Hertfordshire Band Academy

Receipts

	Previous Year	This Year
Membership Subscriptions	8627	10388
Bank account interest	37	272
Donations/Grants	1825	5625
 Activities		
Training weekends	8543	9321
Gala dinner	6735	0
WMC / Disney trip	25986	0
London Band Week	0	2630
	<hr/> 41264	<hr/> 11951
 Fund Raising		
General	5393	4113
Concert	975	0
Band performances	4450	7560
Golf day	4220	980
	<hr/> 15038	<hr/> 12653
Income tax recovered on subs	1768	1870
Sundry receipts	0	0
Sale of old instruments / equipment	1275	0
Total receipts for year	<hr/> <hr/> 69834	<hr/> <hr/> 42759



Hertfordshire Band Academy

Payments

	Previous Year	This Year
Premises/rent	5978	6259
<u>Activities</u>		
Training weekends	11801	13221
Gala Dinner	6452	0
Concert	345	0
WMC / Disney trip	41110	0
	0	3290
	0	120
	0	3610
	59708	20241
<u>Fund Raising Expenses</u>		
General	359	508
	359	508
Admin Expenses	61	21
<u>Purchase of Capital Equipment</u>		
Instruments	0	609
General Equipment	13	231
	13	840
<u>Sundry Payments</u>		
Music	444	397
Publicity	247	436
Uniform	287	930
Insurance	269	283
Text/Web costs	176	136
Miscellaneous	356	397
Instrument maintenance/spares/storage	359	208
Transport	755	0
	2893	2787
Total payments for year	69012	30656



Hertfordshire Band Academy

Statement of Assets & Liabilities

	Previous Year	This Year
<u>Monetary Assets</u>		
Bank Current Accounts	8362	3976
Bank Deposit Accounts	19855	36275
Cash in Hand	0	0
 <u>Other Monetary Assets</u>		
Tax Claim	1750	1850
 <u>Non-monetary Assets</u>		
Musical Instruments etc	83000	84000
 <u>Liabilities Due Within 1 Year</u>		
Payments Not Processed	224	155
 <u>Liabilities Due After 1 Year</u>		
	0	0



Independent Examiner's Report to the trustees/members of the Hertfordshire Band Academy on accounts for the year ended 31 March 2024 set out on pages 3 to 6.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *Neil B. Shepherd*

Date *30th August 2024*

Name *NEIL BLAIR SHEPHERD*

Address *7 HEATH DRIVE
POTTERS BAR
HERTS
ENGLAND*