

SOUTHSIDE FAMILY PROJECT

FINANCIAL STATEMENTS

31 MARCH 2021

Company Registration Number 03368679

Charity Number 1069637

SOUTHSIDE FAMILY PROJECT

FINANCIAL STATEMENTS

31 MARCH 2021

Contents	Page
Reference & Administrative Information	1
Trustees' Annual Report	2 – 8
Independent Auditors' Report	9 – 12
Statement of Financial Activities	13
Balance Sheet	14
Cashflow Statement	15
Notes to the Accounts	16 – 26

SOUTHSIDE FAMILY PROJECT

REFERENCE & ADMINISTRATIVE INFORMATION

31 MARCH 2021

Company Information

Registered Charity Name: Southside Family Project

Charity Registration Number: 1069637

Company Registration Number: 03368679

Company Registered Office: Meade House
Wedgwood Road
Bath
BA2 1QN

Board of Trustees: Jill Oldham (Chair)
Ann Burridge (resigned 31st October 2020)
Dr Helen Pauli
Mary Clark
Sarah Hamblin
George Samios
Oliver Walton
Lucy Lane

Key Management Personnel: Penny McKissock
Lucy Fordham
Debbie Sheppard

Company Secretary: Stephanie Roffey

Auditors: Burton Sweet Ltd
Cooper House
Lower Charlton Estate
Shepton Mallet
Somerset
BA4 5QE

Bankers: National Westminster Bank PLC
15 High Street
Bath
BA1 5AH

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

The trustees of Southside Family Project present their report and financial statements for the year ended 31st March 2021.

The financial statements comply with the Statement of Recommended Practice (SORP) – Accounting and Reporting by Charities issued in 2015 (SORP FRS 102), the Charities Act (2011) and the Companies Act (2006).

Governing document

Southside Family Project was constituted as a company limited by guarantee on 9th May 1997. The governing documents are the Memorandum and Articles of Association.

In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Public Benefit

All our charitable activities focus on the need to safeguard children and vulnerable adults and their families; we actively target and engage families characterised as “hard to reach”. These families may have a parent or carer with long term mental health problems; substance abuse; domestic abuse; child sexual abuse; depression and self-harm; serious problems with education such as non-attendance or severe behaviour problems in school; victimised or harassed in their communities and generally in a state of on-going crisis. They are also families and individuals that are unable to engage with or make use of professional services.

In setting the aims and objectives of Southside Family Project the trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Board of trustees

The members of the company consist solely of the trustees who act as the management committee. Trustees are appointed by election at the Annual General Meeting.

Prospective trustees can only be considered for election if they have been nominated in writing by an existing trustee and have declared themselves willing to stand for election in writing.

At any point during the year, the trustees may appoint further trustees, however, such persons will only remain in office until the next AGM, at which point they can stand for formal election to a full term of office.

All members of the trustees give their time voluntarily and received no benefits from the charity. Note 6 in the accounts shows that no expenses were claimed by the trustees during the year.

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

The trustees have four scheduled meetings each year and meets on other occasions as required where they look at:

- Current business and strategic review
- Operational performance review
- Financial performance against annual plans and budgets
- Risk management

The trustees seek to ensure that the needs of the charity are reflected through the diversity of the trustee body. The charity encourages and invites people from the local community, both professional and service users to work as trustees. The board has been pleased to add three new trustees during the year, each bringing additional skills and insight.

Risk management

Southside Family Project has an established risk register that is reviewed annually. This register reviews all the major risks to which the charity is exposed and where appropriate shows the systems or procedures have been established to manage the risks Southside Family Project faces.

Risks to funding have led to the review of our strategic plan, which will allow for diversifying further our funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors.

Operational management

The day-to-day management for the charity is delegated to the Chief Executive Officer, Penny McKissock (CEO) who reports to the Board of Trustees. The CEO is supported by an experienced management team, which meets at least once a month.

Remuneration policy

The trustees are responsible for authorising senior management remuneration and do so with reference to benchmark data for similar roles in other charities and other relevant organisations. Southside are committed to family friendly and flexible working practices to promote a good work life balance for staff.

Reserves policy

The charity aims to retain free reserves greater than £170,000 to enable them to meet any unforeseen costs during the year or cope with unexpected shortfalls in income.

At the end of the current financial year free reserves were £171,528 which is above the target level.

Donors

On behalf of the people we help, we would like say a big thank-you to everyone who donates money, runs marathons, takes part in our raffles, gives us spare change in our collection tins and who gives us their time. We would like to thank our funders:

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

- Avon and Somerset PCC
- Bath Boules Charitable Trust
- B&NES Council
- B&NES Clinical Commissioning Group
- BBC Children in Need
- Charities Aid Foundation
- The Charles Hayward Foundation
- The Commissioner's Community Action Fund
- Developing Health and Independence
- Global's Make Some Noise
- Keynsham Town Council
- Lloyds Bank Foundation
- Ministry of Justice
- Nani Huyu Charitable Trust
- National Lottery Community Fund
- Parry Family Charitable Foundation
- Quartet Community Foundation
- Realityhouse Limited
- St John's Foundation

Financial Review

Our income of £913,425 came from various sources:

- £447,294 from Bath and North East Somerset (B&NES) Council
- £466,059 from grants and donations
- £72 from other sources

Our expenditure of £849,749 was as follows:

- £476,013 on specialist family support
- £365,736 on domestic abuse services
- £8,000 on sustainability activities

Achievements and performance

Southside responded swiftly and flexibly from the start of the Covid-19 crisis, adapting all services safely, with our staff/volunteer team providing support in creative new ways to families throughout Bath and North East Somerset (B&NES). Southside's emergency response supported hundreds of children, young people and adults who were particularly impacted by Covid-19 and lockdown restrictions throughout this difficult year, providing food, home learning packs and crisis support where needed, assessing their needs and level of risk and building to longer-term whole family and domestic abuse support where appropriate to meet those needs. Our team of staff and volunteers adapted swiftly and sensitively, and we learned how to deliver therapeutic interventions online and through distanced meetings where possible.

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

During the year, 263 families with a range of complex problems were referred and received targeted support through the B&NES Council Family Support and Play Service in partnership with Bath Area Play Project. This service continued to provide specialist family support for vulnerable children and families across our communities throughout the year, with regular contact, distanced meetings outdoors or in other safe environments. The Family Support and Play Service support helps to strengthen the bond between the children and their parents/carers, build resilience and wellbeing.

Southside's Community Hub Groups in four areas of high need around B&NES were thriving before the Covid-19 crisis. Southside adapted these to Family Food Hub Groups from Summer 2020, with meals are cooked by a professional chef at our Hub Group settings in the heart of local communities for families. These groups adapted to takeaway/delivery services when needed and enabled families to access a healthy cooked meal one day per week and connect with the Southside team of Family Support Workers and volunteers in a safe and socially distanced way.

Southside's Domestic Abuse services provide targeted support and advocacy for people affected by domestic abuse across B&NES throughout the year, adapting support and services to work within Covid-19 restrictions and ensure that victims could continue to access the help and support they needed. Over the year, Southside's Domestic Abuse Service received 591 referrals: 58% for our IDVA (Independent Domestic Violence Advocate) and Support Worker services and 42% for our IRIS (Identification and Referral to Improve Safety) service. The outcomes reported by workers and clients were overwhelmingly positive. At exit, 88% of clients experienced a reduction in abuse, 80% of clients reported feeling safer, 72% having an improved quality of life, 60% increased self-confidence and 94% feeling confident to access support in the future.

Our IRIS service received 246 referrals from GP surgeries in 2020/21 for domestic abuse support, an increase of 20% on the previous year. Southside's IRIS Advocate/Educator also trains health professionals across B&NES to build their knowledge, skills and understanding of domestic abuse to support patients and make referrals. 96% of local GP practices have participated in the training.

Southside's IAN (Information and Navigation) service provided an essential service throughout the year as a central point of access for information, advice and signposting for victims of domestic abuse, professionals and local agencies and is an open and accessible service. This is accessible and critical support, particularly during the Covid-19 crisis with victims of abuse at much greater risk during lockdowns and the escalation in new incidents of abuse. These services continued throughout the Covid-19 crisis, with technology and remote working ensuring that the IAN service could continue throughout the year and 'hold' referrals for victims of domestic abuse who were not at immediate risk on the waiting list until there is IDVA capacity to take on the case.

Southside's community volunteering programmes train and engage young people and adults with lived experience who have used our services to provide peer support and advocacy. Southside's Building Bridges project grew throughout the year, volunteers providing valuable advocacy from their personal lived experience of abuse, trauma and particularly the child protection system. This insight has been even more important during this crisis and the group have met with B&NES Social Care each month to consult and advise on service development using their lived experience and

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

expertise. The Young Advocates group moved to online meetings through Zoom each week during term time throughout the year. Southside delivered activity packs to Young Advocates as prizes or craft items for them to use for the Zoom meetings, and opportunities to check in through the doorstep deliveries.

Further information can be found in our full Annual Report on the Charity Commission website.

Fundraising Activities

Southside Family Project raises funds for services through applications to charitable trusts and foundations, supported by some individual, community and corporate donations.

The charity employs a part-time Fundraiser, has a Fundraising Complaints Policy and Procedure and adheres to The Code of Fundraising Practice.

Any Fundraising Complaints received by the charity are recorded and acted upon as set out in the procedure. In 2020/21, the charity received no complaints.

Plans for future periods

The trustees are pleased to report that a new contract for our Family Support and Play Service in partnership with Bath Area Play Project has been awarded following a successful commissioning process in July 2021. The growing need for our support and challenging funding environment has been compounded since the end of the financial year through the impact of the Covid-19 pandemic. In order to meet this need, Southside continues to work hard to build and diversify our fundraising, raise the charity's profile, and build long-term support to build capacity, as set out in our 2019-22 Strategic Plan, to meet the growing need, compounded by the Covid-19 crisis.

Southside developed our 'Theory of Change' following consultation with our staff, volunteers, service users, partners, funders and other stakeholders. This has informed the development of our impact measurement through our new Evaluation Framework to be piloted in 2021/22.

Since the end of the financial year, we have seen the impact of the Covid-19 crisis continue to increase needs in our local communities, with additional pressures, trauma, complex challenges and a significant impact on mental and physical health for individuals and families. Southside's resilience and further strategic planning and development will enable the charity to meet these challenges and maximise opportunities to grow our services to meet identified needs.

Financial Impact of Covid-19

Southside secured additional funding during 2020-21 for our emergency response and additional costs to support people in our local communities, particularly affected by the impact of the Covid-19 pandemic. This was short-term funding, most of which needed to be spent by the end of the financial year and ensured that our finances were not negatively affected by the restrictions on community fundraising. The charity continues to seek further sustainable funding for 2021-22 and beyond to continue and develop this support through food pantries, new services and additional capacity for specialist family support and domestic abuse advocacy and support to meet the need arising from the longer-term effects of the Covid-19 pandemic on children, young people, families and victims of domestic abuse.

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of Southside Family Project for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the charities SORP.
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the company auditors are unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2021

Approved by the trustees and signed on their behalf by:

Jill Oldham
Chair of Trustees

Helen Pauli
Trustee

Date: 01/10/2021

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2021

Independent auditor's report to the members of Southside Family Project

Opinion

We have audited the financial statements of Southside Family Project (the "Charity") for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state in them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with international Standards in Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2021

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report the fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable law requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2021

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with directors and other management, and from our knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements of the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance through the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2021

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/apb/scope/private.cfm This description forms part of our auditor's report.

Joshua Kingston ACA (Senior Statutory Auditor)

For and on behalf of Burton Sweet Limited
Statutory Auditor
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 01/10/2021

SOUTHSIDE FAMILY PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £ Restated
Income from:					
Donations	2	47,675	360,431	408,106	247,885
Charitable activities	3	-	505,480	505,480	471,401
Investment income		72	-	72	328
Total income		47,747	865,911	913,658	719,614
Expenditure on:					
Charitable activities	4	7,824	830,158	837,982	676,822
Raising funds		-	11,767	11,767	11,707
Total expenditure		7,824	841,925	849,749	688,529
Net income/(expenditure) for the year/ Net movement in funds	7	39,923	23,986	63,909	31,085
Total funds at 1 April 2020	14	131,605	42,889	174,494	143,409
Total funds at 31 March 2021	14	171,528	66,875	238,403	174,494

The statement of financial activities includes all gains and losses recognised in the year

All income and expenditure derive from continuing activities

See note 10 for fund comparatives

The notes on pages 16 to 26 form part of these financial statements

SOUTHSIDE FAMILY PROJECT
BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible assets	11	-	1,643
Current Assets			
Debtors	12	18,120	63,845
Cash at bank and in hand		313,019	150,679
		<u>331,139</u>	<u>214,524</u>
Creditors : Amounts Falling Due within one year	13	(92,736)	(41,673)
Net current assets		<u>238,403</u>	<u>172,851</u>
Net Assets		<u><u>238,403</u></u>	<u><u>174,494</u></u>
Funds			
Restricted funds	15	66,875	42,889
Unrestricted funds	15	171,528	131,605
		<u><u>238,403</u></u>	<u><u>174,494</u></u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 2006 and with the Financial Reporting Standard 102 (FRS 102).

These financial statements were approved by the trustees on 1st October 2021 and are signed on their behalf by:

 Jill Oldham
 Chair of Trustees

COMPANY REGISTRATION NUMBER: 03368679

The notes on pages 16 to 26 form part of these financial statements

**SOUTHSIDE FAMILY PROJECT
STATEMENT OF CASH FLOWS
YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	2020 £
Operating activities			
Cash flows for operating activities			
Income from Donations and Legacies	17	504,894	238,656
Cash flows from operating activities			
Income from Charitable Activities	17	505,480	471,401
Costs of Charitable Activities	17	(848,106)	(686,582)
		162,268	23,475
Non-operational cashflows			
Investing activities			
Capital expenditure and financial investment		-	-
Interest received		72	328
		72	328
Financing			
		-	-
		-	-
Net cash outflow for the year	18	162,340	23,803

Cashflow restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cashflows for the year.

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1 Accounting Policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the 'small companies' provisions of the Companies Act 2006, the Financial Reporting Standard FRS 102 and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP FRS 102).

The charity is a Public Benefit entity.

- b) Income from donations/grants is included in income when these are receivable and can be quantified with reasonable accuracy, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.

- c) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

- d) Most expenditure is directly attributable to specific activities, and has been included in those cost categories. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to strategic management of the charity, these costs are included within charitable activities.

- e) Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computers and office equipment: 33% straight line.

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Only assets with a cost of more than £1,000 are capitalised.

- f) Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

- g) Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

- h) Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

- i) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

- j) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

- k) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1 Accounting Policies (continued)

l) These financial statements have been prepared on the going concern basis. No material uncertainties that may cast significant doubt on the ability of the Charity to continue as a going concern have been identified by the Trustees.

2 Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Gifts & Donations	27,518	12,491	40,009
Grants	20,157	347,940	368,097
	<u>47,675</u>	<u>360,431</u>	<u>408,106</u>

Previous Year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Gifts & Donations	60,719	3,008	63,727
Grants	-	184,158	184,158
	<u>60,719</u>	<u>187,166</u>	<u>247,885</u>

3 Income from Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Contracts	-	505,480	505,480
	<u>-</u>	<u>505,480</u>	<u>505,480</u>

Previous year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Training courses	1,322	-	1,322
Placement services	800	-	800
Contracts	-	469,279	469,279
	<u>2,122</u>	<u>469,279</u>	<u>471,401</u>

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

4 Charitable Activities

	Wages & Salaries	Direct Costs	Support Costs (note 5)	Total 2021
	£	£	£	£
Domestic Abuse	215,929	72,882	72,218	361,029
Specialist Family Support	279,204	79,774	109,975	468,953
Sustainability Activities	8,000	-	-	8,000
	503,133	152,656	182,193	837,982

Previous year	Wages & Salaries	Direct Costs	Support Costs (note 5) Restated	Total 2020
	£	£	£	£
Domestic Abuse	160,503	16,002	65,812	242,317
Specialist Family Support	240,735	70,275	101,619	412,629
Sustainability Activities	-	21,876	-	21,876
	401,238	108,153	167,431	676,822

5 Support Costs

	Domestic Abuse	Family Support	Total 2021
	£	£	£
Wages and other staff costs	42,237	63,357	105,594
Premises costs	5,321	7,982	13,303
Office costs	7,369	11,054	18,423
Training & conferences	1,488	2,233	3,721
Travel and subsistence	441	662	1,103
Depreciation	-	1,643	1,643
Professional fees	13,874	20,812	34,686
Governance Costs (see note 6)	1,488	2,232	3,720
	72,218	109,975	182,193

Previous year	Domestic Abuse Restated	Family Support Restated	Total 2020 Restated
	£	£	£
Wages and other staff costs	41,669	62,503	104,172
Premises costs	6,549	9,825	16,374
Office costs	8,781	13,171	21,952
Training & conferences	53	79	132
Depreciation	304	1,643	1,947
Professional fees	6,968	12,166	19,134
Governance Costs (see note 6)	1,488	2,232	3,720
	65,812	101,619	167,431

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

6	Governance Costs		
		2021	2020
		£	£
	Audit fees	3,720	3,750
		<u>3,720</u>	<u>3,750</u>

7 Net income/(expenditure) for the year

This is stated after charging:

		2021	2020
		£	£
	Depreciation	1,643	1,947
		<u>1,643</u>	<u>1,947</u>

No remuneration was paid to any trustee during the year ended 31st March 2021 or the prior year ended 31st March 2020. No expenses were paid to trustees in the period (2020 - £nil). Expenses amounting to £nil were waived by Trustees during the year (2020 - £nil waived by Trustees).

Donations from Trustees, key management personnel and related parties were £280 (2020 - £446).

8 Staff Costs and Numbers

The aggregate staff costs were:

		2021	2020
		£	£
	Wages and salaries	540,399	469,276
	Social security	36,741	31,680
	Pension costs	9,588	8,509
	Self employed workers	37,683	33,117
		<u>624,411</u>	<u>542,582</u>

No employee received emoluments of more than £60,000.

8 Staff Costs and Numbers (continued)

The aggregate staff costs for key management personnel were:

		2021	2020
		£	£
	Wages and salaries	85,069	82,674
	Social security	8,194	7,837
	Pension costs	1,130	1,110
		<u>94,393</u>	<u>91,621</u>

The key management personnel are defined as the Trustees (none of whom received any remuneration payments during the current or prior period) and the posts of CEO, Operational Manager and Family Services Manager.

The average weekly number of employees during the year, based on head count, was as follows:

	2021	2020
	No.	No.
	<u>28</u>	<u>26</u>

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

9 Taxation

The charity is exempt from corporation tax on its charitable activities.

10 Fund Comparatives

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Income from:			
Donations	60,719	187,166	247,885
Charitable activities	2,122	469,279	471,401
Investment income	328	-	328
Total income	<u>63,169</u>	<u>656,445</u>	<u>719,614</u>
Expenditure on:			
Charitable activities	51,817	636,712	688,529
Total expenditure	<u>51,817</u>	<u>636,712</u>	<u>688,529</u>
Net income/(expenditure) for the year and net movement in funds	11,352	19,733	31,085
Total Funds at 1 April 2019	120,253	23,156	143,409
Total Funds at 31 March 2020	<u>131,605</u>	<u>42,889</u>	<u>174,494</u>

11 Tangible Fixed Assets

	Equipment £	Total £
Cost		
At 1 April 2020	29,840	29,840
Disposals	(16,443)	(16,443)
At 31 March 2021	<u>13,397</u>	<u>13,397</u>
Depreciation		
At 1 April 2020	28,197	28,197
Charge for the year	1,643	1,643
Elimination on disposals	(16,443)	(16,443)
At 31 March 2021	<u>13,397</u>	<u>13,397</u>
Net Book Value		
At 31 March 2021	<u>-</u>	<u>-</u>
At 31 March 2020	<u>1,643</u>	<u>1,643</u>

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

12	Debtors	2021	2020
		£	£
	Other debtors	11,862	58,492
	Prepayments	6,258	5,353
		<u>18,120</u>	<u>63,845</u>
13	Creditors	2021	2020
		£	£
	Taxation & social security	10,367	7,319
	Trade creditors	19,251	6,725
	Accruals & deferred Income	63,118	27,629
		<u>92,736</u>	<u>41,673</u>
	Summary of movements in deferred grants	£	
	Balance at 1 April 2020	21,261	
	Grants deferred	(21,261)	
	Grants released in period	43,600	
	Balance at 31 March 2021	<u>43,600</u>	

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14 Movement in Funds

	At 01-Apr 2020 £	Income £	Expenditure £	At 31-Mar 2021 £
Restricted funds				
Avon and Somerset PCC	-	48,000	(48,000)	-
B&NES - DA	-	152,000	(152,000)	-
B&NES CCG - IRIS	-	41,691	(41,691)	-
Home Office VAWG	3,531	-	(3,531)	-
Home Office VRU	11,337	35,000	(46,337)	-
B&NES Council Family Support and Play Services	-	260,293	(260,293)	-
St John's Foundation - project grant	-	29,981	(29,981)	-
St John's Foundation -core funding	-	20,000	(8,000)	12,000
Charles Hayward Foundation	-	25,000	-	25,000
BBC Children In Need	-	21,565	(21,565)	-
Global's Make Some Noise	-	35,000	(35,000)	-
Lloyds Bank Foundation	14,912	24,664	(39,576)	-
National Lottery Community Fund	-	22,129	(22,129)	-
Ministry of Justice	-	46,335	(46,335)	-
DHI	-	3,095	(3,095)	-
Parry Family Charitable Foundation	134	3,750	(3,884)	-
Quartet Community Foundation	5,572	37,121	(42,693)	-
City of Bath Moral Welfare Fund	650	-	(650)	-
Charities Aid Foundation	-	4,525	(4,525)	-
Other Restricted Income	6,753	55,762	(32,640)	29,875
	<u>42,889</u>	<u>865,911</u>	<u>(841,925)</u>	<u>66,875</u>
Unrestricted Funds				
General Funds	131,605	47,747	(7,824)	171,528
	<u>131,605</u>	<u>47,747</u>	<u>(7,824)</u>	<u>171,528</u>
Total Funds	<u>174,494</u>	<u>913,658</u>	<u>(849,749)</u>	<u>238,403</u>

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14 Movement in Funds (continued)

Previous year	At 01-Apr 2019 £	Income £	Expenditure £	At 31-Mar 2020 £
Restricted funds				
Avon & Somerset PCC	-	48,000	(48,000)	-
B&NES CCG - IRIS	-	41,691	(41,691)	-
B&NES CCG - RUH	-	18,828	(18,828)	-
Home Office VAWG	-	90,420	(86,889)	3,531
Home Office VRU	-	24,948	(13,611)	11,337
B&NES Council Family Support and Play Services	-	260,293	(260,293)	-
St John's Foundation - project grant	-	39,974	(39,974)	-
St John's Foundation - core funding	(5,069)	20,000	(14,931)	-
Sporting Family Change	-	13,780	(13,780)	-
BBC Children In Need	-	32,252	(32,252)	-
Lloyds Bank Foundation	14,420	20,003	(19,511)	14,912
DHI	-	1,667	(1,667)	-
Crime Commissioners Community action fund	-	3,000	(3,000)	-
Parry Family Charitable foundation	396	4,795	(5,057)	134
Quartet Community Foundation	-	15,500	(9,928)	5,572
Co-Operative Foundation	1,658	-	(1,658)	-
Fairfield Charitable Trust	-	5,000	(5,000)	-
Dame Violet Wills Will Trust	-	1,500	(1,500)	-
Ray Harris Charitable Trust	-	1,000	(1,000)	-
City of Bath Moral Welfare Fund	-	650	-	650
Leonard Laity Stoate Charitable Trust	-	1,000	(1,000)	-
Other restricted income	11,751	12,144	(17,142)	6,753
	<u>23,156</u>	<u>656,445</u>	<u>(636,712)</u>	<u>42,889</u>
Unrestricted Funds				
General Funds	120,253	63,169	(51,817)	131,605
	<u>120,253</u>	<u>63,169</u>	<u>(51,817)</u>	<u>131,605</u>
Total Funds	<u>143,409</u>	<u>719,614</u>	<u>(688,529)</u>	<u>174,494</u>

Description of funds

<i>Avon & Somerset PCC</i>	Contract managed by B&NES Council to provide support to victims of domestic abuse.
<i>B&NES -DA</i>	Contract managed by B&NES Council to provide support to victims of domestic abuse.
<i>B&NES CCG- IRIS</i>	Contract to support GP surgeries to improve their identification and support to victims of domestic abuse.
<i>B&NES CCG- RUH</i>	Contract to support hospital staff to improve their identification and support to victims of domestic abuse.

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14 Movement in Funds (continued)

<i>Home Office - VAWG</i>	Contract managed by B&NES Council to deliver the Home Office and B&NES Violence Against Women and Girls domestic abuse partnership
Home Office VRU	Contract managed by B&NES Council to deliver the Home Office and B&NES Violence Reduction Unit domestic abuse partnership project.
<i>B&NES Council Family Support and Play Services</i>	Contract to provide specialist family support.
<i>St John's Foundation- project grant</i>	To fund the Domestic Abuse-Supporting Lasting Change project.
<i>St John's Foundation - core funding</i>	To provide funding to ensure future sustainability of the charity through investment in a new database and volunteer training programme.
<i>The Charles Hayward Foundation</i>	To provide funding for a family support worker.
<i>Sporting Family Change</i>	To support a lifestyle change programme as part of the Action Against Child Poverty programme.
<i>BBC Children In Need</i>	To provide therapeutic play to children affected by domestic abuse.
<i>Global's Make Some Noise</i>	To provide Covid-19 crisis support for local families.
<i>Lloyds Bank Foundation</i>	To provide funding towards the salary of domestic abuse service manager.
<i>National Lottery Community Fund</i>	To provide Covid-19 crisis support for local families.
<i>Ministry of Justice</i>	To provide Covid-19 crisis support for local families.
<i>DHI</i>	Partnership with DHI to deliver the RSVP programme within the domestic abuse service.
<i>Crime Commissioners Community Action Fund</i>	To provide emergency funding to victims of domestic abuse.
<i>Parry Family Charitable Foundation</i>	To provide funding towards equipment for the family support service.
<i>Quartet Community Foundation</i>	To provide Covid-19 crisis support for local families and provide funding towards our Young Advocate programme.
<i>Co-Operative Foundation</i>	To provide funding towards our Young Advocate programme.
<i>Fairfield Charitable Trust</i>	To provide funding towards our Young Advocate programme.
<i>Dame Violet Wills Will Trust</i>	To provide funding towards our Young Advocate programme.
<i>Ray Harris Charitable Trust</i>	To provide funding towards our Young Advocate programme.
<i>City of Bath Moral Welfare Fund</i>	To provide funding towards our Young Advocate programme.
<i>Charities Aid Foundation</i>	To provide Covid-19 crisis support for local families.

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14 Movement in Funds (continued)

Leonard Laity Stoate Charitable Trust To provide funding towards our Community Hubs programme.

The description of some restricted funds have been changed to reflect the source of restricted funding and responsibility for contract administration of those funds

15 Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Other Net Assets £	Total 2021 £
Restricted Funds	-	66,875	66,875
	-	66,875	66,875
Unrestricted Funds			
General funds	-	171,528	171,528
	-	238,403	238,403
Previous year			
	Tangible Fixed Assets £	Other Net Assets £	Total 2020 £
Restricted Funds	-	42,889	42,889
	-	42,889	42,889
Unrestricted Funds			
General funds	1,643	129,962	131,605
	1,643	172,851	174,494

16 Company Limited by Guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £10 each.

SOUTHSIDE FAMILY PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

17 Reconciliation of net movement in funds to net cash inflow from operating activities

	SOFA £	Debtors £	Creditors £	Cashflow £
Income from Donations				
Donations and grants	408,106	45,725	51,063	504,894
Net cash inflow from donations and legacies		<u>45,725</u>	<u>51,063</u>	<u>504,894</u>
Income from Charitable Activities				
Contracts	505,480	-	-	505,480
		<u>-</u>	<u>-</u>	<u>505,480</u>
Costs of Charitable Activities				
Charitable activities	(837,982)	-	-	(837,982)
Raising funds	(11,767)	-	-	(11,767)
Depreciation	1,643	-	-	1,643
		<u>-</u>	<u>-</u>	<u>(848,106)</u>

18 Analysis of changes in cash flow during the year

	2021 £	2020 £	Change £
Cash at bank and in hand	313,019	150,679	162,340
			<u>162,340</u>
	2020 £	2019 £	Change £
Cash at bank and in hand	150,679	126,876	23,803
			<u>23,803</u>

19 Analysis of changes in net debt

	At 01-Apr 2020	Cash flows	Non cash flows	At 31-Mar 2021
Cash and cash equivalents				
Cash	150,679	162,340	-	313,019
Total	<u>150,679</u>	<u>162,340</u>	<u>-</u>	<u>313,019</u>

Previous year

	At 01-Apr 2019	Cash flows	Non cash flows	At 31-Mar 2020
Cash and cash equivalents				
Cash	126,876	23,803	-	150,679
Total	<u>126,876</u>	<u>23,803</u>	<u>-</u>	<u>150,679</u>

20 Related Party Transactions

There were no related party transactions in the year other than those disclosed elsewhere in the accounts.