



**Trustees' Annual Report for the period**

**From 1 January 2024, Period start date, to 31 December 2024**

**Period end date**

**Charity name: Boxley Church Hall Charity**

**Charity registration number: 1069436**

Charity Commission

02 OCT 2025

Received

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To further the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St. Mary the Virgin and All Saints, Boxley.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2024 income from investments accrued in previous years was used to purchase land adjacent to the church to secure some parking which is required to maintain activity in St Mary the Virgin and All Saint's Church.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A the charity does not make grants
Policy on social investment including program related investment	Para 1.38	Funds invested with CCLA
	Para 1.38	N/A

Contribution made by volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.	The charity is focussed on enabling St Mary the Virgin and All Saint's Church continuing to provide worship and pastoral care within the parish. At this juncture provision of adequate car parking to enable continued use of the building is the charity's priority.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	Our CCLA investments continue to perform well
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £28,982, Expenditure £84,266, Cash and Investments £1,049,959.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Investments held to provide income to support the objectives of the charity
Amount of reserves held	Para 1.22	£1,086,968
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Investment Income
Investment policy and objectives including any social investment policy adopted	Para 1.46	Investment in CCLA funds
A description of the principal risks facing the charity	Para 1.46	Fall in returns/asset value
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Four Officers of the Parochial Church Council (PCC) of St Mary the Virgin and All Saints Church, Boxley on behalf of the PCC, the managing trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Boxley Church Hall Charity
Other name the charity uses	
Registered charity number	1069436
Charity's principal address	8 SHEPHERDS GATE DRIVE WEAVERING MAIDSTONE ME14 5UU



Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Canterbury Diocesan Board of Finance	From 17 April 2024	Custodian Trustee for land purchased

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

**Type of adviser      Name      Address**


**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--


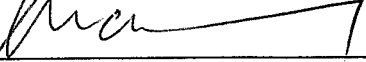
**Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GILLIAN PEGGY MUNSON	MARTIN ANTHONY ARNEY
Position (eg Secretary, Chair, etc)	TRUSTEE	HON TREASURER
Date	28/9/25	



**BOXLEY CHURCH HALL CHARITY**

**(Charity no. 1069436)**

**REPORTS AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**BOXLEY CHURCH HALL CHARITY**

**TREASURER'S REVIEW OF THE YEAR ENDED 31 DECEMBER 2024**

**Financial Review**

The accounts have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

Bank balances, including CBF Deposit Funds totalled £20,702 at 31 December 2024 (31 December 2023 - £75,986) (page 2). The decrease arises from using £58,000 from the CBF Deposit Fund towards £70,000 paid for the freehold of land to the north of the church, which is registered to the Custodian Trustee, Canterbury Diocesan Board of Finance, and held by it on behalf of the charity. The remaining £12,000 was funded from the current account.

Receipts of investment income and interest remained similar (2024 - £28,982, 2023 - £28,599). There were professional fees of £7,198, primarily in relation to the purchase of the land (2023 £6,216) and costs of £7,068 for fencing the boundary in part and road works. The land has been purchased to provide some security for parking cars, subject to planning permission, in the future, there being very limited availability within the village leaving the church reliant on the goodwill of the owners of Boxley House to allow the use of its drive for services and events.

The Missioner (2024 - £0, 2023 - £9,138), who was employed by the Diocese and funded in part by the charity, retired in September 2023 after a planned fixed term of six years and there is no plan to replace him.

The increase in the Investments valuation is due to the revaluation of the shares which have done well in 2024 (31 December 2024 - £996,266 & 31 December 2023 - £973,973) (page 3).

This review should be read in conjunction with the Financial Review and Reserves Policy contained within the Annual Report.



M ARNEY

Date:

28<sup>th</sup> January 2025

**BOXLEY CHURCH HALL CHARITY**

**RECEIPTS AND PAYMENTS ACCOUNT - RESTRICTED FUND**

**For the year ended 31 December 2024**

	<b>2024</b>	2023
<b>RECEIPTS</b>		
Investment income	27,036	26,623
Interest	1,946	1,976
	<u>28,982</u>	<u>28,599</u>
<b>PAYMENTS</b>		
Missioner Funding	-	9,138
Professional fees	7,198	6,216
Land Purchase	70,000	-
Other Expenditure	7,068	-
	<u>84,266</u>	<u>15,354</u>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>(55,284)</b>	13,245
Bank current and deposit accounts at 1 January 2024	75,986	62,741
Transfers to Investments	-	-
Transfers from other accounts	-	-
<b>Bank current and deposit accounts at 31 December 2024 (page 4)</b>	<b><u>20,702</u></b>	<b><u>75,986</u></b>

**BOXLEY CHURCH HALL CHARITY**

**STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2024**

	<b>Boxley Hall fund (endowment)</b>	<b>Restricted funds (page 4)</b>	<b>Totals 2024</b>	<b>2023</b>
<b>Monetary assets:</b>				
Bank current account	-	13,204	<b>13,204</b>	12,348
CBF Deposit fund	-	7,498	<b>7,498</b>	63,638
Funds held by Diocese	-	-	-	-
<b>Total cash</b>	<b>-</b>	<b>20,702</b>	<b>20,702</b>	<b>75,986</b>
<b>Debtors:</b>				
Gift Aid tax receivable	-	-	-	-
Prepayments and sundry debtors	-	-	-	-
<b>Total debtors</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other assets:</b>				
Freehold land and buildings (valuation)	70,000	-	<b>70,000</b>	-
Investments (valuation)	996,266	-	<b>996,266</b>	973,973
<b>Total other assets</b>	<b>1,066,266</b>	<b>-</b>	<b>1,066,266</b>	<b>973,973</b>
<b>Liabilities:</b>				
Sundry amounts payable	-	-	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>1,066,266</b>	<b>20,702</b>	<b>1,086,968</b>	<b>1,049,959</b>

Approved by the Managing Trustees (Boxley PCC) on .....  
and signed on its behalf by:-

*28<sup>th</sup> January 2025*

Reverend Robert Tugwell, Chairman of Boxley PCC .....

*R Tugwell*

Mr M Arney, Treasurer of Boxley PCC .....

*M Arney*

**BOXLEY CHURCH HALL CHARITY**

**RESTRICTED FUNDS STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2024**

	<b>Boxley Hall fund</b>	<b>Totals 2024</b>	<b>2023</b>
<b>Monetary assets:</b>			
Bank current account	13,204	<b>13,204</b>	12,348
CBF Deposit fund	7,498	<b>7,498</b>	63,638
Total cash	<u>20,702</u>	<u><b>20,702</b></u>	<u>75,986</u>
<b>Debtors:</b>			
Gift Aid tax receivable	-	-	-
Prepayments and sundry debtors	-	-	-
Total debtors	<u>-</u>	<u>-</u>	<u>-</u>
<b>Other assets:</b>			
Freehold land and buildings	-	-	-
Investments (valuation)	-	-	-
Total other assets	<u>-</u>	<u>-</u>	<u>-</u>
<b>Liabilities:</b>			
Sundry creditors	-	-	-
Receipts in advance	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET ASSETS</b>	<u>20,702</u>	<u><b>20,702</b></u>	<u>75,986</u>

# **BOXLEY CHURCH HALL CHARITY**

## **NOTES TO THE ACCOUNTS**

**for the year ended 31 DECEMBER 2024**

### **1. STATEMENT OF ACCOUNTING POLICIES**

The accounts of the Boxley Church Hall Charity have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The accounts have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The accounts include all transactions, assets and liabilities for which the Managing Trustees (Boxley PCC) is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Funds**

Details of the restricted and endowment funds are set out in Note 1.

All the funds of the Boxley Church Hall Charity are maintained either in bank current accounts with major high street banks, or on deposit with CBF Church of England funds.

#### **Incoming resources**

Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### **Statement of Assets and Liabilities**

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

Closing bank balances as shown in the receipts and payment account.

Investments comprising CBF income shares and quoted investments held beneficially by the Boxley Church Hall Charity (included at market value at 31 December).

# **BOXLEY CHURCH HALL CHARITY**

## **NOTES TO THE ACCOUNTS for the year ended 31 DECEMBER 2024**

continued

### **1. FUND DETAILS**

The Boxley Church Hall Charity's fund balances at 31 December are summarised within the Statement of Assets and Liabilities. The movements on each fund during the year are disclosed separately.

#### **Restricted Funds**

The funds held are for specific restricted purposes as set out in the objects of the charity.

Boxley Hall fund - income from this investment is to be spent on furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St. Mary the Virgin and All Saints, Boxley.

#### **Endowment Funds**

The Boxley Hall Fund consists of 43,086.06 CBF income shares & all the income from this investment is restricted as above.

### **2. PAYMENTS TO BOXLEY HALL MANAGING TRUSTEES (PCC MEMBERS)**

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

# **INDEPENDENT EXAMINER'S REPORT TO THE MANAGING TRUSTEES OF THE BOXLEY CHURCH HALL CHARITY**

I report on the financial statements for the year ended 31 December 2024, which are set out on pages 2 to 4.

## **Respective Responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that the independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the financial statements.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with these accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Allan Hickie BSc FCA  
UHY Hacker Young  
Thames House,  
Roman Square,  
Sittingbourne, Kent.

21 May 2025