



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Newport Town Council	Corporate Trustee	01/04/2020 to 31/03/2021	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Newport Town Council	01/04/2020 to 01/03/2021

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution and Mission Statement

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by previous board of trustees on 25/05/2021

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Newport Town Council became corporate trustees on 03/01/2019

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is:

To provide opportunities to address the educational, development and leisure needs of the young people of Newport (Shropshire) and District by establishing an indoor meeting place for the promotion of informal social education.

The mission statement for the volunteer led community café:

To create a welcoming and accessible environment that will be used primarily by the youth of Newport (Shropshire) but that is accessible for everyone. Offering a range of activities that include and integrate the youth in the community and reduce social isolation. Also providing volunteering opportunities and work experience along with placements and training for young people with learning disabilities and difficulties.

Activities undertaken have been:
 Youth Club- was unable to start due to lockdown.
 Youth Dance clubs x2 groups
 Free activities for young people during the café opening hours over school holidays.

Providing a space for the local youth club (no other club in Newport) and provide support for the wider community.

Small volunteer led café which incorporates work experience for vulnerable young people and adults and reduces social isolation in the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately, our achievements were not as we had hoped this year due to Covid-19 restrictions and continuous lockdowns.

We now have a building manager in place to oversee the building, hall hire, café and youth club.

X2 Youth Dance groups were able to continue through some stages of lockdown- Facility hire

Other group hires were unable to continue throughout the year as planned due to Covid-19.

The Community Café was able to open (when lockdown permitted) Offering free activities for children at the café during half terms and school breaks

Youth Club is set up and ready to start asap when lockdown allows (starting April 21)- managed by Shropshire Youth Association and Hub volunteers. The club was set to open in October 2020 but due to lockdown it was unable to commence.

Our performance this financial year has not be as we had envisaged as our main income in 2019-2020 has been provided by Telford & Wrekin Council and the Covid support funding grant. Which has helped us greatly because even though the building has been closed for most of the year (in line with lockdowns) we still have had to pay for some of the utilities and the building manager. Although we put on hold the bills we were able to, without the Covid support funding we would have struggled to pay them and the building manager with the café income and general hire alone.

Section E Financial review

Brief statement of the charity's policy on reserves	Follow the Charity Commission guidance of 3-6 months
Details of any funds materially in deficit	

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	<p>Through lockdown our main funding has been from Telford & Wrekin Covid support funding</p> <p>Purchase of café products for running of the community café. Making the building Covid secure for the wider community and volunteers there. Manager's salary- who provides support and oversees the day to day running of the building as well as looking after the charity's finances.</p> <p>N/A</p>
--	---

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately, our achievements were not as we had hoped this year due to Covid-19 restrictions and continuous lockdowns.

We now have a building manager in place to oversee the building, hall hire, café and youth club.

X2 Youth Dance groups were able to continue through some stages of lockdown- Facility hire

Other group hires were unable to continue throughout the year as planned due to Covid-19.

The Community Café was able to open (when lockdown permitted) Offering free activities for children at the café during half terms and school breaks

Youth Club is set up and ready to start asap when lockdown allows (starting April 21)- managed by Shropshire Youth Association and Hub volunteers. The club was set to open in October 2020 but due to lockdown it was unable to commence.

Our performance this financial year has not be as we had envisaged as our main income in 2019-2020 has been provided by Telford & Wrekin Council and the Covid support funding grant. Which has helped us greatly because even though the building has been closed for most of the year (in line with lockdowns) we still have had to pay for some of the utilities and the building manager. Although we put on hold the bills we were able to, without the Covid support funding we would have struggled to pay them and the building manager with the café income and general hire alone.

Section E Financial review

Brief statement of the charity's policy on reserves

Follow the Charity Commission guidance of 3-6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Through lockdown our main funding has been from Telford & Wrekin Covid support funding

Purchase of café products for running of the community café. Making the building Covid secure for the wider community and volunteers there. Manager's salary- who provides support and oversees the day to day running of the building as well as looking after the charity's finances.

N/A

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
car Tim Nelson	
Chair	

22/08/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Newport Youth Café Project "The Hub" No (if any)
1076691

Receipts and payments accounts

CC16a

For the period from 1st April 2020 To 31st March 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	A Variance Analysis giving clear financial explanations of all income and expenditure variances greater than 10%
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
grants	27,653	-	-	27,653	7,835	Includes Covid support funding
Bank Interest	1	-	-	1	3	Bank interest rate reduced
other income	-	-	-	-	-	
room hire	373	-	-	373	5,542	Closed due to Covid
café sales	4,373	-	-	4,373	1,958	Café only open 6 weeks in 2019-2020, then closed on and off 2020-2021 due to Covid
Council rates refund	-	-	-	-	-	Rate exemption FY 20-21
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	32,400	-	-	32,400	15,338	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	32,400	-	-	32,400	15,338	
A3 Payments						
Café Stock	970	-	-	970	994	
administration/ training / sundries	747	-	-	747	2,510	Less due to Covid and Furniture was put under sundries in the previous year
Rates	-	-	-	-	-	Rates exemption
Insurance/legal/ H&S	2,374	-	-	2,374	2,100	
Building works / repairs	512	-	-	512	356	
cleaning	598	-	-	598	385	Extra cleaning due to Covid
youth club	-	-	-	-	-	No youth club due to Covid
salary/ HMRC	7,038	-	-	7,038	1,211	Manager wage- employed from July 2020
utilities	3,274	-	-	3,274	5,806	Some utilities suspended/in credit due to Covid
Events	49	-	-	49	-	
Licenses/Subscriptions	193	-	-	193	-	TV license and RCC subscription which we didn't have 2019-2020
Equipment/furniture	2,495	-	-	2,495	-	Off set against grant received for coffee machine
	-	-	-	-	-	
Sub total	18,250	-	-	18,250	13,362	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	18,250	-	-	18,250	13,362	
Net of receipts/(payments)	14,150	-	-	14,150	1,976	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	13,556	-	-	13,556	11,580	
Cash funds this year end	27,706	-	-	27,706	13,556	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowme nt funds to nearest £
B1 Cash funds	Current Account	21,293	-	
	BMM Account 9606	1,313	-	
	Community (Youth) Café 0148	4,950		
	Float	-		
	Petty Cash	150	-	
	Total cash funds	27,706	-	-
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Table Tennis Table (inherited)	unrestricted Funds	100	100
	Pool Table (inherited)	unrestricted Funds	100	950
	Hoover (inherited)	unrestricted Funds	100	100
	Chairs / Racking / Shelving	unrestricted Funds	711	711
	Cutlery, crockery, office furniture, toaster, coat stand , Tables & Chairs	unrestricted Funds	870	870
	Storage Units entrance	unrestricted Funds	540	540
	Tub Chairs	unrestricted Funds	1,400	1,400
	Sound bar & TV x 2	unrestricted Funds	280	280
	White goods	unrestricted Funds	1,000	1,000
	Projector	unrestricted Funds	1,940	1,940
	Long tables(inherited)	unrestricted Funds	2,490	2,490
	Telephones (gifted)	unrestricted Funds	400	400
	Coffee maker (gifted)	unrestricted Funds	50	50
	Shelving units x 2 (purchased second hand)	unrestricted Funds	-	100
	Till (purchased second hand)	unrestricted Funds	70	300
	Coffee machine	unrestricted Funds	120	300
	Slow cooker	unrestricted Funds	2,500	3,300
	Blender	unrestricted Funds	30	30
	Popcorn machine	unrestricted Funds	25	25
	Manager laptop	unrestricted Funds	35	35
	Total		624	624
			13,385	15,545

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	Utilities	26	19th April 2021
	Creditors	Utilities	11	1st April 2021
	Internal Audit	Audit	216	
	Pension fund	Pension	147	8th April 2021
			-	

[Handwritten Signature]

Tim Nelson 2/08/21

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Newport Youth Café Project

On accounts for the
period ended

31st March 2021

Charity no
(if any)

1076691

Set out on pages

1 - 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

August 18th, 2021

Name:

John Henry

Relevant professional qualification(s) or body

ICAEW

Address:

Carreg Lwyd, Cefn Bychan Road, Pantymwyn, Flintshire, CH75EW