

**SOUTHSIDE FAMILY PROJECT**  
**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL**  
**STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**Company Registration Number 03368679**

**Charity Number 1069637**

# **SOUTHSIDE FAMILY PROJECT**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

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# **SOUTHSIDE FAMILY PROJECT**

## **REFERENCE & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2023**

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### **Company Information**

Registered Charity Name: Southside Family Project

Charity Registration Number: 1069637

Company Registration Number: 03368679

Company Registered Office: Meade House  
Wedgwood Road  
Bath  
BA2 1QN

Board of Trustees: Jill Oldham (Chair)  
Helen Pauli  
Mary Clark  
Sarah Hamblin  
George Samios  
Oliver Walton  
Lucy Lane

Key Management Personnel: Penny McKissock MBE  
Lucy Fordham

Company Secretary: Stephanie Roffey

Independent Examiner: James Gare DChA FCA  
Monahans  
Chartered Accountants  
County Gate  
County Way  
Trowbridge  
Wiltshire  
BA14 7FJ

Bankers: National Westminster Bank PLC  
15 High Street  
Bath  
BA1 5AH

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

#### **YEAR ENDED 31 MARCH 2023**

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The Trustees of Southside Family Project present their report and financial statements for the year ended 31<sup>st</sup> March 2023.

The financial statements comply with the Statement of Recommended Practice (SORP) - Accounting and Reporting by Charities issued in 2019 (SORP FRS 102), the Charities Act (2011) and the Companies Act (2006).

#### Governing Document

Southside Family Project was constituted as a company limited by guarantee on 9<sup>th</sup> May 1997. The governing documents are the Memorandum and Articles of Association.

In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

#### Public Benefit

In setting the aims and objectives of Southside Family Project, the trustees have complied with their duty in section 17(5) of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission.

#### Purposes of the Charity and Main Activities

The charity's objects as per the governing document are:

*To provide the relief of suffering and distress for those persons who have been victims of rape/child abuse, or any other forms of abuse or deprivation, by the provision of counselling, advice and support services and also raising public awareness of their needs.*

Southside's work is trauma-informed and therapeutically focused. All activities focus on the need to safeguard children, young people and adults with multiple and complex difficulties and help them to access the care and support that they need. We provide whole family support, domestic abuse crisis support, and advocacy to meet the needs of children, young people and adults affected by issues such as poverty, domestic abuse, addiction, mental ill-health, bereavement, serious challenges in school including non-attendance, being victimised or harassed, struggling with cost-of-living pressures and debt, and/or homelessness. Many are families and individuals who have found it very challenging to engage with or make use of other services.

Southside also provides counselling, coaching, Community Hub Groups, volunteering programmes, training for professionals, and we work closely with other local charities and agencies to support families. We have deep roots in local communities and are known and trusted.

Southside's approach centres on a clear community focus, empowering people to help others through peer support and using their lived experience as expertise. Many go on to help others in their local communities. Some become Southside volunteers and staff and use their personal, lived experience to support and inspire others experiencing or affected by trauma and build their confidence and resilience with the right help at the right time.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

#### **YEAR ENDED 31 MARCH 2023**

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The charity has a strong track record over 26 years supporting thousands of individuals and families who have experienced trauma through violence, abuse and neglect, helping them to find the safety, resilience, wellbeing, relationships, connections and identity they need.

#### Achievements and Performance

During 2022-23, the Covid and cost-of-living crises had a significant impact on Southside and the individuals, families, and communities we support. Our services were delivered flexibly and safely, following local and national guidance. We continued to provide food, resources and crisis support where needed and helped hundreds of children, young people and adults particularly impacted by surging cost-of-living costs and the impact on local services throughout this difficult year.

During the year, 407 families with a range of complex problems were referred and received targeted support through the B&NES Council Family Support and Play Service, delivered in partnership with Bath Area Play Project (BAPP). In addition, we supported hundreds of children, young people and adults already engaged with our activities and working with our highly skilled Family Support team.

Throughout 2022-23, Southside provided trauma-informed whole family support for children, young people and families facing multiple and complex challenges across our local communities, with regular contact, home visits, coordinating multi-agency support and connecting them to our groups. These families have been particularly affected by the cost-of-living and Covid crises, with the significant impact on fuel and food poverty, disruption to education and other support services.

Southside's trauma-informed, whole family support helps to strengthen bonds between children and their parents/carers and build resilience and wellbeing. By strengthening the attachment between children, young people and their parents/carers, we help families to make positive changes to prevent needs escalating. In response to increasing familial violence, we embedded the Non-Violent Resistance (NVR) approach at Southside and throughout our work with families.

Southside's Therapeutic Play Service provided in-depth therapeutic support for children affected by domestic abuse, trauma and adverse childhood experiences. This support included Therapeutic Children's Groups, Parent and Child Therapeutic Creative Workshops and Therapeutic Family Play Sessions. As a result, outcomes included improved family relationships, children becoming better equipped to communicate their feelings, feeling more confident in their abilities and being able to play more independently, allowing them to explore and learn about themselves.

Southside's Community Hub Groups brought people and families together and provided them with nutritious meals, support and activities in the heart of local communities. These are early intervention services in warm, safe spaces in pockets of deprivation, enabling parents to come together each week to access peer support from each other as well as help and advice through our Family Support Workers. The groups start after school so all children can be involved, with choices of creative play activities and experienced staff to support the whole family, ending with a freshly prepared meal for families to sit and enjoy together at the end of the session.

The Community Hub Groups are thriving, and now running in Writhlington, Foxhill and Keynsham

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

#### **YEAR ENDED 31 MARCH 2023**

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(from October 2022). Hub Group members were all invited to our special community picnic at The Holburne Museum in Bath in June 2022 to celebrate the Queen's Platinum Jubilee, which we ran in partnership with The Carers' Centre and The Holburne. Coach transport was provided from the Hub Group settings, and the Southside team provided the BBQ with lots of salads, snacks and cake for families to enjoy, along with inspiring creative activities run by local artists. We have also provided Easter Eggs, festive gifts and wellbeing packs to families through our Community Hub Groups, thanks to donations and funding secured during the year.

With significant pressures for families we support through rapidly increasing energy costs, Southside was supported to provide advice and distribute energy-saving resources for families through packs including radiator reflectors, draught excluders, pipe insulation wrap and energy efficient bulbs.

Southside's Domestic Abuse services provided targeted support and advocacy for people affected by domestic abuse across B&NES throughout the year. Over the year, they received 636 referrals for both our IDVA (Independent Domestic Violence Advocate) and Support Worker services and our IRIS (Identification and Referral to Improve Safety) service.

Our IRIS service received 88 referrals from 20 GP surgeries in 2022/23 for domestic abuse support. Southside's IRIS Advocate/Educator also trains health professionals across B&NES to build their knowledge, skills and understanding of domestic abuse to support patients and make referrals.

Southside's Intake Service provided a central point of information, advice and signposting for victims of domestic abuse, friends or family, professionals and local agencies. This open and accessible service provided critical support for victims and people supporting them. Our workers are highly trained and experienced, providing support for victims of domestic abuse who are not at immediate risk until there is IDVA capacity to take on the case.

Southside also provided counselling for individuals supported by our Family Support and Domestic Abuse services. We work closely with other local charities and agencies to support families and provide training for professionals and local services.

Southside's Community Volunteering programmes trained and engaged young people and adults who have used our services to provide peer support and advocacy, using their lived experience. Our Supporting Families and Young Advocates training courses help local people to develop their skills and confidence and can also lead to volunteering opportunities and career pathways. Our Building Bridges group works on an equal basis with B&NES Social Care to provide expertise, advocacy and insight to improve services from their personal, lived experience of abuse, trauma and particularly the child protection system.

During 2022-23, Southside further developed its lived experience mentoring approach to support children who had been exploited, involved in serious violence or were at risk of involvement of serious violence, working with the VRU (Violence Reduction Unit).

Further information included in our Annual Review is available on our website.

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## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

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#### Board of Trustees

The members of the company consist solely of the Trustees, who act as the Management Committee. Trustees are appointed by election at the Annual General Meeting.

Trustee recruitment is undertaken through an inclusive and transparent process to find new Trustees with the skills and experience needed to strengthen the Board and the charity's governance, as identified through reviews and skills audits. The charity encourages and invites people from the local community, both professionals and service users, to become Trustees.

New Trustees undergo a thorough induction process which is assessed against the document entitled Southside Trustee Induction Checklist. The induction includes: accessing information regarding the duties and responsibilities of a Trustee; meetings with key Southside personnel involved in the day-to-day operational and financial facets of the charity; the reading of key Southside policies and procedures; familiarisation with Southside's premises, including health and safety, administrative and IT matters; the signing of a declaration form concerning non-disqualification from acting as a Trustee; the signing of a declaration form relating to pecuniary and personal interests; the signing of a confidentiality agreement; the completion of a skills audit; accessing information about training requirements, for example in respect of child protection; and learning about training and development opportunities.

At any point during the year, the Board may appoint further Trustees. However, such persons only remain in office until the next AGM, when they can stand for formal election to a full term of office.

All Trustees give their time voluntarily and received no benefits from the charity during the financial year 2022-23. Note 7 in the accounts shows that no expenses were claimed by the Trustees during this period.

The Trustees have four scheduled meetings each year and meet on other occasions as required. The agenda includes:

- Current business and strategic review
- Operational performance review
- Financial performance against annual plans and budgets
- Risk management

#### Risk Management

Southside has an established risk management document that is reviewed regularly during the year. This register reviews all the major risks to which the charity is exposed and shows the systems or procedures which have been established to manage them.

Internal control risks are managed by the implementation of procedures for the authorisation of all transactions and projects and for compliance with health and safety requirements for staff, volunteers, clients and visitors.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

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#### Operational Management

The day-to-day management of the charity is delegated to the Chief Executive Officer, Penny McKissock (CEO), who reports to the Board of Trustees. The CEO is supported by an experienced management team, which meets at least once a month.

#### Remuneration Policy

The Trustees are responsible for authorising senior management remuneration and do so with reference to benchmark data for similar roles in other charities and other relevant organisations.

Southside is committed to family-friendly and flexible working practices to promote a good work-life balance for staff and volunteers.

#### Reserves Policy

Southside aims to retain free reserves equivalent to three-six months' expenditure to enable it to meet any unforeseen costs during the year or cope with unexpected shortfalls in income.

Total funds at 31st March 2023 were £227,704, of which £36,567 are held as restricted funds and £2,233 are held as tangible fixed assets.

At the end of the current financial year, free reserves were £188,944, equivalent to around three months of expenditure, which adheres to the reserve policy.

#### Donors

On behalf of the people and communities we work with, Southside thanks everyone who provides support through grants and donations, taking part in fundraising activities and volunteering their time and expertise. We would like to thank our funders:

- Awards for All (The National Lottery Community Fund)
- Bath and North East Somerset Community Contribution Fund
- Bath and North East Somerset Council
- Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board
- Bath and North East Somerset Violence Reduction Unit
- BBC Children in Need
- Burges Salmon Charitable Trust
- Charles Hayward Foundation
- Co-Op Local Community Fund
- Four Acre Trust
- Garfield Weston Foundation
- Global's Make Some Noise
- Keynsham Town Council
- Lloyds Bank Foundation
- Marks and Spencer Gift Fund
- Mercy in Action

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

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- Ministry of Justice
- Nani Huyu Charitable Trust
- National Grid Electricity Distribution Community Matters Fund
- Office of the Police and Crime Commissioner for Avon and Somerset Police
- OneFamily Foundation
- Persimmon Homes Community Champions
- Quartet Community Foundation
- Realityhouse Limited
- Roper Family Charitable Trust
- Simple Recruitment (South West) Ltd
- Souter Charitable Trust
- Sperring Charity
- Tesco Community Grant
- Unividual
- Western Power Distribution Community Matters Fund

#### Financial Review

Our income of £812,713 came from various sources:

- £668,631 from Bath and North East Somerset (B&NES) Council
- £142,833 from small contracts, grants and donations
- £1,249 from other sources

Our expenditure of £818,044 was as follows:

- £457,050 on family support services
- £349,101 on domestic abuse services
- £11,893 on raising funds

#### Fundraising Activities

Southside raises funds for services through applications to charitable foundations and trusts, bids for appropriate statutory contracts, supported by individual and corporate donations, and community fundraising activities and support. The charity employs a part-time Fundraiser.

Southside is registered with the Fundraising Regulator, has a Fundraising Complaints Policy and Procedure and adheres to The Code of Fundraising Practice. Any fundraising complaints received by the charity are recorded and acted upon as set out in the procedure. In 2022-23, the charity received no fundraising complaints.

#### Plans for Future Periods

Supported by a consultant through Lloyds TSB Foundation's Enhance programme, Southside's Trustees and Senior Management Team developed the charity's Strategic Plan for 2023-26. The aims are to build strategic partnerships; influence and collaborate with other stakeholders; and deliver quality, trauma-informed services to support children, young people and families to thrive.

## **SOUTHSIDE FAMILY PROJECT**

### **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

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Since the end of the financial year, the cost-of-living crisis and steep rises in costs continue to impact the people and communities we support, Southside and other charities and services. This is a challenging funding environment with these rising costs, reductions in funding and the increasing, more complex demand for our services. Southside continues to work hard to build and diversify its fundraising, raise the charity's profile and achieve sustainable growth and development to continue to build its capacity to meet the growing need within the communities we serve.

Southside continues to implement its new Evaluation Framework for both its Family Support and Domestic Abuse services, measuring 'distance travelled' for the individuals and families we support on the outcomes identified in our Theory of Change.

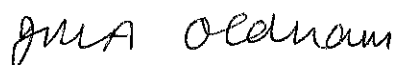
These outcomes contribute to the five impact areas of:

- Improved Feeling of Safety
- Improved Family Wellbeing
- Improved Sense of Identity and Belonging
- Improved Relationships and Connections
- Improved Resilience

The data is monitored from assessment to the end of the work, with quarterly reviews for long-term support. We also collect qualitative information throughout the monitoring and evaluation work: case studies provide a clear picture of the challenges faced at the start of the work, intensive support provided and developments, the difference this has made and outcomes achieved.

Since the end of the financial year, the cost-of-living crisis has continued to impact our local communities through additional financial pressures, food/fuel poverty, trauma and increasing mental and physical health issues for individuals and families. Building Southside's organisational resilience through our strategic plan, development and fundraising will enable the charity to continue to provide the support needed, meet these challenges and maximise opportunities to grow services to meet identified needs, including the expansion of our thriving Community Hub Groups to more areas.

Approved by the Trustees and signed on their behalf by:



Jill Oldham  
Chair of Trustees



Helen Pauli  
Trustee  
Date: 27th November 2023

## **SOUTHSIDE FAMILY PROJECT**

### **INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2023**

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#### **Independent Examiner's report to the Trustees of Southside Family Project ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

#### **Responsibilities and Basis of Report**

As the charity's Trustees of the Company (and also its Directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

#### **Independent Examiner's Statement**

Since your charity's gross income exceeded £250,000, your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare DChA FCA 

The Institute of Chartered Accountants in England and Wales

Monahans

Chartered Accountants

County Gate

County Way

Trowbridge

BA14 7FJ

Date: ..... 6 December 2023

**SOUTHSIDE FAMILY PROJECT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Income from:</b>					
Donations	2	76,707	157,449	234,156	196,995
Charitable activities	3	-	577,308	577,308	587,009
Investment income		1,249	-	1,249	27
<b>Total Income</b>		<b>77,956</b>	<b>734,757</b>	<b>812,713</b>	<b>784,031</b>
<b>Expenditure on:</b>					
Charitable activities	4	70,396	735,755	806,151	777,452
Raising funds		11,893		11,893	11,947
<b>Total expenditure</b>		<b>82,289</b>	<b>735,755</b>	<b>818,044</b>	<b>789,399</b>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>	<b>7</b>	<b>(4,333)</b>	<b>(998)</b>	<b>(5,331)</b>	<b>(5,368)</b>
<b>Total funds at 1 April 2022</b>	<b>14</b>	<b>195,510</b>	<b>37,525</b>	<b>233,035</b>	<b>238,403</b>
<b>Total funds at 31 March 2023</b>	<b>14</b>	<b>191,177</b>	<b>36,527</b>	<b>227,704</b>	<b>233,035</b>

The statement of financial activities includes all gains and losses recognised in the year

All income and expenditure derive from continuing activities

See note 10 for fund comparatives

The notes on pages 13 to 23 form part of these financial statements

**SOUTHSIDE FAMILY PROJECT**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible assets	11	2,233	4,466
<b>Current Assets</b>			
Debtors	12	35,030	6,698
Cash at bank and in hand		266,894	306,786
		<u>301,924</u>	<u>313,484</u>
<b>Creditors : Amounts Falling Due within one year</b>			
	13	(76,453)	(84,915)
Net current assets		<u>225,471</u>	<u>228,569</u>
<b>Net Assets</b>		<u>227,704</u>	<u>233,035</u>
<b>Funds</b>			
Restricted funds	15	36,527	37,525
Unrestricted funds	15	191,177	195,510
		<u>227,704</u>	<u>233,035</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

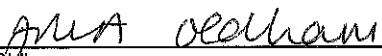
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ...27.11.23..... and were signed on its behalf by:

  
 \_\_\_\_\_  
 Jill Oldham  
 Chair of Trustees

COMPANY REGISTRATION NUMBER: 03368679

**The notes on pages 13 to 23 form part of these financial statements**

**SOUTHSIDE FAMILY PROJECT**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Cash flow from operating activities</b>	17	<u>(41,141)</u>	<u>439</u>
<b>Cash flow from investing activities</b>			
Payments to acquire of tangible fixed assets			(6,699)
Interest received		1,249	27
<b>Net cash used in investing activities</b>		<u>1,249</u>	<u>(6,672)</u>
<b>Cash flow from financing activities</b>			
<b>Net cash (used in) / provided by financing activities</b>		<u>-</u>	<u>-</u>
<b>Change in cash and cash equivalents in the year</b>		<b>(39,892)</b>	<b>(6,233)</b>
Cash and cash equivalents at 1 April 2022		306,786	313,019
Cash and cash equivalents at 31 March 2023		<u>266,894</u>	<u>306,786</u>
<b>Cash and cash equivalents consists of:</b>			
Cash at bank and in hand			
Cash and cash equivalents at 31 March 2023		<u>266,894</u>	<u>306,786</u>

**Cashflow restrictions**

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cashflows for the year.

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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**1 Accounting Policies**

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2019.

The charity is a Public Benefit entity. The accounts are presented in sterling and rounded to the nearest pound. The charity is an incorporated charity limited by guarantee, registered in England and Wales, and the registered office and principal activities are given in the trustees report.

These financial statements have been prepared on the going concern basis. No material uncertainties that may cast significant doubt on the ability of the Charity to continue as a going concern have been identified by the Trustees.

- b) Income from donations/grants is included in income when these are receivable and can be quantified with reasonable accuracy, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.

- c) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

- d) Most expenditure is directly attributable to specific activities, and has been included in those cost categories. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to strategic management of the charity, these costs are included within charitable activities.

- e) Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computers and office equipment: 33% straight line.

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Only assets with a cost of more than £1,000 are capitalised.

- f) Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

- g) Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

- h) Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

- i) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

- j) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

- k) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

- l) The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate. The costs for the period was £11,746 (2022: £10,344). At 31 March 2023 outstanding contributions were £Nil (2022 £Nil).

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**2 Donations**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>
Gifts & Donations	54,952	14,795	69,747
Grants	21,755	142,654	164,409
	<u>76,707</u>	<u>157,449</u>	<u>234,156</u>

**Previous Year**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>
Gifts & Donations	45,461	14,900	60,361
Grants	55,415	81,219	136,634
	<u>100,876</u>	<u>96,119</u>	<u>196,995</u>

**3 Income from Charitable activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>
Contracts		577,308	577,308
	<u>-</u>	<u>577,308</u>	<u>577,308</u>

**Previous year**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>
Contracts		587,009	587,009
	<u>-</u>	<u>587,009</u>	<u>587,009</u>

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**4 Expenditure on Charitable Activities**

	<b>Wages &amp; Salaries</b>	<b>Direct Costs</b>	<b>Support Costs (note 5)</b>	<b>Total 2023</b>
	£	£	£	£
Domestic Abuse	249,586	18,011	81,504	349,101
Specialist Family Support	263,677	71,341	122,032	457,050
Sustainability Activities				-
	<u>513,263</u>	<u>89,352</u>	<u>203,536</u>	<u>806,151</u>

<b>Previous year</b>	<b>Wages &amp; Salaries</b>	<b>Direct Costs</b>	<b>Support Costs (note 5)</b>	<b>Total 2022</b>
	£	£	£	£
Domestic Abuse	212,822	26,520	80,395	319,737
Specialist Family Support	287,189	62,444	103,196	452,829
Sustainability Activities	-	4,886	-	4,886
	<u>500,011</u>	<u>93,850</u>	<u>183,591</u>	<u>777,452</u>

**5 Support Costs**

	<b>Domestic Abuse</b>	<b>Family Support</b>	<b>Total 2023</b>
	£	£	£
Wages and other staff costs	52,777	79,166	131,943
Premises costs	7,822	11,734	19,556
Office costs	9,280	13,919	23,199
Depreciation	983	1,250	2,233
Professional fees	8,770	13,155	21,925
Governance Costs (see note 6)	1,872	2,808	4,680
	<u>81,504</u>	<u>122,032</u>	<u>203,536</u>

<b>Previous year</b>	<b>Domestic Abuse</b>	<b>Family Support</b>	<b>Total 2022</b>
	£	£	£
Wages and other staff costs	50,131	63,805	113,936
Premises costs	10,099	12,854	22,953
Office costs	6,932	9,357	16,289
Depreciation	983	1,250	2,233
Professional fees	10,762	13,698	24,460
Governance Costs (see note 6)	1,488	2,232	3,720
	<u>80,395</u>	<u>103,196</u>	<u>183,591</u>

**SOUTHSIDE FAMILY PROJECT**  
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**6 Governance Costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Audit fees	-	3,720
Independent examination	4,680	-
	<u>4,680</u>	<u>3,720</u>

**7 Net Income/(expenditure) for the year**

**This is stated after charging:**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Depreciation	2,233	2,233
Operating lease - rent	<u>8,750</u>	<u>6,500</u>

No remuneration was paid to any trustee during the year ended 31st March 2023 or the prior year ended 31st March 2022. No expenses were paid to trustees in the period (2022 - £nil). Expenses amounting to £nil were waived by Trustees during the year (2022 - £nil waived by Trustees).

Donations from Trustees, key management personnel and related parties were £Nil (2022 - £Nil).

**8 Staff Costs and Numbers**

The aggregate staff costs were:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	594,172	566,602
Social security	39,288	39,616
Pension costs	11,746	10,344
Self employed workers	32,147	38,778
	<u>677,353</u>	<u>655,340</u>

No employee received emoluments of more than £60,000.

The aggregate staff costs for key management personnel were:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	69,600	69,691
Social security	7,270	7,164
Pension costs	821	821
	<u>77,691</u>	<u>77,676</u>

The key management personnel are defined as the Trustees (none of whom received any remuneration payments during the current or prior period) and the posts of CEO and Operational Manager.

The average weekly number of employees during the year, based on head count, was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
	<u>31</u>	<u>29</u>

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**9 Taxation**

The charity is exempt from corporation tax on its charitable activities.

**10 Fund Comparatives**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Income from:</b>			
Donations	100,876	96,119	196,995
Charitable activities	-	587,009	587,009
Investment income	27	-	27
<b>Total Income</b>	<u>100,903</u>	<u>683,128</u>	<u>784,031</u>
<b>Expenditure on:</b>			
Charitable activities	76,921	700,531	777,452
Raising funds	-	11,947	11,947
<b>Total expenditure</b>	<u>76,921</u>	<u>712,478</u>	<u>789,399</u>
<b>Net income/(expenditure) for the year and net movement in funds</b>	23,982	(29,350)	(5,368)
<b>Total Funds at 1 April 2021</b>	171,528	66,875	238,403
<b>Total Funds at 31 March 2022</b>	<u>195,510</u>	<u>37,525</u>	<u>233,035</u>

**11 Tangible Fixed Assets**

	Equipment £	Total £
<b>Cost</b>		
At 1 April 2022	6,699	6,699
Additions		-
Disposals		
At 31 March 2023	<u>6,699</u>	<u>6,699</u>
<b>Depreciation</b>		
At 1 April 2022	2,233	2,233
Charge for the year	2,233	2,233
Elimination on disposals		
At 31 March 2023	<u>4,466</u>	<u>4,466</u>
<b>Net Book Value</b>		
At 31 March 2023	<u>2,233</u>	<u>2,233</u>
At 31 March 2022	<u>4,466</u>	<u>4,466</u>

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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**12 Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	31,755	-
Other debtors	-	652
Prepayments	3,275	6,046
	<u>35,030</u>	<u>6,698</u>

**13 Creditors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Taxation & social security	8,167	9,914
Trade creditors	6,633	16,531
Accruals & deferred income	61,653	58,470
	<u>76,453</u>	<u>84,915</u>

**Summary of movements in deferred grants**

	<b>£</b>
Balance at 1 April 2022	42,184
Resources deferred in the year	23,046
Amounts released from previous years	<u>(8,781)</u>
Balance at 31 March 2023	<u>56,449</u>

Deferred income relates to funding received in advance of the 23/24 year.

**SOUTHSIDE FAMILY PROJECT**  
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**YEAR ENDED 31 MARCH 2023**

**14 Movement In Funds**

	At 01-Apr 2022 £	Income £	Expenditure £	At 31-Mar 2023 £
<b>Restricted funds</b>				
Avon and Somerset PCC	-	48,000	(48,000)	-
Avon and Somerset PCC- Ministry of Justice SV/DA Uplift Fund	-	21,645	(21,645)	-
Avon and Somerset PCC- Ministry of Justice IDVA Uplift Fund	12,144	66,900	(79,044)	-
B&NES - DA	-	152,000	(152,000)	-
B&NES, Swindon and Wiltshire ICB	-	41,691	(41,691)	-
B&NES Council Family Support and Play Services	-	267,817	(267,817)	-
B&NES Social Care		900	(900)	-
B&NES Community Contribution Fund	-	1,925	(1,925)	-
B&NES Violence Reduction Unit Interventions Funding	-	4,000	(4,000)	-
St John's Foundation - core funding	7,114	-	(7,114)	-
Charles Hayward Foundation	-	25,000	(25,000)	-
BBC Children In Need	212	30,915	(31,224)	(97)
Garfield Weston Foundation	-	20,000	(5,000)	15,000
National Lottery Awards for All	-	8,540	(1,301)	7,239
Quartet Community Foundation - Bath and West Community Energy Fund	-	4,908	(2,017)	2,891
Quartet Community Foundation Resilience Programme	6,800	-	(3,492)	3,308
Quartet Community Foundation	-	2,000	(2,000)	-
Quartet Community Foundation - Express Grant Fund	-	4,200	(1,111)	3,089
Realityhouse Limited	10,255	12,500	(22,755)	-
National Grid- Community Matters Fund	-	3,975	(2,847)	1,128
Other Restricted Income	1,000	17,841	(14,872)	3,969
	<u>37,525</u>	<u>734,757</u>	<u>(735,755)</u>	<u>36,527</u>
<b>Unrestricted Funds</b>				
General Funds	195,510	77,956	(82,289)	191,177
	<u>195,510</u>	<u>77,956</u>	<u>(82,289)</u>	<u>191,177</u>
<b>Total Funds</b>	<u>233,035</u>	<u>812,713</u>	<u>(818,044)</u>	<u>227,704</u>

**SOUTHSIDE FAMILY PROJECT**  
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**14 Movement in Funds (continued)**

<b>Previous year</b>	<b>At 01-Apr 2021 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>At 31-Mar 2022 £</b>
<b>Restricted funds</b>				
Avon and Somerset PCC	-	48,000	(48,000)	-
Avon and Somerset PCC- Ministry of Justice SV/DA Uplift Fund	-	15,500	(15,500)	-
Avon and Somerset PCC- Ministry of Justice IDVA Uplift Fund	-	66,900	(54,756)	12,144
B&NES - DA	-	152,000	(152,000)	-
B&NES CCG - IRIS	-	41,691	(41,691)	-
B&NES Council Family Support and Play Services	-	263,429	(263,429)	-
B&NES Violence Reduction Unit Interventions Funding	-	10,000	(10,000)	-
B&NES Social Care	-	2,500	(2,500)	-
St John's Foundation - core funding	12,000	-	(4,886)	7,114
St John's Foundation - 2021 summer holiday activities funding	-	1,000	(1,000)	-
Charles Hayward Foundation	25,000	-	(25,000)	-
BBC Children In Need	-	17,853	(17,641)	212
Medlock Charitable Trust	-	10,000	(10,000)	-
Quartet Community Foundation - Bath Half Marathon Fund	-	845	(845)	-
Quartet Community Foundation Resilience Programme	-	7,976	(1,176)	6,800
Realityhouse Limited	-	20,000	(9,745)	10,255
7Stars Foundation	-	2,480	(2,480)	-
Other Restricted Income	29,875	22,954	(51,829)	1,000
	<b>66,875</b>	<b>683,128</b>	<b>(712,478)</b>	<b>37,525</b>
<b>Unrestricted Funds</b>				
General Funds	171,528	100,903	(76,921)	195,510
	<b>171,528</b>	<b>100,903</b>	<b>(76,921)</b>	<b>195,510</b>
<b>Total Funds</b>	<b>238,403</b>	<b>784,031</b>	<b>(789,399)</b>	<b>233,035</b>

**Description of funds**

<i>Avon &amp; Somerset PCC</i>	Contract managed by B&NES Council to provide support to victims of domestic abuse.
<i>Avon and Somerset PCC - Ministry of Justice SV/DA Uplift Fund</i>	Contribution towards counselling for people who have experienced domestic abuse.
<i>Avon and Somerset PCC - Ministry of Justice IDVA Uplift Fund</i>	Funding managed by B&NES Council - Southside allocation for two IDVA posts.
<i>B&amp;NES -DA</i>	Contract managed by B&NES Council to provide support to victims of domestic abuse.
<i>B&amp;NES, Swindon and Wiltshire ICB B&amp;NES CCG- IRIS</i>	Contract to support GP surgeries to improve their identification and support to victims of domestic abuse.
<i>B&amp;NES Council Family Support and Play Services</i>	Contract to provide specialist family support.

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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**14 Movement In Funds (continued)**

B&NES Social Care	To provide funding towards the Building Bridges project.
B&NES Community Contribution Fund	To provide funding towards the Writhlington Family Hub.
<i>B&amp;NES Violence Reduction Unit Interventions Funding</i>	Funding towards the Lived Experience Peer Mentoring Scheme and Parenting Support Programme.
<i>St John's Foundation - core funding</i>	To provide funding to ensure future sustainability of the charity through investment in a new database and volunteer training programme.
<i>St John's Foundation - 2021 summer holiday activities funding</i>	Grant to support 2021 Community Hub Summer Picnics.
<i>The Charles Hayward Foundation</i>	To provide funding for a family support worker.
<i>BBC Children In Need</i>	To provide therapeutic play to children affected by domestic abuse.
<i>Garfield Weston Foundation</i>	Grant towards core costs.
<i>National Lottery Awards for All</i>	Grant towards Supporting Families Volunteer Project.
<i>Medlock Charitable Trust</i>	Grant to support the Young Advocates project.
<i>Quartet Community Foundation - Bath and West Community Energy Fund</i>	Grant towards fuel debt advice training and provision of energy saving packs to families.
<i>Quartet Community Foundation - Bath Half Marathon Fund</i>	Grant to support 2021 Community Hub Summer Picnics.
<i>Quartet Community Foundation Resilience Programme</i>	Grant to support the development of the case management system, IT Infrastructure and capacity.
<i>Quartet Community Foundation</i>	Grant towards festive care packs for families.
<i>Quartet Community Foundation - Express Grant Fund</i>	Grant to provide families with cost of living crisis funding.
<i>Realityhouse Limited</i>	To provide funding towards Family Food Hub Groups.
<i>National Grid- Community Matters Fund</i>	Grant towards fuel debt advice training and provision of energy saving packs to families.
<i>7Stars Foundation</i>	Grant towards the Therapeutic Play Service.
<i>Other Restricted Income</i>	Aggregated restricted income from small grants and donations.

**SOUTHSIDE FAMILY PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**15 Analysis of Net Assets between Funds**

	<b>Tangible Fixed Assets</b>	<b>Other Net Assets</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>	-	36,527	36,527
	-	36,527	36,527
<b>Unrestricted Funds</b>			
General funds	2,233	188,944	191,177
	<u>2,233</u>	<u>225,471</u>	<u>227,704</u>
<b>Previous year</b>			
	<b>Tangible Fixed Assets</b>	<b>Other Net Assets</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>	-	37,525	37,525
	-	37,525	37,525
<b>Unrestricted Funds</b>			
General funds	4,466	191,044	195,510
	<u>4,466</u>	<u>228,569</u>	<u>233,035</u>

**16 Company Limited by Guarantee**

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £10 each.

**SOUTHSIDE FAMILY PROJECT**  
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**17 Reconciliation of net movement in funds to net cash inflow from operating activities**

	2023 £	2022 £
Deficit for the year	(5,331)	(5,368)
Depreciation charges	2,233	2,233
Interest receivable	(1,249)	(27)
(Increase)/Decrease in debtors	(28,332)	11,422
Increase/(Decrease) in creditors	(8,462)	(7,821)
	<u>(41,141)</u>	<u>439</u>

**Analysis of changes in net funds**

	At 1.4.22 £	Cash flow £	At 31.3.23 £
<b>Net cash</b>			
Cash at bank and in hand	306,786	(39,892)	266,894
<b>Total</b>	<u>306,786</u>	<u>(39,892)</u>	<u>266,894</u>

**18 Related party transactions**

There were no related party transactions in the year other than those disclosed elsewhere in the accounts.

**19 Funds held as an agent**

During the year Southside Family Project delivered family support and play services with Bath Area Play Project for BANES council. As part of the agreement £137,668 was received by the charity from the council, administered and paid as an agent to Bath Area Play Project in the current year with no outstanding balances held at the year end. These balances have been excluded from the Statement of Financial Activities and the Balance Sheet.

**20 Operating lease commitments**

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Not later than one year	6,750	8,750
Later than one and not later than five years	-	6,750
Later than five years	-	-
	<u>6,750</u>	<u>15,500</u>