



Trustees' Annual Report for the period

From 1.1.20 Period start date To 31.12.21

Period end date

Charity name: Whitley Chapel Parish Hall Charitable Trust

Charity registration number: 1069342

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision and maintenance of parish hall
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For inhabitants of the parish to have a hall available for hire.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Providing a venue for parishioners to hire for social purposes, such as birthday parties and celebrations, for the use of groups like the Parish Council, Young Farmers, Women's Institute, Bowls club, Table Tennis club, Basketry club and for people to hold sessions such as Pilates and children's sports clubs.</p> <p>If the charity and hall did not exist these activities could not take place locally within the parish and activities would have to be take place at other locations approximately 6 miles out of the parish.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a strong financial position, although the accounts are slightly distorted as grant money was received in y/e 2021 for toilet refurbishment, which wasn't carried out and paid for until the y/e 2022 at a cost of £25,000.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves policy is that 2 years of average expenditure is held. Restricted funds in the accounts are for future renovations and major repairs.
Amount of reserves held	Para 1.22	£42,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	7 elected community members and members to be appointed from Hexhamshire Parish Council, St Helen's Parochial Church Council, Whitley Chapel C of E school, Women's Institute, The Shire Bowling Club, Whitley Chapel Young Farmers, The Shire Sports and Activity Club, Whitley Chapel Table Tennis Club, The Basketry Club and Hexhamshire Leek Club

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Whitley Chapel Parish Hall Charitable Trust
Other name the charity uses	N/A
Registered charity number	1069342
Charity's principal address	Whitley Chapel Parish Hall, Leazes Lane, Steel, Hexhamshire NE47 0HB Correspondence address c/o Nicola Matthews (Treasurer), Broadwell, Steel, Hexhamshire NE47 0HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Nixon	Chair		
2	Marion Henderson			
3	Katherine Halliday Rowell			
4	Gillian Whatmough			
5	Lorna Common			
6	David Southern			
7	Austin Iliffe			
8	Lewis Short			Shire Sports and Activity Club
9	Victoria Rutherford			Whitley Chapel School
10	John Henderson	Secretary		Hexhamshire Leek Club
11	Nicola Matthews	Treasurer		Parish Council
12	Monica Haigh			Basketry Club
13	Margorie Rastall			Women's Institute
14	Lauren Porteus			Young Farmers
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Nicola J. Matthews	
Full name(s)	Nicola Matthews	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	5.10.22	

Income

Receipt	Date	Payee	Bowls	Leek Club	Parish Co.	P.C.C.	Pilates	Table T	W.I.	Y.F.	Basketry	Private Hire	Donations	Fund Raising	Charitable Grants
January															
February															
£6.36	11/02/21	Amazon											£6.36		
£20.00	26/02/21	GW											£20.00		
£21.72	26/02/21	Cbf Inc Fund													
March															
£15.00	30/03/21	Parish Council			£15.00										
£500.00	30/03/21	Parish Council											£500.00		
£18.74	31/03/21	Easy Fundraising											£18.74		
April															
£8,000.00	23/04/21	NCC Covid													
£2,662.27	27/04/21	Ansvar claim													
May															
£5.00	24/05/21	Amazon											£5.00		
£21.72	28/05/21	Cbf Inc Fund													
June															
£200.00	07/06/21	NCC										£200.00			
£300.00	17/06/21	Patterson										£300.00			
£100.00	28/06/21	Rutherford										£100.00			
July															
£40.00	19/07/21	Douglas										£40.00			
£2,500.00	21/07/21	Sir James Knott Trust													£2,500.00
£40.00	29/07/21	Thompson										£40.00			
August															
£60.00	02/08/21	Marlee										£60.00			
£40.00	03/08/21	Marlee										£40.00			
£40.00	11/08/21	Whitfield										£40.00			
£300.00	13/08/21	Lawson										£300.00			
£30.00	16/08/21	Parish Council			£30.00										
£37.86	18/08/21	Easy Fundraising											£37.86		
£20.00	19/08/21	Silcock										£20.00			
£3,000.00	23/08/21	NCC													£3,000.00
£7,500.00	27/08/21	Lottery													£7,500.00
£21.72	31/08/21	Cbf Inc Fund													
September															
£40.00	06/09/21	White										£40.00			
£1,000.00	08/09/21	Rothley Trust													£1,000.00
£135.00	27/09/21	Rogers										£80.00			
		Sanderson										£40.00			
		Young Farmers								£15.00					
£300.00	28/09/21	Nixon									£300.00				
£40.00	30/09/21	Byrne									£40.00				
October															
£70.00	01/10/21	Insy Phys					£70.00								
£80.00	04/10/21	Scott										£80.00			
£15.00	13/10/21	NCC										£15.00			
£30.00	18/10/21	Basketry									£30.00				
November															
£40.00	01/11/21	Nixon										£40.00			
£80.00	12/11/21	Scott										£80.00			
£40.00	15/11/21	Adams										£40.00			
£22.53	30/11/21	Cbf Inc Fund													
£53.75	04/11/21	Easy Fundraising											£53.75		
December															
£7.33	13/12/21	Amazon											£7.33		
£750.00	22/12/21	Henry Bell Trust													£750.00
£40.00	22.12.21	Nixon										£40.00			
£28,244.00		TOTALS	£0.00	£0.00	£45.00	£0.00	£70.00	£0.00	£0.00	£15.00	£30.00	£1,935.00	£649.04	£0.00	£14,750.00

Expenditure

Date	Payments	Electricity	Fuel Oil	Water	Cleaning	Insurance	Telephone	Licences	Maintenance	Sundries	Capex	Rates	Fundraising
January													
04/01/21	£63.00	£63.00											
05/01/21	£22.00			£22.00									
11/01/21	£90.00				£90.00								
February													
01/02/21	£63.00	£63.00											
01/02/21	£35.00								£35.00				
02/02/21	£22.00			£22.00									
08/02/21	£192.00				£192.00								
26/02/21	£98.06					£98.06							
26/02/21	£30.00									£30.00			
March													
01/03/21	£63.00	£63.00											
01/03/21	£96.00				£96.00								
02/03/21	£22.00			£22.00									
02/03/21	£287.05		£287.05										
10/03/21	£500.50								£500.50				
11/03/21	£400.24		£400.24										
15/03/21	£36.42						£36.42						
17/03/21	£98.01					£98.01							
31/03/21	£384.00								£384.00				
April													
01/04/21	£63.00	£63.00											
06/04/21	£22.00			£22.00									
15/04/21	£120.00				£120.00								
19/04/21	£98.01					£98.01							
May													
04/05/21	£63.00	£63.00											
05/05/21	£22.00			£22.00									
11/05/21	£96.00				£96.00								
18/05/21	£98.01					£98.01							
27/05/21	£100.00												£100.00
28/05/21	£100.00												£100.00
June													
02/06/21	£22.00			£22.00									
02/06/21	£63.00	£63.00											
03/06/21	£1,300.00								£1,300.00				
09/06/21	£120.00				£120.00								
10/06/21	£91.43							£91.43					
11/06/21	£347.44								£347.44				
14/06/21	£34.34						£34.34						
17/06/21	£98.01					£98.01							
21/06/21	£171.83								£171.83				
July													
01/07/21	£63.00	£63.00											
08/07/21	£96.00				£96.00								
09/07/21	£210.00		£210.00										
19/07/21	£98.01					£98.01							
August													
02/08/21	£63.00	£63.00											
10/08/21	£96.00				£96.00								
17/08/21	£98.01					£98.01							
September													
02/09/21	£63.00	£63.00											
02/09/21	£96.00								£96.00				
14/09/21	£35.19						£35.19						
17/09/21	£98.01					£98.01							
17/09/21	£120.00				£120.00								
October													
01/10/21	£63.00	£63.00											
07/10/21	£96.00				£96.00								
11/10/21	£887.26								£887.26				
11/10/21	£245.00												£245.00
14/10/21	£212.40							£212.40					
19/10/21	£98.01					£98.01							
November													
01/11/21	£63.00	£63.00											
09/11/21	£96.00				£96.00								
17/11/21	£98.01					£98.01							
23/11/21	£235.67												£235.67
December													
02/12/21	£63.00	£63.00											
03/12/21	£374.85		£374.85										
06/12/21	£124.34									£124.34			
06/12/21	£25.89									£25.89			
06/12/21	£22.00									£22.00			
07/12/21	£75.00								£75.00				
07/12/21	£120.00				£120.00								
10/12/21	£137.00								£137.00				
14/12/21	£35.19						£35.19						
30/12/21	£107.16											£107.16	
TOTALS	£9,847.35	£756.00	£1,272.14	£132.00	£1,338.00	£980.15	£141.14	£303.83	£3,934.03	£202.23	£0.00	£107.16	£680.67

Whitley Chapel Parish Hall
Year ended 31 December 2021
Receipts and Payments

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
RECEIPTS			
Club hire	160	-	160
Private hire	1,935	-	1,935
Donations	649	-	649
Fundraising	2,895	-	2,895
Investment income	89	-	89
Covid grants	17,269	-	17,269
Charitable grants	-	14,750	14,750
Insurance claim	2,662	-	2,662
100 Club donations	-	1,940	1,940
Total Receipts	25,660	16,690	42,350
PAYMENTS			
Heat and light	2,028	-	2,028
Water and rates	239	-	239
Cleaning	1,338	-	1,338
Insurance	980	-	980
Telephone	141	-	141
Licences	304	-	304
Maintenance	3,934	-	3,934
Sundries	202	-	202
Capital expenditure	-	-	-
Fundraising	481	300	781
Total Payments	9,648	300	9,948
Net Receipts/(payments)	16,012	16,390	32,402
Net funds brought forward	28,719	6,316	35,035
Net funds carried forward	44,731	22,706	67,437

Whitley Chapel Parish Hall
Year ended 31 December 2021
Statement of Assets and Liabilities

	Unrestricted 2021 £	Designated 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Cash	2,895	-	-	2,895	-
Community account	5,752	28,030	5,281	39,063	20,666
Tracker account	5,353	-	-	5,353	5,352
100 Club account	-	-	17,425	17,425	6,316
Total cash and bank funds	<u>14,000</u>	<u>28,030</u>	<u>22,706</u>	<u>64,736</u>	<u>32,334</u>
CBF Income Fund	-	2,701	-	2,701	2,701
Total funds	<u>14,000</u>	<u>30,731</u>	<u>22,706</u>	<u>67,437</u>	<u>35,035</u>

Notes

The CBF Income Fund should be shown at original cost in the charity's accounts. Due to the lack of historical information, the balance of £2,701 above is the value on 30 June 2019. The value of the investment at 31 December 2021 was £3,455 (2020: £3,023).

BANK ACCOUNT SUMMARY
1 JANUARY 2021 TO 31 DECEMBER 2021

	Community a/c	Tracker a/c	100 Club a/c	CBF Inc Fund	Petty cash / chqs	Transfers	Total	
Opening balance 01/01/2021	20,666.47	5,351.79	6,315.85	2,701.25	0.00		35,035.36	
Income	28,244.00	0.00	11,209.21	0.00	2,895.30		42,348.51	
Interest	0.00	0.52	0.00	0.00	0.00		0.52	
Expenditure	(9,847.35)	0.00	(100.00)	0.00	0.00		(9,947.35)	
Closing balance 31/12/2021	39,063.12	5,352.31	17,425.06	2,701.25	2,895.30		67,437.04	
Unrestricted funds	33,116.68						33,116.68	
Restricted capital projects			17,425.06				17,425.06	100 Club
Reserves	5,946.44	5,352.31		2,701.25			14,000.00	Reserves policy - 2 years average expenditure
Petty cash					2,895.30		2,895.30	
							67,437.04	

100 Club Bank account

Income

Date received	From
12.1.21	NCC Grant
27.1.21	NCC Grant
5.3.21	NCC Grant
30.3.21	Ewan R Hunter N Dodwell SA Sobell D Nixon Catherine Angela W A & MA Iliffe A & MA Iliffe GS Whatmough B Paton GP Finch PJ & RJ Penny CI Porter G Lawson
31.3.21	B Zjf Rossiter
30.6.21	Ewan R Hunter N Dodwell SA Sobell D Nixon Catherine Angela W A & MA Iliffe A & MA Iliffe GS Whatmough B Paton GP Finch PJ & RJ Penny CI Porter G Lawson B Zjf Rossiter MA Henderson S Cooper
30.9.21	Ewan R Hunter N Dodwell SA Sobell D Nixon Catherine Angela W A & MA Iliffe A & MA Iliffe GS Whatmough B Paton GP Finch PJ & RJ Penny CI Porter

	G Lawson
	B Zjf Rossiter
	MA Henderson
	PJR & AC Arnold
	J Gibson
	MM Bennett
	RF Bennett
1.11.21	R Lee
15.11.21	S Cooper
30.12.21	Ewan R Hunter
	J Gordon
	N Dodwell
	SA Sobell
	D Nixon
	Catherine Angela W
	A & MA Iliffe
	A & MA Iliffe
	GS Whatmough
	B Paton
	GP Finch
	PJ & RJ Penny
	CI Porter
	G Lawson
	Mr & Mrs Kristensen
	M Rastall
	MA Henderson
	HJ Henderson
31.12.21	B Zjf Rossiter
Total income	

Summary

Opening balance 1.1.21	6315.85
100 Club income	1940
Covid grants	9269.21
100 Club prizes	100
Other payments	0
Closing balance 31.12.21	17425.06

Payments			
Date paid	To	Amount paid to winner	
27.7.21	Rosemary Lee		100

Total payments

100

Other payments

0



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Whitley Chapel Parish Hall Charitable Trust

On accounts for the year
ended

31.12.21

Charity no
(if any)

1069342

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

TODG

Date:

28/9/2022

Name:

TERRY DOUGLAS

Relevant professional
qualification(s) or body
(if any):

Address:

ARDMORE, SLALEY, HEXHAM, NE47 0BY

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Large empty rectangular box for providing details of items to disclose.

