

**LANGLEYBURY CHILDREN'S FARM  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022  
Charity Registration No. 1077869**

# **ABOUT US AT LANGLEYBURY CHILDREN'S FARM**

## **Background**

Langleybury Children's Farm is a Registered Charity, governed by a constitution dated 17<sup>th</sup> January 1999. The Charity was registered on 20<sup>th</sup> October 1999. Originally the Farm operated as part of Langleybury School Association, the school's PTA. Despite the closure of the School in 1996 the Farm continues to operate. We still have 3 committee members who attended the school.

## **Objectives**

The objectives are

1. The advancement of Education of children and young people in farming Technology and the Rural Environment.
2. The provisions of facilities to the General Public for recreation and leisure time occupation.
3. The farm provides educational facilities to local community groups, schools and learning disability groups

## **Governing Body**

The Executive Committee consists of 5 members.

At the Annual General Meeting , a Chairperson, Secretary and Treasurer are appointed for the forthcoming year.

Current Officials are:

### **Executive Committee as of 31<sup>st</sup> October 2022:**

Ms Kim Tyler - Chairperson  
Mrs Jeanette Martins - Treasurer  
Ms Tara Burrowes - Trustee  
Mrs Claire Twomey - Trustee  
Miss Ella Trevellion - Trustee

### **Other Members of Farm Management & Committee as of 31<sup>st</sup> October 2022**

Iain Burrowes: Farm Manager  
Luis Martins: Handyman  
Darren Martins: Avery & Cove Specialist

We also have:

14 Volunteers who run the Café and Shop

8 young volunteers who clean out, groom, feed the animals not forgetting giving the loads of love and affection.

Charity number 1077869

### **Farm Address**

Langleybury Children's Farm  
Langleybury Lane  
Hunton Bridge  
Kings Langley  
Hertfordshire  
WD4 8RW

### **Address for Correspondence**

Langleybury Children's Farm  
c/o Mrs Jeanette Martins  
26 Nottingham Close, Watford, Herts WD25 7QT

### **Contact Information**

**Telephone** - 01923 270603

**Email** – [admin@langleyburychildrensfarm.org.uk](mailto:admin@langleyburychildrensfarm.org.uk)

### **Auditor** - Antony Durrant

David Lindon & Co.  
Avaland House  
110 London Road  
Apsley  
Hemel Hempstead  
Hertfordshire  
HP3 9SD

### **Bankers Barclays Bank Plc**

10 St Peters Street  
St Albans  
Hertfordshire  
AL13AN

## TRUSTEES REPORT

Hello, and welcome to the latest annual report from our charity. Last year it was COVID that we were discussing and how the charity would continue to move forward.

This year our schools, our families, indeed the charity itself faces considerable challenges because of the cost-of-living crisis. However, and through this crisis, we will do all that we can to make sure that the Community Groups and General Public still have access to all our facilities by not increasing any of our prices.

Our landlords, The Ralph Trustees, continue to support and permit the farm to run with minimal intervention from them, but as I write this we have just had a meeting with our landlord Chris Andrews who has given us some exciting news. The farm will be moving to a new site with a echo-friendly purpose built facilities.

Being British we are of course subject to the vagaries of our weather, but income from admissions, shop and farm sales are up year on year.

Again our Genera Reserves are still more than adequate for our future needs, and our objective is to continue to reinvest our profits in improved facilities when needed and provide a pleasant, safe and enjoyable environment for our visitors

Once again we extend our grateful thanks to Iain and all the volunteers who help to maintain and run the farm for the benefit of all our visitors. Each and every one of the team contributes to the success of the farm.

Kim Tyler

Chairperson

## Langleybury Childrens Farm AGM Minutes On January 30th 2023

Present: Kim Tyler, Iain Burrowes, Jeanette Martins, Tara Burrowes, Ella Trevillion, Claire Twomey, Darren Martins and Lilly Martins

Apologies: Theresa, Peter and Naveah

The meeting commenced at 6:15pm

Chairman welcomed and ran through the previous year's highlights and thanked everyone for their hard work and commitment to the smooth running of the farm.

Kim went back over the last AGM notes and looked back at the unfortunate event of the digger being stolen. We were able to claim through our insurance. This did mean the work had to be completed by hand, thank you Iain and Darren for all your hard work to completing the Zip wire for our opening.

We also managed to get many of the jobs done that was discussed at our last AGM meeting such as :

- Hedge on the drive – thanked Iain
- Field beside the drive – thanked Iain
- Football pitch reseeded – thanked Iain
- New warren floor (pets corner) - thanked Iain
- Trees donated by the Grove was planted all over the farm from the Jubilee.
- Kim Thanked Darren and Iain for sorting out the new path in the picnic area and putting in the zipwire which has proven very popular with our visitors.
- Thanked Darren, Jeanette and Iain for getting the peafowl and suitable/lovely home for them but sadly we lost 2 of them.
- Kim thanked Claire for sorting out the outside undercover area of the shop, it was well received and noticed by many of our customers. This area will be used for the upcoming parties that we have previously discussed.
- Kim also noted that we got a new display fridge, ice cream freezer and air conditioning unit for the shop. All have been a success especially due to the heatwave we had in the summer.

- Kim thanked Tara for setting up the new website and booking system which seems to be working well with our two sessions again (11-1.30 and 2.30-5pm). The system worked well as we could update and shut down the system as and when needed i.e. staffing, weather and events.
- We also have had a success with re instating our free school visits and Kim thanked Jeanette for arranging. We also had regular visits from St Pauls Primary School every other week. Who have been helping around the farm with jobs such as donkey poo picking, leaf picking, cleaning out the guinea pigs etc.

In September a film shoot took place which brought in a big revenue and Kim thanked Iain for sorting it out.

Kim was grateful and thanked Naveah who is a new volunteer who has been coming up regularly and helped out a lot with day to day tasks around the farm such as feeding, cleaning out the guinea pigs and donkey grooming.

Kim thanked Jeanette for over the treasurer role and sorting out the accounts which has got up to date. Kim and Jeanette will need to look at a new system for the red tin and will meet up on a separate occasion to discuss.

Donkey news: Scout had the snip back in April and we had regular visits from the farrier and also a donkey dentist appointment which will be due again soon. Kim spoke to Claire and Ella about this.

Finally a big surprise when Chris Andrews contacted Kim for a cup of coffee and spoke about the re allocation of the farm down to the lower field. We found out we will still be able to keep the wood where the zipwire and pigs are kept. Kim thanked Iain for sorting out the repositioning and location for the new farm shop for better heat and light, hopefully this will be approved. Kim, Iain and Jeanette met up with Chris Andrews regarding planning proposals and was asked to do a letter of recommendation stating the farm approved of the new plans. Chris should hopefully get back in touch in March and will keep us informed.

We ended the season at the end of October with a successful end of season Halloween event that was enjoyed by all.

### Treasures Report

Jeanette discussed the years figures and pointed out the larger transactions and what a successful year we have had. Please see the report attached. Jeanette also discussed that we will need to have an increase in our shop products as they are more expensive to purchase. Jeanette also made and gave out a shop survey that looked at our top 5 chocolate bar/sweets/confectionary so we can look to narrow down our selection to ;avoid wastage.

The committee was also in agreements to purchase a laptop for Jeanette to help with her treasurer role and farm admin.

Iain – Farm Manager

Thanked everyone for their commitment and hard work to the farm and staying loyal during the new up and coming phase to the farm. He said a lot of work has been completed and now we should look to be maintaining our current state rather than updating as we only have a predicted 2 seasons left until the move. Iain also mentioned that we will be changing our veterinary practise as they no longer will be practising our larger farm animals.

Iain also would like to sort out the pig fencing as it needs updating and this is an area that the farm will still use with the new move. The pigs this year are more expensive and he is in discussions with other local businesses to sort out the best option and will keep us informed.

Iain predicted that one of our donkeys may be pregnant and the committee discussed our options as 5 donkeys could be a lot of work and we may have to consider rehoming 1 or 2.

Iain put forward that he would like a soil analysis to look at the lower fields where the farm would be moving to and will keep us updated.

Iain mentioned that after the electric survey (before we found out about the move) that we still some checks to be done to insure a safe workplace and farm for the rest of our duration.

Admin/Socials - Tara, Claire and Ella

Everyone agreed how well the new website was running and Tara is happy to continue overseeing/looking after it. We decided on opening and closing dates to get social media awareness of when we are opening and Tara can plan when to open the booking sheet. Our social media posts had reached over 1,000 views and we are getting more interaction and more new followers. Claire and Ella are happy to assist Tara.

Appointing committee/trustees

Chairman – Kim Tyler

Farm Manager – Iain Burrowes

Treasurer – Jeanette Martins

Secretary – Jeanette Martins and Claire Twomey

Admin/Socials - Tara Burrowes

Shop rota/duties – Ella Trevillion

Trustees : Kim Tyler, Jeanette Martins, Tara Burrowes, Claire Twomey

## Other Business

Dates for diaries Saturday 1st April 2023 open for Easter holidays and will look nearer the time at doing an Easter event. Last day of opening Saturday 28th October 2023 and will end with our Halloween/end of season event.

Work parties/get ready for opening in March to before we open, we aim to do 2 days and get as many of our volunteers to come along and help.

The committee discussed childrens birthday parties as this has been highly requested by our visitors in the last season. It is something we are looking at re-visiting as this this would be a good source of income to the farm. The committee will hold another separate meeting to discuss in more detail.

Party Ideas included:

- Prices yet to be confirmed
- Wristbands – suggested by Darren
- Dedicated undercover area
- Booking via the website. This could be less hassle for volunteers and an easy booking system for guests – suggested by Claire
- Waiver form – suggested by Claire
- 1st come 1st serve basis
- Small bucket of feed included ?
- We briefly looked at competitors and what they was offering

The coffee machine needs a good clean and water filter change before opening.

Darren said he was not going to buy any more birds or rehome any more tortoises due to move. Darren has said he has to step back a little as family and work commitments are full on at the moment.

We also discussed about selling our manure.

We have had some really good weather this year but a little too hot so this did keep our entrances down. We made large ice cubes for the donkeys and rabbits which they appreciated.

We will be sending out a email to all our volunteers and workers to see if they are still available for our next season.

Kim Tyler (Chairperson for Langleybury Childrens Farm)

## TREASURERS REPORT FOR AGM MEETING 30th January 2023

Ticket sales for the year = 11,509 value £52,546.00 `

Takings for the year = just over 90k

Animal feed sold = £8,649

Insurance and Utility bills = £10,831.00

New Equipment = £25,213.00

Wages = £13k

Fees for PayPal and Zettle = over £1,700

### BIG SPENDS FOR SEASON

New Flooring = £4,000

Scouts Operation = £600

New Play Equipment = £11,500

Electrical work = £1,455

Fencing - £3,400

Drinks Fridge = £2,202

Air Conditioning = £1,303

Money as of 31/09/22

Community Account = £17,815

Savings Account = £61.085

PayPal = £206

iZettle = £1,274

Cash in hand = £785

Approx profit for 2021/22 = £12.5 k

Up on last year by approx. £5k

WELL DONE EVERYONE PLEASE REMEMBER TO KEEP ALL RECEIPTS  
THANK YOU

Charity No: 1077869

**LANGLEYBURY CHILDRENS FARM**

**RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 OCTOBER 2022**

**LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)**

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for the year ended 31 October 2022**

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**LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)**

**CHARITY INFORMATION**

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**CHARITY NUMBER**

1077869

**TRUSTEES**

Chair:	Kim Louise Tyler
Treasurer:	Jeanette Martins
Trustee:	Claire Twomey
Trustee:	Elle Trevellion
Trustee:	Tara Burrows

**ADDRESS**

Langleybury Children's Farm  
Langleybury  
Kings Langley  
Hertfordshire  
WD4 8RN

**ACCOUNTANTS**

David Lindon & Co  
Avaland House  
110 London Road, Apsley  
Hemel Hempstead  
Hertfordshire  
HP3 9SD

**INDEPENDENT EXAMINER'S REPORT**  
to the trustees of  
**LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)**  
on the accounts for the year ended 31 October 2022

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 October 2022 which are set out on pages 3 to 4.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Antony Durrant ACA  
For and on behalf of David Lindon & Co Chartered Accountants  
Avaland House  
110 London Road  
Apsley  
Hemel Hempstead  
Hertfordshire HP3 9SD

Date: 23 August 2023

**LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)**

**RECEIPTS & PAYMENTS ACCOUNTS**  
for the period 1 November 2021 to 31 October 2022

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<i><u>GENERAL (UNRESTRICTED) RECEIPTS AND PAYMENTS ACCOUNTS</u></i>				
<b>RECEIPTS</b>				
Income through shop		37,823		33,622
Admissions (Paypal receipts)		<u>52,821</u>		<u>51,838</u>
		90,644		85,460
Donations:		1,419		41
Other income:				
Playskills		450		570
Field and stabling rental		13,500		3,800
Other income		221		-
Receipts from investments:				
Interest		11		2
<b>Total receipts</b>		<u><b>106,245</b></u>		<u><b>89,873</b></u>
<b>PAYMENTS</b>				
Goods for resale	11,182		9,751	
Animal feed and vet bills	13,502		10,387	
Labour costs	13,010		11,297	
Repairs and maintenance	8,081		4,822	
Advertising	724		1,306	
General expenses	3,229		2,717	
Insurances and utility	10,830		9,586	
Shop and admin	2,663		2,211	
Cove & Avery	1,253		3,076	
Health & Safety	1,727		433	
Equipment	25,213		24,242	
Card processing fees	448		390	
Paypal expenses	1,325		1,352	
Donations and sponsorship	160		-	
<b>Total payments</b>		<u><b>93,347</b></u>		<u><b>81,570</b></u>
<b>Excess of Receipts over Payments</b>		<b>12,898</b>		<b>8,303</b>
Cash funds at 1 January		68,267		59,964
<b>Cash Funds at 31 December</b>		<u><u><b>81,165</b></u></u>		<u><u><b>68,267</b></u></u>

**LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)**

**RECEIPTS & PAYMENTS ACCOUNTS**

**for the period 1 November 2021 to 31 October 2022**

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*STATEMENT OF ASSETS AND LIABILITIES (UNRESTRICTED) AT 31 OCTOBER 2022*

<b>CASH FUNDS</b>	<b>2022</b>	<b>2021</b>
	£	£
Barclays Current Account	17,815	30,977
Barclays Premium Account	61,085	30,674
Paypal	206	4,186
iZettle	1,274	1,454
Cash in Hand	785	976
	<u><b>81,165</b></u>	<u><b>68,267</b></u>

APPROVAL

These accounts were approved by the board of trustees on 23 August 2023 and are signed on their behalf by:

.....  
KIM TYLER

.....  
JEANETTE MARTINS

Charity No: 1077869

**LANGLEYBURY CHILDRENS FARM**

**RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 OCTOBER 2022**

# LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)

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LANGLEYBURY CHILDREN'S FARM (Charity No: 1077869)

RECEIPTS & PAYMENTS ACCOUNTS

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