

The Avon and Somerset Police Community Trust

Annual Report and Financial Statements

Year ended 31 March 2021

Charity no: 1076770

**The Avon and Somerset Police Community Trust
Annual report for the year ended 31 March 2021**

Reference and administrative information

Trustees

Patron of the Trust

Lord Carey of Clifton

The Honorary Trustees

Paul Hooper OBE, Chair of the Avon and Somerset Police Community Trust

Andy Marsh, Chief Constable, QPM

Sue Mountstevens, Police and Crime Commissioner- resigned 8th May 2021

James Makepeace – Community Investment Specialist

Roger Opie DL

Robert Bernays; OBE DL

David Wood Esq JP DL

Michael Clarkson

Andy Roebuck – Police Federation- resigned 2nd February 2021

Robert Young- Appointed September 2020

Honorary Officers

Rachael Callow – Trust Officer

Amy Errington – Covering role of Trust Officer- Appointed Oct 20

Emma Snailham – Treasurer

Claire Hargreaves – Maternity cover for Treasurer Appointed May 20

Avon and Somerset Constabulary Legal Services Department

Nick Adams, Chief Officer - Finance, Resources and Innovation, Avon and Somerset Police

Charlty Number: 1076770

Principal office

PO Box 37, Valley Road, Portishead, Bristol, BS20 8QJ

Bankers, Finance, Legal & Independent Examiner

Independent Examiner:

G Speirs, Haines Watts, Chartered Accountants, Bath House, 6-8 Bath Street,
Bristol BS1 6HL

Bankers:

NatWest Taunton Branch, 49 North Street, Taunton, TA1 1NB

Legal Advice:

Avon and Somerset Constabulary, Valley Road, Portishead, BS20 8JJ

Financial Investment:

Somerset County Council, County Hall, Taunton, TA1 4DY

Trustees

Trustees are initially appointed for a period of 3 years. In the event of a trustee retiring or ceasing to be a trustee, the remaining Trustees must appoint a replacement.

The Trustees are governed by the Trust Deed as amended. The Trustees have reviewed and considered the major risks to the Trust and are satisfied that systems are in place to mitigate those risks.

Objectives and activities

Public Benefit Disclosure 2020/21

The Trust, which is unincorporated, aims to:

- Protect local people and property from crime
- Reduce anti-social behaviour
- Educate young people on the dangers of drug, alcohol and solvent abuse
- Increase community safety for all but especially the young, vulnerable and elderly
- Divert young people away from crime and anti-social behaviour, encouraging their growth into responsible young adults
- Build good community relations

The Trust has continued to fulfil its aims of supporting community-based initiatives with grant programmes, Road Safety Schemes and our Be Home Safe Scheme that has both reduced crime and the fear of crime.

The Trustees have taken full regard to the Charity Commission's guidance on public benefit and by the details contained in the Annual Report are confident that the charity has fulfilled its obligations in regard to its published aims. Our Be Home Safe Scheme is now regarded as a fundamental part of the Trust's activities and has now reached the stage where it is an essential part of the service offered to elderly victims of crime. Sadly the austerity measures have resulted in a reduction in this service, although we and our partners are committed to ensuring that the best possible service continues to be delivered to those most in need.

All grants made to local community groups are mainly linked with a member of the Police force, be they an officer or a member of police staff. The aim being that these grants act to improve the liaison between the community and the police.

Grants

The Trustees meet quarterly to consider the business of the Trust and approve grants in accordance with the Trust's aims and objectives.

Grants in support of major projects are routinely reviewed and awarded by the Trustees at the commencement of each financial year at their April meeting.

All other grants are considered on their merit, having met the criteria for a grant as set out in the Trust's aims and objectives.

Achievements and performance

Be Home Safe Scheme

The Be Home Safe Scheme is funded by a partnership involving the Constabulary and the Police Community Trust and is a target hardening service operating within each local policing area.

The scheme was introduced in 1999 in an effort to help reduce the fear of crime among the elderly and vulnerable by providing victims of burglary and violence with practical timely and free help when it is most needed. Referrals to the scheme are received from PCSOs, Domestic Violence Advisers, Attending Officers and Investigating Officers. The service is not means tested, however priority will be given to those most in need.

Trained carpenters visit the homes of people in need to offer advice on security issues and where necessary, fit locks, bolts, chains and viewers free of charge to make homes more secure. To date The Be Home Safe carpenters have visited thousands of homes in the Avon and Somerset Constabulary area whose occupants have been victims of crime and violence, including victims of domestic and racial violence. Many of these people had been burgled or attacked on several occasions prior to the visit by the Be Home Safe Carpenters, but very few have become repeat victims.

The Police Community Trust contributes towards the cost of supplying locks and security equipment to target the most vulnerable homes, ensuring the householder feels safe and enjoys an increased level of security.

Life Education Centre Bristol and Wessex

Supported by the Trust as a major project since 2007 Life Education is a community-based health and drug education charity, run by volunteers and staffed by professional Educators. They visit primary schools with a purpose-built mobile classroom with specialist teaching aids to deliver their unique programmes. All the children are seen, class-by-class for age appropriate sessions.

The Life Education visit boosts the statutory part of the school curriculum that covers health education and related areas. Children who go through their programme know more about what is good and bad for their body and mind. They better understand the effects on the body of tobacco, alcohol and drugs. They learn practical, self-assertiveness skills to help them avoid risk-taking experimentation even if that's what their friends want them to do.

Extensive research in the field of normative education shows that children (and adults) tend to overestimate the amount of risky behaviour that their peers are engaged in, such as drinking alcohol or smoking cigarettes regularly. A key role of Life Education with children in Years 5 and 6 is to explore these normative beliefs, challenge misperceptions and help them understand why they occur. This, in turn, promotes the critical thinking skills needed to make choices based on fact rather than false beliefs.

Life Education staff see nearly a million children a year across the country. Bristol and Wessex areas visit over 200 schools and see many primary school children every year. Outstanding evaluations are received from heads, teachers and children.

All schools make a payment for the visit that covers about 75% of costs. Many schools get help from parents or from local donors. The remaining 25% of costs are met through fundraising. Support from the Police Community Trust has helped Life Education give discounts to schools in particular need and help start the programme in new schools. It has also allowed us to keep the programme running in schools under severe budget pressure.

The grant awarded in the past school year has helped Life Education visit an increasing number of schools across the Avon and Somerset area. The reasons why each school has been helped are individual, but the overall need is common – without the help of the Police Community Trust, children in many schools, now part of our visit programme, would have missed out.

In 2009, Somerset came together with Dorset and Devon to form Life Education Wessex with seven mobile classrooms and ten full and part-time Educators. Life Ed Wessex is now working with Life Ed Bristol to expand the service into North Somerset. The delivery and the funding remains locally based (and ring-fenced), but co-operation between areas is helping control costs and expand service delivery.

Wheels Project

For over 30 years The Wheels Project has played a significant role in providing training and counselling in employment, road safety and crime reduction. The Wheels Project is Registered Charity established since 1979 as an Alternative Education Provision for 15-24 year olds who need support in developing vocational and social skills to enable them to re engage with education, employment and their communities.

Since 2000 The Wheels Project has run a Community Vehicle Programme which involves working with groups of young people who have been identified by local practitioners such as youth leaders, school teachers and police officers, as having emotional and behaviour difficulties. Some of these groups are tasked with identifying a suitable vehicle that they can renovate and gift to an appropriate community group that may be based locally, nationally or internationally.

Road Safety Grants – Lifeskills

Lifeskills opened in January 2000. Since then over 175,000 people have received training here and Lifeskills has gained a solid reputation as a Centre of Excellence for the delivery of safety education and training. Around 13,000 people now receive training in the Centre every year.

Accidents kill about 14,000 people a year across the UK and seriously injure more than 700,000 a year in England alone. Lifeskills offers an exciting and memorable environment in which to learn. By taking part in activities on our realistic scenarios, which include houses, a road, shop, dark alleyway, a river and a railway line, visitors can actually experience difficult or dangerous situations in a safe environment and learn how to deal with them.

Financial review

The Trust relies on voluntary income. During 2020/21 we have been fortunate to receive a donation from the Police and Crime Commissioner.

The CCAF re-opened with the same priorities along with supporting organisations through COVID 19. The Commissioner donated £250,000 towards the Community Action Fund in 2020/21 (£49,987 in 2019/20) to enable local community and voluntary groups to make bids of up to £5,000 to address issues relating to the priorities set out in the Police and Crime Plan.

Income for the year was £329,812 (2019/20 £287,221) and expenditure was £443,898 (2019/20 £242,860)

At the year end the Trust held £97,596 (2019/20 £96,663) in the bank, and also held short term liquid investments of £465,000 (2019/20 £465,000).

The trustees have considered the impact of COVID-19 and there are no material uncertainties about the charity's ability to continue as a going concern.

Reserves Policy

The Trust will maintain a minimum of £10,000 in Unrestricted Funds to meet day to day costs in the short term. At the year-end, the balance on Unrestricted Funds was £82,703 (2019/20 £55,306). The Trust has higher than usual reserves due to a donation at the beginning of the year, followed by COVID-19 postponing two Trust meetings.

Structure, Governance and Management

The Trust is a registered charity, number 1076770 and is constituted under a trust deed dated 28.06.1999. The Avon and Somerset Police Community Trust was formed in July 1999 to provide people with a unique opportunity to invest in projects that improve the safety and quality of life within the Avon and Somerset Constabulary area, with particular emphasis on helping the young, vulnerable and elderly.

Tenure of Trusteeship- Original Deed

'The Chief Constable of Avon and Somerset and the Chairman of the Avon and Somerset Police Authority shall remain Trustees for as long as they hold their respective offices'

Supplemental Deed

'To reflect the abolition of the Police Authority and its replacement with the Police and Crime Commissioner'

'The Trust shall be administered by a minimum of 6 Trustees and the Chief Constable and the Avon and Somerset Police and Crime Commissioner'

At present, all Lord lieutenants within the Avon and Somerset Force area, are Trustees, each time one retires, their successor automatically take on the role of Trustees, this has previously been agreed at the Trust meeting.

Approved by the Trustees on 21.10.21 and signed on their behalf by:
Print name

Independent Examiner's Report to the Trustees of The Avon and Somerset Police Community Trust

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns, other than the matter set out below, and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The Trustees' view on the impact of COVID-19 is disclosed in the accounting policies note. However, not all future events or conditions can be predicted. The COVID-19 viral pandemic is one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes. It is therefore difficult to evaluate all of the potential implications on the charity.

Signed

Geoffrey Speirs FCA
ICAEW
Haines Watts
Chartered Accountants
Bath House
6-8 Bath Street
Bristol
BS1 6HL

Date

Statement of Financial Activities for the period ended 31st March 2021

Income from investments	52,588	0	0	274,279	4,214	282,722
Income from other sources	2,845	0	0	0	4,499	4,499
Income from other sources	55,533	0	0	274,279	8,713	287,221
Income from other sources	5,011	0	0	24,279	3,787	31,733
Income from other sources	23,125	0	0	391,483	14,037	211,127
Income from other sources	28,136	0	0	415,762	17,824	242,860
Income from other sources	27,397	0	0	-141,483	-9,111	44,361
Income from other sources	55,306	3,513	5,953	483,003	64,417	493,948
Income from other sources	82,703	3,513	5,953	341,520	55,306	538,309

BALANCE SHEET AT 31 MARCH 2021

BALANCE SHEET AT 31 MARCH 2021

Income from investments	1,151	1,454
Income from other sources	465,000	465,000
Income from other sources	97,596	96,663
Income from other sources	563,747	563,117
Income from other sources	-119,524	-24,808
Income from other sources	444,223	538,309
Income from other sources	-20,000	0
Income from other sources	424,223	538,309
Income from other sources		
Income from other sources	82,703	55,306
Income from other sources	341,520	483,003
Income from other sources	424,223	538,309

Approved by the Trustees on

and on their behalf by

Chair

Treasurer

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10.11.2021

Notes forming part of the Financial Statements for the year ended 31 March 2021

1 Accounting Policies

Basis of preparation of Accounts

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

These accounts are being prepared against the backdrop of the ongoing COVID-19 global pandemic, which commenced in March 2020. The financial consequences have not been significant during the 2020/2021 financial year, as the Trust has continued to receive donations from the Police and Crime Commissioner from Avon and Somerset. However, the longer term economic consequences of the pandemic may have an impact on future plans to provide support and funding to local projects.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants and donations payable

Grants are included in the period in which they are approved and committed for payment.

Support Costs

Where support costs need apportioning they are allocated to turnover of each fund where this exceeds £10,000. Governance costs are included within support costs.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Unrestricted General Funds

The General unrestricted funds are donations and any other income received or generated for the objects of the charity without further specified purpose.

Restricted Funds

Restricted Funds include donations and any other income received or generated for the objects of the charity restricted geographically to use in a particular area. All other Funds are restricted to a specific purpose within the objects of the charity.

Donated goods, facilities and services

The value of professional services provided by other agencies are recognised in income on the basis of the gift to the charity when received and it can be measured reliably. The equivalent amount is recognised as an expense.

Where facilities or goods are provided to the charity as a donation that would normally be purchased from suppliers, the contributions are included in the financial statements at an estimate based on the value of the contribution and are recognised in income, with an equivalent amount recognised as an expense.

In accordance with the charity SORP, the value of services provided by volunteers is not included in the financial statements.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Short term liquid investments and cash at bank

Short term investments and cash at bank is held to meet short-term cash commitments as they fall due rather than for investment purposes and includes all cash equivalents held in the form of short-term highly liquid investments. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value.

2 Donations

Type	Total 2020/21 £	Total 2019/20 £
Gifts and donations	300,000	253,612
Donated services and facilities	26,967	29,110
Total Voluntary Income	326,967	282,722

Donated services and facilities:-

Type	Total 2020/21 £	Total 2019/20 £
Donated services	25,149	23,043
Accommodation	0	4,336
Printing, stationery and general costs	1,818	1,731
Total	26,967	29,110

3 Investment income

The Trustees have appointed the Trust Treasurer as Investment Manager to make investment decisions on behalf of the Trust. The Trust Treasurer will, from time to time, deposit surplus funds with Somerset County Council in the Somerset Comfund. The Comfund invests in cash deposits with reputable banks and building societies. The Trust has no direct influence over such investments. Investment performance on the Comfund is measured against the Local Authority 7 Day Rate and monitored by the Trust Treasurer and reported to the Trustees annually.

Details are as follows: -

Type	Unrestricted Funds Total 2020/21 £	Unrestricted Funds Total 2019/20 £
Somerset Comfund Interest	2,845	4,499

4 Raising funds

The following costs have been incurred in raising funds: -

Type	Total 2020/21 £	Total 2019/20 £
Donated services and facilities	26,967	29,110
Insurance costs	603	1,103
Examiners fees	1,720	1,520
Total cost of generating funds	29,290	31,733

Raising funds includes support costs of £2,323 (2019/20 - £2,623) being governance costs (note 6)

5 Charitable activities – grant funding

Total grant funding for the year was as follows:-

Type	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
Grants	23,125	391,483	414,608	211,127

Grants are normally restricted to £5,000 or less in any one year. Grants in excess of this limit made during the year were as follows:-

Recipient of Grant	Amount 2020/21 £	Amount 2019/20 £
Grants (over £5,000) by type:		
Bobby Vans	14,158	14,303
The Wheels Project	30,000	0
Life Skills	30,000	0
Road Safety Grants	0	20,000
Crimestoppers	0	10,000
CCAF Grants	10,000	0
Total Grants (over £5,000)	84,158	44,303
Grants (£5,000 or less) by type:		
Road Safety Grants	71,266	42,431
General Fund Grants	23,125	14,037
Bobby Vans	4,355	7,855
CCAF Grants	231,704	102,501
Total Grants (£5,000 or less)	330,450	166,824
Total Grants for the year	414,608	211,127

6 Governance costs

Governance costs are included in Costs of raising funds and include such items as independent examination fees, legal costs and insurance premiums. Details are as follows:-

Type	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
Independent Examiners fees	1,720	0	1,720	1,520
Insurance costs	603	0	603	1,103
Total Expenditure	2,323	0	2,323	2,623

Independent Examiner's fees are payable for the service of independent examination only.

7 Total expenditure

The Trust does not directly employ staff. No Trustee received any remuneration during the year. There are no related party transactions in the year.

There were no Trustees' expenses paid during the year (2019/2020 £nil).

The Office of the Police and Crime Commissioner for Avon and Somerset Police provide the services of various officers to support the day to day running of the Trust. Although no charge is made, estimated costs are included within donated services in Note 2.

8 Debtors

Type	March 2021 £	March 2020 £
Accrued interest	1,151	1,454
Total Debtors	1,151	1,454

9 Short-term investments

All short-term deposits are invested in the Somerset County Council Comfund. Details are as follows:-

Type of Fund	March 2021 £	March 2020 £
Unrestricted Fund	39,000	39,000
Restricted Fund	426,000	428,000
Total Short-term Investments	465,000	465,000

10 Cash at Bank

Type	March 2021 £	March 2020 £
Cash at bank	97,596	96,663
Total Cash	97,596	96,663

11 Creditors:

Amounts falling due within one year

Type	March 2021 £	March 2020 £
Grants Payable	117,904	23,288
Accruals	1,620	1,520
Total Creditors	139,524	24,808

Amounts falling due more than one year

Type	March 2021 £	March 2020 £
Grants Payable	20,000	0
Total Creditors	20,000	0

12 Analysis of net assets between funds

Type	Unrestricted Funds 2020/21 £	Restricted Funds 2020/21 £	Total 2020/21 £	Unrestricted Funds 2019/20 £	Restricted Funds 2019/20 £	Total 2019/20 £
Cash and Current Investments	94,297	468,299	562,596	91,582	680,093	771,675
Other Current Assets/Liabilities	(11,594)	(126,779)	(138,373)	(36,276)	(197,091)	(233,367)
Total Net Assets	82,703	341,520	424,223	55,306	483,002	538,308

13 Unrestricted Funds

General Fund

Balance 1 April 2019	64,417
Incoming funds 2019/20	27,165
Outgoing funds 2019/20	(36,276)
Balance 31 March 2020	55,306
Incoming funds 2020/21	55,533
Outgoing funds 2020/21	(28,136)
Balance 31 March 2021	82,703

14 Restricted Funds

Name of Fund	Balance 1st April 2020 £	Movement in Resources		Balance 31st March 2021
		Incoming £	Outgoing £	
Gating Schemes	3,513	0	0	3,513
CCAF Fund	0	268,221	(259,925)	8,296
Be Home Safe	203,368	681	(19,194)	184,855
Drugs Project	5,953	0	0	5,953
Road Safety	270,169	5,377	(136,643)	138,903
Total Restricted Funds	483,003	274,279	(415,762)	341,520

Restricted Funds (prior year comparative)

Name of Fund	Balance 1st April 2019 £	Movement in Resources		Balance 31st March 2020
		Incoming £	Outgoing £	
Gating Schemes	3,513	0	0	3,513
CCAF Fund	62,514	60,356	(122,870)	0
Bobby Van	224,951	1,962	(23,545)	203,368
Drugs Project	5,953	0	0	5,953
Road Safety	132,600	216,190	(78,621)	270,169
Total Restricted Funds	429,531	278,508	(225,036)	483,003

The CCAF Fund aims to provide funds to applicants who have projects that support the Police Crime Commissioners' Police and Crime Plan.

The Be Home Safe Scheme is funded by a partnership involving the Constabulary and the Police Community Trust and is a target hardening service operating within each local policing area and Basic Command Unit across Avon and Somerset.

The Road Safety fund's aim is to provide funding to community and voluntary organisations to use to facilitate well targeted community road safety initiatives.

