

**SOUTHSIDE FAMILY PROJECT**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**Company Registration Number 03368679**

**Charity Number 1069637**

**SOUTHSIDE FAMILY PROJECT  
FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2024**

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**SOUTHSIDE FAMILY PROJECT  
REFERENCE AND ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 MARCH 2024**

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**Company Information**

Registered Charity Name: Southside Family Project

Charity Registration Number: 1069637

Company Registration Number: 03368679

Company Registered Office: Meade House  
Wedgwood Road  
Bath  
BA2 1QN

Board of Trustees: Jill Oldham (Chair)  
Mary Clark  
Sarah Hamblin  
David Hobdey (from 27 November 2023)  
Lucy Lane  
Helen Pauli  
George Samios  
Allison Todd (from 27 November 2023)  
Oliver Walton

Key Management Personnel: Penny McKissock MBE  
Lucy Fordham

Company Secretary: Stephanie Roffey (to 6 February 2024)  
Chloe Robine-Durnell (from 5 March 2024)

Independent Examiner: James Gare DChA FCA  
Monahans Chartered Accountants  
County Gate  
County Way  
Trowbridge  
Wiltshire  
BA14 7FJ

Bankers: National Westminster Bank PLC  
24-25 Stall Street  
Bath  
BA1 1QF

**SOUTHSIDE FAMILY PROJECT**  
**TRUSTEES' REPORT**  
**YEAR ENDED 31 MARCH 2024**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Governing Document

Southside Family Project was constituted as a company limited by guarantee on 9<sup>th</sup> May 1997. The governing documents are the Memorandum and Articles of Association.

In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Public Benefit

In setting the aims and objectives of Southside Family Project, the Trustees have complied with their duty in section 17(5) of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission.

Purposes of the Charity and Main Activities

The charity's objects as per the governing document are:

*To provide the relief of suffering and distress for those persons who have been victims of rape/child abuse, or any other forms of abuse or deprivation, by the provision of counselling, advice and support services and also raising public awareness of their needs.*

Southside aims to ensure that children, young people, adults and families experiencing multiple and complex challenges in Bath and North East Somerset access the care and support they need to improve their safety, wellbeing, positive relationships, sense of identity and belonging and resilience, so that each individual and family we support can thrive, not just survive. Southside's work is trauma-informed and therapeutically focused.

We provide whole family support, domestic abuse crisis support and advocacy to meet the needs of children, young people and adults affected by issues such as poverty, domestic abuse, mental ill-health, serious challenges in school including non-attendance, being victimised or harassed, bereavement, struggling with cost-of-living pressures and debt, addiction and/or homelessness. Many are families and individuals who have found it very challenging to engage with or make use of other services.

Southside also provides counselling, coaching, Community Hub Groups, volunteering programmes and training for professionals, and we work closely with other local charities and agencies to support families. We have deep roots in local communities and are known and trusted.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2024**

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Southside's approach centres on a clear community focus, empowering people to help others through peer support and using their lived experience as expertise. Many go on to help others in their local communities. Some become Southside volunteers and staff and use their personal, lived experience to support and inspire others experiencing or affected by trauma and build their confidence and resilience with the right help at the right time.

The charity has a strong track record over 27 years supporting thousands of children, young people and adults who have experienced trauma through violence, abuse and neglect, helping them to find safety and build resilience, wellbeing, relationships, connections and identity.

#### Achievements and Performance

During 2023-24, the cost-of-living crisis continued to have a significant impact on the individuals, families, and communities we support, along with the long-term impact of the Covid pandemic on health, wellbeing and other services. Southside provided food, resources and hardship and crisis support where needed, and helped hundreds of families and individuals particularly impacted by surging cost-of-living costs and the impact on local services throughout this difficult year.

During the year, 383 families with a range of complex problems were referred and received targeted support through the Family Support and Play Service, delivered in collaboration with Bath Area Play Project (BAPP). In addition, we supported hundreds of children, young people and adults already engaged with our services and supported by our highly skilled Family Support Team.

Throughout 2023-24, Southside provided whole family support for children, young people and families facing multiple and complex challenges across our local communities in Bath and North East Somerset, with regular contact, home visits, coordinating multi-agency support and connecting them to our Community Hub Groups, Therapeutic Play and other services.

Southside's trauma-informed, whole family support helps to strengthen bonds between children and their parents/carers and build resilience and wellbeing. By strengthening the attachment between children, young people and their parents/carers, we help families to make positive changes to prevent needs escalating.

Our Therapeutic Play Service provided in-depth therapeutic support for children affected by domestic abuse, trauma and Adverse Childhood Experiences (ACEs). This support included thINC Groups, Parent and Child Therapeutic Creative Workshops, Therapeutic Family Play Sessions and individual parenting support. Through this support, families improved bonds and relationships; children became better equipped to communicate their feelings, more confident in their abilities and able to play more independently, allowing them to explore and learn about themselves.

Southside's Community Hub Groups brought people and families together for peer support and provided them with nutritious meals, connection, resources, children's play and other activities in

**SOUTHSIDE FAMILY PROJECT**  
**TRUSTEES' REPORT**  
**YEAR ENDED 31 MARCH 2024**

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the heart of local communities in Writhlington, Foxhill, Keynsham and Twerton and Whiteway (from January 2024).

Our Community Hub Groups are early intervention services in warm, safe spaces in pockets of deprivation and isolation, enabling parents and carers to come together each week to access peer support from each other, as well as help and advice through our Family Support Workers. The groups start after school so all children can be involved and enjoy creative play activities, ending with a freshly prepared, nutritious meal for families to enjoy eating together and go home well fed and having connected with lots of other families and our team.

Throughout the Group sessions, our experienced workers are available to discuss any difficulties that may be disclosed and arrange follow-up calls to discuss options of support and/or signposting. We also connect families with specialist advice, support and resources through the Community Hub Groups, such as home energy-saving measures to reduce bills at this difficult time.

Southside's Domestic Abuse Services provided targeted support and advocacy for people affected by domestic abuse across Bath and North East Somerset throughout the year. Over the year, we received over 600 referrals for both our IDVA (Independent Domestic Violence Advocate) and Support Worker Services and our IRIS (Identification and Referral to Improve Safety) Service.

Our IRIS Service received over 75 referrals for domestic abuse support from 18 GP surgeries during 2023-24. Southside's IRIS Advocate/Educator also trains health professionals across Bath and North East Somerset to build their knowledge, skills and understanding of domestic abuse to support their patients and make referrals directly to us for specialist support.

Southside's Intake Support Service provided a central point of information, advice and signposting for victims and survivors of domestic abuse, friends or family, professionals and local agencies. This open and accessible service provided critical support for victims and people supporting them. Our workers are highly trained and experienced, directly supporting people affected by domestic abuse who are not at immediate risk until there is IDVA capacity to take on the case.

Southside's Supporting Families and Young Advocates Programmes trained and engaged young people and adults who have used our services to provide peer support and advocacy, using their lived experience, and others interested in learning more about supporting families. Our training courses help local young people and adults to build their knowledge, understanding, skills and confidence and can lead to volunteering opportunities and career pathways with Southside and other local organisations.

Our Building Bridges Group works on an equal basis with Bath and North East Somerset Social Care to provide expertise, advocacy and insight to improve services from their personal, lived experience of abuse, trauma and particularly the child protection system. Southside Parent Advocates work alongside Social Care to support families on Child in Need plans to listen, support and help them understand processes, documents and meetings that are often daunting.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2024**

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Working with the VRP (Violence Reduction Partnership), Southside's Lived Experience Mentors support individual young people who have been exploited or at risk of involvement in serious violence to promote healthy relationships, self-esteem, confidence and engagement in education.

Southside also provided individual therapy and counselling for individuals supported by our Family Support and Domestic Abuse Services. We provide training for professionals and local services and work closely with other local charities and agencies to support families and individuals. As part of the Twerton and Whiteway Community Network, we work closely with other local organisations and have worked in partnership with Bath City Farm, First Steps (Bath) and Youth Connect South West on the development phase for the Twerton and Whiteway Community Research Network, funded by UKRI - UK Research and Innovation.

As for many other small and community-based charities, Southside faced increased demand and more complex need for our services and support during 2023-24, with steeply rising costs. We cautiously managed finances throughout the year and sought funding to ensure that services could develop and continue as set out in our Strategic Plan. The total income includes over £100,000 of funding for services to be delivered in 2024-25.

Further information included in our Annual Review is available on our website.

#### Board of Trustees

The members of the company consist solely of the Trustees, who act as the Management Committee. Trustees are appointed by election at the Annual General Meeting.

Trustee recruitment is undertaken through an inclusive and transparent process to find new Trustees with the skills and experience needed to strengthen the Board and the charity's governance, as identified through reviews and skills audits. The charity encourages and invites people from the local community, both professionals and service users, to become Trustees.

New Trustees undergo a thorough induction process as set out in the Southside Trustee Induction Checklist. The induction includes: accessing information regarding the duties and responsibilities of a Trustee; meetings with key Southside personnel involved in the day-to-day operational and financial facets of the charity; the reading of key Southside policies and procedures; familiarisation with Southside's premises, including health and safety, administrative and IT matters; the signing of a declaration form concerning non-disqualification from acting as a Trustee; the signing of a declaration form relating to pecuniary and personal interests; the signing of a confidentiality agreement; the completion of a skills audit; accessing information about training requirements, for example in respect of safeguarding; and learning about training and development opportunities.

At any point during the year, the Board may appoint further Trustees. However, such persons only remain in office until the next AGM, when they can stand for formal election to a full term of office.

**SOUTHSIDE FAMILY PROJECT**  
**TRUSTEES' REPORT**  
**YEAR ENDED 31 MARCH 2024**

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The Trustees have four scheduled meetings each year and are involved in meeting on other occasions as required, including the Finance Sub-Committee and AGM. The Trustees' governance role includes focusing on:

- Strategic Plan review and development
- Operational performance review
- Financial performance against annual plans and budgets
- Risk management
- Safeguarding

All Trustees give their time voluntarily and received no benefits from the charity during the 2023-24 financial year. Note 9 in the accounts shows that no expenses were claimed by Trustees during this period.

Risk Management, and Principal Risks and Uncertainties

Southside has an established Risk Management Record that is reviewed regularly during the year. This record reviews all the major risks to which the charity is exposed and shows the systems or procedures which have been established to manage them.

Internal control risks are managed by the implementation of procedures for the authorisation of all transactions, management of any conflict of interests and robust systems and processes to safeguard children, young people and adults we support, staff, volunteers and visitors.

The principal risks and uncertainties are managing the increasing, more complex demand for our services; and reductions in funding, including a planned cut and variation to the Family Support and Play Service contract from 1st November 2024.

Operational Management

The day-to-day management of the charity is delegated to the Chief Executive Officer, Penny McKissock, MBE, who reports to the Board of Trustees. The CEO is supported by an experienced management team which meets at least once a month.

Remuneration Policy

The Trustees are responsible for authorising senior management remuneration and do so with reference to benchmark data for similar roles in other charities and other relevant organisations. Southside is committed to family-friendly and flexible working practices to promote a good work-life balance for staff and volunteers

**SOUTHSIDE FAMILY PROJECT**  
**TRUSTEES' REPORT**  
**YEAR ENDED 31 MARCH 2024**

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Reserves Policy

Southside aims to retain free reserves equivalent to between three-six months' expenditure to enable it to meet any unforeseen costs during the year or cope with unexpected shortfalls in income.

Total funds at 31st March 2024 were £360,074, of which £120,560 is held as restricted funds. Free reserves are therefore £239,514, equivalent to three and a half months' expenditure, which adheres to the Reserves Policy.

Supporters

Southside's work is made possible through the support of our partners and supporters: statutory funders, philanthropic and corporate supporters, community groups and individuals who support us to help children, young children and families across our local communities.

On behalf of the people and communities we work with, we would like to thank Southside's Development Board and everyone who provides support through grants and donations, taking part in fundraising activities, volunteering their time and expertise and providing pro bono support, training and mentoring.

Financial Review

Our income of £962,287 came from various sources:

- £658,662 in contracts and funding from or managed by Bath and North East Somerset Council, BSW ICB (Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board) and Avon and Somerset PCC (Police and Crime Commissioner).
- £28,118 from The National Lottery Community Fund Community Organisations Cost of Living Fund.
- £215,520 in grants and donations from Charitable Trusts/Foundation, companies and community organisations for core funding and specific projects.
- £59,987 in unrestricted grants, donations and from other sources.

Our expenditure of £829,917 breaks down as follows:

- £437,098 on Family Support Services (including Community Hub Groups, Therapeutic Play Service and Advocacy and Volunteering).
- £380,656 on Domestic Abuse Services (including Counselling).
- £12,163 on raising funds.

Fundraising Activities

Southside raises funds for services through applications to Charitable Foundations and Trusts, bids for appropriate statutory contracts, individual and corporate donations and community fundraising activities and support. The charity employs a part-time Fundraiser.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2024**

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Southside is registered with the Fundraising Regulator, has a Fundraising Complaints Policy and Procedure and adheres to The Code of Fundraising Practice. Any fundraising complaints received by the charity are recorded and acted upon as set out in the procedure. In 2023-24, the charity received no fundraising complaints.

#### Plans for Future Periods

During the first year of our 2023-26 Strategic Plan, Southside made good progress (at a difficult time) towards the following identified aims: to build strategic partnerships; influence and collaborate with other stakeholders; and deliver quality, trauma-informed services to support children, young people and families to thrive. Aims for years two and three of the Strategic Plan include to:

- scale up Southside's Community Hub Groups.
- establish new partnerships.
- identify the most suitable solution for, and move to, a new case management system, following in-depth analysis and research.

Southside and other local organisations face a challenging funding environment, with costs continuing to rise; increasing, more complex demand for our services; and reductions in funding, including a planned cut and variation to the Family Support and Play Service contract from 1<sup>st</sup> November 2024. We continue to work hard to build and diversify fundraising, raise the charity's profile and achieve sustainable growth and development to continue to build our capacity to meet the growing need within the communities we serve.

We will continue to develop and improve Southside's Evaluation Framework for our Family Support and Domestic Abuse Services, which enables us to measure 'distance travelled' for the individuals and families we support using the outcomes identified in our Theory of Change. The outcomes all contribute to the five impact areas of:

- Improved Feeling of Safety
- Improved Family Wellbeing
- Improved Sense of Identity and Belonging
- Improved Relationships and Connections
- Improved Resilience

The data is monitored at the start and end of the work, and this supports our qualitative evaluation through detailed case studies. These provide a clear picture of the challenges faced at the start of the work, the trauma-informed support and other services provided, developments during the Southside support, the difference this has made and outcomes achieved. There is no quick 'fix' for trauma and multiple, complex challenges; individuals and families know that we are there for them if needed again, and many get involved in our Community Hub Groups and offer peer support to others in their communities, including our Supporting Families Training Programme.

**SOUTHSIDE FAMILY PROJECT  
TRUSTEES' REPORT  
YEAR ENDED 31 MARCH 2024**

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Southside's Evaluation Framework will be embedded in our new case management system to improve the ease, efficiency and effectiveness of our data collection, analysis and reporting. We look forward to being able to analyse the monitoring and evaluation information more fully in future to share more evidence of impact, powerful (anonymised) stories of change and distance travelled and add more to and inform the local and national evidence base.

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Approved by the Trustees and signed on their behalf by:



Jill Oldham  
Chair of Trustees



David Hobdey  
Treasurer

Date: 25/11/2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHSIDE FAMILY PROJECT**

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### **Independent examiner's report to the Trustees of Southside Family Project ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity's Trustees of the Company (and also its Directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.


#### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000, your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare DChA FCA   
Monahans  
Chartered Accountants  
Hermes House, Fire Fly Avenue  
Swindon, Wiltshire, SN2 2GA

Date: 27 November 2024 .....

**SOUTHSIDE FAMILY PROJECT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	65,146	253,608	318,754	234,156
<b>Charitable activities</b>					
Domestic Abuse	4	-	333,455	333,455	309,491
Family Support		-	305,707	305,707	267,817
Investment income	3	<u>4,371</u>	<u>-</u>	<u>4,371</u>	<u>1,249</u>
<b>Total</b>		<u>69,517</u>	<u>892,770</u>	<u>962,287</u>	<u>812,713</u>
<b>EXPENDITURE ON</b>					
Raising funds	5	11,650	513	12,163	11,893
<b>Charitable activities</b>					
Domestic Abuse	6	-	380,656	380,656	349,101
Family Support		<u>9,530</u>	<u>427,568</u>	<u>437,098</u>	<u>457,050</u>
<b>Total</b>		<u>21,180</u>	<u>808,737</u>	<u>829,917</u>	<u>818,044</u>
<b>NET INCOME/(EXPENDITURE)</b>		48,337	84,033	132,370	(5,331)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		191,177	36,527	227,704	233,035
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>239,514</u>	<u>120,560</u>	<u>360,074</u>	<u>227,704</u>

The notes form part of these financial statements

**SOUTHSIDE FAMILY PROJECT (Registered number: 03368679)****BALANCE SHEET****31 MARCH 2024**

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	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,233</u>
<b>CURRENT ASSETS</b>					
Debtors	13	77,618	-	77,618	35,030
Cash at bank and in hand		<u>229,092</u>	<u>120,560</u>	<u>349,652</u>	<u>266,894</u>
		306,710	120,560	427,270	301,924
<b>CREDITORS</b>					
Amounts falling due within one year	14	<u>(67,196)</u>	<u>-</u>	<u>(67,196)</u>	<u>(76,453)</u>
<b>NET CURRENT ASSETS</b>		<u>239,514</u>	<u>120,560</u>	<u>360,074</u>	<u>225,471</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		239,514	120,560	360,074	227,704
<b>NET ASSETS</b>		<u>239,514</u>	<u>120,560</u>	<u>360,074</u>	<u>227,704</u>
<b>FUNDS</b>	16				
Unrestricted funds				239,514	191,177
Restricted funds				<u>120,560</u>	<u>36,527</u>
<b>TOTAL FUNDS</b>				<u>360,074</u>	<u>227,704</u>

The notes form part of these financial statements

**SOUTHSIDE FAMILY PROJECT (Registered number: 03368679)**

**BALANCE SHEET**

**31 MARCH 2024**

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25/11/2024 and were signed on its behalf by:



*JMS Oldham*

.....  
Trustee - David Hobdey

The notes form part of these financial statements

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**SOUTHSIDE FAMILY PROJECT  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

Notes	2024 £	2023 £
<b>Cash flows from operating activities</b>		
Cash generated from operations      1	<u>78,387</u>	<u>(41,141)</u>
Net cash provided by/(used in) operating activities	<u>78,387</u>	<u>(41,141)</u>
<b>Cash flows from investing activities</b>		
Interest received	<u>4,371</u>	<u>1,249</u>
Net cash provided by investing activities	<u>4,371</u>	<u>1,249</u>
	—————	—————
<b>Change in cash and cash equivalents in the reporting period</b>	82,758	(39,892)
<b>Cash and cash equivalents at the beginning of the reporting period</b>	<u>266,894</u>	<u>306,786</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	<u>349,652</u>	<u>266,894</u>

The notes form part of these financial statements

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2024 £	2023 £
<b>Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)</b>	132,370	(5,331)
<b>Adjustments for:</b>		
Depreciation charges	2,233	2,234
Interest received	(4,371)	(1,249)
Increase in debtors	(42,588)	(28,332)
Decrease in creditors	<u>(9,257)</u>	<u>(8,463)</u>
<b>Net cash provided by/(used in) operations</b>	<u>78,387</u>	<u>(41,141)</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.23 £	Cash flow £	At 31.3.24 £
<b>Net cash</b>			
Cash at bank and in hand	<u>266,894</u>	<u>82,758</u>	<u>349,652</u>
	<u>266,894</u>	<u>82,758</u>	<u>349,652</u>
<b>Total</b>	<u>266,894</u>	<u>82,758</u>	<u>349,652</u>

The notes form part of these financial statements

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

These financial statements have been prepared on the going concern basis. No material uncertainties that may cast significant doubt on the ability of the Charity to continue as a going concern have been identified by the Trustees.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Income from donations/grants is included in income when these are receivable and can be quantified with reasonable accuracy, except as follows:

- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Most expenditure is directly attributable to specific activities and has been included in those cost categories. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are allocated based on direct staff time.

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1. ACCOUNTING POLICIES - continued**

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to strategic management of the charity. These costs are included within charitable activities.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computers and office equipment - 33% on straight line basis

Only assets with a cost of more than £1,000 are capitalised.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

**Cash**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES - continued**

**Leasing commitments**

Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations and grants	<u>318,754</u>	<u>234,156</u>

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	<u>4,371</u>	<u>1,249</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	2024	2023
	£	£
Contracts                      Activity		
Domestic Abuse	333,455	309,491
Contracts                      Family Support	<u>305,707</u>	<u>267,817</u>
	<u>639,162</u>	<u>577,308</u>

**5. RAISING FUNDS**

**Raising donations and legacies**

	2024	2023
	£	£
Staff costs	<u>12,163</u>	<u>11,893</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 7) £	Totals £
Domestic Abuse	276,577	104,079	380,656
Family Support	<u>317,780</u>	<u>119,318</u>	<u>437,098</u>
	<u>594,357</u>	<u>223,397</u>	<u>817,754</u>

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

**7. SUPPORT COSTS**

	Management	Finance	Governance	Totals
	£	£	costs	£
	£	£	£	£
Domestic Abuse	91,634	10,333	2,112	104,079
Family Support	<u>103,480</u>	<u>13,150</u>	<u>2,688</u>	<u>119,318</u>
	<u>195,114</u>	<u>23,483</u>	<u>4,800</u>	<u>223,397</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	2,233	2,233
Independent examination	4,800	4,680
Operating lease - rent	<u>10,000</u>	<u>8,750</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no Trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no Trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**10. STAFF COSTS**

	2024	2023
	£	£
Wages and salaries	616,734	606,065
Social security costs	36,794	39,288
Other pension costs	<u>12,278</u>	<u>11,746</u>
	<u>665,806</u>	<u>657,099</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Employees	<u>31</u>	<u>31</u>

No employees received emoluments in excess of £60,000.

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. STAFF COSTS - continued**

Included within Wages and Salaries are costs of self-employed workers totalling £20,848 (2023: £32,147).

The key management personnel are defined as the Trustees (none of whom received any remuneration payments during the current or prior period) and the posts of CEO and Operations Director. The total employee benefits for key management personnel of the charity were £79,326 (2023 - £77,691).

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	76,707	157,449	234,156
<b>Charitable activities</b>			
Domestic Abuse	-	309,491	309,491
Family Support	-	267,817	267,817
Investment income	<u>1,249</u>	<u>-</u>	<u>1,249</u>
<b>Total</b>	<u>77,956</u>	<u>734,757</u>	<u>812,713</u>
<b>EXPENDITURE ON</b>			
Raising funds	11,893	-	11,893
<b>Charitable activities</b>			
Domestic Abuse	5,821	343,280	349,101
Family Support	<u>64,575</u>	<u>392,475</u>	<u>457,050</u>
<b>Total</b>	<u>82,289</u>	<u>735,755</u>	<u>818,044</u>
<b>NET INCOME/(EXPENDITURE)</b>	(4,333)	(998)	(5,331)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	195,510	37,525	233,035
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>191,177</u>	<u>36,527</u>	<u>227,704</u>

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
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**12. TANGIBLE FIXED ASSETS**

	Computers and office equipment £
<b>COST</b>	
At 1 April 2023 and 31 March 2024	<u>6,699</u>
<b>DEPRECIATION</b>	
At 1 April 2023	4,466
Charge for year	<u>2,233</u>
At 31 March 2024	<u>6,699</u>
<b>NET BOOK VALUE</b>	
At 31 March 2024	<u>-</u>
At 31 March 2023	<u>2,233</u>

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade debtors	69,528	31,755
Prepayments	<u>8,090</u>	<u>3,275</u>
	<u>77,618</u>	<u>35,030</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	6,839	6,633
Social security and other taxes	9,317	8,167
Other creditors	2,539	-
Accruals and deferred income	<u>48,501</u>	<u>61,653</u>
	<u>67,196</u>	<u>76,453</u>

Deferred income

	£
Deferred Income at 1 April 2023	56,449
Resources deferred in the year	36,403
Amounts released from previous years	<u>(56,449)</u>
Deferred Income at 31 March 2024	<u>36,403</u>

Deferred income relates to income received in advance for contracts relating to post year end service delivery.

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**15. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	10,000	6,750
Between one and five years	<u>18,333</u>	<u>-</u>
	<u>28,333</u>	<u>6,750</u>

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
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**16. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	<u>191,177</u>	<u>48,337</u>	<u>239,514</u>
<b>Restricted funds</b>			
Family Support Services	-	4,484	4,484
Advocacy and Volunteering (Building Bridges)	-	52,748	52,748
Core Funding	16,948	24,000	40,948
Therapeutic Play Service Advocacy and Volunteering (Supporting Families)	(97)	7,509	7,412
Individual Support Funds / Resources Digital	7,239	(7,239)	-
Training and Outreach	7,108	(7,104)	4
Community Hub Groups	3,308	(3,308)	-
	-	11,364	11,364
	<u>2,021</u>	<u>1,579</u>	<u>3,600</u>
	<u>36,527</u>	<u>84,033</u>	<u>120,560</u>
<b>TOTAL FUNDS</b>	<u>227,704</u>	<u>132,370</u>	<u>360,074</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<u>69,517</u>	<u>(21,180)</u>	<u>48,337</u>
<b>Restricted funds</b>			
Domestic Abuse Services	311,269	(311,269)	-
Family Support Services	297,317	(292,833)	4,484
Advocacy and Volunteering (Building Bridges)	67,890	(15,142)	52,748
Core Funding	95,000	(71,000)	24,000
Therapeutic Play Service Advocacy and Volunteering (Supporting Families)	35,722	(28,213)	7,509
Individual Support Funds / Resources Digital	-	(7,239)	(7,239)
Counselling	18,250	(25,354)	(7,104)
Training and Outreach	-	(3,308)	(3,308)
Community Hub Groups	22,186	(22,186)	-
	16,000	(4,636)	11,364
	<u>29,136</u>	<u>(27,557)</u>	<u>1,579</u>
	<u>892,770</u>	<u>(808,737)</u>	<u>84,033</u>
<b>TOTAL FUNDS</b>	<u>962,287</u>	<u>(829,917)</u>	<u>132,370</u>

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

**16. MOVEMENT IN FUNDS - continued  
Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	<u>195,510</u>	<u>(4,333)</u>	<u>191,177</u>
<b>Restricted funds</b>			
Domestic Abuse Services	12,144	(12,144)	-
Core Funding	-	16,948	16,948
Sustainability	7,114	(7,114)	-
Therapeutic Play Service	212	(309)	(97)
Advocacy and Volunteering (Supporting Families)	-	7,239	7,239
Individual Support Funds / Resources	-	7,108	7,108
Digital	6,800	(3,492)	3,308
Other	1,000	(1,000)	-
Community Hub Groups	<u>10,255</u>	<u>(8,234)</u>	<u>2,021</u>
	<u>37,525</u>	<u>(998)</u>	<u>36,527</u>
<b>TOTAL FUNDS</b>	<u>233,035</u>	<u>(5,331)</u>	<u>227,704</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<u>77,956</u>	<u>(82,289)</u>	<u>(4,333)</u>
<b>Restricted funds</b>			
Domestic Abuse Services	330,236	(342,380)	(12,144)
Family Support Services	292,817	(292,817)	-
Advocacy and Volunteering (Building Bridges)	900	(900)	-
Core Funding	26,500	(9,552)	16,948
Sustainability	-	(7,114)	(7,114)
Therapeutic Play Service	30,915	(31,224)	(309)
Advocacy and Volunteering (Supporting Families)	8,540	(1,301)	7,239
Individual Support Funds / Resources	15,083	(7,975)	7,108
Digital	-	(3,492)	(3,492)
Other	13,320	(14,320)	(1,000)
Community Hub Groups	<u>16,446</u>	<u>(24,680)</u>	<u>(8,234)</u>
	<u>734,757</u>	<u>(735,755)</u>	<u>(998)</u>
<b>TOTAL FUNDS</b>	<u>812,713</u>	<u>(818,044)</u>	<u>(5,331)</u>

**SOUTHSIDE FAMILY PROJECT  
NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**16. MOVEMENT IN FUNDS - continued**

**Description of funds**

Domestic Abuse Services - Funding to provide IDVA and other support for victims of domestic abuse, and the IRIS programme to support GP surgeries to identify, support and refer victims of domestic abuse.

Family Support Services - Funding to provide the Family Support and Play Service and other whole family support.

Advocacy and Volunteering (Building Bridges) - Funding for the Building Bridges project to provide expertise, advocacy and insight to improve services from lived experience.

Core Funding - Grants for core funding and costs. This includes funding received in advance for costs in the following financial years.

Therapeutic Play Service - Funding to provide the therapeutic play support for children, young people and parents/carers affected by trauma and abuse.

Advocacy and Volunteering (Supporting Families) - Funding to provide the Supporting Families training programme and support volunteering.

Individual Support Funds / Resources - Funding to provide crisis support, the Hardship Fund, resource packs and festive care packs for families.

Digital - Funding to support the development of the case management system, IT infrastructure and capacity.

Counselling - Funding to provide counselling and coaching.

Training and Outreach - Funding to develop and provide training and outreach services.

Community Hub Groups - Funding for the Keynsham, Writhlington, Twerton and Foxhill Community Hub Groups, providing community food and support, previously called Family Food Hub Groups. Includes funding from The National Lottery Community Fund (Community Organisations Cost of Living Fund).

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**18. FUNDS HELD AS AN AGENT**

During this year and the previous year, Southside Family Project delivered family support and play services with Bath Area Play Project for BANES council. As part of the agreement, £137,668 was received by the charity from the council, administered and paid as an agent to Bath Area Play Project in the current year, with no outstanding balances held at the year end. These balances have been excluded from the Statement of Financial Activities and the Balance Sheet.

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