

DOCKLANDS OUTREACH COMPANY LIMITED

TRUSTEES' REPORT AND ACCOUNTS

YEAR ENDED 31ST MARCH 2022

COMPANY HOUSE NO: 03483305

CHARITY REGISTRATION NO: 1071838

**DOCKLANDS OUTREACH COMPANY LIMITED
FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2022**

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**DOCKLANDS OUTREACH COMPANY LIMITED
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31ST MARCH 2022**

CHARITY REGISTRATION NUMBER:	1071838
COMPANY HOUSE NO:	3483305
REGISTERED OFFICE:	ST MATTHIAS CHURCH, 113 POPLAR HIGH STREET LONDON E14 0AE
TRUSTEES:	Mr Ashwani Sharma (Chair) Mr Edward Duncan Charles Ms Selina Asombang Dr Joseph David Cullen
SECRETARY:	Mr J B Parker
INDEPENDENT EXAMINER	New Bond Accountants 4a - 6a Hythe Street Dartford DA1 1BX

DOCKLANDS OUTREACH COMPANY LIMITED
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 18 December 1997, and registered as a Charity on 6 October 1998. The Company was established under a Memorandum of Association which established the objects and powers of the Charitable Company and is governed under its Articles of Association. In the event of the company going into liquidation, members of the organisation are required to contribute an amount not exceeding £1.

Management and Governance

Docklands Outreach is governed by a voluntary and elected Board of Trustees who have professional expertise in our areas of service delivery and possess the necessary skills, to analyse the progress of the work and to achieve the organisation's aims. The Board of Trustees meet on a monthly or quarterly basis to oversee the strategic direction and policies of the organisation. The day to day running of the organisation is delegated to the Director.

No formal training is given but all potential trustees are invited to attend meetings with the staff. Trustees get to know the charity's aims and objectives and how it operates and attend a meeting of the Board of Trustees. The following checks are also carried out: Criminal Records Bureau (enhanced) Charity Commission - Declaration of eligibility for newly appointed trustees.

Risk management

The Trustees regularly review the risks the charity may face to introduce procedures to mitigate the risks identified. They recognise the volatile nature of funding and the challenges faced as a result of the economic downturn, cutbacks and new challenges due to the Covid-19 Pandemic. To manage these risks and to ensure we remain financially stable Docklands Outreach ensures that it maintains and builds new partnership with key stakeholders and ensures that it builds up its reserves to mitigate future funding decline.

Reserve Policy

Trustees have established that in order to fulfill their responsibilities to staff and to minimise risk of any breach of statute or organisational duty, the organisation should hold sufficient funds in reserve to meet the salaries of all core staff initially for six months, should it become necessary to make such staff redundant. DO has been working towards building a satisfactory level of funds to provide a secure base for the fulfilment of the company's charitable objectives, in accordance with Charity Commission guidelines and through full cost recovery (FCR). The organisation is pleased that it has achieved its aim of fulfilling its reserves for six months running cost, redundancy costs and other contingencies costs.

Employee

DOC is committed to equal opportunities in terms of equal treatment, equal access and equal share in all aspects of its programmes, administration, management and support, regardless of age, race, colour, nationality, religion, ethnic or national origin, gender, marital status, sexual orientation or disability. It aims to offer an environment, which is safe, supportive, and sensitive to the diverse needs of Individuals Concerned with the Project ('ICWD') so that all can achieve their full potential.

The charity does, however, ask that its staff sympathise with the aims and objects of the charity. Section 7(2)d of the Sex Discrimination Act 1975 also applies where it is essential to restrict the job to female applications only.

**DOCKLANDS OUTREACH COMPANY LIMITED
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEE RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each (Accounts and Reports) financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the Board of Trustees on 27 December 2022 and signed:

ON BEHALF OF THE BOARD:

A rectangular box containing a handwritten signature in black ink. The signature appears to read 'Ashwani Sharma'.

Mr Ashwani Sharma (Chair)

**REPORT OF THE INDEPENDENT EXAMINER
DOCKLANDS OUTREACH COMPANY LIMITED
YEAR ENDED 31ST MARCH 2022**

I report on the accounts for the year ended 31st March 2022 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The Charity's Trustees (who are also the Directors for the purposes of Company Law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an independent examination is required. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Omowunmi Shitta, FCCA

New Bond Accountants
Business and Charity Advisors
4a - 6a Hythe Street
Dartford
Kent
DA1 1 BX

Date: 27 December, 2022

DOCKLANDS OUTREACH COMPANY LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH 2022

		Unrestricted funds	Restricted funds	2022	2021
INCOMING RESOURCES	Notes	£	£	£	£
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	1,901	420,049	421,950	315,277
Investments	3	-	506	506	633
TOTAL INCOME		<u>1,901</u>	<u>420,555</u>	<u>422,456</u>	<u>315,910</u>
RESOURCES EXPENDED					
Charitable Activities	4	-	(268,881)	(268,881)	(208,007)
Support Cost	5	-	(7,456)	(7,456)	(9,493)
Governance Cost	6	-	(1,617)	(1,617)	(1,618)
Finance Cost	7	-	(43)	(43)	(48)
TOTAL RESOURCES EXPENDED		=	<u>(277,997)</u>	<u>(277,997)</u>	<u>(219,166)</u>
NET INCOME/EXPENDITURE FOR THE YEAR		<u>1,901</u>	<u>142,558</u>	<u>144,459</u>	<u>96,744</u>
RECONCILIATION OF FUNDS					
Total Funds brought forward		<u>55,737</u>	<u>303,390</u>	<u>359,127</u>	<u>262,383</u>
TOTAL FUNDS CARRIED FORWARD		<u>£57,638</u>	<u>£445,948</u>	<u>£503,586</u>	<u>£359,127</u>

None of the charity's activities were acquired or discontinued during the year and there were no recognised gains and losses for 2022 or 2021 other than those included in the statement of financial activities.

The notes on pages 7 to 9 form part of these accounts.

DOCKLANDS OUTREACH COMPANY LIMITED
BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
FIXED ASSETS			
Tangible assets	8	-	-
CURRENT ASSETS			
Cash at bank and in hand		476,911	332,870
Debtors	12	26,675	28,758
CREDITORS: due within one year	13	-	(2,501)
Net Current Assets		<u>503,586</u>	<u>359,127</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£503,586</u>	<u>£359,127</u>
FUNDS:			
		<u>2022</u>	<u>2021</u>
Unrestricted Funds		<u>57,638</u>	<u>£55,737</u>
Restricted Funds		<u>445,948</u>	<u>£303,390</u>
Total funds		<u>£503,586</u>	<u>£359,127</u>

The financial statements were approved by the Board of Trustees on 27th December, 2022 and were signed on its behalf by:



.....
Mr Ashwani Sharma (Chair) - Trustee

The notes on pages 7 to 9 form part of these accounts.

DOCKLANDS OUTREACH COMPANY LIMITED
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Celestial Church of Christ - House of Praise Parish meets the definition of a public benefit entity under FRS 102.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donations and other incoming resources - Income from tithes of the network churches in the forum when these are receivable.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Costs of charitable activities are those costs relating to the activities carried out to meet the objectives of the Church. These include both directly attributable costs and apportioned support costs.

Governance costs

Governance costs are the costs associated with the strategic direction of the organisation and with meeting regulatory responsibilities including apportioned support cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Tangible fixed assets

There are no fixed assets for the charity in the year under review.

DOCKLANDS OUTREACH COMPANY LIMITED
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	<u>2022</u>	<u>2021</u>
Grants received	£ 1,901	£ 420,049	£ 421,950	£ 315,277
	<u>£ 1,901</u>	<u>£ 420,049</u>	<u>£ 421,950</u>	<u>£ 315,277</u>

Analysis of grants received

			<u>2022</u>	<u>2021</u>
Central North West London NHS Trust	-	-	-	£21,000
East End Community Foundation	-	-	-	£14,552
East London Foundation Trust	-	128,918	£128,918	£54,358
Erasmus+ Programme	-	-	-	-
Health Education England - London	-	107,357	£107,357	£68,425
Poplar Harca	-	33,774	£33,774	£33,774
St Matthias Community Centre	1,901	-	£1,901	£2,567
Step Forward	-	147,500	£147,500	£70,000
Tavistock & Portman NHS Trust	-	-	-	£21,000
LBTH	-	2,500	£2,500	-
	<u>£1,901</u>	<u>£420,049</u>	<u>£421,950</u>	<u>£285,676</u>

3. INVESTEMENT INCOME

Restricted funds	<u>2022</u>	<u>2021</u>
Bank interest receivable	506	633
	<u>506</u>	<u>633</u>

4. Costs of charitable activities by fund type

Restricted funds	<u>2022</u>	<u>2021</u>
Charitable Activities	268,881	209,673
Support costs	7,456	9,493
	<u>276,337</u>	<u>219,166</u>

5. Costs of charitable activities by fund type

	Grant funding of activities	Support Cost	<u>2022</u>	<u>2021</u>
Support Cost				
Charitable Activities			276,337	219,166

6. Other costs	<u>2022</u>	<u>2021</u>
Governance cost	<u>1,617</u>	<u>1,618</u>

7. Finance costs	<u>43</u>	<u>48</u>
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8. Tangible fixed assets

There are no fixed assets for the charity in the year under review.

DOCKLANDS OUTREACH COMPANY LIMITED
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022

9. Staff costs and emoluments	<u>2022</u>	<u>2021</u>
Total staff costs for the year ended 31 March 2022 were:		
Salary and wages	232,989	185,086
Social security costs	21,037	15,520
Pension costs	10,551	5,096
	<u>£264,578</u>	<u>£205,702</u>
	<u>2022</u>	<u>2021</u>
Employees	<u>13</u>	<u>11</u>

10. TRUSTEES REMUNERATION AND BENEFITS

Trustees' expenses

There were no Trustees remuneration in the year to 31 March 2022 nor in the prior year
There were no related parties transactions in the year to 31 March 2022 nor the prior year.

11. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for restricted funds.

12. DEBTORS	<u>2022</u>	<u>2021</u>
Amounts due within one year:		
Prepayments and accrued income	£26,475	£28,758
	<u>£26,475</u>	<u>£28,758</u>

13. CREDITORS	<u>2022</u>	<u>2021</u>
Amounts due within one year:		
Accruals and deferred income	-	£2,051
	=	<u>£2,051</u>

14. Movement in funds

Unrestricted Funds	Balance at 01/04/2021	Incoming resources	Balance at 31/03/2022
	£	£	£
General	55,737	1,901	57,638
Total funds	<u>55,737</u>	<u>1,901</u>	<u>57,638</u>

Purpose of unrestricted Funds

General:

Unrestricted funds are available for use at the discretion of the committee in furtherance of their charitable objectives unless the funds have been designated for other purposes

Restricted Funds	Balance at 01/04/2021	Incoming Resources	Outgoing Resources	Balance at 31/03/2022
	£	£	£	£
General	303,390	420,555	(277,997)	445,948
Total funds	<u>303,390</u>	<u>420,555</u>	<u>(277,997)</u>	<u>445,948</u>

Purpose of restricted Funds

General:

Restricted funds are subject to specific conditions set out by donors on the use of the funds

DOCKLANDS OUTREACH COMPANY LIMITED
INCOME AND EXPENDITURE
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
Income and Endowment:		
Donations and legacies		
Grants	421,950	315,277
	<u>421,950</u>	<u>315,277</u>
Investments:		
Bank Interest Receivable	<u>506</u>	<u>633</u>
Total incoming resources	<u>422,456</u>	<u>315,910</u>
EXPENDITURE:		
Charitable activities		
Staff Costs - Wages and Salaries	232,989	185,086
Staff Costs - Social Security Costs	21,037	15,520
Staff Costs - Pension Contribution	10,551	5,096
Other Activity Based Costs	4,304	3,971
	<u>268,881</u>	<u>209,673</u>
SUPPORT COSTS: MANAGEMENT		
Rent	4,000	2,400
Insurance	1,097	1,031
Office Supplies	444	995
Telephone	970	1,220
Other Professional Fees	400	663
Maintenance	545	1,518
	<u>7,456</u>	<u>7,827</u>
FINANCE		
Bank Charges	<u>43</u>	<u>48</u>
GOVERNANCE COSTS		
Accountancy Fees	<u>1,617</u>	<u>1,618</u>
Total resources expended	<u>277,997</u>	<u>219,166</u>
Net expenditure	<u>£144,459</u>	<u>£96,744</u>