



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	April	2021	To	31	March	2022

Section A Reference and administration details

Charity name The Holst Birthplace Trust

Other names charity is known by

Registered charity number (if any) 1078599

Charity's principal address 4 Clarence Road
 Cheltenham
 Postcode GL52 2AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Wood	Chair	Until 5 Jul 2021	
2	Hilary Simpson	Chair	From 5 Jul 2021	
3	Liz Giles	Treasurer		
4	Mike Jenkinson			
5	Alan Parker			
6	Sarah Porritt			
7	Martin Renshaw			
8	Tom Clarke		Until 5 Jul 2021	
9	Judith Syvret		Until 31 Aug 2021	
10	Clive Petch		Until 18 Oct 2021	
11	Marina Moore		Until 31 Oct 2021	
12	John Wright		From 16 Aug 2021	
13	Andrew Fawcett		From 10 Jan 2022 Until 13 Mar 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and articles of association incorporated 10 November 1999 as amended on 05 Jul 2021 as amended on 03 Jul 2017 as amended on 03 Jul 2018 as amended on 01 Jul 2013.
How the charity is constituted (eg. trust, association, company)	Charitable company, company number 03874939.
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the AGM. Provided the maximum number of Trustees is not exceeded the trustees can appoint further Trustees to fill vacancies until the next AGM.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Trustee training. To prepare new Trustees for their role as Trustees, the charity uses literature provided by the Charity Commission plus briefings from existing Trustees.</p> <p>Organisation structure. The charity employs two staff; detailed operating decisions are made by staff and policy decisions are made by the Trustees with advice from the staff.</p> <p>All Trustees gave their time voluntarily and received no remuneration or other benefits.</p> <p>Related parties: none.</p> <p>Risk management. At each of its meetings the committee of Trustees reviews the financial situation of the charity and the state of its assets.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charitable objects are: the advancement of the education of the public by:- 1) the maintenance promotion and continuing development of a museum and period house dedicated to Gustav Holst; and 2) encouraging the art of music.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity – after the ending of Covid-19 restrictions – was opening the Holst Victorian House (HVH) as a visitor attraction and research facility. This main activity was supplemented with events relevant to the purpose of HVH and with educational projects for schools.

In accordance with section 17 of the Charities Act 2011, the Trustees have satisfied themselves that the charity's purpose and activities provide a public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A significant amount of effort was expended in completing the review of the marketing approach for the Holst Birthplace Museum at 4 Clarence Road and its proposition to potential visitors, and as a result it was successfully relaunched and reopened as the Holst Victorian House (HVH) in September 2021. HVH develops the theme of '*A Victorian home brought to Life*' utilising the story of the Holst family's time living in the house.

The staff remained on full or partial furlough for part of the year due to Covid-19 restrictions.

Volunteers play a major role in the functioning of HVH in a variety of areas.

Section E

Financial review

Brief statement of the charity's policy on reserves

The unrestricted funds are designated for maintenance and unplanned emergency repairs to the internal and external fabric of the building and to meet any revenue account deficits incurred. Funds not immediately required for known cash commitments are invested in building societies and in equity and in fixed interest funds specifically managed for charities. A restricted fund is maintained to provide funding to enable expansion of the collection by acquisition and for the care of collections.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Manuel Beard	
Position (eg Secretary, Chair, etc)	Secretary	
Date	28 December 2022	

The Holst Birthplace Trust (a company limited by guarantee, registered charity 1078599)

**Statement of Financial Affairs (also Summary Income and Expenditure Account)
for the year ended 31st March 2022**

	<u>2021-2022</u>			<u>2020-2021</u>		
	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>Total</u> £	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>Total</u> £
INCOMING RESOURCES:-						
Admissions	15,513	0	15,513	603	0	603
Profit on Shop Sales	1,205	0	1,205	352	0	352
Surplus on Events	3,409	0	3,409	940	0	940
Donations	20,165	0	20,165	21,582	0	21,582
CBC Grant	7,500	0	7,500	7,500	0	7,500
Other Grants	23,299	0	23,299	33,562	0	33,562
Friends' Subscriptions	4,569	0	4,569	4,780	0	4,780
Collection items	0	750	750	0	0	0
Interest	1,105	0	1,105	1,341	0	1,341
Insurance settlement & misc.	15,143	0	15,143	0	0	0
Total Incoming Resources	91,907	750	92,657	70,659	0	70,659
RESOURCES EXPENDED:						
Staff Costs	39,940	0	39,940	29,527	0	29,527
Advertising & Marketing	3,841	0	3,841	2,504	0	2,504
Website	557	0	557	565	0	565
Subscriptions	216	0	216	122	0	122
Rates & Water	474	0	474	145	0	145
Electricity	3,503	0	3,503	3,860	0	3,860
Repairs & Maintenance	3,261	0	3,261	1,078	0	1,078
Cleaning	271	0	271	59	0	59
Insurance	2,167	0	2,167	2,392	0	2,392
Broadband & Landline	990	0	990	855	0	855
Printing, Postage & Stationery	941	0	941	351	0	351
Education	4,069	0	4,069	80	0	80
Collections	0	1,815	1,815	0	0	0
Volunteer expenses	610	0	610	0	0	0
Transaction expenses	552	0	552	37	0	37
Security expenses	1,267	0	1,267	1,095	0	1,095
Music licensing	329	0	329	0	0	0
Exhibition	62	0	62	0	0	0
Governance expenses	2,012	0	2,012	48	0	48
Miscellaneous	633	0	633	47	0	47
Rebranding & Digital Project Costs	11,703	0	11,703	62	0	62
Covid-19 expenses	0	0	0	367	0	367
Depreciation	2,486	0	2,486	2,204	0	2,204
Total Resources Expended	79,884	1,815	81,699	45,399	0	45,399
Surplus/(Deficit) on Operations	12,023	-1,065	10,959	25,259	0	25,259
Recognised gain/(loss) on Investments	-1,320	0	-1,320	28	0	28
Total Surplus/(Deficit) for the year	10,703	-1,065	9,639	25,288	0	25,288

The Holst Birthplace Trust (a company limited by guarantee, registered charity 1078599)

Balance Sheet

	As @ 31st March 2022		As @ 31st March 2021	
	£	£	£	£
Fixed Assets:				
Freehold Property (at 2000 valuation)		148,500		148,500
Collection Items		19,819		19,319
Fixtures & Fittings	24,570		20,475	
Less - Accumulated Depreciation	-19,875	4,695	-17,389	3,086
Total Fixed Assets		<u>173,014</u>		<u>170,905</u>
Current Assets:				
Stock	3,588		4,493	
Debtors & Prepayments	6,784		3,882	
Investments	41,793		43,113	
Bank & Cash Balances	126,909		118,271	
Total Current Assets		179,075		169,759
Less - Current Liabilities:				
Creditors & Accruals		23,455		21,670
Total Net Current Assets		<u>155,619</u>		<u>148,090</u>
Total Net Assets		<u>328,634</u>		<u>318,995</u>
Represented by:				
Unrestricted Funds:-				
Revaluation Reserve		148,500		148,500
Accumulated Fund				
General Fund		177,829		166,626
Total Unrestricted Funds		<u>326,329</u>		<u>315,126</u>
Restricted Fund:-				
Collections Fund	2,304		3,869	
Total Restricted Funds		<u>2,304</u>		<u>3,869</u>
Total Funds		<u>328,634</u>		<u>318,995</u>

For the year ended 31st March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

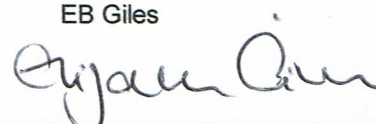
The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Director/Trustee

Printed

EB Giles

Signed



Independent Examiner's report to the trustees of The Holst Birthplace Trust

(registered charity number 1078599 and a company limited by guarantee no 03874939)

I report on accounts for the year ended 31st March 2022, which are annexed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- Follow the procedures laid down in the general Directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- State whether particular matters have come to my attention

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed  A J Ellis FCA

The Holst Birthplace Trust (a company limited by guarantee, registered charity 1078599)

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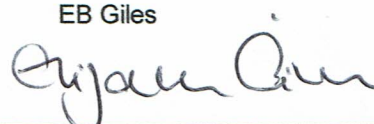
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