



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 19		Day 31	Month 08	Year 20

## Section A Reference and administration details

**Charity name**

HAMBLE VILLAGE PLAYSCHOOL

**Other names charity is known by**

**Registered charity number (if any)**

1079908

**Charity's principal address**

Memorial Hall (Rear Hall)  
 4 High Street, Hamble  
 Southampton, Hants  
**Postcode** SO31 4JE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Trevor Smith	Chair		
2	Mrs Rachel Hart	Treasurer		
3	Mrs Samantha Lintner	Secretary		
4	Martyna Los			
5	Samantha Lintner			
6	Lisa Bonner			
7	Claire Keenan			
8	Jess Brown			
9	Julie Ash			
10	Hannah Bacon			
11	Anubhuti Agarwal			
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide learning through play for local children in a safe, friendly and fun environment.
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Sessional day care for approximately 60 children.  
Foundation stage curriculum followed along with OFSTED  
recommendations for nursery education.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Reduced attendees and increased overheads placed an enormous amount of pressure on funds at playschool. It is pleasing to know that the provisions and cost management put in place in 2018-19 allowed us to continue to deliver a professional and safe environment for our children to enjoy.

The COVID pandemic made an enormous difference to playschool this year. The setting was closed completely from the 23rd March 2020 to the 2nd June 2020. We re-opened for key worker and vulnerable children within all government guidelines from the 3rd June 2020 to the end of our summer term on the 16th July 2020.

We held an extremely successful Christmas Fayre in December 2019. Unfortunately all other fundraising was postponed due to the pandemic.

A full risk assessment and review of all processes and procedures was carried out in order to ensure a safe environment for the return to playschool after lockdown. This processes are being regularly reviewed in line with government guidelines.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

A good reserve has been maintained in preparation for the possibility of lower numbers in 2020-21 and uncertainty around the pandemic. Funds balanced as far as possible.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Rachel Hart</i>	
Full name(s)	Rachel Hart	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10.09.21	



Charity Name Hamble Village Playschool	No (if any) 1079908
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## Receipts and payments accounts

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations & fundraising	800	-	-	800	758
Fees	11,066	-	-	11,066	9,159
Grants	80,007	-	-	80,007	94,237
Other	1,135	-	-	1,135	134
Interest received	21	-	-	21	33
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>93,029</b>	<b>-</b>	<b>-</b>	<b>93,029</b>	<b>104,321</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>93,029</b>	<b>-</b>	<b>-</b>	<b>93,029</b>	<b>104,321</b>
<b>A3 Payments</b>					
Committee expenses	-	-	-	-	298
Consumables	1,861	-	-	1,861	2,352
Hall rental	9,349	-	-	9,349	11,932
Wages, NIC & pension	72,449	-	-	72,449	85,550
Subscriptions	305	-	-	305	237
Insurance	711	-	-	711	703
Telephone	483	-	-	483	460
Entertaining, training & travel	877	-	-	877	1,664
Sundry expenses	474	-	-	474	210
Repairs & equipment	965	-	-	965	7,207
<b>Sub total</b>	<b>87,475</b>	<b>-</b>	<b>-</b>	<b>87,475</b>	<b>110,613</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>87,475</b>	<b>-</b>	<b>-</b>	<b>87,475</b>	<b>110,613</b>
<b>Net of receipts/(payments)</b>	<b>5,554</b>	<b>-</b>	<b>-</b>	<b>5,554</b>	<b>- 6,292</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>66,946</b>	-	-	<b>66,946</b>	<b>73,238</b>
<b>Cash funds this year end</b>	<b>72,500</b>	<b>-</b>	<b>-</b>	<b>72,500</b>	<b>66,946</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balances at 31/08/2020	72,424	-	-
	Cash balance at 31/08/2020	76	-	-
			-	-
	<b>Total cash funds</b>	<b>72,500</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
2		23/06/2021

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Hamble Village Playschool

**On accounts for the year  
ended**

31 August 2020	<b>Charity no (if any)</b>	1079908
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**Set out on pages**

1-2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Jaine Best*

**Date:**

23-6-2021

**Name:**

Jaine Best

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

Accountably Ltd, 1<sup>st</sup> floor Unit 12, Compass Point, Ensign Way, Hamble  
Southampton, Hampshire SO31 4RA