



a special place for learning



THE HOLLY LODGE CENTRE

a charitable company limited by guarantee

Charity No: 1076741

Company No: 3663780



Annual report and accounts for the year ended 31 March 2025

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Reference and administrative information

Registered charity number	1076741	
Registered company number	3663780	(England and Wales)
Registered office	Holly Lodge Richmond Park Richmond-Upon-Thames Surrey TW10 5HS	
Royal Patron	HRH Princess Alexandra	
Trustees/Directors	A Blessley A Dennez F Fong R Hillyer R Holmes J Middlehurst H Parker A Roberts R Scalzo	(Resigned 24 April 2024) (Treasurer) (appointed 29 January 2025) (Chairman) (appointed 29 January 2025)
Company Secretary	J Walsh	
Independent Examiner	Mary Ryan FCCA, DChA, Cert FPS Ark Accountancy Limited 56-58 High Street Ewell, Surrey KT17 1RW	
Solicitors	Russell-Cooke LLP 2 Putney Hill London SW15 6AB	
Website	www.thehollylodgecentre.org.uk	

Trustees' Annual Report

The Trustees, who are also Directors for the purposes of the Companies Act 2006, present their report and financial statements for the year ended 31 March 2025. The previous report was for the year ended 31 March 2024. The reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Charity's Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

The Holly Lodge Centre is a company limited by guarantee, as defined by the Companies Act 2006. It was incorporated on 6 November 1998 and registered as a charity on 26 July 1999. It is governed by a Memorandum and Articles of Association. As a charity, in the opinion of the Trustees, it complies with the provisions of Section 60 of the Companies Act 2006, which exempts it from the requirement to end its name with "Limited". Throughout this report it will be referred to as "the Charity".

The Charity does not have any share capital. In the event of the Charity being wound up, its members, who are its Trustees, are required to contribute an amount not exceeding £10 each. The Charity is regulated by the Charity Commission.

Trustees

Responsibility for the governance of the Charity resides with the Trustees. Under a rotation policy introduced in 2015/16, Trustees serve a three-year term, with a maximum of three terms (i.e. nine years). During the year, Andrew Blessley retired and the Board is particularly grateful for his contributions. New Trustees Fiona Fong and Harriet Parker were recruited and appointed through open advertisement. As part of their induction they receive a copy of the Memorandum and Articles of Association, the latest annual report and financial statements, the Charity Commission guidance "The Essential Trustee" and all other relevant management papers. They also receive training in their roles and responsibilities. Trustee meetings are held quarterly.

Employees

The Centre has the equivalent of 3.25 FTE staff. These are the Centre Manager, currently operating as a job share between two individuals, and the Education Coordinator role, currently 4 individuals are employed with this role.

The Centre's staff team bring the combined benefits of many years' experience of working with disabled children, vulnerable families and classroom teaching.

Volunteers

The Centre was also supported by over 75 volunteers who deliver most of the education activities (many are former teachers), organise fundraising events, develop relationships with donors, manage marketing and communications and do much of the administration and facilities maintenance. The volunteers, who have considerable expertise and knowledge, also provide input and feedback into the Centre's development and service. Many have been with the Centre for over ten years.

During the year, volunteers donated over 5000 hours of work. This equates to over 2.8 full-time roles: an equivalent donation in excess of £69,000 (calculated using the London Living Wage).

Training

A programme of training is in place for staff and volunteers to ensure that a consistently high standard of education delivery takes place. The programme includes safeguarding and health and safety and the Centre has detailed policies for both of these and other areas.

Aims and objectives

The Charity's object is to advance the education of the public and in particular those members of the public who have learning difficulties or other special needs, in subjects such as the environment and history especially in relation to Richmond Park. It welcomes children from both specialist SEND schools and mainstream schools and has visits from schools and groups from surrounding London boroughs and parts of Surrey.

Annual Education Report 2024 – 2025

The Holly Lodge Centre is a small local charity, hidden away on the site of an 18th century farm, in the heart of Richmond Park. We are a unique education centre and have been the learning partner for The Royal Parks in Richmond Park since 1994.

Whilst small, we are mighty, with over 7000 local children and adults visiting each year to learn about the wildlife and heritage of Richmond Park. The Centre was founded with the aim of increasing access for all to Richmond Park and specialises in working with children and adults with disabilities, providing bespoke sessions devised to meet their needs and allowing them to get up close to nature. All our facilities and teaching sessions are adapted for use by visitors with disabilities, and groups of all ages and abilities are welcome. Every learning session we offer can be tailored to meet the needs of children from specialist schools for children with special educational needs and disabilities (SEND), both primary and secondary school age.

The Centre also provides interactive opportunities for all primary school children to meet the requirements of the National Curriculum in science, geography and history and offers visitors close encounters with the diverse wildlife, flora and distinct heritage of the park.

We have a small permanent staff team, which currently consists of the full time equivalent of 3.25 members of staff. Our staff team are ably supported by a team of over 75 volunteers from the local community, who this year provided over 5000 volunteering hours, the equivalent of nearly three extra full time members of staff.

During this financial year, our education provision and bookings were at full capacity once again. This year we delivered 301 workshops to over 7,400 learners. This included over 5,700 children and over 1,700 adults (including adults with learning disabilities, older people, carers, parents and teachers). This equated to a total of almost 15,000 learner hours.

We take feedback from every workshop that we deliver and our satisfaction rating for this year was 100% (this was from learners who reported their experience as having met or exceeded their expectations).

Highlights

- Welcoming a new group, Kingston Refugee Action, to the Centre to participate in a special Halloween Nocturnal Animals session. The group were delighted by the session and we hope to build on the relationship with further holiday bookings.
- Holly Lodge Centre staff and volunteers benefited from a training and support workshop on special educational needs and disabilities (SEND) delivered by teachers from Paddock School. The session focused on inclusive practices and effective communication strategies for students with autism and other complex needs, including the use of Makaton and visual communication aids.
- Building good relations with four schools from the Alton area of Roehampton and the community group that operates on the estate.
- Planning and delivering a refreshed set of Winter workshops as part of our Christmas activities, and engaging with community groups and SEND schools new and old.
- Planning and delivering our first Green Futures session with a Pupil Referral Unit, as part of a wider Royal Parks initiative
- Many of our workshops are delivered by our wonderful local volunteers. This year we held a new recruitment round and a new batch of education volunteers were taken through their paces at a training day. We couldn't do our work without the support of our 75 volunteers.

30th anniversary 1994-2024

This year we were especially proud to celebrate the 30th anniversary of The Holly Lodge Centre together with over 100 invitees, past and present, joining us for the special day. Multiple generations of volunteers, staff, patrons and supporters came together to reconnect and share stories of the past and present,

demonstrating the collective passion, creativity and commitment that has built the Centre into what it is today. After a picnic lunch and drinks, founding members of the Centre, Mike Fitt OBE, Dr. Pat Ealey MBE and Malcolm Childs, shared stories and memories from the creation of the Centre and its early years. We were delighted to have some of our esteemed patrons taking part in the celebrations – Sir David Attenborough, Jacki Piper and Adrian Mills.

Education Delivery - schools programme

At The Holly Lodge Centre our school programme is delivered to both mainstream schools and specialist schools for children and young people with special educational needs and disabilities (SEND).

We delivered 224 workshops to school groups in this financial year, to over 6,200 learners and 66 different schools. Classes travelled to the Centre from 14 different boroughs in London and the surrounding counties, with a particular increase from Surrey schools this year accessing our heritage sessions.



Mainstream schools

Sessions for mainstream schools account for approximately 50% of our overall delivery. We are honored to have such longstanding relationships with many schools in the area, some of whom have been coming to us for 20 years. This year we welcomed a number of new schools, supported by specialist funding, welcoming both those nearby and further afield for the first time. This included two mainstream secondary schools and we worked extensively with a specialist Pupil Referral Unit, a specialist and innovative Social, Emotional and Mental Health (SEMH) provision for up to 150 Kingston and Richmond students aged 11-19 who benefit from an alternative approach to mainstream education.

The Holly Lodge Centre is pleased to be supported by The Royal Parks Bursary scheme, enabling schools with a Pupil Premium of over 30% to benefit from free sessions. This year we supported eight schools to access 26 sessions, supporting over 400 learners to benefit from the opportunity to develop skills through outdoor based learning.

We are particularly proud to have developed relations with The Alton Estate, an area right next to the park, situated by Roehampton Gate. It is one of the most deprived areas in the borough, and nationally, and we

have been developing relationships with schools in the area in order to ensure more children can benefit from the amazing park resource right on their doorstep. Through our bursary scheme, one such school - The Alton School - visited 3 times, taking part in World War I, World War II and Habitat sessions. We also welcomed other schools from the area and worked with Help Nature Thrive to deliver a Bug Hotel building workshop within the community.



Specialist schools for children with special educational need and disability

This year we have built stronger relationships with our specialist schools, receiving a number of new classes from existing schools, more repeat visits, and expanded access into new sessions for pupils. For example, we have a longstanding relationship with Paddock School who typically participate exclusively in our gardening programme. Through building on this established relationship, Paddock pupils have gone on to access Winter Activity and nature trail sessions for the first time this year. Holly Lodge Centre staff and volunteers have also benefitted from bespoke SEND training delivered by Paddock School staff. Our relationship with Strathmore school has also been enhanced, with new classes accessing our sessions, and Holly Lodge Centre staff benefitting from a school tour to visit children in their own learning environment and benefit from the exchange of ideas and understanding that such visits bring.

As part of an ongoing expansion of our SEND secondary school provision, this year we successfully re-engaged Green Corridor, a post-16 Specialist Education Provider for young people with an Education, Health and Care Plan (EHCP), aged 16-25 with Special Educational Needs (SEN). As a unique provision for young people into early adulthood, the education provider really embraced the Holly Lodge Centre offer and have benefitted from visits in each of the seasons.

Quotes from schools:

"Thank you to you and your team for making our visit a great morning yesterday! We really enjoyed all the activities. I loved the new breakout room you have created – it is perfect for our learners. One learner with Down Syndrome felt so happy and content in a way we haven't seen before. (Strathmore School, Winter Activities workshop)"

*“The children loved it! We’ll be back. One student who really struggles to regulate her emotions and can find unpredictable situations upsetting was so calm, smiling and engaged for the entire trip. It’s such a lovely calming atmosphere.
(St Ann’s School, Winter Activities workshops)”.*

*“One of the best trips we have been on. The children absolutely loved yesterday, they came back saying how great it was and even this morning they were still speaking about it”.
(Mosaic Jewish Primary School, Victorian School)*



Community Programme

Community engagement is at the core of the work that we do at the Holly Lodge Centre, reaching out to ensure access to Richmond Park for all. Our community programme consists of sessions delivered during the school holidays to children and family focussed community groups and charities, and those delivered to adult disability groups, and the elderly. Our provision in this area focuses on supporting disability and other vulnerable or disadvantaged groups.

During the Easter and the Summer holidays we welcomed families from Skylarks Charity. This Richmond upon Thames based organisation provides invaluable support to children with disabilities and additional needs, as well as their siblings, parents and carers. We ran a number of “free-flow sessions” on our nature trail, allowing families to explore at their own pace, engaging in a variety of self-led and volunteer-supported activities.

In August, we welcomed charity groups from Richmond Young Carers, Kingston Young Carers and Brentford Football Club Young Carers. Young Carers are children (aged 5-18) who care for others who are dependent on them because of a physical disability, learning difficulty, mental health problems, age or illness. Our specially designed workshops cater to young carers of all ages, providing a variety of engaging and enriching experiences. From exploring enchanting pond life to creating whimsical clay tree faces and spinning sycamore seed helicopters, our activities are designed to foster creativity, teamwork, a deep connection with nature and much needed respite for these young people. The positive impact of these nature-based activities on young carers is profound. Studies have shown that spending time in nature can reduce stress, improve mood, and enhance overall well-being. At The Holly Lodge Centre, we witness first-hand the transformative power of these experiences.

In October half-term the Holly Lodge Centre hosted a group of children and their families from Refugee Action Group Kingston. We welcomed the group to the Centre to take part in a Nocturnal Animals session and the children spent an engaging morning on the Nature Trail, using their five senses to understand how nocturnal animals navigate the world at night, including having a go at digging for worms in the dark.

Our community programme extends to supporting the vulnerable and elderly and adults with a range of learning and other disabilities. This year we continued to run our weekly Art Group for adults with disabilities which takes place throughout the year. We welcomed some new participants this year who joined the group, using nature as a creative starting point, to create 2D and 3D artworks, which continue to decorate the walls of the Holly Lodge Centre. We continued our relationship with FiSH – an elderly community group – by delivering our six-month Art Reminiscence programme, funded by Help Nature Thrive. The sessions were designed for older people with early-stage dementia who are living in our local community. The group visited once a month for 6 months and took part in seasonally focused nature-based art tasks. In addition, during the festive season, we welcomed elderly individuals with dementia from local care homes and community groups to a magical Victorian Christmas experience. A part of our wider Winter Activities Programme funded by The National Lottery, our Victorian classroom was transformed into a captivating, atmospheric space, adorned with candlelight, holly, ivy, a twinkling tree, paper chains, knitted stockings and more. Participants were immersed in the traditions of a bygone era, learning about the origins of Christmas cards and crackers.

Quotes from groups

“I just wanted to say a huge thank you for the wonderful day at Holly Lodge yesterday. It surpassed all our expectations and was unanimously voted the best trip yet. The refugee families were extremely happy to be outside and the children loved the range of activities. I was so impressed with all the learning aids and the interactive/explore approach that you embedded in everything. Thank you all too for your kindness and patience. It made the families feel very comfortable and wanted”.

(Refugee Action, Nocturnal Animals session)

We have loved the outdoor session, so much to do and such a lovely, supportive atmosphere. I really appreciate the thought put into everything and the range of activities. Thank you for including our son's older sibling. It's great we can all come together as a family. It's a very special place.

(Skylarks, Holiday session)



Public/Families Programme

During the year we held 3 public drop in events aimed at families, at different venues within Richmond Park – in total 252 learners (147 children and 105 adults) attended. We joined forces with The Royal Parks Help Nature Thrive team and the Friends of Richmond Park for each event. Through our activities The Holly Lodge Centre aimed to educate visitors about the fascinating world that emerges after dark and nocturnal animal's extraordinary senses and challenged our visitors to test their own sight, smell, touch and hearing. This free pop-up event was a hit with the families who dropped by as there really was something for everyone to engage with and enjoy.



Challenges and Opportunities:

During 2025/26 The Holly Lodge Centre will move into temporary facilities to accommodate building and refurbishment works. Whilst this represents a time of upheaval and change, we look forward to continuing to develop and deliver our sessions from adapted locations and coming back to refreshed and revitalised spaces in Autumn 2025.

The year ahead will also see:

- Delivery of the final stage of Green Futures sessions in Richmond Park and working with partners to develop a legacy from the project.
- Development of our Gardening programme and sessions that increase use of our Kitchen Garden
- Continuation of schemes to support more deprived schools and SEND schools and groups to access through school and transport bursaries.
- Work to enhance our outside spaces for visitors with more profound and severe learning needs.

Financial review

Total income for the year was £161k, representing a 10% increase compared with the previous year. This growth was driven primarily by higher income from grants and events. While income from educational activities was lower, this was offset by targeted grants from the Royal Parks to support specific educational sessions.

As we prepare to deliver an expanded programme of activities, we are also planning to broaden our fundraising appeal. We are pleased to welcome two new trustees, whose expertise in marketing, promotion, and fundraising will be invaluable in supporting these ambitions.

Total costs rose, largely due to increased staff costs, reflecting our investment in strengthening administration to support future growth.

Funds and reserves policy

The Board of Trustees has reviewed the reserves policy in line with Charity Commission guidance. As at year-end, total reserves, all of which were unrestricted, stood at £98k. The Trustees consider this level to be sufficient to ensure The Holly Lodge Centre can continue operating as a going concern, providing financial stability and flexibility to meet ongoing commitments and unforeseen needs.

Risk management

The Charity maintains a risk register which identifies the key risks and how these are managed. The Trustees review and approve this document annually.

Every educational activity has a current risk assessment, which is reviewed on a regular basis. In addition, there are policies and procedures for more general matters such as health and safety and safeguarding.

Public benefit

The Trustees confirm that they have paid due regard to the guidance on public benefit published by the Charity Commission. They are of the opinion that the activities of the Charity provide public benefit within the spirit of that guidance.

Responsibility of Trustees

The Charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025. The Trustees have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

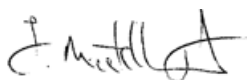
- (a) ensuring that the Charity keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006: and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Independent Examiner

Mary Ryan (Chartered Certified Accountant and Registered Auditor) has been appointed as the Charity's Independent Examiner for the year and has expressed her willingness to act in that capacity.

Approval

Approved by the Trustees on 25th September 2025 and signed on their behalf by:



James Middlehurst – Chairman

Report of the Independent Examiner

I report on the accounts for the year ended 31 March 2025 set out on pages 11 to 17.

Respective responsibilities of Trustees and Independent Examiner

The Charity's Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mary Ryan

Mary Ryan FCCA, DChA, Cert FPS
Ark Accountancy Limited
56-58 High Street
Ewell, Surrey
KT17 1RW

24/2/2025

Statement of financial activities for the year ended 31 March 2025

		2025	2024
	Unrestricted	Restricted	
	funds	income	Total this
	£	funds	year
Note	£	£	£
			Total last
			year
			£
Income and endowments from:			
Donations and grants	3 47,841	63,741	111,582
Fundraising events	4 24,908	-	24,908
Investment income	5 1,252	-	1,252
Educational activities	6 23,362	-	23,362
	<hr/>	<hr/>	<hr/>
Total income	97,363	63,741	161,104
	<hr/>	<hr/>	<hr/>
Expenditure on:			
Educational activities	72,162	66,763	138,925
Fundraising and event costs	32,978	-	32,978
1	<hr/>	<hr/>	<hr/>
Total expenditure	105,140	66,763	171,903
	<hr/>	<hr/>	<hr/>
Net movement in funds	(7,777)	(3,022)	(10,799)
Total funds brought forward	105,874	2,944	108,818
Transfer of funds	(78)	78	-
	<hr/>	<hr/>	<hr/>
Total funds carried forward	98,019	-	98,019
	<hr/>	<hr/>	<hr/>

The notes on the following pages form part of these accounts.

The above results derive from continuing activities. There were no other recognised gains or losses other than those stated above.

Balance sheet as at 31 March 2025

	Note	2025	2024	
			£	£
Fixed assets				
Tangible fixed assets	8	-	-	
		-	-	
Current assets				
Debtors	9	17,146	37,079	
Cash at bank and in hand		96,123	82,015	
		113,269	119,094	
Creditors falling due within one year				
Deferred income		10,799	1,500	
Creditors and accrued expenditure	10	4,451	8,776	
		15,250	10,276	
Net current assets		98,019		108,818
Total net assets		98,019		108,818
Funds				
Unrestricted funds				
General		36,519	44,374	
Designated		61,500	61,500	
		98,019		105,874
Restricted funds				
IT and related		-	-	
Transport		-	2,944	
Other		-	-	
		-		2,994
Total funds	11	98,019		108,818

The notes on the following pages form part of these accounts.

Approved by the Trustees on 25th September 2025 and signed on their behalf by:



James Middlehurst - Chairman

Notes to the accounts

1. Accounting policies

- a. The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.
- b. The charity has taken advantage of the disclosure exemption to prepare a cash flow in preparing these financial statements, as permitted by FRS 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland.
- c. All income is recognised in the statement of financial activities when the Charity is legally entitled to the income, there is certainty of receipt and the amount can be measured with sufficient reliability. Income is deferred as necessary when the donor specifies that the income must only be used in future accounting periods or when the donor has imposed conditions which must be met before the Charity has unconditional entitlement.
- d. Resources expended are accounted for on the accruals basis and are allocated to the particular activity to which they directly relate. Expenditure which does not directly relate to a specific activity is allocated to activities on a basis consistent with the use of resources.
- e. Tangible fixed assets are capitalised where the purchase price is £2,500 or more. Such assets are depreciated on a straight-line basis to write off the cost of each asset over its estimated useful economic life. The rates currently in use are:
- *Garden furniture* *five years*
 - *Office equipment* *three years*
 - *Other assets* *three years*
- f. Gift Aid is recognised in the accounting period in which the claim is made and funds have been received from HMRC.
- g. The Charity has restricted and unrestricted funds. Restricted funds can be used only for specific purposes within the objects of the Charity, as defined by donors or when funds are raised for a specific purpose. Unrestricted funds can be used in accordance with charitable objectives at the discretion of the Trustees. Part of the unrestricted funds has been designated by the Trustees for the purposes of specifically identified projects (see funds and reserves policy on page 16).

2. Taxation

The Trustees are of the opinion that the Charity is exempt from Corporation Tax on its charitable activities.

3. Donations and grants

	2025	2024
	£	£
Restricted grants	63,741	45,075
Unrestricted grants	40,436	37,315
Gifts and donations, including Gift Aid	7,405	10,241
	<hr/>	<hr/>
Total donations and legacies	111,582	92,631
	<hr/>	<hr/>

Notes to the accounts (continued)**4. Fundraising events**

	2025 £	2024 £
Income raised from ticket sales and other event income	24,908	21,302

5. Investment income

	2025 £	2024 £
Bank interest	1,252	626

6. Educational activities

	2025 £	2024 £
Income generated by visitors attending educational activities	23,362	31,749

7. Total expenditure

	Educational activities	Fund- raising	Total 2025 £	Total 2024 £
Activity costs	7,396	-	7,396	4,944
Cost of events	-	7,137	7,137	7,553
Marketing	-	1,404	1,404	5,136
Payroll	121,060	21,363	142,423	125,740
Volunteer expenses	1,251	-	1,251	1,021
Training	-	-	-	193
IT costs	-	-	-	2,022
Repairs and maintenance	805	269	1,074	769
Office costs	6,661	2,221	8,882	6,020
Professional fees	467	155	622	1,456
Finance charges	630	210	840	1,480
Trustee expenses	25	9	34	13
Independent examination fees	630	210	840	844
Total expenditure	138,925	32,978	171,903	157,191

Notes to the accounts (continued)

8. Tangible fixed assets

	IT equipment £	Garden equipment £	Office equipment £	Other assets £	Total £
Cost					
At 1 April 2024	5,923	3,156	8,061	12,101	29,241
Additions/(disposals)	-	-	-	-	-
At 31 March 2025	5,923	3,156	8,061	12,101	29,241
Depreciation					
At 1 April 2024	5,923	3,156	8,061	12,101	29,241
Charge for the year	-	-	-	-	-
At 31 March 2025	5,923	3,156	8,061	12,101	29,241
Net book value					
At 31 March 2025	-	-	-	-	-
At 31 March 2024	-	-	-	-	-

Tangible fixed assets have been fully depreciated but are still in use by the Holly Lodge Centre on a daily basis, with appropriate maintenance.

9. Debtors

	2025 £	2024 £
Debtors	16,306	33,013
Other debtors	840	4,066
Total debtors	17,146	37,079

10. Creditors

	2025 £	2024 £
Accounts payable	2,399	7,434
Accruals	2,052	1,041
Other creditors	-	301
Total creditors	4,451	8,776

Notes to the accounts (continued)

11. Movement in funds

	At 1 April 2024 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2025 £
Unrestricted funds					
General funds	44,374	97,363	105,140	(78)	36,519
Designated funds	61,500	-	-	-	61,500
Total unrestricted funds	105,874	97,363	105,140	(78)	98,019
Restricted funds					
IT and related	-	-	-	-	-
Transport	2,944	-	2,944	-	-
Other	-	63,741	63,819	78	-
Total restricted funds	2,944	63,741	66,763	78	-
Total funds	108,818	161,104	171,903	-	98,019

12. Analysis of net assets between funds

As at 31 March 2025

	Unrestricted £	Restricted £	Total £
Fixed assets			
Tangible fixed assets	-	-	-
Current assets			
Debtors	17,146	-	17,146
Cash at bank and in hand	96,123	-	96,123
Current liabilities			
Creditors	4,451	-	4,451
Deferred income	10,799	-	10,799
Net current and total assets	98,019	-	98,019

As at 31 March 2024

	Unrestricted £	Restricted £	Total £
Fixed assets			
Tangible fixed assets	-	-	-
Current assets			
Debtors	37,079	-	37,079
Cash at bank and in hand	79,071	2,944	82,015
Current liabilities			
Creditors	8,776	-	8,776
Deferred income	1,500	-	1,500
Total assets	105,874	2,944	108,818

Notes to the accounts (continued)

13. Related parties

The Holly Lodge Centre was founded in 1994 as part of The Royal Parks education programme. Its aim was to provide an inspirational space to experience Richmond Park. It became a separate charity in 1999 but maintains a close relationship with The Royal Parks and operates in and from land and buildings managed by The Royal Parks. That property is occupied under a licence under which a notional rent is paid (which also covers services provided). The Trustees recognise that the value to the Charity of the occupation exceeds the notional rent. Due to the unique nature of the property, however, it has not been possible to attribute a value in the accounts. The Trustees would like to express their thanks to The Royal Parks for this continuing and essential support.

14. Trustees

The Trustees who served throughout the year are listed on page 1. No Trustee received remuneration during the year (2024: nil). Expenses amounting to £nil were reimbursed to Trustees (2024: £0).

15. Employees

No employee received emoluments in excess of £60,000 during the period (2024: nil). The average number of people employed during the period was:

	2025	2024
Full-time equivalent	2.8	2.6
Employee costs were:		
	2025	2024
	£	£
Salaries	126,452	110,757
Social security costs	5,114	5,144
Pension contributions	10,857	9,839
	<hr/>	<hr/>
Total employee costs	142,423	125,740
	<hr/>	<hr/>

16. Pension schemes

The Charity operated a money purchase occupational pension scheme with the Smart Pension. This is open to all employees.

17. Volunteers

The Trustees recognise the invaluable support of its volunteers, without whose work the Charity could not operate. Expenses amounting to £1,251 were incurred in respect of, or reimbursed to, volunteers, of which £829 were spent on CRB checks. (2024 £1,021). During the period under review volunteers worked over 5,000 hours.