

BRADFORD TALKING MAGAZINES LTD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
Charity Registration No. 1077122
Company Registration No. 03749034 (England and Wales)

BRADFORD TALKING MAGAZINES LTD

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	I Naqvi M Hussain A Lindley J Ralph Mr S Grisag S Grisag	(appointed 24 November 2022)
Secretary	S Crowe J S Ingham	Resigned 31 August 2022 Appointed 1 September 2022
Charity number	1077122	
Company number	03749034	
Registered and principal office	11-12 Eldon Place Bradford BD1 3AZ	
Independent examiner	Alison Whalley FCA Azets Audit Services Ltd Carlton House Grammar School Street Bradford BD1 4NS	
Bankers	Lloyds Bank 45 Hustlergate Bradford BD1 4NT	

BRADFORD TALKING MAGAZINES LTD

CONTENTS

	Page
Trustees' report	3 - 34
Statement of Trustees' responsibilities	35
Independent examiner's report	36
Statement of financial activities	37
Balance sheet	38
Notes to the financial statements	39 - 53

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Chair's Introduction: Steve Grisag



I begin with introducing myself as the newly elected Chair of BTM. I took up the post in May 2023 following the resignation of our then Chair John Simpson. John was a great friend of BTM and provided high levels of support and encouragement to the whole team, together with positive leadership of the Board of Trustees.

This is my second period with BTM having previously been a Trustee following my retirement from the local authority between 2017 and 2020. I returned in April 2023 and was elected Chair in May 2023. I look forward together with the Trustees to supporting Jo and the team into a successful future.

Jo Ingham became Chief Officer in May 2022, taking over from Sue Crowe as she stepped into retirement. Jo has managed the change of role exceptionally well, alongside what has been a challenging year for BTM. Essential Building work has seen high levels of disruption to the building with some necessary closures throughout the year. All of the Team have shown resilience and determination in continuing to meet our contractual obligations and supporting each other. On behalf of the Trustees and myself I cannot thank them enough for 'keeping the show on the road'.

We have said goodbye to some team members and welcomed new ones which Jo's report will reflect. I am particularly proud of how we have continued with employing mentors with lived experience into the work groups. Providing employment opportunities such as this is for some people their first experience of paid employment and hopefully a steppingstone to future success and opportunities.

Overall, this has been a year of change and adaptation. Thanks to the leadership and support, the team have worked together ensuring that BTM remains a positive force in working with people with disabilities and who are Deaf BSL users. I would like to thank the Board of Trustees for their continued support and commitment to BTM. Looking forward to the challenges ahead and continuing progress of the positive work BTM delivers to the Bradford District disabled community of which it was set up to serve many decades ago.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

A year of change and challenge

A message from our Chief Officer – Jo Ingham

I can't believe it has been almost a year since I took over the role of Chief Officer of BTM, after working for the charity for 10 years.

I had big shoes to fill as our previous Chief Officer, Sue Crowe, had worked for BTM for over 40 years! We wish Sue all the best for her retirement and thank her for all her hard work over the years.

I am proud to work with both a fantastic team and a very supportive Board of Trustees.

Whilst it has been a good year it has not been without its challenges. The first being the very sad news that our long-standing Treasurer Sue Sheldrick, passed away peacefully but suddenly in September 2022. She is sorely missed by us all.

We also said goodbye to John Simpson, our Chair for 5 years, as he stepped away due to personal commitments in February 2023. We thank him for all his hard work and support over the years.

We faced significant challenges with our building, 11-12 Eldon Place, which needed substantial remedial work to be carried out. This is now complete and we look forward to many more years in the building.

Our team and workgroups have continued to flourish and have produced a huge amount of information over the year, a snapshot of which you will see further on in this report. Once again, we have covered a huge range of topics from Dying Matters to supporting people through the winter months and the cost-of-living-crisis.

We have been integral to setting up the new Co-Production Partnership alongside Equality Together. The partnership will give disabled people across the district a real voice and a chance to be involved in topics and services that affect their day to day lives.

Our social enterprise has seen a slight decline over the year but we feel this has been due to the cost-of-living crisis and everyone feeling the pinch. We have stayed in contact with our regular clients and are looking forward to working with them over the next year when things are looking up again.

We have forged strong links and working relationships with other local disability organisations including Bradford People First, People First Keighley and Craven and Equality Together. We plan to build on these relationships over the next year to ensure that everyone has access to the tools they need to be fully involved in their own lives and society.

I would like to thank everyone that has supported both me personally and BTM over the last year.

Jo Ingham



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Over the last year the team at BTM has

Worked with 17 other charities and voluntary organisations in the Bradford District and West Yorkshire area

Produced over 220 pieces of accessible information

Delivered over 350 workgroup sessions

Supported over 16 group lead trips for the Our Lives Our Way project.

Delivered 8 training sessions about neurodiversity and how it links to mental health

Attended 28 events and networking sessions

Continued to work during vital repairs to our building on Eldon Place

btm For more information about the work we do visit www.btm.org.uk. Or visit www.btmprojects.com to access the work made by our volunteers.

BTM produces accessible information in a range of formats such as British Sign Language, easy read, audio, video, illustration and animation to help people understand the world around them

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Commissions and projects run by BTM include:

Bradford Councils Department of Health and Wellbeing

We have had changes to our Contract Officers this year which has led to new systems and processes being put in place for all our work.

We have produced work once again to support the very successful Promote the Vote campaign, which has included making easy read booklets, films and audio recordings about a variety of different political topics.

We ran several successful engagement sessions with different groups of disabled people to support the new Disability Housing Strategy for Bradford and Districts. This took up most of our contract for the year as it was a huge piece of work.

We also received some variations to our contract to undertake some work covering Human Rights and making the health and social care pages of the council's website accessible.

Bradford District and Craven Health and Care Partnership (formally the Clinical Commissioning Group)

Over the last year, the Clinical Commissioning Group has become an integrated care partnership. We worked closely with them to make sure people were aware of the changes and created an easy read guide.

Other work completed included documents to support the engagement around Shipley Hospital, a workshop for people to feedback about the new Healthy Minds website and a film created to show the Partnerships workforce details of our contract and how to request accessible information through the contract.

Citizens Engagement (as part of Here 4 BDCC)

Citizens Engagement is one part of the Here 4 BDCC Partnership contract with BMDC. It is led by HALE working with ourselves, CNET, KHL and the wider Here 4 BDCC partners.

The aims of the project are to engage and co-produce in the sector to involve people in their communities. Our role is to make sure disabled people and people with sensory needs have full and equal access. We do this through engagement sessions with other disability groups and by making sure that materials and information are accessible. This includes BSL, easy read, audio, community languages and others.



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Hear Our Voice

Hear Our Voice is a project funded by the National Lottery Community Fund. We work with people with learning disabilities, autistic people, people who are deaf and people with mental health conditions. The project supports people to improve their skills and knowledge so that they can become more independent. This Hear Our Voice project has been running for 1 year and will continue to 2025.



The projects aims are to;

- Develop member's confidence in sharing their opinions and skills
- Support members to improve their employability skills such as computer skills, team work and planning projects and communication skills
- Encourage people to share their thoughts and opinions to help develop services in the community
- Develop member's skills in digital media such as filming, animation, illustration and photography

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Our Lives Our Way

Our Lives Our Way supports people to try new things and build new skills. The programme is led by its members and together we create opportunities for disabled people with different experiences and backgrounds to meet, socialise, plan and do things that its members want, will enjoy, and will support people towards their independence.

This project is a partnership between Equality Together, who are the lead, BTM, Bradford People First and People First Keighley and Craven.

Ben, our Project Worker, facilitates the trips and travels group every Tuesday. He also supports individuals on a 1 to 1 basis and works closely with other staff members in other areas of the project.



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Learning Disability Health and Care Champions

This project is funded by West Yorkshire Health and Care Partnership.

We work to the partnerships Learning Disability Challenge themes which are:

- Start Well
- Live Well
- Age Well
- Working with people with learning disabilities

We have a core group of champions that meet in our office every week. They work with the partnership and people with learning disabilities across the wider West Yorkshire area. This includes making easy read information about health conditions, gathering feedback and insight from people with learning disabilities and their families and carers, making films to support the work of the challenge and much more.



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

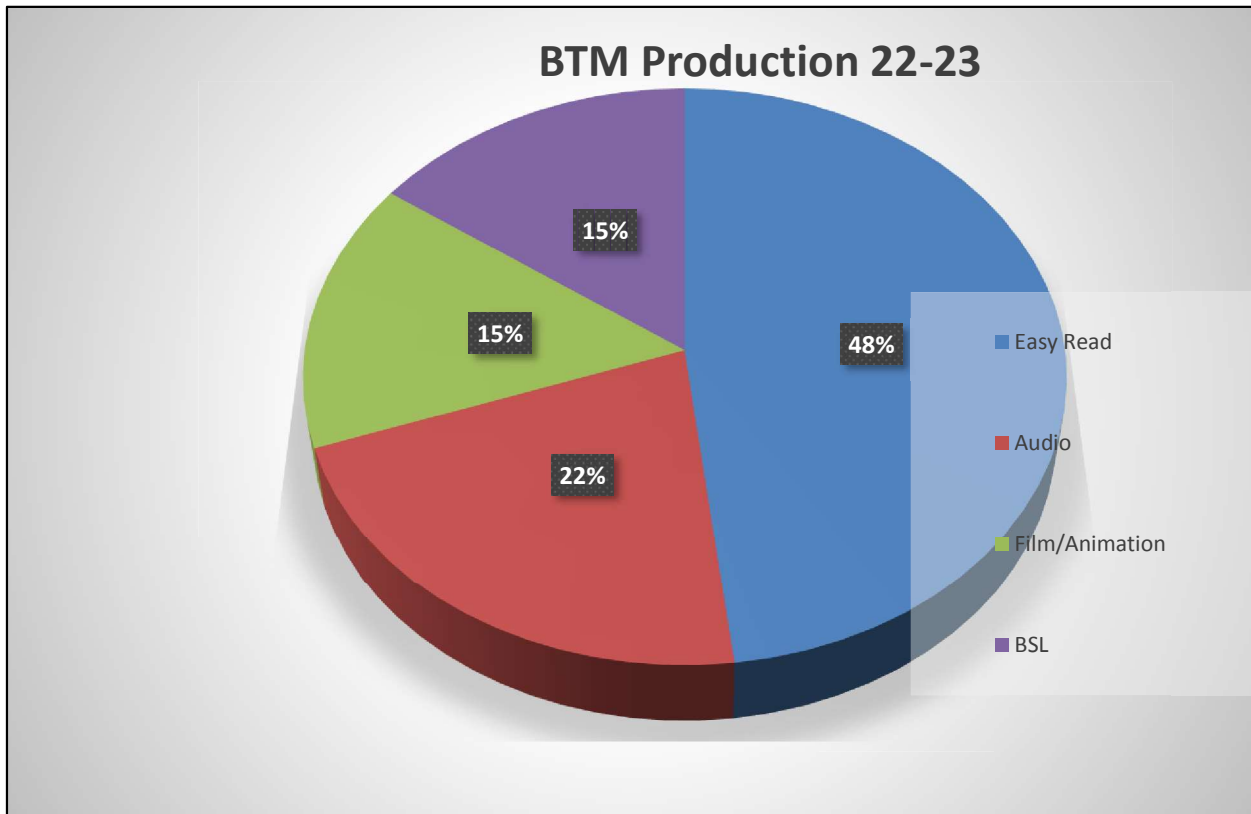
FOR THE YEAR ENDED 31 MARCH 2023

Social Enterprise

Our social enterprise has been fairly quiet over the last year. We feel this is due to the cost-of-living crisis and some of the national and local changes to statutory organisations.

The management and staff team along with the support of our Trustees have been promoting our social enterprise not only in our local area of Bradford but across the wider West Yorkshire area and further. We hope to see an increase in the need for our services over the next year.

Some of the clients we have worked with in the last year include Bradford University, Bradford Teaching Hospital Foundation Trust, Humberside Fire and Rescue, Victim Support and others.



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Staff team

Our current team is made up of a variety of staff with different skills. They support and enable our workgroup members to develop and share a wide variety of different information needs. This year has been challenging and the team have once again pulled together to make sure that our work and our workgroups have continued to run seamlessly. We have had some staff changes and are hoping to add to our successful team over the coming years.

Layeq Miah

Layeq is our Reception and Administrative support but he does so much more. This year he has worked hard to develop his skills and he often helps out with easy read design formatting, developing power point presentations and is our excel spreadsheet king!

Omar Sardar

Omar is our Workgroups Co-ordinator and Engagement Officer for our Citizens Engagement project with HALE.

Omar makes sure that all our workgroups run smoothly, that they have appropriate cover and that all records are up to date. He makes sure that all our commissioned co-produced work is completed in a timely manner and in line with our contracts.

He facilitates our long-standing Friday group of people with learning disabilities and also the Learning Disability Health and Care Champions project.

Sam Allen

Sam is our BSL Media Producer. As a member of the Deaf community herself, she is passionate about making sure information is accessible to people who have BSL as their first language.

Sam produces all our commissioned British Sign Language work and also our social enterprise work. She also facilitates our Thursday Deaf group and provides Deaf awareness training.

Colin Hargrave

Colin is our Digital Media Producer. He is also our first port of call with any IT issues. Colin designs all of our booklet templates, our branding, our promotional material and much more. He also produces our motion graphic animations and can pretty much turn his hand to anything design wise.

David Hargrave

David is our Digital Media Co-ordinator. He is the first port of call with any of our media related work. He works with our clients and contract officers from storyboarding an initial idea, filming, editing, subtitling, voiceovers and signing off the finished product.

This year has been a busy year with more and more people using film and animation to share information.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Anna Parker

Anna runs Hear Our Voice, our National Lottery Community Fund project. Anna works full time on this project, facilitating workgroups 3 days of the week and project managing the rest of the time. She is also always keen to help out with other bits as and when needed. Anna is now on maternity leave.

Ben Purkiss

Ben works 3 days on the Our Lives Our Way Project supporting the trips and travel group. The other 2 days he works as a digital media assistant helping us to produce film and animation.

Sophia Watkins

Sophia is our newest member of staff. She works alongside Sam to make information accessible to the Deaf community. Sophia is now on maternity leave.

We have said goodbye to a couple of team members over the last year. We wish them well for the future.

Our workgroups

Our workgroups of people with lived experience are an integral part of BTM. They are at the centre of everything we do as all of our information is co-produced.

Our Friday group of people with learning disabilities and our Thursday Deaf group are our longest running and most experienced. They work on breaking down information, making it simpler and then producing it in the most accessible way for the people that need it.

The work is then shared with our other groups and with our wider networks to make sure it is fit for purpose before the final stages.

We have had several new members joining over the last year and they have all been a great asset.

Group members also gain valuable skills from coming here. These include photography, film and audio editing, writing and communication, social and many others. They also get access to information that they might otherwise miss out on. Some of the feedback we have received from group members this year is below:

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

"I enjoyed creating BSL videos about voting and having to now use ID. The accessible BSL information created that I was involved in made the voting process much clearer for the deaf community and enabled us to have a say and understand what process is involved when voting as it can be confusing"

"I love filming and I met my now best friend at this group. Being part of this group provides me with valuable information in a way that I can understand in BSL"

"I like filming and photography and learning new media skills at the group"
"I have learnt media skills by coming to BTM and had 1:1 coaching from staff for filming and working on projects"



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Highlights of the year 2022-2023

In January, Tracy Brabin, Mayor of West Yorkshire came to visit us as part of her Tell Tracy campaign. She spoke to our Deaf group about buses in West Yorkshire and asked some questions such as:

- Do you use the bus? What are your thoughts about the buses in West Yorkshire?
- Are you confident to use the bus?
- Do you find buses easy and accessible to use?
- Can you tell us about your experience of your local bus service?
- If you don't use them, why not?
- What is important to you about using the bus – ideas and suggestions?

The group really enjoyed Tracy's visit and were pleased to be able to contribute their feedback about their experiences with the buses in West Yorkshire. Tracy had taken the time to learn some BSL before she came too which we were all very impressed by!

Thank you, Tracy!



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Naidex Conference

One of the members of the Our Lives Our Way trips and travels group wanted to attend the Naidex Conference in Birmingham. Naidex is the National Accessibility, Inclusion and Disability expo. It is the UK's biggest and most established event for the disability community.

Ben, Our Lives Our Way programme worker, worked with a member of the Trips and Travel group to plan the trip. They researched the best and most cost-effective way to get there, train times, routes to and from the train station, and other information that would help to plan their trip. All this helped the member to develop his skills and reach his goal of being able to travel to places more independently.

They had a great time at Naidex, they did some networking and met some really interesting people. We are now hoping to go again next year with a bigger group and maybe even have a stand.



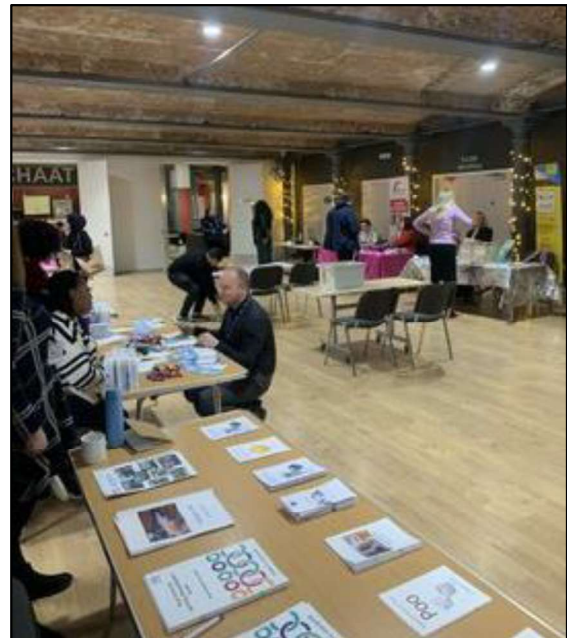
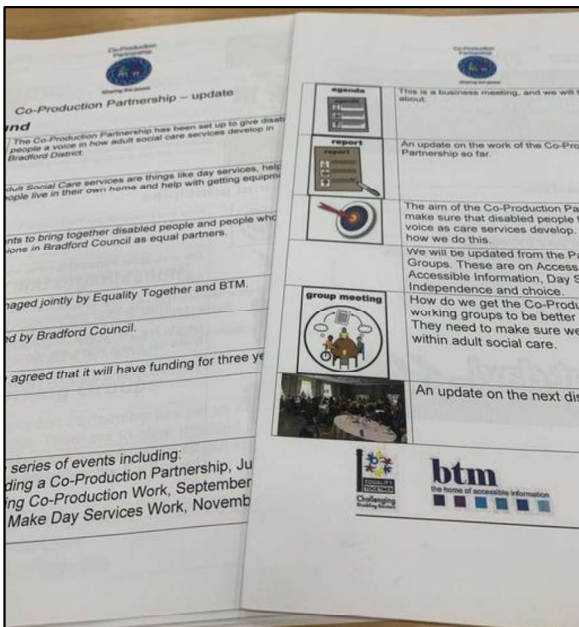
BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Co-Production Partnership

The Co-Production Partnership is working to give disabled people a voice in how services are developing in Bradford. It is jointly managed by ourselves and Equality Together.

Co-production is about ensuring that people who use services are given a genuine say in what they are and how they are run. It means going beyond consultation but including people who are affected from the start of the process as genuine partners.



In November the Co-Production Partnership worked with disabled people, service providers and Bradford Council to look at what really good day services look like.

We held three in person events as well as one online event.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023



People who attend day services said that what they are looking for is similar to what most people are wanting in their day to day lives. These include: friendship and socialising; routine; having something to do; making a contribution; and having a space where people can be themselves.

The Co-Production Partnership Board has been set up to help make sure that the Partnership is doing a good job at giving disabled people a voice in how the services they use develop. It is also a chance for disabled people and decision makers in Bradford Council to talk and listen to each other.

It held its first meeting on 15th March. It brought together 17 people from 10 organisations.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Training

Neurodiversity training



BTM delivers several different training courses including Deaf awareness, learning disability awareness and the Accessible Information Standard 2016.

In the last year we were asked by the Cellar Trust to design and deliver a package on neurodiversity and how it can link to mental health.

The sessions were co-designed with some of our workgroup members who are neurodiverse. We also reached out to the community and asked people to film their stories which we use throughout the training session.

The sessions proved very successful and we would like to thank the Cellar Trust for giving us the opportunity to design and deliver them.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Part Report of the Board of Trustees

Introduction

The Trustees present their Annual Report and Accounts for year ended 31st March 2023; which constitutes the Directors Report for Companies Act purposes.

The Directors of the charitable company (the charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the Trustees. Their responsibilities include all the responsibilities of directors under the Companies Acts and of Trustees under the Charities Act.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Name, registered office and constitution of the charity

The legal details are shown on the Legal and Administrative information page of the accounts; the date of incorporation is 8th April 1999. Bradford Talking Magazines is also known as BTM.



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Objectives and Activities of the Charity

A summary of the objects of the charity as set out in its governing document

The objects are to relieve persons with visual impairment or those suffering under some temporary or permanent incapacity or disability which makes reading a strain by enabling such persons to access information by means of audio, digital or other appropriate media.

In furtherance of its objects, it is also:

- Researching and developing media in a wide range of formats
- Organising and running training programmes, courses, events and exhibitions
- Developing, promoting and supporting self-governing groups of people with disabilities to be in control of their lives, further self-determination and live a better life
- To work with disabled people to educate and inform other organisations on practical steps they can take to be more inclusive and equitable.

The principal activity of the charity for the year under review was the development and production of a wide range of information for any persons who have difficulty with the written word. This was done with the direct involvement of people with disabilities and or wide range of work groups. This information was for a broad range of subjects including the cost-of-living crisis, local authority and NHS policies and plans, and many others.

Accessible information was researched, developed and delivered with disabled people in a range or formats including easy read, British Sign Language, audio and film.

The Charity is organised so that the Trustees meet regularly to manage its affairs. The objects of the company are maintained by the policies developed and reviewed by staff and Trustees. They are enacted and reviewed annually. There have been no material changes during the year.

Public benefit that is provided by the Charity

BTM works with and supports people who have difficulty accessing the written word. This lack of understanding of information or access to it means people can be excluded from taking an active role in their own lives or society in general.

Our broad range of accessible information work enables people and communities to:

- Better understand information provided by statutory organisations such as the local authority and NHS which then enables choices and participation
- Be informed and enabled whilst promoting health and wellbeing and individual choice
- Have an opportunity to participate in the production of accessible information which helps to promote independence and control
- Have their say about how and what information they like making accessible. This gives people power over their own lives and involvement within society.

We would like to state formally that we do not discriminate against people with low income. We actively support people accessing our services with its sliding scale of charges and free services we offer.

The Trustees have reviewed the guidance by the Charity Commission and consider we comply with the public benefit requirements.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Achievements over the last year against our objectives

From 2022 – 2023 our main objectives were:

To continue the growth of our charitable work with disabled people

We have a wide range of different projects and workgroups that contribute to the Bradford and wider voice. These include:

- Learning disability health and care champions
- Hear Our Voice groups which are made up of people with learning disabilities, people with mental ill health and members of the Deaf community
- Our longstanding Thursday Deaf group and Friday learning disability group
- Our Lives Our Way trips and travel group.



To stabilise our future with the changes to our Chief Officer

Our new Chief Officer, Jo Ingham, has worked closely with the team, Trustees and workgroup members to refresh our planning, update our business plan and strengthen our direction for the coming years.

To continue to employ people with disabilities

We were pleased that we were able to employ 2 people with lived experience to our Hear Our Voice project. We would like to thank the National Lottery Community Fund for giving us the opportunity to do this.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The mentors have played a vital role in supporting new members of the project over the last year



To ensure that as many people as possible have information in their first format of choice

This is a key component of what we do, it is core to co-producing accessible information and supporting people to have their voice heard and be able to partake fully in society.

To give opportunities to people with lived experience to engage with us through workshops and training sessions

We have delivered 330 workgroup sessions to people with lived experience of learning disabilities, sensory loss and mental ill health. We have also co-produced information, delivered presentations and training to over 50 other organisations.

Our main objectives for 2022 to 2023 are:

Work with more young people and people from minority ethnic backgrounds

Maximise the potential of our building 11-12 Eldon Place

Keep up to date with AI and other technological developments

Work in partnership with other local organisations

Continue to employ people with lived experience

Further our work with the Deaf community

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

In presenting this overview of our financial and trading activities the Trustees have complied with the duty in Section 4 of the Charities Act 2006 and have reviewed their Memorandum and Articles of Association and feel they comply with the public benefit guidance published by the Charity Commission.



Diversity

In the past year we have supported, enabled and worked alongside a broad range of people with lived experience of disabilities and sensory loss to encourage participation in planning, consultation and discussion groups. The work was co-produced in English, British Sign Language and a variety of community languages spoken by our diverse communities.

We have used a broad platform of different ways of distributing the information such as audio MP3 files, QR codes, films clips with language subtitles and voiceovers and animations to reach as many people as possible.

We have worked with organisations such as Race Equality Network to translate important information to the many diverse communities that make up the Bradford district.

We actively recruit people with lived experience to our workgroups from as many different backgrounds and communities as possible. One of our objectives for the following years is to work with more people from minority ethnic backgrounds.

Communicating

We continue to network and consult with other VCSE organisations across the Bradford District and Craven and the wider West Yorkshire area.

We contribute to other organisations by being part of their working committees such as West Yorkshire Health and Care Partnership Learning Disability Challenge, the Co-Production Partnership, the Healthier Lives group and many others.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The involvement of the Trustees

The Trustees are fully conversant with the ongoing activities of the Charity and technical developments with our field or work. They drive forward the activities of the Charity and our social enterprise. They support and encourage staff to propose new ideas and pathways to develop services for people who cannot access the written word.

The Trustees receive regular reports from staff and workgroups and they are confident that BTM has shown a commitment to rising to challenges and strengthening our position and reputation and meeting our objectives.

The Future

Utilising our home at 11-12 Eldon Place

We want to continue to maximise the opportunity to secure our future and expand the services we deliver with disabled people. This year has seen us make vital and necessary repairs to the building in order to comply with health and safety regulations. Though this has hugely depleted our reserves, we are now confident that the building is safe and secure for the future.

Social Value and Asset Sharing

We bring added value to our local communities by offering a free meeting place and use of our technological facilities to people who want to promote their services.

Various local groups have held meetings, coffee mornings, advice sessions and training courses including HALE, the Access to Information group, Healthier Lives group and many others.

Our thanks to those who commission our work and who have supported us through our social enterprise this year.

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023



**West Yorkshire
Health and Care Partnership**



**Bradford District and Craven
Health and Care Partnership**



BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The income for the year amounted to £411,283 (2022 £379,895) with expenditure amounting to £393,939 (2022 £343,208) resulting in a net surplus of £17,344 (2022 £36,687), which includes £14,895 depreciation charge.

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, £85,000 - £171,000. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. General funds at 31 March amounted to £29,852 (2022 £158,733) which is not yet within reserve target.

Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review.

Given the nature of the funding of the charity the Trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is constituted as a company limited by guarantee and is therefore governed by its Memorandum and Articles of Association.

The legal details are shown on page 1 of the accounts; the date of incorporation is 8 April 1999.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

I Naqvi

M Hussain

A Lindley

J Simpson

(Resigned 14 March 2023)

J Ralph

S Sheldrick

(Deceased 19 September 2022)

Mr S Grisag

S Grisag

(Appointed 24 November 2022)

BRADFORD TALKING MAGAZINES LTD

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The methods adopted for the recruitment and appointment of new trustees

People can be put forward to join the trustee board by filling in an application form that will be discussed by the trustees. The individual, group or organisation may be asked to attend a meeting to further explore their application. The charity can also propose honorary members or recruit new members to the board where it feels, after review, that it would broaden its skills and knowledge base by doing so.

Indemnity insurance has been taken out during the year and is included in the insurance costs.

This report is prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The Trustees' report was approved by the Board of Trustees.

DocuSigned by:



B20253AA30064F1...
Mr S Grisag

Trustee

Dated: 6 December 2023

BRADFORD TALKING MAGAZINES LTD

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also the directors of Bradford Talking Magazines Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BRADFORD TALKING MAGAZINES LTD

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRADFORD TALKING MAGAZINES LTD

I report on the financial statements of the Charity for the year ended 31 March 2023, which are set out on pages 37 to 53.

Respective responsibilities of Trustees and examiner

The Charity's Trustees, who are also the directors of Bradford Talking Magazines Ltd for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of FCA with the ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:


BC2221165F424D2...
Alison Whalley FCA
Independent Examiner
Azets Audit Services Ltd
Carlton House
Grammar School Street
Bradford
BD1 4NS

Dated: 6 December 2023

BRADFORD TALKING MAGAZINES LTD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and legacies	4	1,018	336,547	337,565	1,050	298,282	299,332
Charitable activities	3	73,314	-	73,314	80,537	-	80,537
Investments	5	404	-	404	26	-	26
Total income		74,736	336,547	411,283	81,613	298,282	379,895
Expenditure on:							
Charitable activities	7	83,193	310,746	393,939	44,612	298,596	343,208
Net (expenditure)/income for the year/ Net movement in funds							
		(8,457)	25,801	17,344	37,001	(314)	36,687
Fund balances at 1 April 2022		607,674	22,842	630,516	570,673	23,156	593,829
Fund balances at 31 March 2023		599,217	48,643	647,860	607,674	22,842	630,516

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BRADFORD TALKING MAGAZINES LTD**BALANCE SHEET****AS AT 31 MARCH 2023**

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	11		391,303		392,102
Current assets					
Debtors	12	42,919		29,536	
Cash at bank and in hand		269,407		306,222	
		312,326		335,758	
Creditors: amounts falling due within one year	13	(55,769)		(97,344)	
Net current assets			256,557		238,414
Total assets less current liabilities			647,860		630,516
Income funds					
Restricted funds	16		48,643		22,842
<u>Unrestricted funds</u>					
Designated funds	17	569,365		448,941	
General unrestricted funds		29,852		158,733	
			599,217		607,674
			647,860		630,516

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 6 December 2023

DocuSigned by:

Mr Steven Grisag

E20253AA30064F1...

Mr S Grisag
Trustee

Company Registration No. 03749034

BRADFORD TALKING MAGAZINES LTD

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2023

1 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Accounting policies

Charity information

Bradford Talking Magazines Ltd is a private company limited by guarantee incorporated in England and Wales. The registered office is 11-12 Eldon Place, Bradford, BD1 3AZ.

2.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

2.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

2.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

2 Accounting policies

(Continued)

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Accounting policies

(Continued)

2.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

Other trading activities are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% straight line basis
Fixtures and fittings	20% straight line basis
Computers	33% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

2.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2.10 Taxation

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

2.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Charitable activities

	2023	2022
	£	£
Social enterprise income	73,314	80,537
	<u> </u>	<u> </u>

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Donations and legacies

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022
	£	£	£	£	£
Donations and gifts	1,018	1,000	2,018	1,050	1,050
Grants listed below	-	335,547	335,547	-	298,282
	<u>1,018</u>	<u>336,547</u>	<u>337,565</u>	<u>1,050</u>	<u>299,332</u>
Grants receivable for core activities					
BMDC - Department of Health and Wellbeing	-	82,499	82,499	-	66,200
Bradford District and Craven CCG	-	60,000	60,000	-	60,000
Bradford District and Craven CCG - Engaging People	-	-	-	-	27,676
National Lottery Community Fund - Hear Our Voice	-	74,459	74,459	-	30,710
BMDC Test and Trace	-	-	-	-	4,000
BMDC Innovation Fund	-	25,500	25,500	-	31,375
Good Things Foundation	-	-	-	-	3,000
WYHHCP Champions	-	24,276	24,276	-	39,321
WYHHCP Steering Group	-	-	-	-	12,000
Covid Communities	-	-	-	-	24,000
BMDC Adult Social Care	-	25,000	25,000	-	-
BMDC - Big Conversation	-	13,000	13,000	-	-
Hale	-	30,813	30,813	-	-
	<u>-</u>	<u>335,547</u>	<u>335,547</u>	<u>-</u>	<u>298,282</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	404	26
	<u>404</u>	<u>26</u>

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the current or previous year.

During the year £nil was reimbursed travel expenses, nil trustees (2022 £nil, nil trustees).

7 Charitable activities

	Charitable Activity 2023 £	Depreciation 2023 £	Total 2023 £	Charitable Activity 2022 £	Depreciation 2022 £	Total 2022 £
Staff costs	267,244	-	267,244	212,633	-	212,633
Depreciation	-	14,895	14,895	-	15,407	15,407
Translation	18,066	-	18,066	11,317	-	11,317
Project expenditure	393	-	393	2,023	-	2,023
Volunteer and staff travel and expenses	3,228	-	3,228	4,293	-	4,293
	<u>288,931</u>	<u>14,895</u>	<u>303,826</u>	<u>230,266</u>	<u>15,407</u>	<u>245,673</u>
Share of support costs (see note 8)	87,209	-	87,209	94,895	-	94,895
Share of governance costs (see note 8)	2,904	-	2,904	2,640	-	2,640
	<u>379,044</u>	<u>14,895</u>	<u>393,939</u>	<u>327,801</u>	<u>15,407</u>	<u>343,208</u>
Analysis by fund						
Unrestricted funds	68,298	14,895	83,193	29,205	15,407	44,612
Restricted funds	310,746	-	310,746	298,596	-	298,596
	<u>379,044</u>	<u>14,895</u>	<u>393,939</u>	<u>327,801</u>	<u>15,407</u>	<u>343,208</u>

Support costs are allocated to the sole charitable purpose. Management and one staff member are allocated 40% support costs and 60% direct costs.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Support costs	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	16,368	-	16,368	32,284	-	32,284
Rates	3,656	-	3,656	3,830	-	3,830
Repairs and maintenance	26,082	-	26,082	13,599	-	13,599
Heat and light	9,495	-	9,495	7,336	-	7,336
Insurance	2,522	-	2,522	2,753	-	2,753
Telephone	1,348	-	1,348	2,341	-	2,341
Computer and website	17,570	-	17,570	20,877	-	20,877
Printing, postage and stationery	1,839	-	1,839	2,329	-	2,329
Sundry	4,413	-	4,413	6,021	-	6,021
Book keeping and payroll	3,360	-	3,360	2,940	-	2,940
Travel	556	-	556	585	-	585
Independent examination	-	2,904	2,904	-	2,640	2,640
	<u>87,209</u>	<u>2,904</u>	<u>90,113</u>	<u>94,895</u>	<u>2,640</u>	<u>97,535</u>
Analysed between						
Charitable activities	<u>87,209</u>	<u>2,904</u>	<u>90,113</u>	<u>94,895</u>	<u>2,640</u>	<u>97,535</u>

Support costs are allocated to the sole charitable purpose. Management and one staff member are allocated 40% support costs and 60% direct costs.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Employees

The average monthly number employees during the year was:

	2023 Number	2022 Number
Charitable activities	6	8
Management and administration	1	2
	<u> </u>	<u> </u>
Total	7	10
	<u> </u>	<u> </u>

Employment costs

	2023 £	2022 £
Wages and salaries	257,775	218,886
Social security costs	18,740	14,183
Other pension costs	7,097	11,848
	<u> </u>	<u> </u>
	283,612	244,917
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

11 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computers £	Total £
Cost				
At 1 April 2022	454,576	25,923	157,905	638,404
Additions	-	-	14,095	14,095
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2023	454,576	25,923	172,000	652,499
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment				
At 1 April 2022	70,917	25,923	149,461	246,301
Depreciation charged in the year	7,091	-	7,804	14,895
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2023	78,008	25,923	157,265	261,196
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Carrying amount				
At 31 March 2023	376,568	-	14,735	391,303
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2022	383,658	-	8,444	392,102
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

44 | 31 March 2023

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

11 Tangible fixed assets (Continued)

12 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	28,969	21,658
Prepayments and accrued income	13,950	7,878
	<u>42,919</u>	<u>29,536</u>

13 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Other taxation and social security		5,576	5,531
Deferred income	14	35,000	71,519
Trade creditors		5,906	13,819
Accruals		9,287	6,475
		<u>55,769</u>	<u>97,344</u>

14 Deferred income

	2023	2022
	£	£
Arising from grants	35,000	71,519
	<u>35,000</u>	<u>71,519</u>

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income brought forward	71,519	86,096
Release to the SOFA during the year	(71,519)	(91,806)
Deferred during the year	35,000	77,229
	<u>35,000</u>	<u>71,519</u>

Deferred income relates to grants received in advance.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

15 Retirement benefit schemes

Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees, during the year payments of £7,097 (2022 £11,848) were made. At 31 March 2023 £2,038 (2022 £2,187) was included in creditors. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

BRADFORD TALKING MAGAZINES LTD
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		Movement in funds		Movement in funds	
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £	
Department of Health and Wellbeing - Accessible Information	-	66,200	(66,200)	-	72,500	(72,500)	-	
Bradford District and Craven CCGs - Accessible Information	-	60,000	(60,000)	-	60,000	(60,000)	-	
Innovation Fund	-	31,375	(31,375)	-	25,500	(25,500)	-	
Test and Trace	-	4,000	(4,000)	-	-	-	-	
Equipment Fund Net Value	4,446	-	(4,284)	162	-	(114)	48	
National Lottery Community Fund - Hear Our Voice	18,710	18,710	(14,740)	22,680	74,459	(48,544)	48,595	
Citizens Engagement	-	27,676	(27,676)	-	-	-	-	
Tablet Project	-	3,000	(3,000)	-	-	-	-	
Hale	-	-	-	-	30,812	(30,812)	-	
Wellbeing Autism	-	-	-	-	10,000	(10,000)	-	
WYHHCP Champions	-	39,321	(39,321)	-	24,276	(24,276)	-	
WYHHCP Steering	-	12,000	(12,000)	-	-	-	-	
Covid Communities	-	24,000	(24,000)	-	-	-	-	
Department of Health and Wellbeing - Big Conversation	-	12,000	(12,000)	-	13,000	(13,000)	-	
Adult Social Care Website	-	-	-	-	25,000	(25,000)	-	
Warm Spaces	-	-	-	-	1,000	(1,000)	-	
	23,156	298,282	(298,596)	22,842	336,547	(310,746)	48,643	

BRADFORD TALKING MAGAZINES LTD
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds (Continued)

Department of Health and Wellbeing – Accessible information

BTM receives funding from the CBMDC to deliver accessible information in a range of formats including easy read, audio and British Sign Language.

Bradford District and Craven CCG's – Accessible information, we receive funding to deliver accessible information in a wide range of formats as above on health matters.

Bradford District and Craven CCG's – Engaging People, this was a partner project with HALE and CNet to engage with local communities about health issues.

Innovation Fund (Our Lives Our Way) is a partnership project to support people to live independent lives.

Equipment Fund Net Value shows the value of the restricted fixed assets.

Test and Trace, this was funded through CABAD (Community Action Bradford and District). We gathered peoples thoughts on Covid-19 and put out key messages to help people action information.

National Lottery Community Fund Hear Our Voice, this project aims to enable and support people with lived experience to gain skills to prepare them for employment.

Citizens Engagement, this is one element of the Here 4 BDCC Partnership which is responsible for the delivery of the VCSE support improvement programme contract.

The Citizens Engagement element is led and funded to us by HALE.

Keeping Connected, was funds to distribute tablets across the district during the Covid-19 lockdowns.

WYHCCP Health and Care Champions, was funded by West Yorkshire Health and Care Partnership, to fund a member of staff who facilitates a group of people with learning disabilities.

WYHCHP steering group, was to employ a person with lived experience to work alongside the member of staff for the above.

Covid Communities. Funding was received to enable people to have access to key messages about Covid-19 and the vaccination programme.

Department of Health and Wellbeing Big Conversation, this project was funded by the CBMDC Department of Health and Wellbeing. It supported the organising and delivering of a series of workshops with people with learning disabilities across the district.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Transfers	Balance at 1 April 2022	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Equipment Fund Net Value	4,946	3,335	8,281	6,404	14,685
Building Fund Net Value	390,752	(7,092)	383,660	(7,090)	376,570
Staff Contingency Fund	57,000	-	57,000	(8,890)	48,110
Major repairs	-	-	-	130,000	130,000
	<u>452,698</u>	<u>(3,757)</u>	<u>448,941</u>	<u>120,424</u>	<u>569,365</u>

The designated funds represents the net book value of capital items not included in the restricted equipment fund. A transfer has been made in the year to show the purchase of assets in the year. The funds will reduce as the assets are depreciated. The contingency fund is to provide for redundancy pay in the unlikely event the charity has to wind down.

A transfer has been made into designated funds to cover the cost of asbestos removal.

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

18 Funds	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
Restricted funds	£ 23,156	£ 298,282	£ (298,596)	£ -	£ 22,842	£ 336,547	£ (310,746)	£ -	£ 48,643
Designated funds	452,698	-	-	(3,757)	448,941	-	-	120,424	569,365
General funds	117,975	81,613	(44,612)	3,757	158,733	74,736	(83,193)	(120,424)	29,852
	<u>593,829</u>	<u>379,895</u>	<u>(343,208)</u>	<u>-</u>	<u>630,516</u>	<u>411,283</u>	<u>(393,939)</u>	<u>-</u>	<u>647,860</u>

19 Analysis of net assets between funds	General Funds 2023	Designated funds 2023	Restricted Funds 2023	Total 2023	General Funds 2022	Designated funds 2022	Restricted Funds 2022	Total 2022
Fund balances at 31 March 2023 are represented by:	£	£	£	£	£	£	£	£
Tangible assets	-	391,255	48	391,303	(1)	391,941	162	392,102
Current assets/(liabilities)	29,852	178,110	48,595	256,557	158,734	57,000	22,680	238,414
	<u>29,852</u>	<u>569,365</u>	<u>48,643</u>	<u>647,860</u>	<u>158,733</u>	<u>448,941</u>	<u>22,842</u>	<u>630,516</u>

BRADFORD TALKING MAGAZINES LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

20 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

21 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel, is as follows.

	2023 £	2022 £
Aggregate compensation	44,341	50,810
	<u>44,341</u>	<u>50,810</u>

There were no further related party transactions which require disclosure (2022 none).